

ACADEMIC SENATE EXECUTIVE MEETING

AGENDA

July 20, 2017

2:00 p.m.

L-201

To conform to the open meeting act, the public may attend open sessions

1. CALL TO ORDER AND ROLL CALL
2. OPENING COMMENTS FROM THE SENATE PRESIDENT
3. OPEN COMMENTS FROM THE PUBLIC
4. REPORTS (5 minutes maximum)
5. DISCUSSION ITEMS
 - a. Board Policies and Administrative Procedures
 - AP 3280 Grants (attachment)
 - AP 6700 Revised Civic Center and Other Facilities Use (attachment)
 - AP 3570 Tobacco Use on Campus (attachment)
 - BP 6800 Safety 2017 (attachment)
 - b. Budget Committee - Co-chair and Faculty Representation
 - c. Senate Budget - Future Development of Internal Guidelines/Bylaws
 - d. Outcomes - Educational Technology - eLumin Software
6. ACTION ITEMS
 - a. APPOINTMENTS - Tenure Review Committees
 - Automotive Technology (2)
 - Biology
 - Child and Family
 - Counselor (2)
 - Deaf Studies – ASL
 - Deaf Studies – Interpreter
 - Electrical Technology
 - English (1)
 - Geography/Physical Science
 - Kinesiology
 - Librarian
 - Mathematics (3)
 - Music Instructor
 - Nursing
 - Sociology
 - Spanish
 - Economics (4th year committee - faculty member from outside SBS)
 - 1) Dr. Joseph Esdin (MSE)



- 2) Dr. Bassam Salameh (MSE) - request: do not make chair
- 3) Diane Flores-Kagan (Learning Center/Language Arts)
- 4) Dezdemonia Ginosian (MSE)
- 5) Susan Snyder (Nursing) - anything but Math
- 6) Charles Hood (Rhetoric & Literacy) - Biology or Library
- 7) Karen Heinzman (Lubick) (Rhetoric & Literacy)
- 8) Dr. Matthew Rainbow (MSE) - requested Music Instructor if possible
- 9) Deb Feickert (MSE) - willing to serve on two committees if needed
- 10) Dr. Ken Shafer (SBS) - prefers Geography, Spanish or English
- 11) Dr. Mark McGovern (MSE)
- 12) Salvador Suarez (Counseling)
- 13) Tina McDermott (Rhetoric & Literacy) - prefers Spanish
- 14) Terry Rezek (Arts & Humanities) - requests Geography/Physical Science
- 15) Marvin Cummins (SBS/Technical Education)
- 16) Scott Memmer (Rhetoric & Literacy)
- 17) Glen Knowles (Arts & Humanities) - requests Auto Technology Committee
- 18) Tamira Palmetto Despain (Counseling)
- 19) Kristine Oliveira (Rhetoric & Literacy)

7. INFORMATIONAL ITEMS

- a. Committee Vacancies
 - Program Review Committee
 - Dr. Irit Gat
 - Richard Fleishman

8. ANNOUNCEMENTS

August 18, 2017 Fall 2017 Opening Day

9. ADJOURNMENT

AGENDA

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Academic Office, at (661) 722-6306 (Monday - Thursday weekdays between the hours of 7:00 a.m. and 6:00 p.m.) at least 48 hours before the meeting, if possible. Public records related to agenda items for open session are available for public inspection 72 hours prior to each regular meeting at the Antelope Valley College Academic Senate Office, Library- Room L202, 3041 West Avenue K, Lancaster, California 93536.

The order of Agenda Items may change as deemed appropriate by the Academic Senate President.



ACADEMIC SENATE MEETING

AGENDA

July 20, 2017

2:00 p.m.

L-201

To conform to the open meeting act, the public may attend open sessions

1. CALL TO ORDER AND ROLL CALL

The Academic Senate meeting of July 20, 2017 was called to order at 2:01 p.m. by Van Rider, Academic Senate President.

Present: Van Rider, Dr. Susan Lowry, Ty Mettler, Dr. Jessica Harper, Dr. Matthew Jaffee

2. OPENING COMMENTS FROM THE SENATE PRESIDENT

3. OPEN COMMENTS FROM THE PUBLIC

- Dr. Susan Lowry reported plans for *New Faculty Orientation* are falling into place. Senate Leadership and members of the Senate, Union and Board Members, and Administrators and Deans are invited to a party at Susan's home on Wednesday evening, August 16, 2017 to welcome the new faculty.
- Dr. Lowry reported the atrium and library at the Palmdale campus will open four weeks late due to incorrect glass ordered.

4. REPORTS (5 minutes maximum)

5. DISCUSSION ITEMS

a. Board Policies and Administrative Procedures

- AP 3280 Grants (attachment)
- AP 6700 Revised Civic Center and Other Facilities Use (attachment)
- AP 3570 Tobacco Use on Campus (attachment)

This item will have some ripple effects. Campus is following suit of other campuses. E-cigarettes will not be allowed. Smoking in vehicles will not be allowed.

- 1st offense - verbal warning
- 2nd offense - citation
- 3rd offense - disciplinary action

Student offenders will be referred to the Vice President of Student Services. The policy will be distributed to constituents in fall for feedback, with time to educate and roll out in January.

- BP 6800 Safety 2017 (attachment)

The aforementioned Administrative Procedures and Board Policy will be agendized for the September 7, 2017 Academic Senate meeting, then distributed to constituents for review and feedback.

b. Budget Committee - Co-chair and Faculty Representation

Van Rider reported the need for a co-chair and faculty representation on the Budget Committee. Van serves as Co-chair until a candidate is appointed. The call will go out once language for the call is submitted to the senate coordinator.

c. Senate Budget - Future Development of Internal Guidelines/Bylaws

Van Rider is in the process of gaining access to Banner and will review the Senate budget three (3) years back. He is considering the addition of a Senate Treasurer position.

d. Outcomes - Educational Technology - eLumin Software

Van Rider distributed an email from President Knudson regarding eLumen, the software to replace WEAVE. The document will be shared at the September 7, 2017 Senate meeting. At the end of the spring 2017 semester the Senate did not pass action or the motion to accept the recommendation of the Outcomes Committee to approve eLumin. Board Policy grants the Board to make decisions, and select and purchase software, computers, etc. The email reiterates

the expiration of the WEAVE contract effective June 30, 2017, and explains the Board's decision to move forward with eLumen.

President Rider reminded members the Senate is a recommending body, noting the contract ended and the cost to extend was enormous. He spent three (3) hours on Tuesday speaking with concerned faculty in the Math Science Engineering division. He spoke with President Knudson and Vice President for the Academic Senate for California Community Colleges who agreed with President Knudson. Members noted the recommendation was presented in the final hour, and that process was followed. It was suggested attention be made for committee timeframes. Van will review the Outcomes minutes to determine if Administration is acting on a recommendation by the task force, or by the entire Outcomes Committee.

Faculty concerns include:

- Why the decision was made to contract with eLumen after the recommendation failed at the June 1, 2017 Senate meeting
- eLumen's capability to take over the CurricUNET function
- Double-billing for CurricUNET
- Student and faculty privacy

President Rider explained the supporting background may have been written with the present and future in mind, but at this time the focus is on outcomes assessment capturing and management. In years to come eLumin could replace CurricUNET. Data from WEAVE is not compatible with eLumen. Significant data entry is necessary to load eLumen.

President Rider will compile a list of questions, including what are the benefits and strengths of eLumen, and will ask for concrete rationale in the decision to contract with eLumen. He will address the issue at the September 7, 2017 Senate meeting.

6. ACTION ITEMS

a. APPOINTMENTS - Tenure Review Committees

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President Rider distributed a handout with recommendations for faculty representative appointments to each Tenure Review Committee.

A motion was made by Ty Mettler and seconded by Dr. Jessica Harper to recommend the appointments as listed in the handout.

- Dr. Lowry noted Courtney Whipple was hired in spring 2017 and asked if a Tenure Review Committee was created for her. President Rider will verify. Dr. Lowry reported Ms. Whipple is invited to attend New Faculty Orientation next month.
- Dr. Lowry noted the Kinesiology position is a 1-year temporary replacement.
- Dr. Lowry and President Rider reported two (2) new counselors will be hired in fall. It was noted the late hiring defies the Tenure Review process.
- One (1) English position will be filled next year.

Dr. Lowry amended the motion:

If it is determined the #18 Nursing position is for Courtney Whipple, the motion will stand; one of the following three people may be appointed to the Tenure Review Committee: Mark McGovern, Susie Snyder and Karen Heinzman.

Motion carried unanimously.

7. INFORMATIONAL ITEMS

- a. Committee Vacancies
Program Review Committee
 - Dr. Irit Gat
 - Richard Fleishman

Item held until September 7, 2017 Senate meeting.

8. ANNOUNCEMENTS

August 18, 2017 Fall 2017 Opening Day

9. ADJOURNMENT

The Academic Senate meeting of July 20, 2017 was adjourned at 2:49 p.m. by Van Rider, Academic Senate President.

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eLumin

This is in response to the lack of an endorsement or recommendation from the Senate regarding the adoption of eLumin software as a replacement to WEAVE.

At the request of the Outcomes Committee and other faculty, the search for a WEAVE replacement began nearly a year ago. The task force reviewed, had demonstrated, and studied several options from multiple vendors. Rick Shaw joined the group as did Svetlana Deplazes to provide ITS and research expertise. After thorough research and much time the task force made the recommendation that eLumin best fit our needs. The recommendation of the Senate is counter to the detailed and thorough work of the task force, whose membership was largely faculty. Again I remind that a WEAVE replacement was sought at the request of faculty.

If the concern is that the data gathered could be used in a faculty evaluation directly, all software can provide that type of data were that the motivation. In our process the standard for evaluation is met through the self-assessment, not by the evaluator using direct assessment data. Further, the evaluation process is a negotiable activity, one that we just concluded.

The contract with WEAVE ends June 30, 2017. We have no choice. We cannot, and will not fail to meet an accreditation standard for the lack of software. We made a commitment to ACCJC as part of our latest Self-Study and site visit, in a Quality Focus Essay, that our processes for Program Review and Assessment would be reviewed, renewed, and further integrated. We must complete this work within two years, this is by October 2018.

Given the totality of the circumstances, and in the spirit of the 10+1 which actually doesn't apply in this case, I have been indirectly informed of the Senate's recommendation not to adopt eLumin. Due to the overwhelming circumstances and potential injury to the college by non-compliance with an accreditation standard and required completion of the work of the QFE, and by the termination of the agreement with WEAVE, I have no choice but to move the contract with eLumin forward to the Board of approval. This will provide the opportunity for timely implementation and completion of required work.

A reminder of a statement I have made multiple times over the past 4 years, and that is consistent with accreditation standards; We do not have to assess every outcome every year. We do not have the resources to complete the necessary resource allocation to close gaps identified in the assessment process if we do that. One program outcome per year over two semesters, and the course SLOs which map to that program outcome, is more than sufficient to meet the standard and gives us the opportunity to commit the resources to improving that outcome.

In assessing outcomes as stated it would be very difficult to directly apply individual course section outcomes to individual faculty members' evaluation.

Thank you for your understanding and cooperation.

Senate Tenure Committee Appointments	
Tenure Review Committee	Senate Representative
1. Automotive Technology 1	Glen Knowles
2. Automotive Technology 2	Joseph Esdin
3. Biology	Charles Hood
4. Child and Family Education	Karen Heinzman (August interviews)
5. Counselor 1	Mark McGovern (Hiring in fall)
6. Counselor 2	Susan Snyder (Hiring in fall)
7. Deaf Studies ASL	Tina McDermott
8. Deaf Studies - Interpreter	Kristine Oliveira
9. Electrical Technology	Desdemona Ginosian
10. English	Deb Feickert
11. Geography/ Physical Science	Terry Rezek
12. Kinesiology	Salvador Suarez
13. Librarian	Tamira Palmetto Despain
14. Mathematics 1	Marvin Cummins
15. Mathematics 2	Scott Memmer
16. Mathematics 3	Diana Flores Kagan
17. Music Instructor	Matthew Rainbow
18. Nursing	On hold – Going back out
19. Spanish	Ken Shafer
20. Economics	Bassam Salameh