



ANTELOPE VALLEY COLLEGE
Dean of Counseling

**Matriculation Committee
Meeting Minutes for November 5, 2008**

Attendees

Darcel Jarrett-Bowles, Louis Lucero, Dr. Rosa Hall, LaDonna Trimble, Patricia Marquez-Sandoval, Michelle Hernandez, Sherrie Padilla, Kelley Hare, Ted Younglove, Dr. Roslyn Haley, Dr. Les Uhazy, Michael Jacobs, Deborah Charlie, Kim Covell, Richard Manley

Recorder: Ryan Widmer

Meeting was called to order by Patricia Marquez-Sandoval at 12:01 pm

1. **Assessment Scores/Assessment Committee – Wade Saari:** In Spring 2009 we will be having a Consequential Validation Study for English, Math, Reading prerequisite courses. It will include surveys for both students and faculty. It's being done in conjunction with Institutional Resources. He is hoping the new Assessment Committee can help with implementing the process.
2. **Matriculation Report Review – Richard Manley:** There is a lot of data that tells us here's where we are and here's where we need to go. The report still needs some things.
 1. Data reporting, especially follow-up, is still needed. He worked with IT and categorical programs, not just to satisfy the state, but also to give us a clear picture of where we stand and where we need to go.
 2. Orientation: we need follow-up research on online version to see if that makes a difference.
 3. We need to research age annually. Ethnicity numbers are good. Now we need to know what parts are being served well and who isn't being served well. This moves into retention as well as age and ethnicity. This should be reported annually.
 4. We've shown that educational plans give a higher success rate. So we need to find ways to help ensure this happens.
 5. Find out who is at risk within their first year. We should be able to get this data from Ted Younglove.
 6. We need coordination and integration of EOPS, DSS, CalWorks, Matriculation, prerequisites, and Assessment. We need to be sure someone is handling this. It would be a full time job.
 7. We need to strengthen the role of the Assessment Committee.
 8. We need to follow Board policy.
3. **Matriculation Budget Credit/Noncredit – Dr. Rosa Hall:** Dr. Haley and Dr. Hall both thanked Mr. Manley for his many hours of work on the Matriculation Report, Kelley



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Hare for pulling the data, Aaron Volcker and Ted Younglove, Wade Saari on Assessment, LaDonna Trimble and Kim Covell, and everyone else who has worked so hard to pull this together.

Noncredit is almost \$12,000, no change from last year. Credit (see handout) is exactly what we discussed earlier this year. Line 6 in the Fixed items may need to be eliminated from this budget. Degree Works may be a great educational plan software but the cost is still unknown. This plan only spends 90% of last year's budget because we know we're going to face some cuts and 10% should be conservative.

SARS annual dues will need to be budgeted in now as well. This is the end of the first year of having it and it's a wonderful program. There is some slop in the budget though so those costs will be covered.

- 4. Miscellaneous:** Please send agenda items for our next meeting to Dr. Haley, Patricia Marquez-Sandoval, or Ryan Widmer.

No further business. Meeting adjourned at 1:00 pm.

Next meeting: Wednesday, December 3, 2008, 12:00 PM – 1:00 PM, in room SSV 151.



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