



ANTELOPE VALLEY COLLEGE
PROGRAM REVIEW COMMITTEE MEETING
November 2, 2015 Agenda
3:00 p.m. – 4:30 p.m.
Library 201

To conform to the open meeting act, the public may attend open sessions

1. Opening comments from the Program Review Committee Co-Chairs
2. Open comments from the public
3. Approval of October 5 minutes
4. Reports
 - a. District Planning - Meeta
5. Action Items
6. Discussion items
 - a. 2015-16 report templates
7. Other
8. Adjournment



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November 2, 2015 Minutes
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The meeting was called to order at 3:00pm.

Present: Stacey Adams, Victoria Beatty, Reina Burgos, Dr. Svetlana Deplazes, Dr. Meeta Goel, Dr. Glenn Haller, Dr. Les Uhazy, Carol Eastin

9. Opening comments from the Program Review Committee Co-Chairs - none
10. Open comments from the public - none
11. Approval of October 5 minutes will be done on November 16
12. Reports
 - a. District planning – Meeta
Meeta reviewed how the district is using an outside consulting firm to help us develop our next Ed Master Plan (EMP) and Facilities Master Plan. She described the process of utilizing the college advisory group in spring 2015 to help inform the Board of Trustees and Admin Council. The work of those groups led to four EMP goals being prioritized for this year and they will be extended for 2016-17 use. The program review process drives resource allocation by documenting a program's connection to the district mission and its use of data in making plans. Program review asks programs to examine how well they are doing, where things can be improved, and to build a case for its resource needs.
13. Action Items
14. Discussion items
 - a. 2015-16 report templates
Svetlana demonstrated a draft of the 2015-16 comprehensive report template. It includes links and dashboards to facilitate access to data. The dashboards can be filtered by program(s), course(s), term(s), discipline(s) and other factors. We currently look at some student equity data; current research resources limit how much student equity data can be provided by discipline and posted at this time.

The template closely follows the one used in recent years but the committee discussed the need to offer training on the use of imbedded links and dashboards

to help report writers use the 2015-16 template. The committee will review the draft template for any final discussion comments and revision. Where the annual update and comprehensive template are the same, any changes made to the comprehensive template will be made to the annual update template. The draft template will be an action item on the Nov 16 agenda.

15. Other

16. The meeting was adjourned at 4:30pm.