

Peer Review Report for Human Resources

Date: May 2, 2014

Assessment of Comprehensive Self-Study Report

 X The self-study reflects a thorough effort to present a well-documented review of the program; analysis of each data element is thorough, unbiased and accurate; conclusions, goals/objectives, planning and recommendations are well-substantiated by the analysis of the data; information indicates clear connections of the program to institutional learning outcomes and mission.

 X The following Part is an example of an outstanding response: Part 5.3. The goals clearly link to district Strategic Goals and are supported by specific objectives.

Comments about the self-study report

- Nice documentation of changes in program workflow and Worker's Comp claims through the years. Thank you for including that data in your report. The district data such as student demographics, headcounts and faculty ratios are readily available so report writers discuss the significance of the data for the program but they rarely include all that raw data in the report.

Recommendations to the program

- Continue to examine, modify, assess and utilize operational outcome (OO) findings in program planning.
- Develop near (3-5 year) and long (5-10 year) term goals to help guide program planning.
- Obtain stakeholder feedback before conducting your next comprehensive review.

The 2013-2014 Human Resources self-study report has been reviewed and accepted by the Program Review Committee.