

2005-2006 Program Review Report
Introduction Report

The Social & Behavioral Sciences/Family & Consumer Education Division is comprised of twelve individual disciplines in the division that relate directly to the transfer and vocational mission of the College.

Disciplines within this Division are very diverse and at the same time unique. There is a shared philosophy of preparing students for continuous learning, self-improvement, and a passion for life-long learning.

The Division of Social & Behavioral Sciences/Family and Consumer Education is a most diverse and dynamic educational unit. This is clearly substantiated by the breadth and depth of the Division's curricular and programs offerings. The Division's interaction with local public schools and its presence in the community attest to a committed involvement outside the traditional classroom. For the purposes of Program Review and the preparation of the self-study, fourteen departments have been identified. It should be noted that during the summer of 1996, the Educational Department of the Division was changed with the inclusion of the Family & Consumer Education (FACE) Program, which was reassigned from the Fine and Performing Arts Division as a function of divisional reorganization.

Throughout the Division's self-study, attention is frequently drawn to the various educational programs within the Division. This data is used to show increases in student demand for particular programs and to demonstrate the relative position of the programs within the Division.

In the absence of complete and definitive data, the Dean's office experienced some difficulty substantiating without sound data the over-all growth of the Division. Some of the data for intervening years was simply not available. The areas of largest growth have been in the academic and vocational areas associated with instruction. Division faculty consist of twenty-one full-time, ninety-two adjunct instructors, and four classified positions. It is clear that the Divisional faculty are doing a remarkable and laudatory job when one considers that they are in need of additional support staff. I am particularly concerned that classified positions have not been added. This situation necessitates that full-time faculty must extend their responsibilities to fill the void. It is also evident that additional full-time faculty must be added to the Division roster to simply accommodate the course student load. It is also hard to imagine how the Division can continue to function along with other campus Divisions without increased funding for technology.

For the purpose of this review, the self-study report will focus on fourteen major instructional environments within the Social Sciences/FACE Division.

(Dean's Report)

Antelope Valley College
Social Sciences/FACE Division
Program Review

Combined Program Review Report

Background

The Social Sciences/FACE Division offers mostly transfer and academic-oriented courses. Since our last Program Review in 1998, the Deaf Studies Program has been moved to Language Arts (now Arts and Letters). The Nutrition and Foods Program has been moved to Allied Health (now Health Sciences and Physical Education).

Course work may be done in:

Administration of Justice
Anthropology
Child Development
Child and Family Education and Foster Care Education
Economics
Education
Geography
History
Philosophy
Political Science
Psychology
Sociology

Synthesizing so many disparate programs proved to be difficult. Instead, relevant paragraphs from the various discipline reports have been combined. While this may result in some redundancy, it also allows for complete coverage and for treatment of problems and concerns that are unique to that discipline and might not have been covered adequately had the report tried to homogenize or meld these reports together.

The Child Development center is not an academic program. It could not be conveniently integrated into the report. Instead, the report prepared by the director of the Center is appended at the end.

Education is a small program with only a few classes. There is no full-time faculty in Education. Currently, Professor David Greenleaf, the Learning Disabled Specialist at AVC for twenty-five years is teaching in that program and would serve as lead faculty. There is n specific report from Education.

The Social Science Division offers some courses in Cultural Geography. There is no full-time faculty member in Social Science for Cultural Geography. For years, discussion has gone on about where the Geography program ought to reside and whether there

needed to be a full-time faculty member in charge. Although discussion about re-organization is still under way, it is increasingly likely that the courses now offered in Social Science for Cultural Geography will be moved over to Math/Science or the Science part of Math/Science if that Division gets re-organized. There is no specific report about Geography, most of the general comments from others specifically applying.

The Anthropology program is particularly dynamic under the longest-serving faculty on campus, Professor Roger Robinson, who has achieved a status that is practically legendary. He and a handful of adjunct have trained an entire generation of archaeologists and anthropologists. While there is no specific report from Anthropology, nearly all the general comments about staffing, budget, equipment, classroom usage, and so forth would pertain to Anthropology. Half facetiously, Professor Robinson claimed that the information from the 1998 report still obtains.

Slots were left open for the Anthropology, the Child Development Center, Education, and Geography, should information have become available. As the report must be completed and no further delay is acceptable, the headings will be left in. General observations from other disciplines would apply to these areas as well.

A survey instrument, created by Dr. Fredy Aviles, was distributed late in the fall semester and the results were tabulated by the Division's assistant, Ms. Terry Aguilar. Dr. Aviles then provided the analysis. All information relevant to the Student Surveys have been collected in the appendix rather than integrated into the body of the text.

Part I. CURRICULUM

1.1 The curriculum supports the educational objectives of the program/discipline. New and revised courses address changes in the discipline or industry and specifically address student needs.

New and revised courses developed under review:

How do they support the objectives of the program under review?

Administration of Justice.

The new AJ 208 Introduction to Forensic Science supports the objectives of the AJ program by adding a new class that shows students how actual crime scene investigations are handled and explaining how a prospective CSI candidate should go about finding and qualifying for these positions in law enforcement.

The upcoming Police Academy will allow new hire police officers and deputy sheriffs to be trained in accordance with POST standards, while receiving AVC AJ elective credits. There will be a full-time police academy as well as a part-time reserve officer academy on the campus. These new programs will allow all students of AVC to see and interact with fellow students who have been successful in transitioning from classroom students to occupational trainee.

Anthropology

Child and Family Education

The following courses have been updated, revised and/or developed to reflect changes in the field of Child and Family Education and requirements for the CA Child Development.

CFE 101-Introduction to Early Childhood Education (11/01), CFE 102-The Developing Child (11/01), CFE 103-The Child in Family/Community Relationships (11/02), CFE 104-Literature for Children (11/02), CFE 105-Discovery-Based Education for Children, CFE 106-Creative Experiences for Children (11/01), CFE 107-Literacy for Young Children (11/02), CFE 109-Supervision and Administration of Childhood Programs I (12/04), CFE 110-Supervision and Administration of Childhood Programs II (12/04), CFE 115-Guiding Children's Behavior (10/04) CFE 120-Infant/Toddler Development (4/04), CFE 122-Infant/Toddler Strategies (4/04), CFE 169-D Rate Pre-Service Training (2/04), CFE 201-Child Development Practicum (2/05), CFE 202-Child Development Practicum (2/05) and CFE 213-Current Strategies for School Age Programs (12/01).

Additionally, CFE 170-Model Approach to Partnerships in Parenting (MAPP) and CFE 179-Community Based Placements for Children (Family to Family) were made obsolete in 2004, reflecting changes in AVC's Foster and Kinship Care Education Program prompted by changes in L.A. County Foster Care training requirements. Discussion is currently underway regarding the updating, revision, and/or possible elimination of several Foster and Kinship Care Education courses (CFE 160 through 168) to better meet the needs of students in that program. Other Foster and Kinship Care Education Courses (CFE 173 through 178) are currently under review and revision due to changes in the mandated format and curriculum.

CFE 107, 113 and 116 will be review this semester to determine if they will remain in The catalog or need to be designated as inactive, per Ed Code requirements.

Child Development Center

Economics

Education

No courses have been revised or developed.

Geography

History

During the period from our last Program Review in 1998, two new courses have been developed in World Civilizations. All the History courses have been updated and revised and new Course Outlines of Record have been written and approved by the AP&P committee. A new course in American West History has been approved by the AP&P committee.

A course in African history is contemplated by our newest faculty hire who currently teaches African-American history and Women's History.

Philosophy

The program offers five 100-level courses (Fundamental of Reasoning Skills, Introduction to Philosophy, Ethics, Introduction to Logic, Philosophy of Religion) and one 200-level course (Critical Thinking). Fundamental Reasoning Skills was very recently created and will be taught for the first time in the fall of 2006. It was created in order to help students address their serious weaknesses in reasoning as soon as they are admitted to AVC.

All other courses have been updated.

They wholeheartedly conform to the college's philosophy in fostering "the individual's ability to think clearly, critically, and independently"; the college's vision in providing "quality education that enriches lives and builds futures"; and the college's mission by contributing to the Associate Degree (Antelope Valley College 05/06 Catalog, p. 7)

Political Science

Current courses have been or will be revised consistent with the curriculum guidelines and standards. A new course, Model United Nations, was approved during the fall 2005 term and will be offered a yearly basis. It is anticipated that the California state and local government course will be updated and revised and incorporated into the active offerings of the department. Finally, there are plans to create a new course on political ideology that will explore both empirical and normative philosophical theories, concepts and principles. This is a more long-term plan than the current offerings or Model United Nations or California government revision. All current, new and proposed revisions and new courses are consistent with both the general education and transfer patterns consistent with the mission of the College.

Psychology

During this Program Review Cycle all of the Psychology courses were reviewed and revised or updated and with the recommendation of four courses to be deleted from the college catalog.

Sociology

Current courses are being revised consistent with curriculum guidelines and AVC and State of California mandated standards. However, due to fiscal and staffing restraints, no new courses have been added recently. Future additions are likewise dependent on budgetary increases.

How do they lend themselves to developing new programs, if appropriate?

Administration of Justice

The Police academy will assist the AJ program in developing new courses since we will be interacting with POST on changing police standards and training requirements. This will point the way to the changing needs of the law enforcement community.

Anthropology

Child and Family Development

Child Development Center

Economics

Not applicable

Geography

History

While these philosophical guidelines are followed, new courses in History must also articulate to the four-year college level. Consideration is also given to the CSU and UC transfer pattern as well as the general educational criteria at Antelope Valley College.

Philosophy

No answer

Political Science

The course revisions do not provide the basis for new programs. The Model United Nations program has many applications both in the classroom and in student-led conferences and competitions with other colleges and universities. There are many opportunities to increase the visibility of the program and offer students new and innovative learning opportunities and experiences.

Psychology

The Psychology faculty are now reviewing the courses and how they may provide a study major and/or certificate to students who choose to concentrate in the discipline of Psychology.

Sociology

Not appropriate

What procedures are used for developing and reviewing new courses?

Administration of Justice

There are no procedures in AJ for the developing of new courses. Course review is set by campus and AP&P standards.

Anthropology

Child and Family Education

Full time faculty members in the department discuss changes prompted by the needs of students (utilizing data from student evaluations), agencies, schools and centers in the community (utilizing data from Advisory Committees) and revisions to the CA Child Development Permit. Input is solicited from faculty teaching the courses, similar courses from other CA Community Colleges are reviewed, and revisions and new courses are developed by fulltime faculty under the direction of the Division AP&P Representative.

Child Development Center

Economics

No answer

Education

Geography

History

When a faculty member wishes to propose a new course, he or she approaches the History faculty and then the Division. Then the new course proposal goes to the AP&P Committee. The Divisional representative and the Dean are also brought into the process. Input from the IMC and the Library are also sought. Some of the courses may be suitable for the Linked Learning Program or the Honors Program, either as an Honors Course or as an Honors Option.

Philosophy

No answer

Political Science

Standardized criteria are employed for developing and revision of new courses. These include student needs, transfer requirements, articulation agreements and changes in pedagogical strategies and approaches to teaching political science.

Psychology

The procedures provided to Psychology faculty through AP&P as well as the review of Psychology offerings within four-year institutions. Psychology faculty also participate in working outside agencies and committees providing insight into other courses that should be also added to the Psychology curriculum.

Sociology

As in the past, standardized criteria are utilized for developing and revising new courses. These include anticipated student needs, transfer requirements (primarily to the UC and CSU systems), articulation agreements, occasional possible changes in pedagogical strategies and new approaches to teaching sociology at the community college level.

How do these courses meet student needs?

Administration of Justice

The new courses better prepare our students to enter the working world of law enforcement while also enlightening all students to the real, non-media, world of law enforcement and criminal investigations.

Anthropology

Child and Family Education

Courses that meet requirements for the 12-unit core, supervised field experience, and specialization courses required for the CA Child Development Permits prepare students

to apply for the Permit. Additionally, information and instruction in filing Permit applications is integrated into both CFE 101 and supervised field experience (CFE 201 and 202) courses. Several courses are transferable to four-year programs and meet the needs of student planning to continue their education at four-year institutions.

Child Development Center

Economics

Not applicable

Education

Geography

History

Students must take a few Social Science courses to satisfy Category B and F at Antelope Valley College, Category D at the California State University system, and Area Four for the IGETC program at the UC system.

Courses in American History satisfy the American Institutions requirement for the CSU system while those in African-American History and Women's History satisfy Category F at Antelope Valley College.

Recently, the California State University has required World Civilizations and History faculty have developed such courses. California History has been revitalized since it is now required at California State University Bakersfield.

Philosophy

These courses provide a good foundation for a general education, and for the students who plan to major in philosophy at a university.

Political Science

Courses offered provide general education options, elective transfer possibilities and lower division core offerings for political science majors. All courses are consistent with the general objectives and goals of the College in particular and community colleges in general.

Psychology

Students are able to successfully transfer to four-year colleges and they are prepared for junior and senior level work. Students who elect not to transfer are able to find gainful employment in the social service areas and to apply course material to their personal lives. Also with the new development and implementation of student learning outcomes, annually the Psychology department will be assessing at least two of the department student learning outcomes.

Sociology

Generally positive and affirmative. The majority of our students who transfer do so on schedule and with the prerequisite number of classes or courses under their proverbial belt.

In what areas might new courses be developed for the future? Why?"

Administration of Justice

There are plans for future advanced officer training courses, which will meet the POST required training needs of working deputies in the Antelope Valley and surrounding jurisdictions.

Anthropology

Child and Family Education

New courses might be developed in specialized areas of early childhood curriculum such as math and science or to communicate information on current, special topics of interest to those already employed in the field. Changes in teacher credentialing are anticipated for the future. New Courses may need to be developed or existing courses revised, to address those changes.

Child Development Center

Economics

Uncertain. Econ. 101 and 102 are sophomore level courses. Additional course would need to be at the Junior or Senior levels.

Education

Geography

History

The newest member of the History faculty has expressed an interest in developing a course in African History, which would compliment existing offerings in African-American History and World Civilizations.

One of the adjunct faculty members has expressed interest in developing a course in Asian History.

There might also be some crossover here with renewed offerings in International Relations with our-recently-hired, second Political Science Instructor.

Yet another adjunct has expressed interest in teaching Latin American and Caribbean History, a course, which exists but was nearly slated for the sunset program, i.e., elimination.

A course in the History of the American West, originally developed by an adjunct faculty, has been completed and has been approved by the curriculum committee.

Philosophy

Scientific Reasoning. If this were created, it would be done in close consultation with the Science Division. It would focus on improving students' scientific reasoning and understanding of the philosophical assumptions underlying the sciences.

Political Science

The California State and local government course can be linked to the California History program. A methods course and a class in political philosophy—both empirical and normative—are possibilities. These courses will strengthen the curriculum and help to better prepare students for transfer to the university.

Psychology

A new course entitled Cross-Cultural Psychology is being developed because our student population is changing and it is a contemporary topic within the discipline. It also meets our department student learning outcomes and the institutional learning outcomes for the college. Life Span Development Psychology is another course that will be developed because it is a core psychology course. We also plan to implement an independent study core offering.

Sociology

We would like to offer new courses in the sub-discipline of social gerontology (to take advantage of the knowledge and training of our most recently hired second full-time colleague), and possibly demography/population studies (to utilize the international experience of our other full-time faculty member).

Also, cross listing a number of criminology courses with our administration of justice counterparts, such as introduction to criminology, social deviance, juvenile delinquency, et al., are also on the drawing boards.

What methods are used to keep course content and requisites current?

Administration of Justice

Full-time faculty reviews and updates courses and individual course syllabuses while maintaining contact with the law enforcement community for frequent updates.

Anthropology

Child and Family Education

Full-time faculty review courses annually. This includes reviewing courses and programs offered at other CA Community Colleges as well as reviewing prerequisites for similar courses offered at the UC and CA State Universities. The process of course review and approval at AVC, through the AP&P Committee, ensures that validation criteria are met.

Child Development Center

Economics

Diligent interaction with IMPAC Econ reps at statewide meetings.

Education

Geography

History

Every year, as a new catalog is about to be published, instructors are urged to review their offerings. Also, in conjunction with the 2004 Accreditation team visit, all courses in History were revised and updated. New Course Outlines of Record (COR) were written. Pre-requisites, which had gone into virtual hibernation at this college, have returned following validation studies. These were considered at the same time that the course outlines were rewritten.

Philosophy

By remaining abreast with current publications and pedagogical research.

Political Science

There is a constant examination and overview of course content, discipline development and educational trends and pedagogies. All are incorporated into the courses of the department. Furthermore, the faculty is provided with academic journals containing current trends in content and encouraged to attend conferences with up-to-date content

presentations and opportunities to network with faculty from other community colleges. Conference attendance provides the faculty the opportunity to compare course offerings.

Psychology

The department based on AP&P guidelines reviews the course of records for all Psychology courses every three years. Now that student learning outcomes for Psychology have been established, they will be reviewed annually.

Sociology

There is a constant and ongoing examination and overview of all classes and course content in the curriculum. In addition, the full time faculty have access to professional journals and reports and attend periodic conferences and workshops to keep up to date and to exchange ideas with colleagues from other comparable institutions and disciplines.

1.2 Course requisites have been reviewed and are consistent with validation criteria.

Administration of Justice

All AJ courses are currently under review and are being updated.

Anthropology

Child and Family Education

Course requisites have been reviewed.

Child Development Center

Economics

Yes but there are concerns.

Education

Geography

History

Over the past two years, in anticipation of the 2004 Accreditation Team visit, all Course Outlines of Record were reviewed and rewritten to fit current guidelines of the AP&P (curriculum) Committee. The prerequisites have been changed so that students will stand a better chance of passing the course with higher standards for college level reading and

college level writing. At present, they are advisory only so as not to discourage enrollment.

Philosophy

The 100-level courses have no prerequisites. PHIL 201 Critical Thinking now has the prerequisite of the completion of ENGL 101 in order to be transferable as a critical thinking course to the UC system.

Political Science

No answer

Psychology

The department is waiting for the college to complete the validation studies for course pre-requisites. Psychology 101 has been established as a pre-requisite for all 200-level courses per AP&P process utilizing documents from at least three other higher education institutions to justify criteria.

Sociology

No response

1.25 Each course will be reviewed to determine which needs to be revised and which needs to be periodically updated.

Administration of Justice

Each course will be reviewed to determine which need to be revised and which need to be updated.

Anthropology

Child and Family Education

See section 1.1

Child Development Center

Economics

Econ 101 and 102 have been updated to new COR guidelines

Education

Geography

History

Each course will be reviewed to determine which need to be revised and which need to be updated.

Over the past two years, all courses in History have been reviewed, revised, and updated in tandem with the Accreditation self-study and Accreditation visit year and to match course offerings at the four-year level since articulation is one of the main functions of the Community College.

Philosophy

All courses were revised in 2005

Political Science

The task has been accomplished.

Psychology

All Psychology courses have been revised with the new standards that have been established by AP&P and approved by the Systems office. They are now incorporating measurable/student learning outcomes.

Sociology

This task has and is being accomplished.

1.3 Vocational programs/courses are in compliance within industry standards, advisory committee recommendations and state/federal funding guidelines.

Administration of Justice

Yes

Anthropology

Child and Family Education

Current Industry standards have been reviewed as well as advisory committee recommendations. Attendance at state meetings has validated the Child and Family Education department's efforts in complying with state/federal funding guidelines.

Child Development Center

Economics

Not applicable

Education

Geography

History

This is not relevant to History courses.

Philosophy

Not answered

Political Science

Does not apply

Psychology

Not applicable

Sociology

This does not apply to our sociology program, other than that our Introduction to Sociology (SOC 101) class is a prerequisite for our nursing student program.

1.4 Courses are taught within the parameters described in the outline of record.

Administration of Justice

Yes

Anthropology

Child and Family Education

Instructors submit course syllabi to the department coordinator at the beginning of each semester. It is a requirement that state course descriptions and objectives be stated on

course syllabi, exactly as they are stated in official course outlines of record. Assignments are reviewed periodically to ensure that student learning outcomes and course objectives.

Economics

Yes

Education

Geography

History

As mentioned above, all History courses have been systematically revised. All new faculty get copies of the latest Course Outline of Record and are obligated to adhere to it. Copies are on file at the Office of Academic Affairs and the Divisional Office as well.

Philosophy

There is a need to have a more effective way of providing new instructors with course outlines of record as soon as possible once they are hired. The new faculty are regularly supervised and given feedback on their teaching to ensure that they are within the course outline of record guidelines.

Political Science

This has been verified through the course revision process now in place.

Psychology

Adjunct faculty need to be oriented to the proper use of the course outline of record in developing their course outlines. The department is proposing that this be done through a training section offered by the Dean and Faculty at the beginning of each semester.

Sociology

This has and continues to be verified through the course revision process that is now in place.

1.45 Divisional faculty have deleted courses from our college catalogue that have not been taught in the last 3 years. If the course is not deleted, it must be revised.

Administration of Justice

One course is being revised and two are being deleted.

Anthropology

Child and Family Education

We are currently in process (of doing this).

Child Development Center

Economics

Yes, John Berry is working on his course, Economics 110.

Education

Geography

History

Although this has not been systematically followed in recent years, the History faculty recently deleted History 103, Twentieth Century Europe, because it has not been offered in nearly ten years. History of Latin America and the Caribbean, which was about to be deleted, has been spared because an adjunct in History expressed an interest in teaching it. The adjunct no longer teaches at the college so the course may still now be deleted. But if it should be taught again, it has already been revised along with the other courses.

Philosophy

No response

Political Science

This matter is currently being reviewed by the political science faculty.

Psychology

Courses recently deleted were PSY 055, PSY 245, PSY 243, and PSY 202.

Sociology

Affirmative. Two classes are currently being dropped.

1.5 Where appropriate, courses address issues related to diversity and/or multicultural perspectives.

Explain how the diversity goals of the college are integrated into the courses and

programs.

Administration of Justice

Many courses in the AJ program integrate diversity into the instructional process. Since law enforcement is a 24-hour per day, 7 day per week social service organization, all areas of diversity are discussed and studied for better understanding by the student. The impact of different cultures and the way that police officers must understand and deal with these differences are covered in the following AJ courses: AJ 101 Introduction to Administration of Justice, AJ 104 Introduction to Corrections, AJ 109 Crime Analysis, AJ 110 Terrorism Investigation, AJ 201 Police-Community Relations, AJ 203 Narcotics Control, AJ 204 Juvenile Procedures, AJ 206 Criminology, and AJ 207 Probation and Parole.

Anthropology

Child and Family Education

When courses are revised, objectives related to identifying, understanding and working with children and families whose language, culture, ethnicity, beliefs and abilities differ from those of the student, are incorporated.

Child Development Center

Economics

In compliance with the general standards of the Division.

Education

Geography

History

The African-American History sequence and History of Women Courses have long ago been approved for inclusion in Category F, the Diversity Category at the College. These courses include treatment of racism and sexism and comparison with the dominant culture.

By the very nature of the discipline, all History courses, to some extent, include element of diversity even if they are not taught from a multicultural perspective. The new World Civilization Courses were deliberately written so as not to project a Eurocentric perspective.

Philosophy

Diversity is directly (and) indirectly addressed in all these philosophy courses, for they all help students to explore alternative positions and perspectives, and to put themselves in the position of opposing cultural, religious, ethnic, (and) racial views. The Intro, Ethics, and Philosophy of Religion often present issues in terms of opposing or competing views. One of our colleagues, Estiphan Panoussi, has suggest the creation of a new course in the history of philosophy that would reflect the philosophical contributions of ancient China, India, Persia, Israel, etc. It's not clear whether such a course is feasible at a community college; however, we will consult with him to enrich the currently existing Introduction to Philosophy. These additions would certainly address the diversity of our Western heritage.

Political Science

All goals and expectations of student diversity are incorporated into course offerings, classroom settings and program of the departments. Some example of this include considering diversity goals when selecting textbooks, assigning coursework (i.e., term papers covering issues relating to diversity) and writing course syllabi.

Psychology

In developing our department student learning outcomes the faculty considered not only the institutional learning outcomes but also the objectives of the discipline itself. Each course recognizes and acknowledges cultural differences and similarities thus preparing students of a broad and appreciative understanding of human behavior.

Sociology

As this is one of the main themes/subject matters of sociology as a social science, the subject of diversity and multicultural perspectives are automatically incorporated into each class offered every semester as a matter of standard operating procedure.

1.6 Course scheduling provides students with reasonable access to meet their educational objectives.

Administration of Justice

Since the new hiring of a second full-time AJ instructor, the needs of the daytime students are now being better served than in the past when the majority of AJ courses were held in the afternoon or during night hours.

Anthropology

Child and Family Education

Course meet at a variety of times, from morning, through afternoon and evening, Foster and Kinship Care courses are sometimes offered on Saturdays. We offer courses off site

at both the Palmdale School District Head Start office and at the CCRC offices in Palmdale. CFE 106 was added to the mid-day schedule last semester in response to students who communicated the need for more coursework to be offered while their children attend school.

Child Development Center

Economics

Yes

Education

Geography

History

Courses in History are now offered in the morning, afternoon, and evening, during the week, and even on Saturdays. History courses are offered, or soon will be in the Spring Semester, at the Palmdale South Valley Site. An ITV course is offered for History 107, Survey of United States History from 1607-1877. Several History Courses have been offered as Linked Learning Courses, as Honors Courses, or with an Honors Option. Distance Education and online courses have been discussed but not yet implemented.

Philosophy

As indicated by the scheduling charts (at the end of this report) of the two courses offered most often, PHIL 105 and 106, they appear to be adequately spread across the schedule. However, there are two courses scheduled at 9:30 a.m. from Monday to Thursday. Perhaps one PHIL 105 and PHIL 106 could be moved to 11:00 a.m. The same courses are properly spread.

Political Science

Courses are offered five days per week, with day and evening offerings. Additionally, a class is offered on the satellite campus in Palmdale.

Psychology

The Psychology Department now has four full time faculty, two that are recent hires. We have now agreed to discuss the most effective scheduling of courses for each term to better meet the needs of our students. We will also consider our own academic preparation and interests in identifying which courses will be taught by each instructor.

Currently we do offer a variety of courses throughout the day and evening. Next academic calendar of 06-07 a 5-week intersession will be reinstated thus permitting additional courses in Psychology to be offered.

Sociology

Courses are offered five days a week (morning, afternoon and evening sessions) and even once on a Saturday. Additional classes are available at the Palmdale satellite facility.

1.7 Course scheduling promotes strong enrollment patterns.

What factors contribute to our strong enrollment patterns?

Administration of Justice

More morning and early afternoon course offerings have opened up the AJ program to many more students than in the past.

Anthropology

Child and Family Education

Attention to data gathered from student evaluations regarding the best days and times for our students to attend classes, as well as courses they would like to see offered.

Child Development Center

Economics

Course content, effective teaching methods, transferability.

Education

Geography

History

After Psychology, History has the highest WSCH of any of the disciplines of Social Science. Clearly, course offerings are meeting at least most of the students' needs but there is need to expand course offerings and hire a fourth History faculty. Even with three full-time faculty and an expanded pool of adjunct faculty, many students are turned away during the two-week "crash period" at the beginning of each semester.

Overall, though, the fact that courses are offered throughout the day and week, at both the Lancaster Campus and the Palmdale facility, and that non-traditional formats have been attempted (Linked Learning, ITV, Honors, Honors Options, and so forth) may at least in part account for the strong enrollment.

Philosophy

No answer

Political Science

A variety of course offerings and times insure student enrollment is strong and appropriate. Additionally, most of the classes meet the requirements of the California State University and University of California transfer standards. This allows students to complete university level requirements at the community college level.

Psychology

In the future, the Psychology faculty should be provided annual enrollment trends so that data can be used in the decision making of what courses and patterns should be offered to our students.

Sociology

A variety of course offerings and time insure strong student enrollment. Almost all of our classes fill and have a waiting list. Especially those courses that are transferable and/or are prerequisites fro other popular programs, such as nursing. If anything, we could offer and fill additional courses, budgetary and classroom constraints permitting.

How has scheduling provided better student access?

Administration of Justice

The AJ Program now covers classes for students from Monday to Saturday, with a much wider selection of daytime time slots.

Anthropology

Child and Family Education

Alternative scheduling of non-traditional time periods has been successful as well as off-site offering of courses.

Child Development Center

Economics

Morning, afternoon and evening classes are offered.

Education

Geography

History

Students can take History courses at virtually every time of the day, Saturdays, at the Palmdale Campus, and in non-traditional formats such as Linked Learning, ITV, and Honors. Numbers of sections have been somewhat increased but more are needed. There is demonstrated need for a fourth Historian.

Philosophy

No response

Political Science

The Political Science Faculty are constantly reviewing scheduling and adjusting accordingly.

Psychology

As stated above, courses offered throughout the day and evening as well as needed data will facilitate the Psychology faculty to assess scheduling needs for better student access.

Sociology

Our Sociology faculty and the Division are constantly reviewing scheduling and making the appropriate adjustments, again, limited by fiscal and class space constraints.

What barriers exist that weaken student access?

Administration of Justice

There are not enough classrooms and we are lacking in class multimedia aids such as Internet access and overhead projectors for presentations.

Anthropology

Child and Family Education

Many students juggle full time work and family responsibilities. Private child care facilities may not encourage continued education for their staff for various reasons; they are not under the same mandate to employ students with degrees and certificate and usually are unable to pay employees "worth wages" commensurate with higher educational levels.

Child Development Center

Economics

Mold, toxins, etc.

Education

Geography

History

Despite the fact that there are course offerings at all times students may want and in a variety of formats, there are not enough sections being offered. To some extent, this is the responsibility of the Student Services and Enrollment Management Committees to increase enrollment and thereby trigger the creation of additional sections. The Strategic Planning and Budget Committee also needs to know that there is a need for a fourth Historian to cover the unfulfilled need for History courses. Hiring an additional full-time History faculty should be a priority in the college's hiring.

Philosophy

No response

Political Science

The major barrier is the lack of sufficient full-time political science faculty to both offering significant number of classes as well as adding new courses to the program.

Psychology

Without data that speaks to the scheduling of Psychology courses along with student enrollment rates it is difficult to determine what barriers exist and potential other ways of proving access to students.

Sociology

The most serious barrier is the shortage of additional full time faculty that limit course offerings as well as the expansion of new subject matter, etc.

What can be done to alleviate these problems?

Administration of Justice

There needs to be more classroom space made available for the growing AJ and police academy programs. All classrooms need to be outfitted with computers, video/DVD and overhead projection to better assist today's multimedia AJ teaching approach. The use of

PowerPoint and DVD presentations has become essential for instruction.

Anthropology

Child and Family Education

Offering courses on condensed schedules and/or at school sites in the community where appropriate. Recruiting and outreach directed towards private facilities and their staff members would be of great benefit. At this point, we do not have enough faculty hours available for community outreach ... we are stretched pretty thin.

Child Development Center

Economics

New buildings with ventilation meeting EPA standards.

Education

Geography

History

In the short term, the adjunct pool for History can be expanded and more sections added, if possible. History sections can be offered at the Palmdale facility as plans have been made to do this spring, 2006.

Over the long term, though, a fourth full-time History faculty needs to be hired. Specifically, this faculty member would be teaching some combination of Western Civilization and United States History to make up for those Western Civilization Courses no longer taught by one of the other existing faculty who has moved to World Civilization.

Philosophy

No response

Political Science

The appointment of additional full-time Political Science faculty is the most obvious and important goal of the department.

Psychology

To alleviate these problems, the Psychology faculty must have access to the data on an annual basis.

Sociology

By providing the additional faculty and budgetary increases that are so sorely needed.

1.8 Courses are articulated with local high schools and other institutions of higher education.

Provide a brief description of faculty and dean's efforts towards articulating with local high schools and institutions of higher education.

Administration of Justice

The AJ Program has a member on the Law and Government Academy Advisory Committee at Highland High School.

We have also just implemented a new outreach program hosted by an AJ adjunct instructor who goes to all the area high schools and gives presentations about law enforcement careers, hiring and background check qualifications, and how the AJ program can help these students attain their AJ educational goals.

Anthropology

Child and Family Education

Presentations by full time faculty in high school and ROP programs have provided important matriculation information. Meetings with higher education institutions specifically California State University at Bakersfield has produced a collaboration between the Child and Family Education and the Child Adolescent and Family Studies department.

Child Development Center

Economics

Same as with other disciplines.

Education

Geography

History

Although some interaction between full-time faculty and the dean and the high schools happens yearly (with the High School Orientation Day, Annual Open House, the new Rock n Enroll in the summer, for example), much of this has traditionally been handled by the Student Services and Counseling Staff.

Four-year colleges send Campus Representatives on designated days. The Honors Program, through its TAP Program has a special relationship with UCLA and UCLA faculty last year held anal-day visit with the AVC faculty, including History faculty.

History faculty have served as judges and made visits to local schools. Other efforts include the Homecoming, Relay for Life, and 75th Gala Celebration.

The expansion of the AVC website and the new MyAVC pages will make more of the campus's activities and functions known to the community. The Enrollment Management committee is attempting to expand contacts with the community.

Philosophy

No response

Political Science

No effort has been made in this regard in recent years.

Psychology

One of our faculty members has attended IMPAC in the participation of the articulation dialogue between CCCs, UCs, and CSUs. These meetings discuss the courses that should be taught within the various levels of higher education and attempt to problem solve at working at any difficulties particularly between the Community College Psychology courses and the four-year institutions. Furthermore, the Psychology department works closely with the AVC articulation officer in making sure that all courses will articulate to four-year colleges and has the division AP&P representative review all new and revised courses.

Sociology

This is not a faculty and/or divisional dean mandate. The administration takes responsibility for this area. We do, however, provide limited input at committee and taskforce meetings and symposiums.

What are the strengths and weaknesses of this articulation process?

Administration of Justice

The AJ program has a continuing strong enrollment with 4583 students listed as enrolled with the AJ major as of May 2005.

Anthropology

Child and Family Education

This collaborative effort will bring this CAFS major from Cal State Bakersfield to its off-site campus located at AVC. This is an important opportunity for our students in CFE. It will allow them to transfer to a CSU and remain in their non-geographic area. Classes will commence in fall 2006.

Child Development Center

Economics

Dean Thompson is our primary strength.

Education

Geography

History

Nearly all of the History courses transfer to the CSU and UC campuses. Currently, the World Civilization courses only transfer to the CSU campuses. Efforts are being made to make them UC transferable.

History courses are needed at the four-year college to fulfill the American Institution requirement as well as the World Civilization requirement at the CSUs. Several CSU campuses, especially California State University Bakersfield, as well as the Elementary Education Program, require California History.

Philosophy

No response

Political Science

There is no information available

Psychology

The current process implemented by AP&P and the support of the articulation officer for developing and revising courses is a major strength in the articulation process.

Sociology

N/A. No real information available at our level.

If necessary, what can be done to improve articulation?

Administration of Justice

Spring of 2005 a full-time AJ instructor met with the AVC student counselors and gave them an update of the AJ program and possible law enforcement hiring options, which better allows them to inform their assigned students who have AJ related job and educational questions. This training session will be repeated in the coming semesters to better inform the counselors of the continuing changes to the AJ program.

Anthropology

Child and Family Education

No response

Child Development Center

Economics

More money

Education

Geography

History

The Transfer Center is currently working on having the World Civilization courses articulate to the University of California system

Philosophy

No response

Political Science

No response

Psychology

None at this time

Sociology

Change administration policy (and administrators)!

1.9 Faculty and staff have developed innovative instructional strategies to meet student needs, and staff development supports the development of these strategies.

What innovative instructional strategies have faculty developed to better serve our students?

Administration of Justice

The use of PowerPoint instruction, in those classrooms that are equipped, as well as the use of cutting edge law enforcement training videos and DVDs. These programs bring life to the textbook and lectures.

There has also been a recent increase in the number and availability of in class presentations by law enforcement representatives from the varying areas of AJ. This program helps to put a face to the ideas brought forth in instructor lectures and allows the students new avenues for collaboration and interaction.

Anthropology

Child and Family Education

Faculty have developed a variety of hands-on, active learning strategies and small group experiences that include but are not limited to, simulations and role play, field observations, cooperative learning and study groups.

Child Development Center

Economics

Same as with our other disciplines

Education

Geography

History

In addition to the traditional lecture mode, History faculty include videos, DVDs, PowerPoint, Internet (where connections exist), guest speakers, group projects, field trips, Library, and Learning Center visits.

Not all of the classrooms used by the History faculty are equipped as so-called "Smart Classrooms." Dragging some of the special equipment on carts, especially in bad

weather from other buildings, is often so time consuming and burdensome that it is often not worth the trouble.

When funds are available, more of our classrooms need to be converted into Smart Classrooms.

Philosophy

The Philosophy instructors are continually exchanging ideas to maximize students' learning. Some use transparencies to project on a white board core ideas of the lecture, which allows them to write on the projected notes; some make their lecture notes available on their AVC homepage before class. The message board on MyAVC has been used to extend class participation beyond the scheduled classes. One instructor uses Turnitin as a way of controlling plagiarism; and at least one of them regularly uses power point to present material.

Political Science

The faculty is encouraged to develop innovative and creative teaching strategies. This is limited by the minimal level of technology available and the lack of administrative support in this regard. Smart Carts are available to faculty for checkout; however, there are limited classroom facilities that have media capabilities. The adoption of a course management program, such as Blackboard, would assist in the development of innovative teaching strategies. MyAVC, a new integrated server program, is a step in the right direction. This program allows for instructors to manage a class website, post files for students and coordinates many school services. Albeit a step in the right direction, there is more that needs to be done.

Psychology

As reflected in the last Program Review, the Psychology faculty are still requesting the need for pre-equipped computer and technology such as ceiling projectors, modern computers, and Internet access.

Sociology

Regrettably, nothing really new or innovative due to ongoing commitments and the lack of additional faculty, staff, and fiscal restraints previously mentioned.

In what ways do classified staff and/or student assistants support faculty efforts?

Administration of Justice

The career center has been a great benefit to the AJ Program. Working together with the full-time AJ instructors numerous hiring seminars and actual hiring examinations have recently been held on campus for AVC students.

AVC counselors have been contacted and given recent updates on the AJ program, which also gives the counselors an AJ resource person they can turn to when confronted by a student's individual AJ related questions.

The IMC has recently made available new funds for the purchase of new AJ related videos, which increase the students' understanding of complex crime scene and investigative examples.

Anthropology

Child and Family Education

Classified Staff coordinate the efforts of adjunct and fulltime instructors and provide support with materials and equipment whenever possible. Study skills help as needed is provided to students.

Child Development Center

Economics

Good question!

Education

Geography

History

The Division has only one full-time Administrative Assistant who is badly overworked and whose primary obligation is assisting the Dean. There is another classified staff person who takes care of divisional supplies. Although some faculty have readers and assistants and make use of tutors and Supplemental Instruction at the Learning Center, Classified staff do not play a major roll assisting History faculty.

Philosophy

No response

Political Science

The classified support includes the audio-visual center, the copy center, the library staff, and the Learning Center.

Psychology

The Psychology faculty have at times had the support of student assistants in managing their courses and would appreciate the continued opportunity to have student assistants. The Psychology faculty have through the classified staff been able to obtain needed supplies.

Sociology

Not much, other than the usual assistance at our mailroom/copy center, audio-visual (multi-media) center, and the library.

1.10 Faculty and staff are familiar and work closely with student services and instructional support staff in program development and student referral.

What is the relationship between the program under review and the following student support services?

-Consider support staff role and services.

-Consider availability, relevancy, and currency of materials & services.

Counseling Center: Advisement, Orientation, and Assessment

Administration of Justice - Assists in directing students to the AJ program

Anthropology

Child and Family Education – Distribution of Child Development Permit info and meetings with individual counselors.

Instructors integrate information and keep students aware of meetings.

Child Development Center

Economics

Education

Geography

History

- History faculty routinely send their students to the various services offered by the counseling staff. Because students can get earlier enrollment dates, History faculty urge students to follow designated steps of matriculation.

Philosophy

Political Science

Psychology

Minimal

They stay current on our courses and questions are Directed to Psychology faculty

Sociology

Our relationship with above (all services in the grid) Is usually routine and, given our other teaching and student commitments, rather minimal.

As in most organizations, there are, however, a few key individuals that we relate to on a professional and

personal basis, and what transpires is usually sufficient.

Transfer Center

Administration of Justice

Anthropology

Child and Family Education - Students attend college transfer information meetings.

Child Development Center

Economics

Education

Geography

History

- As a transfer subject, History faculty urge their students to visit the Transfer Center, especially to insure that their courses articulate with the four-year universities and colleges. History Honors students are tied into the TAP Program which transfers to UCLA.

Philosophy

Political Science

Psychology

- Minimal
- They stay current on our courses and questions are directed to Psychology faculty

Sociology

Career Center

Administration of Justice

- Assists in setting up seminars and employment Examinations at AVC for the students.

Anthropology

Child and Family Education

- Students are encouraged to attend various activities

Child Development Center

Economics

Education

Geography

History

- While the Career Center does not find jobs for History majors teaching History, there are other kinds of professions and jobs for which a History major is prerequisite such as: archivist, business, consultant, journalist, librarian museum curator, law, research, park ranger, and public historian.

Philosophy

Political Science

Psychology - They stay current on our courses and questions are directed to Psychology faculty.

Sociology

Extended Opportunity Program and Service

Administration of Justice

Anthropology

Child and Family Education - Instructors maintain contact as needed.

Child Development Center

Economics

Education

Geography

History - Just as is true of all AVC faculty, History faculty are likely to have EOP&S students in our classes. We continue to cooperate with the program in promoting the success of these students.

Philosophy

Political Science - Minimal except to verify student progress

Psychology - They stay current on our courses and questions are Directed to Psychology faculty

Sociology

Admissions and Records Office

Administration of Justice

Anthropology

Child and Family Education - Instructors maintain contact as needed.

Child Development Center

Economics

Education

Geography

History - During the first two weeks, many students are referred to the Admissions and Records Office to add classes and resolve enrollment problems. We also strive to get grades turned in on time. As is true of all Divisional Faculty and all College Faculty in general, our History Faculty, full-time and part-time, endeavor to cooperate with the various offices on campus.

Philosophy

Political Science - As needed.

Psychology - They stay current on our courses and questions are directed to Psychology faculty

Sociology

Financial Aid Office

Administration of Justice
 Anthropology
 Child and Family Education - Presentations are made by Financial Aid officers to various classes.

Child Development Center
 Economics
 Education
 Geography
 History - No special comment
 Philosophy
 Political Science - None at all
 Psychology - They stay current on our courses and questions are directed to Psychology faculty
 Sociology

Disabled Student Services Program

Administration of Justice
 Anthropology
 Child and Family Education - Individual instructors work with this office in meeting identified students' needs.

Child Development Center
 Economics
 Education
 Geography

History - If a student needs to take a test up in the DSS office, the History faculty will certainly do everything to oblige them. Students with disabilities are routinely accommodated in our classrooms.

Philosophy
 Political Science - Assist students and verify progress.
 Psychology - They stay current on our courses and questions are directed to Psychology faculty

Sociology

Matriculation Program

Administration of Justice
 Anthropology
 Child and Family Education - Instructors are aware of transfer requirements and work with this service to update current information.

Child Development Center
 Economics

- Education
Geography
History
- History faculty urge students to follow the guidelines of matriculation. This aids in our enrollment process and allows more students to get through their courses and to graduation which is our mutual goal at the college.
- Philosophy
Political Science
Psychology
- None at all
 - They stay current on our courses and questions are Directed to Psychology faculty.
- Sociology

What is the relationship between the program under review and the following instructional support services?

-Consider support staff roles and services.

-Consider availability, relevancy and currency of materials and services.

Learning Center

- Administration of Justice
- Allows students access to the internet, which as the Most up to date information in the AJ field
- Anthropology
Child and Family Education
- Students are regularly referred to the Learning center and schedules of workshops offered are posted in the classroom. Students are referred to the Early Alert Program.
- Child Development Center
Economics
Education
Geography
History
- History faculty use Supplemental Instruction and Recommend students go to the tutoring center if needed. History faculty support the workshops and other special programs offered by the Learning Center, especially the Writing Center.
- Philosophy
Political Science
Psychology
- Extensive
 - SI, tutoring, Early Alert support and the Writing Center
- Sociology
- Library
- Administration of Justice
- Continued striving to bring the best text and

Additional literary resources to the AJ student.

- Anthropology
 Child and Family Education
 Child Development Center
 Economics
 Education
 Geography
 History
- Instructors assign library tutorials.
 - Some History faculty require students to take the tutorials and self-diagnostic tests of the Library. Librarians sometimes come to classes to help with Assignments or talk about subjects of general interest such as plagiarism.
- Philosophy
- The two new colleagues in the Philosophy Program Went through the whole Philosophy collection to “weed out” any outmoded Philosophy books. The Library has recently improved its procedure for accepting book donations from faculty.
- Political Science
 Psychology
 Sociology
- Excellent
 - Journals, books, and provide reserve materials
- Math Lab
- Administration of Justice
 Anthropology
 Child and Family Education
 Child Development Center
 Economics
 Education
 Geography
 History
 Philosophy
 Political Science
 Psychology
 Sociology
- Instructors refer students to the Math Lab
 - Not applicable
 - Does not apply
 - N/A
- Writing Center
- Administration of Justice
 Anthropology
 Child and Family Education
 Child Development
 Economics
 Education
 Geography
 History
- Instructors refer students to the Writing center
 - Especially around term paper time, History faculty

	are liable to be recommending students seek out the services of the Writing Center. The Writing Center has tutors and also runs clinics and useful workshops.
Philosophy	- One instructor has copies of graded (A to F) students papers and comments at the Writing Center (and on his home page). One of them has given a workshop to the writing tutors, but more needs to be done to help those tutors better coach the philosophy students in writing argumentative papers.
Political Science	- Extensive
Psychology	- Same as above and Psychology faculty makes referrals.
Sociology	
Reading Lab	
Administration of Justice	
Anthropology	
Child and Family Education	- Instructors refer students to the Reading Lab.
Child Development Center	
Economics	
Education	
Geography	
History	- History faculty may recommend a student avail himself/herself of the services offered by the Reading Lab. Recently, in conjunction with the revising of courses, the advisory for entering History courses has been raised to College Level Reading.
Philosophy	
Political Science	- Extensive
Psychology	- N/A
Sociology	
Tutoring Center	
Administration of Justice	
Anthropology	
Child and Family Education	- Instructors refer students to the Tutoring Center.
Child Development Center	
Economics	

Education	
Geography	
History	- History faculty often refer students to the Tutoring Center for special assistance or if students are having trouble keeping up with their classes. In recent years, there have not always been tutors for all areas of History or for all courses taught.
Philosophy	
Political Science	- Extensive
Psychology	- Same as above and Psychology faculty make referrals.
Sociology	
Instructional Media Center	
Administration of Justice	- Maintains and is increasing the AJ video capabilities.
Anthropology	
Child and Family Education	- Instructors reserve and use instructional media equipment.
Child Development Center	
Economics	
Education	
Geography	
History	- A student who has missed a movie such as shown in African American History or History of Vietnam might be able to check out the movie from the IMC. Videos and DVDs are frequently checked out by Instructors to supplement lectures.
Philosophy	
Political Science	- Extensive
Psychology	- Obtain videos and projectors
Sociology	
ESL Support Program	
Administration of Justice	
Anthropology	
Child and Family Education	- ESL classes and workshops are promoted in CFE classes. Flyers are posted in the classroom.
Child Development Center	

Economics
 Education
 Geography
 History

- Most likely not applicable except if a student whose native language is not English needs some help to get up to speed to taking college level courses in English.

Philosophy
 Political Science
 Psychology
 Sociology

- Does not apply
- N/A

1.11 The programs meet one or more of the primary goals articulated in the College Mission Statement.

Administration of Justice

No response

Anthropology
 Child and Family Education

No response

Child Development Center
 Economics

No response
 Education
 Geography
 History

Courses in History help to fulfill the Mission Statement by providing offerings that lead to the Associates Degree. Examples would be African-American and Women's History, which fulfill the Diversity Requirement, Category F. History Courses fulfill the transfer patterns, helping students to complete the American Institutions requirement, World Civilization requirement for the CSU campuses, and the California History requirement for California State University, Bakersfield.

Philosophy

No response

Political Science

No response

Psychology

The Psychology Department annually reviews the college mission statement and has incorporated to the institutional learning outcomes into the development of the Psychology Department student learning outcomes.

Sociology

Affirmative. We do indeed meet most of these goals, in spite of serious budgetary and teaching/staffing constraints.

The development of new and revised courses is consistent with the College Mission Statement.

Provide a brief summary statement describing the relationship between the courses program reviewed and the philosophy and mission of the College.

Administration of Justice

The AJ Program strives to assist students in their workforce preparation and professional development while preparing them to transfer to a four-year institution. It is the belief of the AJ instructors that the better prepared and educated the AJ student is, the more professional and service oriented they will be in their law enforcement careers.

Anthropology

Child and Family Education

CFE courses led to an Associate Degree in child and Family Education provide courses that may transfer to four-year degree programs and provide opportunities leading to career advancement and professional certificates.

Child Development Center

Economics

No response

Education

Geography

History

Some examples, mentioned already above, might be the new World Civilizations series which helps fulfill requirements for the CSU system.

Existing courses in United States history fulfill the American Institutions requirement, which facilitates students who wish to transfer to the four-year level, specifically at the CSU system.

A new course in American West History would broaden students' horizons, and complement offerings in U.S. History and History of California as well as transfer to the four-year level as an elective. A link with American Literature and Western Films might be possible.

A new course contemplated is History of Africa, which might qualify for the diversity requirement and would augment the existing program in African-American history.

California History fulfills a local requirement at California State University, Bakersfield and the elementary education program.

Philosophy

The development of new courses is closely and diplomatically monitored by AP&P to ensure that they conform to the College Mission statement.

Political Science

All courses fulfill the philosophy and mission of the College.

Psychology

The College has the mission to provide transfer level courses in assuring the breadth of knowledge and experiences as well as the development of critical thinking skills. Each of these areas is implemented in the department student learning outcomes and all Psychology course objectives.

Sociology

Yes, however, we are falling behind in effective maintenance and upgrading of our computer and related facilities. One cannot expect us to develop and expand new technology when the much-utilized existing system is falling apart.

- 1.13 Recent developments in instructional technology have been incorporated into courses and student support services consistent with the objectives of the programs and services.

What new or innovative instructional technologies have been developed to better serve students?

Administration of Justice

The use of Internet related studies and available legal guides are stressed in the AJ

Program. These resources allow the student to be exposed to the most up-to-date legal and investigative information that is available and used by all law enforcement professionals.

Anthropology

Child and Family Education

Students are encouraged to use recent technologies when citing resources. Instructors interact with media and Internet presentations in the classroom.

Child Development Center Economics

Very little. The classrooms are inadequate to meet current instructional needs.

Education Geography

History

Faculty in History utilize videos, DVDs, PowerPoint, and, if available, Internet hookups in their classrooms. Some, but not all, of the classrooms are so-called Smart Classrooms. Some interest has also been shown in WEB-CT and Blackboard.

Philosophy

With MyAVC faculty and their students can easily communicate to each other by e-mail. Instructors can easily create an AVC home page. One of the instructors has an AVC home page in which he has his syllabi, lecture notes, some critical thinking exercises, and examples of graded student paper. My AVC will also allow instructors to make use of

message boards and chat rooms, and thus allow class participation to extend beyond the scheduled class hours.

Political Science

The recent adoption of MyAVC is a beginning step in the direction of instructional technology. MyAVC allows instructors and their students to utilize a variety of technological tools, including file sharing, email consolidation, and online college services, such as the library databases, to enhance the learning environment. However, MyAVC is not a course management program; the adoption of a course management program, such as Blackboard, would bring the classes in this department into the twenty-first century. As it stands, the department is limited when it comes to technology in the classroom environment.

Psychology

The Psychology faculty have not had the opportunity to implement new or innovative instructional technologies due to limited or no technology in the classroom.

Sociology

Nothing noteworthy in the past couple or years. See above (Sociology 1.12).

1.14 The programs and courses are consistent with the development of programs, courses, and facilities articulated in the Educational and Facilities Master Plan.

Administration of Justice

No response

Anthropology

Child and Family Education

Child Development Center
Economics

Yes

Education
Geography

History

The Educational Master Plan has not been widely disseminated on campus. The Facilities Master Plan was not consulted in answering these questions.

Philosophy

No response

Political Science

All courses and programs of the departments are consistent with the Education Master Plan and Facilities Master Plan.

Psychology

The Psychology department has reviewed and considered the college Educational Master Plan and again the Psychology faculty need access to the Internet, power point, and overhead projectors in each of its classrooms in order to provide a full range of exposure

of the Psychology discipline. The technology in the classroom would also provide more distance education courses to be developed such as the on-line PSY 101 course.

Sociology

Affirmative. We are more or less on schedule and in compliance.

Part II. STUDENT OUTCOMES

2.1 Expectations for student outcomes are clearly articulated and actual student outcomes are used the assessment of course and program effectiveness.

Briefly describe the trends and patterns revealed by those methods.

Administration of Justice

There is not yet the means to evaluate student job placement data at this time.

Anthropology

Child and Family Education

No response

Child Development Center

Economics

No response

Education

Geography

History

No response

Philosophy

See appendix

Political Science

Student outcomes are clearly articulated in the course outline of record for each course in the department. All assessments suggested in the course outline of record are directly related to the student learning outcomes. When a course outline of record is submitted, the AP&P committee further reviews the outline to insure that all student-learning outcomes are assessed and articulated.

Psychology

The full time Psychology faculty sent an all adjunct faculty memo on November 14, 2005 inviting them to participate in the overall review of the Psychology program including the development of course and program student learning outcomes. All courses offer a breadth and depth of Psychology that prepares students fro upper division work, knowledge, and experience.

The program level student learning outcomes are:

1. Students will identify the major perspectives of Psychology (e.g., Cognition and Behavior).
2. Students will explain, identify, and describes typical research methods used within the discipline.
3. Students will interpret, construct, evaluate and argue Psychological concepts, theories, and research findings as they relate to everyday life.
4. Students will understand, identify, appreciate, and explain diverse and cross-cultural issues within Psychology.

Every semester at least two course level student learning outcomes will be reviewed, measured, and assessed if any modifications are needed to the course. At the end of each academic year program level student learning outcomes will be reviewed, measured, and assessed for any program level modifications.

Sociology

Affirmative. We follow official guidelines and procedures quite closely. The necessary forms are submitted in the relevant persons/committees who further review that all student learning outcomes and fully assessed and articulated.

2.2 Student evaluations are an integral part of the assessment of course and program effectiveness.

Summarize the results of the student program evaluation procedure.

Administration

No response

Anthropology
Child and Family Education

Instructors distribute evaluations at the end of each semester. These are reviewed by the department coordinator and used to make decisions regarding program and course development.

Child Development Center
Economics

No response

Education
Geography
History

No response

Philosophy

No response

Political Science

At the end of each semester, faculty members are provided with an evaluation of the program, which is then distributed, to the students. The students complete these evaluations anonymously and instructors review these evaluations and summarize the findings. Any consistent trends are considered when planning instruction.

Psychology

See the survey results in Appendix.

Sociology

At the conclusion of each term, faculty are provided with an evaluation instrument which is anonymously distributed to most students (those present at the time). The findings are carefully reviewed and summarized, with follow up action taken when relevant.

2.3 Job placement data are an integral part of the assessment of course and program effectiveness for vocational programs.

Briefly describe job placement of students in vocational education programs.

Administration of Justice

Beginning with the spring 2006 Semester, the AJ program is again offering Cooperative Work Experience Education. The full-time AJ instructors have also been actively assisting local law enforcement hiring units, which has resulted in both the Los Angeles County Sheriff's Department and the Los Angeles Police Department offering police officer written hiring examinations at Antelope Valley College for our students.

Anthropology Child and Family Education

Instructors inform students of various job opportunities. Students are encouraged to attend job fairs throughout the AVC calendar year.

Child Development Center Economics

No response

Education Geography History

No response

Philosophy

No response

Political Science

This does not apply to this department.

Psychology

Not applicable

Sociology

This does not really apply to our Sociology department, other than instructors personally writing occasional letters of recommendation fro the student(s) in question.

Part III. PERSONNEL AND SUPPORT SERVICES

3.1 The ratio of full-time to part-time faculty provides students with a quality of

instruction consistent with student needs and goals of the programs.

Administration of Justice

Unfortunately, the current AJ ratio for course offerings is approximately 25% full-time to 75% part-time. There are currently two full-time and nineteen part-time instructors in the AJ program. With the addition of the new LASD academy on campus as well as the new reserve police office academy, both starting in 2006, the need for at least two additional full-time AJ instructors is critical to ensure a more consistent level of instruction.

Anthropology

Child and Family Education

While the department is thankful that several well qualified adjunct faculty teach in the department, most of them have full-time jobs elsewhere, making planning and consistency a challenge.

Child Development Center

Economics

No

Education

Geography

History

Currently, there are three full-time faculty and approximately a dozen adjunct faculty teaching history courses at the college. As with the faculty in general, we are not near our 75/25% ratio of full-timers to part-timers. We are, of course, certainly appreciative of the work our part-time faculty do and value them as colleagues. The continuous hiring of more part-time faculty to make up the shortfall is not, however, the solution in the long run.

If the college does not intend to ever expand the offerings in History, the current staffing would be adequate, although minimally so.

However, we need to expand the number of sections in World Civilization, U.S. History, and History of California to meet the needs, particularly of the California State University-bound students.

Philosophy

Ratio of full-time to part-time: three full-time to seven part-time instructors. The program would not be able to meet student needs without the contribution of part-time

instructors.

Political Science

There are two full-time (only since spring 2004) faculty and five adjuncts. The adjuncts teach Political Science 101 with one adjunct also teaching the course on ethnic politics. Quality is uneven among adjunct staff and provides another reason for additional full-time faculty.

Psychology

Four full-time faculties and eleven part-time faculty as of fall, 2005.

Sociology

Generally negative. There are only two full-time faculty to seven adjuncts (who currently teach fourteen of the twenty-five classes in the spring semester of 2006. None of the part-time instructors have doctorates and a couple are less than fully competent.

3.2 The ratio of full-time to part-time faculty provides adequate personnel responsible for program evaluation and revision.

Explain the impact of this ratio on the effectiveness of the program.

Administration of Justice

Starting in the fall of 2004, the AJ program hired its senior full-time instructor and then in the fall of 2005, a second full-time instructor was added, which raised our low full-time ratio. Due to the fact that many AJ part-timers are working law enforcement professionals, the program has had to offer the majority of its classes in the evenings. The two full-timers have added to the daytime course offerings, which has seen an obvious increase in enrollment over past semesters. This trend should continue as more daytime classes become available.

Anthropology

Child and Family Education

The CFE department suffers from a lack of full-time faculty. Both full-time faculty members currently teach an overload of courses. Involvement in state and local meetings For grant-funded programs occupies a large portion of the department coordinator's time. She is currently teaching courses off-site as well as on the AVC campus and supervises other instructors who are teaching off-site. The second full-time faculty member supervises both practicum and work experience students and spends considerable time off campus to fulfill the requirements of those programs, in addition to maintaining involvement in campus committees.

Through increased state requirements and the revision of teacher standards in Early Care and Education, more students are returning each semester to expand their existing Child and Family Education coursework as well as finishing the General Education requirements. Students want to complete their associate degree and transfer to a program where they can obtain their Bachelor's degree. This has meant developing a close working relationship with a variety of agencies and strong collaborations with the California Department of Education and various Cal State University campuses.

The child and Family Education department has emerged in a leadership role within the community college based child development laboratory schools in general. The CFE department has experienced a great amount of growth recently in the ways in which it is able to facilitate and support teaching, research and outreach activities to many regional and state organizations.

Much of this growth is due to the efforts of the present full-time faculty. The barriers to continuing this successful climb is directly related to the need for more full-time faculty. For the Child and Family Education department to continue to thrive, three critical issues need to be addressed as our programs strive towards ever increasing program and student demands. First, expanding program services; Second, reevaluating personnel training functions and leadership activities and third, expanding course offerings on non-traditional days and times as well as on-line distance learning coursework. To capture these three issues it is critical to increase full-time faculty.

Child Development Center Economics

Economics needs three full-time instructors. The program has only one.

Education Geography History

Recently, all courses taught in History were revised essentially by the full-time faculty only. We certainly would welcome adjunct faculty input and value and respect them and the work they do. Given their disparate schedules, it is not feasible, for the most part, to get a chance to meet with them often, let alone get input on program development.

As is true with the Division and the college in general, we are not in compliance with the desired ratio of 75/25% full-time to part-time faculty. As long as there are no plans to ever expand our offerings, the staffing would be adequate but this is unrealistic given the high WSCH for History courses. At least one new full-time faculty is needed in History although it appears now that such a person cannot be hired for the 2006-2007 academic year.

Philosophy

No response

Political Science

The poor ratio makes program evaluation and revision difficult if not almost impossible.

Psychology

No response

Sociology

This poor ratio – which, incidentally, is against state law – makes program evaluation and revision difficult.

3.3 There are adequate staff development opportunities to enhance the effectiveness of all staff in meeting the goals and objectives of the programs as well as the professional development of staff.

Briefly describe the professional development of the faculty and staff during the period under review, including staff development, flex sabbatical leaves, publications, honors, etc. What can the college do to enhance the effectiveness of faculty's professional development?

Administration of Justice

The college needs to offer instructors more courses in classroom computer collaboration. Our students are very technology savvy and many instructors are lacking in this critical area of classroom instruction. Courses in PowerPoint development and use as well as internet and multi-media instruction would be beneficial. More funding is needed to assist in outside staff development such as conferences and AJ seminars.

Anthropology

Child and Family Education

No response

Child Development Center
Economics

Similar to other disciplines

Education
Geography
History

During the period under review, for a number of years, there was virtually no staff development money at all.

No one has been on a sabbatical during the period under review.

Several of the full-timers gave Flex presentations and attended meetings on their own. One writes a regular column for the local newspaper. Two others have given guest lectures for the college's Foundation which supports the college with extracurricular money.

Our newest hire may get to go to an international conference this summer in Britain. Senate Grant money may be solicited by her to help support this travel. She also collaborated with another full-timer to give an entertaining and informative presentation on the 1919 Black Sox scandal.

We attempt to include part-timer faculty in all Division meetings, Flex presentations, and other college activities. One adjunct has distinguished himself by serving on numerous committees and bringing the former Governor of Oklahoma to the community to give a Flex talk on the tenth anniversary of the bombing of the Murrah Federal Building.

Philosophy

Professional Development has consisted of attending faculty academy workshops (though there have not been any during the fall semester of '05); attending conferences; informal exchanges among colleagues before or after certain Flex activities that focus on teaching/learning.

Political Science

Both full-time faculty are professionally active. This includes attending and participating in professional meetings. Additionally, there are funds available for faculty to attend conferences and workshops outside of the college. Faculty members have attended the Western Political Science Association and Tech Ed conferences.

Psychology

No response

Sociology

Mixed. Most adjunct faculty and staff are not adequately supported in this endeavor.

Both full-time faculty, conversely, are professionally active. This includes attending sociological association and related workshops and symposiums, keeping up with the professional literature, as well as limited involvement in local community agencies and

organizations.

3.4 Full-time faculty are actively involved in the process of hiring and evaluating instructors.

Administration of Justice

This is true for the AJ program. Both new full-timers are currently being reviewed by the Tenure Review Committee. The senior full-time instructor was actively involved in the hiring of the second full-timer and is reviewing incoming applications for part-time employment. Two new part-time instructors have been hired in the last year to cover the increase in new course offerings. Both new full-time instructors have not been involved in the evaluation of part-time instructors due to their recent hiring, their tenure review process, and their complete involvement in the AJ program's expansion and updating.

Anthropology

Child and Family Education

Both full-time faculty members have served on hiring committees and currently serve on tenure and review committees. However, since we have not hired a full-time faculty member since 1999, the hiring and tenure and review committees are not within the Child and Family Ed Department.

Child Development Center

Education

Not applicable

Education

Geography

History

The two tenured full-time faculty members serve and have served on numerous hiring committees, including the one that hired the third full-time faculty. Both of these members are chairs of new, probationary instructors as well as colleagues in other disciplines as well as part-timers. If a fourth full-time faculty were hired, all three of the current full-timers would sit on that person's hiring committee.

Philosophy

No response

Political Science

The senior full-time faculty member was chair of the committee that hired the newer political scientist. Both faculty are involved in evaluating both full-time and adjunct

faculty.

Psychology

All full-time Psychology faculty should be included in the hiring and evaluating of Psychology instructors.

Sociology

The only (senior) full-time faculty member was active in the committee that hired the newer sociologist, and is chair of her tenure review committee. Both are, moreover, involved in the hiring and evaluating of adjunct faculty members.

3.5 The evaluation of staff is systematic and conducted at appropriate intervals. Follow-up to evaluation is timely and systematic.

Administration of Justice

Both full-time instructors are in the tenure process and are receiving timely evaluations.

Anthropology

Child and Family Education

The time constraints and overload obligations makes it challenging for CFE full-time faculty to accomplish this issue.

Child Development Center

Economics

Yes

Education

Geography

History

The two full-time tenured instructors are both chairs of probationary faculty and also evaluate part-timers. These duties are also shared with the dean. Part-time faculty are supposed to be evaluated every three years and with four times as many part-timers as full-timers, this gets to be quite burdensome. The tenured faculty are spread rather thin and having the third faculty member get her tenure and then hiring a fourth full-timer would equalize the responsibilities. In so far as is possible, these evaluations are undertaken in a timely manner and improvement and continued effectiveness is encouraged where possible.

Non-teaching staff are characteristically not evaluated by full-time teaching faculty.

Philosophy

The evaluations have been valuable, but they could be more systematic. (1) There could be an extensive check list. Even though not all aspects of teaching on the list will necessarily apply for each evaluation, the list would remind the instructor of aspects that could be incorporated into his/her teaching. (2) Evaluators should spend at least a few minutes before a class to find out (a) the instructor's goals, (b) how the instructor will monitor his/her students' learning, (c) how s/he will get them back on track if they wander off, and (d) how s/he will determine whether s/he has reached her goals for that class.

Political Science

The process conforms to all laws and policies.

Psychology

Full-time tenured faculty are evaluated every three years per the tenure and evaluation policy. Full-time non-tenured faculty are evaluated the first four years annually per the tenure and evaluation policy.

Adjunct are typically evaluated in their first semester and then, if satisfactory, on a three-year rotation basis.

Sociology

Affirmative. We conform to the rules and policies of our Division and the College at large.

3.6 The evaluation processes assess effectiveness and encourage improvement.

Administration of Justice

This is true for the full-time AJ instructors. They are receiving both peer and student appraisals.

Anthropology

Child and Family Education

The evaluation process is conducted in a timely manner to assess effectiveness and encourage improvement.

Child Development Center

Economics

Yes

Education
Geography
History

This is certainly true of the evaluation of full-timers, probationary faculty, and those already tenured, by the permanent, tenured, full-time instructors. Evaluation of part-timers also tries to do this as well. The number of part-time faculty is considerable for a Division the size of Social Science and the Dean is overburdened with evaluating part-time faculty. Increasing the number of full-timers would equalize and spread out the burden more.

The Division is also fortunate, especially in History, with having a number of experienced part-time faculty who have been teaching for many years, even decades, some having retired from the high school system with thirty to forty years seniority.

Many of these people are already extremely experienced classroom instructors. The college's evaluation process is adhered to and timely suggestions for improvement are made when appropriate.

Philosophy

This cannot be done without knowing the instructor's goals before the class begins. Hence suggestion (2) above.

Political Science

This is a correct statement.

Psychology

The tenure evaluation criteria utilizes peer and student feedback for teaching effectiveness and areas for improvement. Faculty are also required to conduct a self-evaluation of areas that they see the need for continued growth. Faculty also utilize Flex, Faculty Academy, and conferences to remain current in teaching methodology.

Sociology

Affirmative. We go by the book.

3.7 There are adequate full-time faculty to meet program needs.

Administration of Justice

The AJ Program is in need of additional full-time staff to meet the needs of the program. The program just increased from one full-time instructor to two in the fall semester of 2005, which had little effect on the program's very low full-time to part-time ratio. The new second full-time instructor did benefit the AJ program by allowing for more morning and daytime classes, which have been greatly lacking in the past. The program is expanding with the addition of both a POST certified police academy (June 2006) and a POST certified reserve police academy (February 2006). These academies will be initially run by the Los Angeles County Sheriff's Department, but are set to add instruction responsibility to AVC full-time instructors in the future. As more full-time instructors are hired, the transition from the Sheriff's Department to full-time AJ staff will allow more access to the regular academy for all AVC students. Attendance in the police academy will initially be restricted to only those individuals that are hired by local law enforcement agencies per Sheriff's Department requirements. There will also be additional academic follow-up required for the two new academies operations by full-time AJ staff.

Anthropology

Child and Family Education

There are not adequate full-time faculty to meet program needs.

Child Development Center

Economics

No. Two additional full-time Economics faculty are needed.

Education

Geography

History

If anticipated growth develops and a permanent Palmdale campus is opened in the next few years, the current staffing will not be adequate. In addition, the CSU system now requires World Civilization instead of Western Civilization and the sections currently offered will not be sufficient. United States History is needed for the American Institutions requirement while African-American and Women's history are needed for the above-mentioned requirement as well as the Diversity requirement. The Bakersfield campus, which has a satellite branch at the AVC campus, also requires California history.

Should all the programs grow and should the expected enrollment growth actually take place, current levels of staffing will not be adequate.

Philosophy

No response

Political Science

Additional full-time faculty members are urgently needed. Once a vacancy occurred in November, 1992, it took eleven years to fill that position. There is little administrative awareness or support for additional faculty.

Psychology

No response

Sociology

Negative. We need, at a bare minimum, three full-time colleagues, and, given our growing student enrollment, at least four and perhaps five to do a proper job and to conform to the staffing composition of other comparable institutions of higher learning.

3.8 There are adequate support staff to meet program needs

Administration of Justice

Once the new police academies are in place and functional, a support staff needs assessment can be appropriately made. An increase in support staff is expected.

Anthropology

Child and Family Education

This area represents a challenge and is not an adequate ratio of support staff to program needs.

Economics

Unknown

Education

Geography

History

There is one Administrative Assistant whose primary responsibility is helping the dean. There is another staff person who is primarily charged with distributing supplies. They can barely keep up with the workload as it is now. Should anticipated student enrollment Growth actually occur, and should the Palmdale campus actually open, support staff is not adequate. Even at the Palmdale facility currently housed in an office building, there is no Social Science and certainly no History support services person.

Philosophy

No response

Political Science

There is no support for the program beyond the generic support available to all departments.

Psychology

No response

Sociology

Negative. There is little support for our program(s), including a chronic shortage of secretarial help – especially in our dean’s office. There is a major program weakness that needs immediate rectification.

Part IV: FACILITIES AND EQUIPMENT

4.1 Instructional areas and facilities are appropriate for effective teaching and learning. **Describe the strengths and weaknesses of instructional areas currently in use.**

Administration of Justice

Several persistent problems are present within instructional areas and facilities. Climate control is a problem in faculty offices as well as classrooms. The classrooms are woefully sound proofed, which causes an enormous distraction during instruction. Most classrooms lack the basic multimedia requirements for today’s interactive learning environment and the few classrooms that have such access are limited due to the old age of the equipment and its poor location at the back of the classroom.

Anthropology

Child and Family Education

We need white boards in our dedicated classroom and functional technology. Internet access to CDC 127 would be a great benefit.

Child Development Center

Economics

Strengths: Rooms have whiteboards and chairs.

Weaknesses: Ventilation is poor; air-conditioning is inconsistent; dry erase markers sometimes cause breathing problems for sensitive instructors; classroom computers are

poorly placed and do not function well when they are available; most rooms do not have computers in them, creating serious difficulties for instructors who do not always teach in the same room; in general, the instructional areas are a joke.

Education
Geography
History

History classes are taught virtually all over the Lancaster campus and now at the Palmdale facility as well. A few rooms (LS1 106 and LS2 147) are fitted out as Smart Classrooms with computers, proximas, and Internet hookup. Most rooms used History classes are not so appointed. Only a few have maps and many of them are old, ripped, and out of date. One part-timer has brought her own maps only to have them stolen or taken down.

By now, all rooms have television monitors for VCRs, a request that was made in the 1998 report. But the VCR is now old technology.

The 2004 bond issue produced bond monies of \$139 million. However, it is known that the renovation and expansion of the Language Arts and Social Science areas are far down on the list.

Philosophy

All the classrooms have overhead projectors, televisions and VCRs. They are usually functional.

SERIOUS WEAKNESS: There is no electronic learning system (e.g., Blackboard, WebCT) at AVC. Such system would help to supplement all philosophy courses because ALL students are seriously deficient in interpretive and critical thinking skills, which are necessary to understand, appreciate, and do philosophy. Such a system would be especially useful in the logic and critical thinking courses.

Political Science

The major strength and weakness of the instruction area involves a Smart Classroom. While it is a strength to finally have one Smart Classroom assigned to the department, this classroom contains an outdated computer system that is difficult to manage and nearly impossible to use. While there are Smart Carts available for check out, it would behoove the department to invest in updating the system for the Smart Classroom and investigate the possibility of acquiring access to more smart rooms.

Psychology

Much of Psychology should be taught through the use of computer programs and the

internet. Most of the classrooms assigned to psychology do not afford the faculty the opportunity to make use of services and information that is provided by publishing companies and the American Psychological Association.

Sociology

Negative

What plans for improving space utilization are already included in the Goals and Strategies of the College's Strategic Plan?

Administration of Justice

At the time of this writing it is unknown what the goals and strategies of the college's strategic plan are in this area.

Anthropology

Child and Family Education

The Master Plan of 1995 requested a Human Development Quad as well as expansion of existing CDC facilities. To date, this has not been accomplished.

Child Development Center
See above remark.

Economics

None in the near future.

Education
Geography
History

The plan called for courses to be offered at all times, terms, seasons, and locations. This is being done. The administration wanted more Friday only classes after eliminating the popular Monday, Wednesday, and Friday fifty-minute classes. The block schedule and condensed calendar have not necessarily made for more efficient use of space.

There is a plan to sue some of the bond money for a renovation or replacement of the Language Arts and Social Sciences office complex and to build more classrooms. Adjuncts also need an office.

A plan was offered by an adjunct to reconfigure the copier machine room and equipment room but this was never acted upon. The lounge is crowded with Language Arts and

Social Science part-time faculty who have nowhere else to go. Some faculty use that same lounge for makeup tests, as there is no other room.

Ultimately, the OF3 and LS1 and LS2 complex must either be completely renovated or razed and rebuilt.

Philosophy

No response

Political Science

It is unknown at this time.

Psychology

The Psychology program must have reliable technology available in all assigned classrooms.

Sociology

Largely unknown at this time, and anyway subject to change. Most plans are long-range and do not adequately address the immediate problems and shortages affecting us now!

What plans for space utilization still need to be explored?

Administration of Justice

Additional classroom space needs to be built with the appropriate infrastructure.

Anthropology

Child and Family Education

Plans need to include CFE Department/CDC needs for expansion, as per Master Plan of 1995.

Child Development Center

Please see above.

Economics

Current space needs to be demolished and replaced. Plans are not in the works in the near term.

History

Faculty could double up in existing offices or more portables could be obtained but this unsatisfactory and diminishes privacy.

Course offerings are being increased at the Palmdale facility but support services are currently lacking there.

Plans are already being made for the permanent Palmdale campus but only basic skills are to be offered there and only modules will be there for the first few years. Meanwhile, the Lancaster campus is expected to accommodate 23, 000 students!

Given the high demand for History classes now and the expansion brought about by changes at the CSU system, current facilities will very soon be inadequate if they are not already.

Philosophy

No response

Political Science

Classrooms assigned to the department should be retrofitted with technological equipment in order to bring them up-to-date.

Psychology

See above comments.

Sociology

Please see previous response (for Sociology).

4.2 Instructional equipment is appropriate for effective teaching and learning.
Describe the strengths and weaknesses of instructional equipment currently available?

The AJ instructors have limited access to all multi-media equipment. Unfortunately, the availability is sporadic at best. There needs to be multimedia, computer, internet and overhead projection in every classroom. The ability to have wireless internet in all classrooms will be greatly beneficial for both the instructors and the students.

Anthropology

Child and Family Education

We have a “smart cart” available in CDC 127, though it is currently out of commission.

Child Development Center Economics

Computers are too slow and inconsistent; most rooms do not have computers. TVs are not needed, although they are in most classrooms for some reason. In general, the equipment situation is ten to twenty years behind the curve.

Education Geography

History

A few classrooms currently utilized by History faculty are already fitted out as Smart Classrooms. All too often, faculty must go to the IMC to check out carts if they want to do PowerPoint, show DVDs, play music on compact discs, or use other technology. Only a few rooms are hooked up to the Internet.

All classrooms now have television monitors and VCRs. But this is old technology. Many faculty have to drag around equipment. Some rooms have maps but they are old and ripped and sometimes stolen. Many instructors buy and use their own media because either IMC cannot or won't purchase it for them and the Division's budget is always tight.

In the 1998 report, it was noted that the Social Science Division is the least technological and least equipment intensive Division on campus. Although chalk and eraser have been replaced by porcelain white boards and markers, the same observation is still true today.

To be balanced about this, Smart carts can be checked out and some media is available. A few classrooms are fitted out as Smart Classrooms. All should be over the next few years. Some of that bond money should be devoted to the renovation of OF3, LS1, and LS2.

The facilities at the temporary Palmdale site are known to be lacking and if and when the permanent Palmdale campus is built they should introduce technology as early as possible.

Philosophy

Some courses would be enhanced if the classrooms have the electronic capabilities to allow instructors to use PowerPoint.

Political Science

The Smart Carts are the strength of the instructional equipment available. Each cart

contains most all equipment necessary for effective multi-media teaching and learning. However, not all classrooms are equipped to accommodate the tools available on the Smart Cart, such as a live Internet feed. Therefore, the equipment is appropriate but the facilities are not.

Psychology

See above comments (under Psychology).

Sociology

Strengths include adequate in-house equipment, such as TV monitors, etc. Weaknesses include lack of servicing and cleaning, partial inadequate blackboard space, and somewhat poor lighting.

What plans for improving, replacing, or repairing instructional equipment are already included in the Goals and Strategies of the College's Strategic Plan?

Administration of Justice

At the time of this writing it is unknown what the goals and strategies of the college's strategic plan are in this area.

Anthropology

Child and Family Education

Currently, plans include repair of these items.

Child Development

Economics

None

Education

Geography

History

If there are such plans they are minimal and not well publicized. The Divisional Dean has asked faculty to report any broken or missing equipment and is doing the best he can with what resources he has. The new Vice President of Academic Affairs attended a Division meeting early in the fall of 2005 semester and echoes that very sentiment. Much equipment is broken, abandoned, forgotten, or stolen. The Division's copier is sometimes down for weeks. There does not seem to be a coherent long-term strategy here.

Rooms are being fitted out, as funds are available. The increase in faculty, campus-wide

this semester, has put a strain on the whole system on whole system. The ITS department is frequently slow to respond to requests and then defensive for any criticism it incurs.

Anecdotal or not, it is well known that the Anthropology teacher on campus, in the same Division as History, buys most of his equipment out of his own pocket. At least one History faculty and maybe more purchases his own maps, videos, and other equipment himself, realizing that waiting for the college to do so is futile.

Philosophy

No response

Political Science

It is not known at this time.

Psychology

A major finding of the last program review and cited in the educational master plan is the need for reliable technology in each of the classrooms.

Sociology

Not really known, and what was promised was usually not forthcoming an/or inadequate to meet our growing needs.

What plans for improving, replacing, or repairing instructional equipment still need to be explored?

Administration of Justice

The addition of wireless internet access for both staff and students throughout the campus must be explored.

Anthropology

Child and Family Education

No response

Child Development Center

Economics

All rooms need to be equipped with state-of-the-art computers located at the front of the classrooms. Projection equipment needs to be installed.

Education

Geography History

For some faculty, overhead projectors and VCRs are all that is available and in some cases works fine. After all, History has been taught successfully for thousands of years by Western historians, African griots, and eastern philosophers without PowerPoint and DVDs.

The Division has been assured that as funds are available, more classrooms will be fitted with the new technology. More money will be spent at IMC. Palmdale (the temporary facility and then the permanent campus) will also get this technology.

In addition, and this has not been mentioned thus far, some needs are being met through the ITV course, Distance Education, and the new possibilities of MyAVC.

However, just as with the staffing issues discussed in Section III. The purchase and installation of equipment cannot be permanently put off.

Students will go elsewhere if they find the instructional equipment “old fashioned.”

Philosophy

No response

Political Science

It is not known at this time.

Psychology

This issue should be discussed at Divisional meetings to assess and make recommendations for existing instructional equipment.

Sociology

Generally unknown, depending in part on the development/expansion of our off-campus Palmdale facility.

4.3 Program support space is adequate to ensure the effective operation of the educational program and related support activities.

Describe the strengths and weaknesses of program support space currently in use, including the full- and part-time faculty offices, divisional office space, work room(s), and classified work space.

Administration of Justice

There is not enough support space on the campus. Full-time faculty are lacking if office space and many are lacking access to computer internet/email service. Part-time faculty have no office space at all and are limited to small areas throughout the campus that also serve as scan-tron locations, equipment storage, duplicating and make-up exam rooms.

Anthropology

Child and Family Education

Classroom space as well as office space still continues to be overcrowded.

Child Development Center

Economics

It is all inadequate.

Education

Geography

History

Each of the three current full-time History faculty currently has his or her own office. If a fourth historian is hired, he or she would have to join many other new hires "in exile" out in the trailers. Clearly more new, permanent offices and classrooms are needed. It is already known that the temporary Palmdale site has inadequate faculty office space and that any faculty teaching at the new, permanent Palmdale site will be occupying modules for years. Part-timers have had the use of offices of faculty who have died or retired but are now relegated to a lounge used by Language Arts faculty, full-timers, people having their lunch and using the microwave oven. This is completely inadequate, offers them no privacy, and gives the appearance that they are not respected as equal colleagues. A plan submitted by one History part-timer on how the equipment room could be reconfigured has never been acted upon.

The Division Office has recently been moved to nicer quarters than they have ever had in the Business Education building. Social Science now has the use of some state of the art facilities. They are, however, removed from most of the Social Science faculty but telephones and e-mail and MyAVC make up for part of this.

One classified staff person occupies what once was part of the old Division office and dispenses supplies from there. Work and storage space is limited since what used to be a joint Language Arts/Social Science workroom has been subdivided.

The equipment room is filled with old and broken equipment, old bookshelves, and is filthy and an embarrassment. The two divisions should work together to come up with a plan to utilize the space there more productively, possibly employing room dividers.

Philosophy

Some rooms SERIOUSLY require much better ventilation! Our students' under-nourished, under-used, and under-exercised brains need to be oxygenated as much as possible! It is also particularly uninviting to enter a stuffy room. The part-time instructors urgently need a place where they can meet students, and where they can give tests to students who have legitimately missed an in-class test or quiz.

Political Science

It is not known at this time.

Psychology

Two of the full-time faculty lack a permanent office, telephone line, and access to their own computer and printer.

Sociology

Generally negative. The administration generally does not confide this information to us, other than broad inconclusive public relations statements.

What plans for improving space utilization are already included in the Strategic Master Plan?

Administration of Justice

At the time of this writing it is unknown what the goals and strategies of the college's strategic plan are in this area.

Anthropology

Child and Family Education

Please refer to 1995 Master Plan

Child Development Center

Economics

None

Education

Geography

The growth of the college, expansion to Palmdale, hiring of new faculty, and advent of new technologies alone require rethinking what space exists until such time, the bond money permitting, as the current building may be renovated or razed or rebuilt.

Philosophy

No response
Political Science

It is not known at this time.

Psychology

Same as above. (See Psychology section above.)

Sociology

Not applicable. See the above previous comments. (See above under Sociology.)

What plans for improving space utilization still need to be explored?

Administration of Justice

Part-time faculty office space must be built with Internet access and individual storage space for each part-timer. There needs to be separate duplicating and scan-tron equipment rooms as well as designated make-up rooms.

Anthropology

Child and Family Education

Please refer to 1995 Master Plan. To date these requests still remain to be considered.

Child Development Center Economics

Modern offices need to be provided; adequate heat and cooling needs to be provided; workrooms that are functional need to be provided; adjunct workrooms need to be constructed; modern classrooms need to be built.

Education Geography History

Since the renovation or rebuilding of OF3, LS1 and LS2 may be years away and the offerings at Palmdale will be limited and in temporaries, existing space must be reconfigured.

The equipment room OF3 165, and the lounge, OF3 167, need to be re-designed. Some

room somewhere on campus needs to be found for adjunct faculty to hold office hours and have access to college computers. The little room near the mailroom in BE 124 is not adequate either.

Philosophy

No response

Political Science

It is not known at this time.

Psychology

Same as above. (See last Psychology section.)

Sociology

Cannot tell at this time.

4.4. The safety of the facilities and equipment are reasonable and adequate.

Administration of Justice

Facilities and equipment safety are very inadequate. There needs to be video monitoring set up throughout the campus to assist in the reduction of theft and vandalism. A key card reader system would help with building access information and allow for follow-up by campus security in the event of some criminal activity.

Anthropology

Child and Family Education

No response

Child Development Center

Economics

Yes

Education

Geography

History

After twenty years of complaining, hot water is again available in the men's restroom in the OF3 complex. This underscores the sometimes-slow response to problems.

The toxic mold problem discovered in the office area in LS1 also demonstrates that there are problems lurking about, as was the breaking of a sewer line earlier this year turning the front lawn near LS1 into our own miniature New Orleans.

The actual equipment is for the most part safe and in good repair, if a classroom is fitted with it, but some maps, overheads, and VCRs are either broken or stolen.

The college is utilized all week long and on weekends and many people have access to the classrooms and storage rooms. Theft and minor vandalism are problems too.

Philosophy

No response

Political Science

The safety of the facilities and equipment is reasonable and adequate.

Psychology

It is very dangerous to move large, heavy equipment on uneven sidewalks. Each classroom must be equipped with reliable equipment.

Sociology

Mostly reasonable, but barely adequate. For example, limited external telephones for emergency purposes.

Part V. FISCAL SUPPORT

5.1 During the period under review, resources have been used effectively to support programs and services.

Briefly discuss how these funds are used (e.g., hiring clerical assistance, purchasing specific equipment, etc.)

Administration of Justice

Requests for minor purchases of computer related peripheral equipment and office supply type items have been in a timely fashion. But, due to the shortage of adjunct office space and computer hardware equipment for both adjunct and most classrooms, the program has suffered.

Anthropology

Child and Family Education

Funds have been used from various grants to supplement program needs. However helpful these funds are, many more areas should be considered to support CFE programs and services.

Child Development Center
Economics

Ask the dean.

Education
Geography
History

As would be true for most transfer, non-vocational disciplines, the funding for History goes toward salaries, furniture, equipment, and media. Social Sciences continues to be the most technologically deficient and deprived division in the college. This is constantly a source of jokes but it is not funny in reality. The real losers are the students.

History utilizes the one full-time administrative assistant and one other staff person who largely distributes supplies when such exists.

Philosophy

No response

Political Science

There is no administrative or clerical response. Equipment is only available through the audio-visual center.

Psychology

Sociology

For the most part, yes. However, we faculty do not see the full picture, and are given only partial access to how the administration allocates and utilizes resources.

No recent funding has been used to hire any administrative or clerical support staff in the Division.

Describe the goals and emphasis laced on the use of capital outlay funds for the program with reference t the Goals and Strategies of the College's Strategic Plan.

Administration of Justice

At the time of this writing it is unknown what the goals and strategies of the college's

strategic plan are in this area.

Anthropology

Child and Family Education

In the CFE program, many of the capital outlay funds have needed supplementation from outside grant funds.

Child Development Center
Economics

Copies of this plan should be distributed in hard copy to the faculty.

Education
Geography

History

Even at the time of the last Program Review in 1998, a need was expressed for a fourth full-time historian. Nothing has come of that and it is now certain that no History faculty will be hired at all for 2006-2007. Whatever monies have ever been available have been used with the great care by a dean who is most conscientious about this.

Philosophy

No response

Political Science

No response

Psychology

No response

Sociology

Not applicable. Not privy to this information.

Evaluate the ability of the program to be maintained at the current academic level within the budgetary allowances of the last three years.

Administration of Justice

The AJ program has expanded in just the last year and a half. Both on the main campus and at the South Valley site. More course offerings are now given and a new course started in the fall of 2005. The new police academy will start in the fall of 2006 and funding levels appear to be sufficient to handle the AJ program's requirements. The need for updated and new equipment and technology continue to be a problem.

Anthropology

Child and Family Education

With program expansion and inevitable reality, budgetary allowances should be increased.

Child Development Center
Economics

Excellent

Education
Geography
History

In reality, the program has been maintained at levels of several years ago. A third faculty member was hired but this only replaced a full-timer who resigned. Adjuncts have come and gone although there are probably more now than there were three years ago because of the increased demands of the CSU system to satisfy the American Institutions requirement with U.S. History and the new requirement for World Civilization and California History.

The program cannot grow if the expenditures remain static. There is a need for a fourth full-time faculty, for more smart classrooms, for increased use of technology elsewhere, and several faculty are using the computers issued to them in 1997 as well as furnishings from a prehistoric era.

Philosophy

No response

Political Science

A second Political Science position was added two years ago. Additional full-time staff is critically necessary for the program.

Psychology

No response

Sociology

We are currently on hold. The most recent full-time hire was a replacement for a previously retired colleague. Additional full and part-time staff is vitally needed, as well as support facilities (such as office space, additional classrooms, clerical help, etc.).

5.2 Current and anticipated funding is adequate to maintain high quality programs and services.

Describe and evaluate the need to modernize or develop new areas of capital support for the program.

Administration of Justice

There has been no indication that current funding will be able to adequately address the deficiencies in facilities, staff support, equipment and technology. It is critical to the continued improvement of the program that new capital support is identified and used.

Anthropology

Child and Family Education

Classrooms need to be technologically updated.

Child Development Center
Economics

Classrooms need to be destroyed and replaced with modern rooms that have adequate air conditioning and ventilation. Workers Comp needs to be offered to faculty who have fallen ill due to Code violations and negligence. Computers in the classrooms need to be upgraded.

Education
Geography
History

Unlike certain vocational areas and perhaps engineering and science, History operates within the budgetary confines of the General Fund of the college with some hiring money from the Partnership for Excellence state monies. With the college's ever-growing emphasis on technology and with the lingering perception that History is still just a chalk

and eraser (or marker and porcelain board) discipline, additional money is not likely.

The emphasis on distance education, the growth of the Palmdale site, and the possibility of a permanent Palmdale site may increase the need for more capital outlay somewhat.

Philosophy

No response

Political Science

It is not known at this time

Psychology

No response

Sociology

Negative. We are falling behind. The infrastructure – especially faculty offices – needs to be modernized and expanded. Other capital support needs to depend in part on when and how AVC develops its Palmdale site.

Describe and evaluate fiscal support for instructional supplies currently used.

Administration of Justice

Basic instructional supplies are handled through the division without delay.

Anthropology

Child and Family Education

Fiscal support is lacking in instructional supplies.

Child Development Center

Economics

Uncertain. I usually buy my own.

Education

Geography

History

Some instructors are known to buy their own pens, yellow pads, and porcelain board markers because it is so difficult to get them from the Division. Some classrooms have been fitted out with “smart technology” but most do not have this yet. History is taught

throughout the college wherever there is space and under whatever conditions exist.

Videos, DVDs, and other technologies exist but are not replenished adequately. Instructors often bring their own tapes, DVDs, and music as well as posters, maps, and other items.

Philosophy

No response

Political Science

It is not known at this time.

Psychology

No response

Sociology

Our dean's office generally provides us with the necessary instructional supplies.

Describe and evaluate funding sources other than those provided by the district, including grants, contract education and VATEA funding. Distinguish which funds support existing programs and which are categorical, requiring specific new programs for funding.

Administration of Justice

At the time of this writing it is unknown what additional funding is available to assist the continued success of the program.

Anthropology

Child and Family Education

The FKCE and CFE programs are supplemented by various grants and funds.

Child Development Center

Economics

Already answered by other faculty.

Education

Geography

History

The History expenditures do not come, as a rule, from such funding sources. One instructor may get some Senate Grant Money to support a trip to a conference in Great Britain.

The college itself has grants (Title V, and so forth) but generally this is used for much more specific and defined purposes.

History does not fall under VATEA funding. This question largely does not apply to the History discipline.

Philosophy

All new instructors received new computers. Most/All? Received laptops.

Political Science

No response

Psychology

No response

Sociology

Unable to respond. This is not in our general area of competence to answer. The administration does not impart this information to us.

If essential objectives of the program are not being achieved due to a lack of funding, what are they?

Administration of Justice

The lacking infrastructure and modern upgraded technology needs to be addressed to assist the program in meeting essential objectives.

Anthropology

Child and Family Education

No response

Child Development Center
Economics

Too few full-time instructors in Economics. Classroom computers are old. Classrooms may be hazardous to your health.

Education
Geography
History

One additional full-time faculty member is needed.
More classrooms, especially LA 114 and 128, could be fitted as smart classrooms.
Up-to-date desks, the type with the white tops or padded seats, could be added.
Some faculty are still using computers from 1997.
More updated technology is needed.
History teachers need and use video tapes, compact disc players, DVDs, maps, and other educational aids.

Much of the furniture in the common lounges and equipment room is old and even falling apart.

The adjuncts need an office.
Library and IMC resources are limited to say the least.

Philosophy

No response

Political Science

No response

Psychology

No response

Sociology

For the most part, expansion of our over-all sociological courses and program. As previously noted, we need more full-time faculty, classroom and office space, additional courses, and over-all support assistance to fully meet our current and future objectives.

5.3 Anticipated funding is adequate for the development of revised and new programs.

What supplies, equipment, facilities and/or personnel will be needed in the future that are not now provided?

Administration of Justice

At least two additional full-time AJ instructors are needed to keep up with the rapidly growing program and to correct the full-time to part-time ratio problem. Full multimedia equipment needs to be added to all classrooms and space for adjunct offices must be acquired.

Anthropology

Child and Family Education

To continue the expected growth of FKCE and CFE due to the revised state standards and practices, the hiring of more full time faculty is critical.

Child Development Center Economics

Better classrooms, computers, and more full-time instructors.

Education Geography History

While some monies from the 2004 bond issue were expected to bring new classrooms and offices, this may be long in coming. History will be offered at the temporary Palmdale site but only on a limited basis. When the permanent Palmdale site is ever ready to be occupied the first several years will be spent in trailers. Many full-time faculty are now scattered around at the Lancaster Campus in just such modules.

A fourth full-time History instructor is needed. Adjuncts must be identified and hired to take up the remainder of the course load.

Smart classrooms, updated technology, more books in the library, more appropriate media, and expansion of online and distance education classes are warranted. The ITV classes are taking up some of this but it is not enough. The new MyAVC will be helpful but is not a panacea as marketed by the administration.

The History discipline will continue to need the same sorts of education support other disciplines have. We are not a marker and porcelain board operation any longer.

Philosophy

The college urgently needs an electronic learning system (e.g., Blackboard, WebCT) to help students to acquire the skills they need to really succeed at the college level. It is quite surprising that such a system has not yet been implemented.

Political Science

Beginning in fall, 2006, there will be a new need for funds related to the Model United Nations Program. This program is offered at four-year universities and is an attractive way to encourage and retain students across the college. Funds are needed to cover conference attendance fees and travel related expenses.

Psychology

No response

Sociology

Please refer to answer 5.2. Anticipated funding is dependent on numerous criteria beyond our control, especially long-term (beyond 3 years).

Part VI. COMMUNITY OUTREACH AND PROGRAM AWARENESS

6.1. Staff maintains appropriate links with community.

Separate from articulation, what efforts have been made to create educational links between the program under review and the community?

Administration of Justice

All full-time and adjunct faculty are either active or retired law enforcement professionals. They have provided an invaluable link between the college, the students, and the Antelope Valley criminal justice community. A full-time faculty member chairs the Administration of Justice Advisory Committee and is a member of Highland High School's Law and Government Academy Advisory Committee. An adjunct member is responsible for the College's new high school "Career Planning for law enforcement" seminars and this year the full-time faculty have been involved in assisting the community by helping to set up law enforcement job hiring testing from the Los Angeles Police department and the Los Angeles County Sheriffs. The new police academy will allow community members to be trained as new law enforcement officers, for the first time, without having to leave the Antelope Valley to attend other existing police academies.

Anthropology

Child and Family Education

ROP Careers with Children classes are visited at least yearly (but usually each semester), by fulltime faculty. In these presentations, the college CFE program and CA Child Development Permit process is explained. Handouts are provided.

Additionally, A Director's group that provides support and outreach to early childhood programs in the community meets regularly. During visits to Practicum and Work

experience sites brochures and information regarding the college CFE program are distributed. Occasionally faculty members present workshops and/or informational Meetings during staff meetings at both private and public facilities. Information regarding the program is also communicated at high school career days and AVC Open Houses when possible.

Child Development Center

Economics

No response

Education

Geography

History

All three of the full-time history faculty meet various members of the community in different settings. One full-timer writes a semi-weekly column in a local newspaper. One participates in the weekly an annual film festival. Several of the faculty have spoken at local schools or judged contests such as Woodsmen of America or the local speech contest.

At various times, all of the full-time history faculty have been part of High School Orientation. One worked the summer Rock n Enroll.

Our senior-most faculty member has been very visible over the past two years as President of the Academic Senate of the College.

All three of the full-time faculty have participated in the Flex program offering a variety of presentations from the History of Piracy and Storytelling to the Black Sox Scandal of 1919, from college plays to the Women's Conference, Black History Month, and movies about Vietnam and Fahrenheit 911.

One part-time faculty brought the former governor of Oklahoma to the College to speak about the bombing of the Murrah Federal Building.

All faculty members have been involved in Graduation.

Philosophy

If time permitted it, perhaps some links could be made with the hospital (e.g., ethics committee) and with the school system (e.g., philosophy for children, a more effective infusion of critical thinking into the public schools).

Political Science

There is lack of support for expanding these programs.

The main vehicle has been the work experience program. The political science department has placed students in congressional and state legislative offices, the Office of the Los Angeles District Attorney, the Alternate Public Defender's Office and the Office of the Los Angeles County Superior Court. Limited faculty and resources restrict the expansion of this program.

Psychology

No response

Sociology

Dr. Thomas Shey is actively involved with the Antelope Valley Domestic Abuse Council, while Dr. Patricia Braun is maintaining numerous on-going activities with various social welfare and counseling agencies in town.

Aside from occasional independent study courses involving select students and the community at large, community outreach has been largely one of a voluntary and non-program nature

Explain the weaknesses or strengths of these efforts.

Administration of Justice

The new high school career planning seminars will allow faculty to involve themselves in helping high school students understand and make the right choices that have kept many past students from being able to be hired in law enforcement. It will help to showcase the AJ program to future AVC students. The new, on campus, job testing opportunities allow students and community residents to test locally for law enforcement positions instead of driving many miles to Los Angeles, as in the past. These residents then become acquainted with AVC while on campus. Lastly, the new police academy will show both students and the community that the college is making every effort to assist them in their post-educational career planning and police training.

Anthropology

Child and Family Education

The major weakness is not enough hours in the day...not enough faculty to share the load.

Child Development Center

Economics

No response

Education

Geography

History

Each of these activities reaches only selected segments of the community or even the local public schools. History faculty, like most of the college, are dependent upon Enrollment Management, the College's Outreach Program, Student Services, and the Office of Governmental Affairs and Public relations (Steve Standerfer) to get out publicity for these events.

Only students interested in the Social Sciences will attend the Social Sciences session for High School Orientation Day. Flex activities welcome community members but are primarily for the faculty to fulfill obligations to the District. Rock n Enroll was for potential students wanting to come to the College in fall 2005.

History faculty have occasionally been interviewed in the local press, on the radio, or by the local cable station. History faculty by themselves cannot necessarily "sell" History to either the community or the high school students who might come here. Distance education and the college website are helpful but, again, limited. To some extent, History faculty got some mileage out of the 75th celebration, too.

Philosophy

Lack of time!!!

Political Science

There is a lack of support for expanding these programs.

Psychology

No response

Sociology

Again, our priorities are in teaching so that community outreach is understandably secondary. Moreover, as little or no support is given to us by our college administration, such activities then become largely voluntary on our part as previously noted.

6.2. Staff makes appropriate efforts to inform students about each program and facilitate student participation in those programs.

Describe the efforts toward informing students (e.g., high school graduates, reentry, non-traditional, at-risk, ESL, professional, etc). Make references to specific methods used: brochures, press releases, workshops, etc.

Administration of Justice

Faculty frequently make announcements in the classroom regarding on-campus programs that are available to the students should they need academic, counseling or job placement services. A full-time faculty member maintains large bulletin boards nets to his office and in his classroom with announcements regarding college services, and professional updates and job information fir the criminal justice system. Law enforcement recruiting officers are brought in to the classrooms for direct student contact each semester so that student's questions can be answered about law enforcement topics. The campus newspaper is also regularly used to inform students of AJ program highlights and career opportunities.

Anthropology

Child and Family Education

No response

Child Development Center

Economics

No response

Education

Geography

History

History faculty by themselves cannot disseminate much information about these programs without the help of the College as a whole. Word of mouth to History classes is limited. As with other programs on campus, the History faculty are dependent upon Student Services, counselors, the Enrollment Management committee, the Outreach Program, and the Office of Public Relations to "get out the word."

To the degree that residents of the Antelope valley are getting the free schedule of classes in their mailboxes, seeing billboards, seeing special television programs on Adelphia Channel 3, some of these audiences are being reached.

Online registration means no contact with live faculty. The College website is helpful but impersonal.

History faculty have been guest speakers, judges, presenters at Flex activities, involved in College plays, given interviews to the media, and have, to the extent possible,

“advertised” the discipline.

Philosophy

No response

Political Science

Does not apply

Psychology

No response

Sociology

For the most part, affirmative. Have noticed weaknesses and areas of omission on the part of some of our counseling personnel.

(Second part of question) N/A. Not part of Sociology nor our Division’s responsibility.

6.3 Where appropriate, advisory committees meet regularly and support the development of programs as well as promote student placement.

If applicable, describe the use of advisory committees. How do they assist the development of programs? What is their role in student placement?

Administration of Justice

The Administration of Justice advisory Committee meets once a year to specifically discuss issues pertaining to the development of AJ programs. As this committee is entirely composed of criminal justice professionals in the Antelope Valley, their input is invaluable to program development.

Anthropology

Child and Family Education

Foster and Kinship Care Education and the Independent Living Program Advisory Committee meeting offered three times per year to discuss issues and concerns relating to foster youth and the training for foster parents that takes place on AVC campus.

Child and Family Education Advisory meetings are offered three times per year and discuss issues related to current legislation and the state requirements for all CFE coursework.

Child Development Center

Economics

No response

Education
Geography
History

Unlike Administration of Justice or other areas, there is no History advisory committee. History Faculty do participate at Open House, Rock n Enroll, Flex activities, College Plays, and in other venues such as giving guest appearances in classrooms in the public schools, serving as judges, and giving interviews to the media.

It is doubtful that if there were such a committee it would, by itself, increase the enrollment in History classes. Other factors seem to be helping that process along.

Programs are developed in consultation among the entire History faculty, the dean, and the Division.

Philosophy

No response

Political Science

Does not apply

Sociology

N/A. Again, not part of our jurisdiction.

Part VII. COMPLIANCE WITH FEDERAL AN STATE REGULATIONS

State and Federal guidelines that are pertinent to the division have been reviewed and compliance issues addressed.

Administration of Justice

The AJ program is currently in compliance with all California P.O.S.T. standards as is the new Law Enforcement Academy.

Anthropology
Child and Family Education

No response

Education
Geography

History

No response

Philosophy

No response

Political Science

No response

Psychology

No response

Sociology

For the most part, issues relating to federal and state guidelines are handled by our central administration with periodic input from our capable Dean's office.

We Sociology faculty are, fortunately, largely absent when it comes to making policy or program decisions involving such regulations. Nor, moreover, are we really knowledgeable about this area and/or issues and problems relating to said official guidelines.

Summaries and Recommendations

The Administration of Justice program continues to see growth while expanding its course offerings. With the implementation of the new high school "Career Planning in law Enforcement" seminars and the new regular and reserve officer training academies there is no reason to believe that this program's growth won't continue and expand. To meet these new demands the following recommendations should be considered.

Hiring of two new full-time AJ instructors. The current poor full-time to part-time ratio must be addressed. This will lead to a more consistent level of instruction while increasing the morning and daytime course offerings, which has seen dramatic improvement only recently with the changes made by the two new full-time AJ

instructors. This addition in staffing will also allow for the AJ program to start to take over the new police academy program from the Sheriff's Department. This will allow many more students and AV residents to attend this college supported police training and educational resource than is allowed by the restrictive enrollment requirements of the Sheriff's Department. Additional advanced officer training may then be added in the future.

Improvements in classroom multimedia equipment and training. There is a critical need to purchase and improve the multimedia capabilities of all AVC classrooms. Most classrooms do not even have this capability and the rooms that do are in need of modernization. There needs to be more instructor training in the use of internet and PowerPoint presentations in the classroom to keep up with our technologically knowledgeable students. There should be the availability of campus-wide wireless internet access, which allows both instructors and students the ability to use the Internet. The improvements will help to keep AVC as a leader in educational advancement while making the learning process much more efficient.

Offering advanced officer training programs for area law enforcement. There are State of California requirements for law enforcement continuing training. These training standards are required regardless of the person's educational achievements. AVC could fill a great need in the law enforcement community by offering P.O.S.T. courses to area residents. At present, the closest institutions that offer this programming are Bakersfield, College of the Canyons, and Rio Hondo College in Whittier. With AVC starting their new police academy program the infrastructure will already be in place to offer these types of courses. Additional instructional staffing requirements are addressed above.

Summaries and Recommendations

For each part (I-VI) of the self-study, provide the following information and relate its impact to the Vision and Goals of the College's Strategic Plan.

A. A summary of the findings and their significance

Section I: The Psychology faculty offer a breadth and depth of courses that are in compliance with AVC AP&P standards. New courses have been identified and faculty who will develop these courses within the next two years. The Psychology faculty intend to assure that all courses remain current.

Since the last program review a Psychology Club has been established and meetings are now being held. The students along with the faculty advisors are planning to bring speakers to campus to discuss current Psychological topics, attend conferences, and potentially present research. Additionally, linked learning courses between the English and Psychology faculty have occurred in the Human Sexuality course and plans are being made for a linked Honors course with Abnormal Psychology.

Section II: The Psychology faculty have developed four program level student learning

outcomes and will be working to identify assessment tools that will be used annually to measure student learning.

Section III: Please see the body of the report.

Section IV: The need for technology significantly hinders the Psychology curriculum thus not exposing students to the rigor of the discipline.

B. A list of major recommendations which include:

- a plan of action for implementation of goals and objectives for improvement or enhancement of programs and associated costs.
- expected outcomes of goals and objectives.
- a reasonable timeline for attainment of goals and objectives.

Annually, the Psychology department (full time and adjunct) will meet to discuss the student learning outcomes and identify any courses that need to be reviewed and revised. Based on assessment tools for program level student learning outcomes revisions to courses will be recommended and implemented into the course outline of record.

C. A list of recommended changes in the Educational Master Plan, Facilities Master Plan or the Vision and Goals of the College's Strategic Plan.

The Vision and Goals of the College's Strategic Plan, Educational Master Plan, and Facilities master Plan for the programs under review should be reviewed and revised to: (1) meet student needs, (2) respond to institutional priorities, (3) adequately reflect changes in the disciplines as well as changes in educational methodology and technology, (4) address external mandates such as state requirements, industry, and professional standards, etc.

As stated in the last program review, technology remains to be problematic. More so than ever, in order to move forward with teaching Psychology as a current discipline, technology is an absolute must.

Appendices

- 1. Philosophy Statement on Evaluations**
- 2. Child Development Center**
- 3. Student Surveys (courtesy of Dr. Fredy Aviles)**