

**MINUTES**  
**ANTELOPE VALLEY COMMUNITY COLLEGE DISTRICT**  
**RETIREMENT BOARD**  
**October 30, 2014**  
**10:00 pm to 12:00 pm**  
**Conference Room A-141**  
**3041 W AVE. K Street**  
**LANCASTER CA. 93536**  
**(661) 722-6302**

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**I. Call to Order**

The Retirement Board (RB) was called to order by Diana Keelen at 10:35 am.

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**II. Roll Call**

Roll call indicated that all board members were present.

**RETIREMENT BOARD (the "Board") Members**

Executive Director Business Services	Diana Keelen
Vice President Human Resources	Mark Bryant
Board of Trustees Member	Michael Adams

**PROGRAM COORDINATOR**

None.	TBD
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**CONSULTANTS**

RPM Consultant Group President/CEO	Chuck Thompson
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**GUESTS**

None	N/A
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**OTHER**

None	N/A
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**III. PUBLIC COMMENTS**

There were no public comments or inquiries

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**IV. APPROVAL OF AGENDA**

Motion to approve the agenda was made by Michael Adams and seconded by Mark Bryant. Motion carried (3/0/0). Ayes: Mr. Bryant, Mr. Adams, Ms. Keelen.

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**V. APPROVAL OF MINUTES (Action)**

Motion to approve the minutes was made by Michael Adams and seconded by Mark Bryant. Motion carried (3/0/0). Ayes: Mr. Bryant, Mr. Adams, Ms. Keelen.

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**VI. ADMINISTRATION**

**A. REVIEW OF OPEB GASB 43 & 45 COMPLIANCE VARIOUS VENDORS MAJOR BENEFITS AND FEATURES SPREADSHEET (Action)**

Mr. Thompson presented the spreadsheet summary for review and discussion. The major benefits and features of various OPEB GASB 43 & 45 compliance vendor programs were reviewed in detail for the purpose of narrowing down the possible vendor(s) to be interviewed by the Retirement Board members for recommendation to the District Board of Trustees. One finalist will be awarded a contract to provide OPEB GASB compliance services to the District.

It was agreed to develop selection criteria for the RFQ at the next Retirement Board meeting.

A motion was made and seconded to send an RFQ to all vendors. Motion carried (3/0/0). Ayes: Mr. Adams, Mr. Bryant.

**B. GOALS AND OBJECTIVES OF THE RETIREMENT BOARD**

The Goals and Objectives for 2014/15, as outlined on the Major Tracking Report, were reviewed. We are currently up to date on meeting our goals and objectives. A draft timeline was presented, but will be updated to reflect the new RFQ date. A report will most likely go out to the Board of Trustees in February.

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**VII. INFORMATION REPORTS**

**RETIREMENT BOARD MEMBERS COMMENTS (Information)**

No comments.

**PROGRAM COORDINATOR/CONSULTANT COMMENTS (Information)**

No comments.

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**VIII. DATE, TIME AND AGENDA ITEMS FOR NEXT MEETING**

**Subsequent Retirement Board meetings are scheduled as follows:**

Next meeting: December 4, 2014, 10:00 am to noon.

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**IX. ADJOURNMENT**

There was no further business to conduct; the Retirement Board meeting was adjourned by Board Co-Chair Diana Keelen at 11:45 pm.

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**Americans with Disabilities Act** The Antelope Valley Community College District Retirement Board conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the Antelope Valley Community College District Retirement Board meeting, shall be made to: Diana Keelen, Director Business Services, Antelope Valley Community College District, 3041 W AVE. K, Lancaster, CA. 93536