



ANTELOPE VALLEY COLLEGE
ACADEMIC SENATE MEETING
REVISED AGENDA
October 17, 2013
3:00 p.m. – 4:30 p.m.
SSV 151

To conform to the open meeting act, the public may attend open sessions

1. CALL TO ORDER AND ROLL CALL
2. OPENING COMMENTS FROM THE SENATE PRESIDENT
3. OPEN COMMENTS FROM THE PUBLIC
4. APPROVAL OF MINUTES
 - a. October 3, 2013 Minutes - attachment
5. PRESENTATIONS
 - a. Faculty Association of California Community Colleges (FACCC) - Evan Hawkins
6. REPORTS (5 minutes maximum)
 - a. Faculty Professional Development Committee - Dr. Irit Gat
7. DISCUSSION ITEMS
 - a. Senate Goals
 - b. Organizational Structure Review - attachment
8. ACTION ITEMS
 - a. Program Review for Senate
 - b. Academic Senate President Election
Candidates:
 - Dr. Ed Beyer - attachment
 - Kathryn Mitchell - attachment
9. SENATE ADMINISTRATIVE BUSINESS
 - a. Appointments
 - Evaluation Committee (One-Year Temporary Full-Time) – Math Michael Tran (Math, Science & Engineering) - attachment
 - Faculty Professional Development Committee - Technical Liaison Greg Krynen
 - b. Announcements
Strengthening Student Success Conference – October 9, 2013
2013 Fall Plenary Session – November 7 - 9, 2013, Irvine Marriott
Accreditation Institute 2014 – February 7 - 8, 2014, Marriott La Jolla
Academic Academy 2014 – February 21 – 22, 2014 Silverado Resort & Spa
2014 Spring Plenary Session – April 10 - 12, 2014
Faculty Leadership Institute 2014
9. ADJOURNMENT

NON-DISCRIMINATION POLICY

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.

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1 ANTELOPE VALLEY COLLEGE
ACADEMIC SENATE MEETING
MINUTES

October 17, 2013
3:00 p.m. – 4:30 p.m.
SSV 151

To conform to the open meeting act, the public may attend open sessions

1. CALL TO ORDER AND ROLL CALL

The Academic Senate meeting of October 27, 2013 was called to order at 3:00 p.m. by Ms. Maria Clinton, Academic Senate President.

A motion was made and seconded to move Item 8 to after Item 6. Motion carried.

2. OPENING COMMENTS FROM THE SENATE PRESIDENT

- Ms. Maria Clinton distributed the newly published *Senate Bytes*, created by Mr. Kenneth Shafer. She congratulated Mr. Shafer on an excellent job in creating the newsletter on short notice. Senate Bytes is available on the Senate website:
<http://www.avc.edu/administration/organizations/senate/documents/SenateBytesFall2013.pdf>.
- Ms. Clinton reported she submitted the recommendation of the Distance Education and Technology Committee (DETC) to add the DETC Committee Co-chair as a standing position on the Information Technology Committee, to the College Coordinating Council (CCC) where the request was approved.
- Ms. Clinton reported speaking with Dr. Luis Lucero regarding Senate concerns in regard to new accommodations for students with disabilities. Dr. Lucero explained accommodations should not be unreasonable, and that sometimes students elaborate on what they are allowed to do. The following are not acceptable:
 - ❖ late assignments
 - ❖ instructor provides notes
 - ❖ disruption of class
- Ms. Clinton reported she is still receiving input regarding the Reorganizational Change. She submitted a working draft to President Knudson, and will forward the final report, once compiled. President Knudson will review faculty input for presentation at the November College Coordinating Council (CCC) meeting.
- Ms. Clinton announced a limited number of seats are available for Dr. Matthew Lee's shared-governance committee workshops on October 25, 2013 and November 1, 2013. Ms. Clinton highly recommends these workshops where Dr. Lee clarifies the shared-governance process for Antelope Valley College (AVC). Faculty Professional Development Standard 1 credit may be claimed. Interested faculty should contact Ms. Deborah Morgan – dmorgan@avc.edu
- Ms. Clinton reminded members of the Accreditation visit tomorrow, October 18, 2013. The Senate anticipates a letter following the visit. Ms. Clinton thanked Ms. Tina McDermott, Faculty Accreditation Coordinator, Dr. Susan Lowry, Dr. Nancy Bednar, Dr. Ron Chapman and Fredy Aviles for their service on the Accreditation Steering Committee.

3. OPEN COMMENTS FROM THE PUBLIC

- Ms. Elizabeth Sundberg cited the Antelope Valley College (AVC) District Educational Master Plan 5b that states *discipline faculty are to identify program equipment and facility needs*. Ms. Sundburg noted the process is not always adhered to by Business Services in the ordering process within the Health Services division.
- Dr. Zia Nisani expressed frustration with Business Services by the Science division in the purchase of microscopes for labs. A request was reviewed and rejected two (2) years ago due to a typo of the winning bid. Later the request was rejected again. Dr. Nisani stated he met with President Knudson to address the issue, adding the Purchasing Department needs to be retrained so to understand their duties.

- Dr. Nisani reported the following:
 - The AdAstra managers (due to pressure from Vice President of Academic Affairs) are arbitrarily changing the number of students per section and splitting others sections without consultation of Deans and faculty involved, causing chaos. As an example. Some night lecture classes that have been traditionally 24 students were going to be changed into 48; however to do so a new lab had to be added. The additional lab was not possible due to a limitation of supplies and personnel (technicians). The Division was left with no choice but to cancel the night lecture and increase the day section to 72. To the detriment of students, we do not have a night lecture anymore. At the same time, other night classes in Math, Science and Engineering (MSE) and other divisions were left at 24. No one can explain the discrepancy. Furthermore, someone decided to split the small assembly from 48 to 24 and change the time (before the lecture) they are offered. Pedagogically this makes no sense. The opportune time to hold these assembly classes is after the last lecture, but no one wanted to listen. The MSE Division never had problems scheduling classes but thanks to recent meddling, the process has been nothing but chaos.**
- Mr. Mike Hancock reported a 50% increase in disabled students in the past three (3) years. The department is receiving an increase in complaints across the board. Mr. Hancock encouraged members to document, address and report concerns, as each is taken seriously. He reiterated that students are not to disrupt the class, and are not allocated extra time to turn in assignments.
- Mr. Ken Shafer reported an announcement made at the last board meeting, that Antelope Valley College (AVC) is to receive two (2) \$250,000 electronic message boards from money from the City of Lancaster Redevelopment Agency. He suggested the money could be better spent on xeriscaping, renovations, wireless internet, etc. He advised the Board will likely approve unless the someone protests.
- Dr. David Newby noted his comments regarding the reorganization were not noted in the current draft, and requested they be added.

4. APPROVAL OF MINUTES

a. October 3, 2013 Minutes

A motion was made and seconded to approve the minutes of the October 3, 2013 meeting. Motion carried.

5. PRESENTATIONS

a. Faculty Association of California Community Colleges (FACCC) – Mr. Evan Hawkins

Mr. Evan Hawkins, Membership Director of the Faculty Association of California Community Colleges (FACCC) gave a presentation. Mr. Hawkins' visit was prompted by Dr. Nancy Bednar, when they met at an online teaching conference in summer 2013.

FACCC is a statewide professional membership association that advocates solely for all California Community College faculty. Since 1953, FACCC has provided focused representation for the community college faculty to promote funding, academic freedom, and retirement benefits. With members at all 112 campuses across California, FACCC continues to strengthen the position of faculty in the State Capitol, the State Chancellor's Office, and the State Teachers' Retirement System.

FACCC is faculty-driven and professionally managed. Its board of seasoned faculty professionals is dedicated to working cooperatively with your unions and academic senates to ensure that faculty voices are heard in the halls of government and across the state.

Mr. Evans distributed packets and made a PowerPoint presentation to include:

BIG PICTURE: Legislation & Budget

“Reforms”

- **MOOCS, or massive open online course (SB520 – Steinberg).**
- **Two-Tier system (AB 955 – Williams)**
- **Performance Based Funding**

Budget Stability

- **No cuts to community colleges for the first time in 4 years**
- **Increased revenue leading to even more increased funding**

Accreditation

- New special trustee
- ACCJC Complaint
 - Third party comments
- San Francisco City Attorney Lawsuit
- ACCJC Audit
- AFT 2121 Lawsuit
- FACCC to DE

Mr. Evans explained the FACCC is in constant contact with Congress. The association makes trips with members to address concerns, and ensure processes are fair going forward. A legislative Hot List can be found on the FACCC website: <http://www.faccc.org/>, where members can access a draft letter to representatives. Membership can be made via packet information, or online. Membership benefits include journals, emails, event, theater and theme park discounts.

Reference FACCC website and attachments for additional information.

6. REPORTS (5 minutes maximum)
 - a. Faculty Professional Development Committee (FPD) – Dr. Irit Gat
Dr. Irit Gat, Faculty Professional Development Co-chair gave the following report:
Faculty Professional Development Committee Report – Fall 2013
 1. Survey the faculty annual to determine the most critical professional development needs.
 - a. 2012 - 2013 End of the year FPD program evaluations were similar to past results- many faculty enjoy the presentations and some faculty find FPD to be unhelpful and a time-consuming task only. (approx. 117 responded)
 - b. Fall Welcome Back Day survey: Overwhelming positive feedback – enjoyed lunch by Mr. Knudson
 - c. Created new on-line survey monkey to post to website for faculty to fill in after any program – goal is to get more on-going feedback for individual presentations during year.
 - d. Discussing and creating more on-line Standard 1 for adjunct and faculty that commute long distances. (committee working with Greg Krynen and Rick Shaw)
 2. Select speakers/presentations for the year program
 - a. Speakers were selected Spring 2013 semester and Nancy Masters worked diligently to schedule and upload to website and create faculty handbook.
 - b. President Knudson came to FPD meeting to discuss his thoughts/ideas for FPD.
 - c. We have created a new on-line form for faculty presentation proposals – deadline for ending programs is earlier (end April due to payroll changes and earlier due dates final contracts). Only theater events will be given in May on the FPD events calendar.
 3. Create, review, and maintain all records
 - a. Created new forms to website: Online FPD Opportunities; Appendix A of shared governance committees; form for request credit for other committees and guidelines
 - b. Posted updated St 3 revision guidelines to website
 - c. Updated all plans and contracts: changed final plan deadlines due to payroll changes. It is not the responsibility of the Faculty Professional Development Committee to enforce contract requirements for participatory governance of faculty.
 - d. Created new FPD goals (see attached) Continue to send out all AVC e-mails with FPD information and critical deadlines.

4. **Hold bi-monthly committee meetings**
 - a. **Currently holding bi-monthly meetings: reviewing goals; potential Chancellor's Office changes; updating Proposal form; reviewing member obligations; reviewing plan evaluation/approval process for new members.**
 - b. **Creating more on-line activities.**

- b. **Legislative Report – Dr. Glenn Haller**
Dr. Glenn Haller gave the following Legislative Report:

SIGNED BY GOVERNOR:

ACCOUNTABILITY

AB 484 (Bonilla) Pupil Assessments: California Measurement of Academic Performance and Progress for the 21st Century. AB 484 replaces portions of the Standardized Testing and Reporting Program with the Measurement of Academic Performance and Progress as the state transitions to the new Common Core Standards.

SB 490 (Jackson) Early Assessment Program: Common Core Academic Content Standards. SB 490 encourages community colleges that participate in the Early Assessment Program to consult with the Academic Senate of the CCCs to work toward sequencing their pre-collegiate and transfer level courses in English and math to the common core academic content standards. SB 490 is double joined with AB 484

ACADEMIC PROGRAMS

AB 955 (Williams) Community College Intersession Programs. AB 955 creates a pilot program for community college districts to offer an extension program for credit courses during summer and winter intersessions This was fought by the Chancellor's Office claiming it creates "Two Tier Privatization."

SB 440 (Padilla) Public Postsecondary Education Student Transfer Achievement Reform Act. SB 440 expands the requirements established by SB 1440 . As discussed before – we now must create a TMC for every degree program, and have 18 months after a new TMC is created (if we have the degree program) to have our TMC created.

FACILITIES, BONDS, LOCAL OPERATIONS

AB 182 (Buchanan) Bonds: School Districts and Community College Districts. AB 182 places limits on capital appreciation bonds issued by school districts and community colleges. AB 182 was signed by the Governor.

FINANCE AND FUNDING

7. DISCUSSION ITEMS

a. Senate Goals

Ms. Clinton led discussion regarding 2013-2014 Senate Goals. The following suggestions were made:

- Review the Academic Ranking Process
- Revise the Academic Senate Constitution to create a process for an elected official stepping down, with succession to include provision for the proxy
- Revise Senate Operating Handbook in regard to Senate committee elections and structure
- Process for facility use of Performing Arts Theatre
- Evaluation of Senate Constitution Policies and Procedures
- Strengthen the academic participation or voice
- Senate watchdog over Business Services
- An improved avenue of communication
- Faculty positions need filled

Ms. Clinton encouraged members to be vigilant and work together as a team, and expressed hope for change. She noted the faculty member who bypassed her regarding Organization Structure Review, and submitted input directly to President Knudson without her knowledge.

- b. Organizational Structure Review – attachment
Ms. Clinton distributed a memo regarding the Organizational Structure Review created by Dr. Ed Beyer. The memo was drafted in consultation with the Senate Executive members, to incorporate feedback from faculty via the Senate. Ms. Clinton discussed moving forward in a positive light. Frustration and complications stemming from Business Services were addressed. Dr. Zia Nisani noted he met with President Knudson to address a Science division issue involving microscopes. He noted President Knudson has good business experience and was looking into the matter.

Mr. Ken Shafer encouraged Senators to attend and take advantage of President Knudson’s Coffee Chats. He noted the President is very open-minded, and has corrected the Board on various issues. Dr. Lee Grishman suggested rewarded attendance with Faculty Professional Development credit. Ms. Nancy Masters stated that although the request was not made for inclusion in the 2013-2014 FPD program, it could be considered if umbrellaed under Human Resources. The Senate to make their formal request to Dr. Irit Gat, Faculty Professional Development Co-chair.

Ms. Clinton explained the final faculty input was incomplete, but pieces would be added for submission to President Knudson, for final presentation at the next MAC meeting.

8. ACTION ITEMS

- a. Program Review for Senate

A motion was made and seconded to allow Ms. Clinton and the Senate Exec to work on Program Review and bring back to the November 7, 2013 Senate meeting.

Discussion ensued that Ms. Carol Eastin will be notified the Senate is unable to meet the October 30, 2013 deadline, as more information needs to be collected.

Motion carried.

- b. Academic Senate President Election

Candidates:

- Dr. Ed Beyer - attachment
- Kathryn Mitchell – attachment

Ms. Clinton read the election process from the Senate Operations Handbook regarding the election process for her replacement as Academic Senate President. Ms. Nancy Masters distributed ballots, having Senators sign for receiving ballot, and for returning ballot. Votes were tallied and the result was announced by Ms. Clinton. Ms. Clinton thanked both Dr. Ed Beyer and Ms. Kathryn Mitchell for stepping forward to lead the Senate for the remainder of her term. Ms. Clinton announced the incoming Senate President – Dr. Ed Beyer. Ms. Mitchell thanked the Senators for considering her as a candidate.

9. SENATE ADMINISTRATIVE BUSINESS

- a. Appointments

- Evaluation Committee (One-Year Temporary Full-Time) – Math
Michael Tran (Math, Science & Engineering) – attachment

A motion and second were made to ratify the appointment of Mr. Michael Tran to the One-Year Temporary Full-Time Math Evaluation Committee. Motion carried with no abstentions.

- Faculty Professional Development Committee - Technical Liaison
Greg Krynen

A motion and second were made to approve the appointment of Mr. Greg Krynen as Technical Liaison to the Faculty Professional Development Committee. Motion carried with no abstentions.

- b. Announcements

2013 Fall Plenary Session – November 7 - 9, 2013, Irvine Marriott, Irvine, CA

Accreditation Institute 2014 – February 7 - 8, 2014, Marriott La Jolla, La Jolla, CA

Academic Academy 2014 – February 21 – 22, 2014 Silverado Resort & Spa, Napa, CA

2014 Spring Plenary Session – April 10 - 12, 2014 Westin San Francisco Airport, San Francisco, CA

Faculty Leadership Institute 2014 – May 27, 2014 Paradise Point Hotel & Spa, San Diego, CA

9. ADJOURNMENT 4:39 p.m.
The Academic Senate meeting of October 17, 2013 was adjourned at 4:39 p.m. by Ms. Maria Clinton, Academic Senate President.

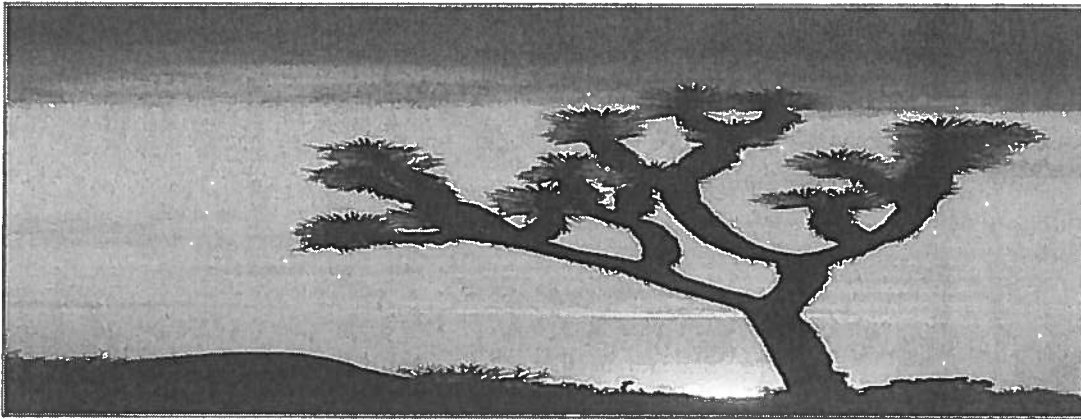
| MEMBERS PRESENT | | | |
|--------------------|-------------------|-------------------|--------------------|
| Maria Clinton | Dr. Glenn Haller | Ty Mettler | Van Rider |
| Dr. Ed Beyer | Jack Halliday | Kathy Moore | Ken Shafer |
| Dr. Liette Bohler | Mike Hancock | Dr. David Newby | Elizabeth Sundberg |
| Dr. Ron Chapman | MaryAnne Holcomb | Dr. Zia Nisani | Larry Veres |
| Dezdemona Ginosian | Dr. Matthew Jaffe | Cathy Overdorf | |
| Dr. Lee Grishman | Karen Lubick | Terry Rezek | |
| MEMBERS ABSENT | | GUESTS/EX-OFFICIO | |
| | | Dr. Nancy Bednar | Dr. Irit Gat |
| | | Kathryn Mitchell | Evan Hawkins |

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Approved: Academic Senate Meeting of November 7, 2013



SENATE BYTES

Antelope Valley College Senate Newsletter

Fall 2013

After A Long Hiatus

It is exciting to see the publication of *SENATE BYTES* again for the first time in six years. We hope to re-establish it as a consistent part of the Senate, with mid Fall and Mid Spring as our initial goal for publication to better inform the campus and community of what is happening within the AVC Academic Senate and the AVC campus as a whole. And as we hit the mid portion of our Fall Semester already, this seems like a good time to start.

Too Many Changes to Count This Year...

SENATE BYTES would like to give a formal and special welcome to our new college President and Superintendent, Mr. Edward Knudson, as well as our new Vice President of Student Services, Dr. Erin Vines, a new Vice President of Administrative Services, Ms. Mazie Brewington and Mark Bryant, as the new Vice President of Human Resources. In addition, we also have a new Dean of Institutional Research and Effectiveness, Dr. Meeta Goel and a new Director of Information Technology Services, Mr. Richard Shaw. We wish all of them good luck and a quick transition to the AVC community. We look forward to working with all of you for the foreseeable future. As Thomas Jefferson would say, "A little rebellion, now and then, is a good thing."

Institutional and Structural Reorganization

Shortly before the Fall Semester began, Mr. Knudson called for a review of the entire structural organization of AVC. Though there have been some initial issues concerning communication, clarity and timelines, the Academic Senate has been in careful consultation and negotiation with the college president. To keep the campus abridged of what is developing in that area, the Senate is extremely pleased that Mr. Knudson has agreed to have once-a-month public question and answer meetings on this subject. One meeting already occurred on September 27th, so the next one is currently scheduled for Friday November 1st in the Student Lounge at 9am. Please

check your email for any possible changes. The Academic Senate *strongly encourages* all faculty and staff to come to any future meetings to voice your opinions and have questions answered. On this manner, the Academic Senate is still seeking input from faculty and staff as to any recommendations and opinions concerning Institutional and Structural Reorganization. You are directed to send such input to the President of the Academic Senate, Maria Clinton, at mclinton@avc.edu. Don't miss YOUR opportunity to make a difference!!

Senate Goals

Speaking of input, the Academic Senate is also identifying goals that we need to or wish to achieve by the end of the academic year. All faculty are also strongly encouraged to pass along your ideas to your division representatives. Remember, if you do not make your case known, we cannot help you!!

Senate Program Review

Similar to the academic divisions across campus who are completing both Annual and Comprehensive Program Reviews, for the first time ever, the Academic Senate has been requested to complete a Program Review within Academic Affairs. All Senators are advised to assist us in treading new territory at each Senate Meeting!

Midterm Accreditation

The Academic Senate gives a tremendous and special "*Thank You!*" to AVC's Accreditation Coordinator, Tina McDermott and for directing and writing our midterm report, and another thank you to Sharon Lowry and all those who served on all the subcommittees behind the scenes. We expect and look forward to a positive report from the Accreditation Commission later this academic year!

Help Wanted!

The Academic Senate is seeking a coordinator for Faculty Recognition Day in Spring 2014. Anyone who is interested should contact Maria Clinton, at mclinton@avc.edu or tell your division's representative of your interest.

Moving On Up...

The Academic Senate would like to congratulate Dr. Scott Lee for his appointment to the California Community College Council's Faculty Evaluation Task Force, along with Mr. Ronald Coleman, who was appointed to CCC's Low Unit Certificate Task Force, both for the 2013-14 academic year.

Academic Ranking

So far the following faculty have achieved a higher academic ranking:

Rosa Fuller-Associate Professor
Casey Scudmore-Associate Professor
Santi Taffarella-Professor

Monica Slone-Adjunct Assistant Professor
Roland Thomas-Adjunct Assistant Professor
Cindy W. Walk-Adjunct Assistant Professor

Parting Can Be Such Sweet Sorrow....

Ms. Maria Clinton has tendered her resignation as Academic Senate President, effective at the end of the Fall 2013 Semester, so as to fully pursue her doctoral dissertation at UCLA. We thank her for sincere effort, hard work and for a wonderful job as senate president! Good luck with your dissertation. We look forward to calling you "Dr. Clinton" when it is finished. Hence, with the next publication of *SENATE BYTES*, the senate will have a new president. Stay Tuned!!

Thought For The Day...

"An investment in knowledge pays the best interest." Benjamin Franklin.

Extra Deep Thought For The Day...

"Logic is the beginning of wisdom, not the end." Commander Spock, *Starship Enterprise*

We hope you enjoyed the initial resurrection of *SENATE BYTES*. Suggestions for future publications can be forwarded to kshafer2@avc.edu.

SENATE BYTES

Writer: Senate 1st Vice President, Ken Shafer

Final Editor: Senate President, Maria Clinton

Memo

To: Ed Knudson, Superintendent/President, and College Coordinating Council
From: Maria Clinton, Academic Senate President
Date: October 11, 2013
Re: Organizational Structure Review: Faculty Input

Academic Divisions General Feedback

I think we need to hire four deans in Academic Affairs (VAPA, LA, Tech Ed, Business/Computer Studies) and a dean of Counseling in Student Services

I just wanted to take a moment to respond to the Organizational Charts. The organizational chart about which I will be discussing is the AA by Discipline-Position.

AVC has had a department chair structure for over three years and nowhere on this chart is that reflected. It is misleading to provide an organizational chart that is by Discipline & Position not to include the Department Chair "positions". The Board of Directors of the College should be made aware that Department Chairs already exist as should the new president of the college.

It seems to me, on this push for department chairs, it looks like the administration/board is wanting deans "on the cheap," which though is a money saver, is kind of amateurish and cheap in and of itself. Thus, in this reorganization, I think we still need to push for at least for one more dean.

Why not put the Dean of Student Services in charge of the Learning Center and IMC (thus taking some of the load off of Charlotte) and hire a Business Dean, whose duty would also include the library?? That would relieve Tom a lot of his burden. Those are the biggest divisions that need help. Just a thought.

I hope you'll be able to contact the office responsible for creating and maintaining these charts so that research can be done across all Divisions to find out which divisions have chairs and which do not. Then, Department Chairs can be added to these charts appropriately. I imagine that adding these missing department chair positions to the current organizational chart may be cumbersome, however, it is important that the charts are an accurate representation of all positions on campus, especially while the new President is in an information gathering stage.

We all agree that some, not all, of the deans have been given divisions which they do not understand. If deans must have more than one division, It seems there should be some way to match them up with divisions for whom they will be of value.

In polling counseling faculty from the several departments that offer counseling services, the results prove to be quite unified when considering any reorganization of student services.

The attached chart was considered as the desired reorganization.

Here are the highlights:

1. Reinstate the Dean of Counseling position. This has been stated by the faculty in the most adamant terms. This Dean should have community college experience as a counselor/counseling student services administrator.

2. Reorganize student services so that ALL counseling agencies on campus are under the leadership of the Dean of Counseling for consistency in the dissemination of information, the provision of counseling services to students, and for coordination and training.

The following areas should be added to the reinstated Dean of Counseling's area of responsibility: EOP&S, STAR, OSD, CalWORKS and the Athletic Advisor. This is consistent with other counseling services organizations across the state of California.

3. Faculty questioned the inclusion of Kinesiology/VPAA reporting to the VPSS as they are academic divisions and have no direct student services responsibilities to the campus.

Overall, the counseling division is *"flabbergasted that at a time when Student Success is being emphasized as paramount that our (past) administration had dismissed the need for a Dean of Counseling and continued to manage student services in such a depraved fashion. Counselors wholeheartedly reject the (current) student services organization and wish to adopt the attached chart submitted by student services administrators and presented to counseling in August, 2013."*

Business, Computer Studies, and Economic Development

We need a Dean for our division...one who is going to fight for us. We currently have a Dean who is more interested in what "his" group needs. We need someone who will get results for our division, including additional personnel. We also think VAPA should move back.

Health Sciences

This is directly related to nursing in the health science division.

1. Simulation coordinator: We have millions of dollars of simulation equipment and do not have a designated faculty member to maintain the equipment, schedule the simulation days for students, and run the simulations. The program is not developing because of the lack of leadership in this area. We really need a designated position. Currently we are managing the simulation program with each individual faculty member doing their own thing with different levels of buy-in and the students are not reaching the level of success that we desire.

2. Dean: We really need our own Dean. Dr. Cowell has been dean of 2 divisions now for quite some time and we are lacking her leadership. She is integral to the growth of our nursing program, community relationships and collaboration, and grant writing.

October 16, 2013

Instructional Resources and Extended Services

I am always concerned that someone in the administration might get the idea that IRES belongs in Student Services. It doesn't. We have always been in Academic Affairs, except for two years when we followed Rosa Hall to Student Services. (This was during the last down-turn.) We fought quite hard to get back in AA during the last reorg, and were successful due to the overwhelming support of the AA faculty. I'm not sure there is an issue here, but I just thought I'd mention it.

Kinesiology, Athletics, and Dance

There has been no feedback from anyone in the KAD Division either at the Division Meeting or through emailed requests.

Language Arts

There are Department Chairs related to the five areas/disciplines.

1. Communications
2. Deaf Studies & Interpreter Training
3. English & Reading
4. ESL
5. Foreign Language

To my knowledge, none of these have any clerical positions assigned, classified or otherwise.

Math, Science, and Engineering

The MSE faculty have no real comments on this organizational structure review. I think our division is not impacted and some said they do not feel it is right for them, to speak on behalf of other divisions.

Overall, they think reorganization is needed but they trust the senate will handle the details of any issues, etc.

Unless I'm missing something m/s/e retains its status quo which is fine by most I presume. The obvious question here is why PE/VAPA is assigned to student services. It does not make sense.

Some of the charts seem redundant but I have no comment.

Reorganization for students in math, in order of importance:

1. Arrange for staffing for the Office of Students with Disabilities to grow as its student population grows.
2. Arrange for staffing for the Math Center to grow as the basic skills student population grows.
3. Have staff (not students) available to tutor the first week in the semester, when students need help with the reviews they receive in class.
4. Support the huge Math Science & Engineering Division by increasing its clerical staff to parallel that of other divisions.

October 16, 2013

Social and Behavioral Sciences

Child and Family Education faculty are recommending that as part of campus reorganization, the Child and Family Education Department return to the Social and Behavioral Sciences Division. Since our discipline has close ties to the behavioral sciences, we believe this is appropriate. We also believe that since the Education department is part of Social and Behavioral Sciences, it makes sense to concentrate our efforts in the same division. Because the AVC Child Development Center is an integral part of what we do, and our students complete fieldwork and observations in that setting, we are recommending the Child Development Center move to Social and Behavioral Sciences as well.

Technical Education

The Technical Education Division should have its own dean and department chair. There is also a need for full-time faculty for some of the programs that do not have full-time faculty, as well as other areas such as aviation that need to expand their programs but cannot due to lack of space and human resources.

Visual and Performing Arts

I noticed that VAPA and Kinesiology are on the Student Services chart as well as on the Academic Affairs chart. No doubt this is due to Newt's tenure as interim VP. I would stress that it is very important that those return to Academic Affairs, as is depicted on the org chart. I don't know exactly what their status is, but they don't belong in Student Services.

We must insist the Dean of Kinesiology/VAPA report to Dean of Academic Affairs to put all the departments on equal footing. I have discussed reorg issues with a few faculty, and all, including me, are concerned about the failure to get VAPA aligned correctly into its own division with a relevant dean.

Reorganization order of importance for theatre arts:

1. Replace full time theatre arts instructor position unreplaced since 2011.
2. No dept. chair for theatre arts unless the person is a theatre arts instructor!
3. Put VAPA back under academic Affairs.

My experience with a department chair is that unless the person has taught in specific area, they may make decisions not in the best interest of the students. They need a breadth of understanding about the area that they are chair over.

October 16, 2013

To: Maria Clinton
President, Academic Senate

From: Dr. Ed Beyer
Professor, Computer Applications

Date: October 8, 2013

Re: Letter of Interest for the Position of Academic Senate President

Please accept my memo of interest for the position of Academic Senate President. I believe my current position as a senate representative and my previous Academic Senate experience supports my qualification to assume the duties of the senate presidency.

I am currently serving as an At-Large Senate Representative and I have previously been active in the Academic Senate, both as a senate representative and on the executive committee as the senate vice-president. At one point I was also elected as the senate president but resigned that position in order to assume the duties of the Faculty Accreditation Coordinator.

I believe I have the necessary understanding of the role of the senate in promoting communication and mutual understanding on policies related to the 10+1 Academic and Professional Matters that provide a guideline of our responsibilities as faculty. I am currently serving on the SPBC and Budget Finance Sub-Committee, which I believe will help bring a broader view of college issues to the senate.

Again, please consider me for the position of Academic Senate President. If you have any questions or require any further clarification, please do not hesitate to contact me at ebeyer@avc.edu or by calling extension 6374 here at the college.



Academic Senate President Call

Kathryn Mitchell <kmitchell18@avc.edu>

Mon, Oct 14, 2013 at 8:42 AM

To: Nancy Masters <nmasters@avc.edu>, Maria Clinton <mclinton@avc.edu>

To the Academic Senate:

At this time AVC is going through many changes and growth, and I believe the faculty need to have a clear, strong voice in the process. For that reason, I am submitting my letter of interest to the Senate for consideration.

I believe that I am qualified for the position as I have experience in faculty leadership as well as the Senate in particular. I was co-chair of the Faculty Professional Development Committee for seven years, a sub-committee of the Senate. This position allowed me to learn the various processes of the Senate, including Robert's Rules of Order. It also required that I know and understand Title 5 regulations, the State Chancellor's Office regulations, and AVC's faculty contract in regards to professional development. I was responsible for creating and maintaining the yearly professional development program, along with the committee, and ensuring that all processes and regulations were adhered to on all levels.

Additionally, I have worked with faculty across the disciplines, addressing specific needs and listening to concerns of all faculty members. I have, of course, created agendas, conducted regular meetings, offered yearly training, and worked with the administration.

Over the years at AVC, I have sat on many committees, including Accreditation Standard Committees, Tenure Evaluation Committees, and the Union Executive Committee (treasurer). I believe my experience has taught me how to be a leader, and if I don't know something, I am good at asking experts and looking information up to find out.

Thank you for considering me for the position of Academic Senate President.

Kathryn Mitchell

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Kathryn Mitchell
Language Arts, Faculty
kmitchell18@avc.edu

To: Tenure Evaluation Committee

From: Michael Tran (Math, Science, and Engineering Dept.)

Subject: Serving on Tenure Evaluation Committee

I have been on teaching at AVC for almost 15 years. Since the Tenure Evaluation Committee has an open for faculty, I am interested to serve on this committee. I am very responsible and follow procedures and guidelines.

In addition, I have served on AP&P since 2003 to 2007, and currently on EOPS Advisory Committee. With this experience, I will be a great team member for the Tenure Evaluation Committee.