



ANTELOPE VALLEY COLLEGE
PROGRAM REVIEW COMMITTEE MEETING
March 6, 2017 Agenda
3:00 p.m. – 4:30 p.m.
Academic Senate Office

To conform to the open meeting act, the public may attend open sessions

1. Opening comments from the Program Review Committee Co-Chairs
2. Open comments from the public
3. Approval of December 5 minutes
4. Reports
 - Tableau training with the Chairs on March 10
 - Comprehensive reports due in March:
 - Cal WORKs
 - Corporate and Community Services
 - Office for Students with Disabilities
 - Student Life
5. Action Items - none
6. Discussion items
 - Site team report
 - Committee membership
 - Co-chair needed
7. Other
8. Adjournment



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9. The meeting was called to order at 3:00pm.
10. Present: Stacey Adams, Reina Burgos, Bonnie Curry, Dr. Glenn Haller, Melanie Parker, Ann Steinberg, Dr. Meeta Goel, Carol Eastin and Dr. Svetlana Deplazes.
11. Opening comments from the Program Review Committee Co-Chairs - none
12. Open comments from the public - none
13. The minutes of December 5 were approved.
14. Reports
 - Tableau training with the Chairs on March 10
Svetlana, Meeta and Carol will attend the AAAC meeting on March 10 to offer Tableau training. The meeting will be held in a BE computer classroom so faculty can use Tableau during the training. Chairs were invited to ask questions ahead of the meeting so Svetlana can address their issues.
Bonnie mentioned that the nursing data is still inflated. Meeta said that is due to duplicated headcounts as students progress through the short term classes. Meeta recommended that they look at the trends rather than actual numbers.
 - Comprehensive reports due in March:
 - CalWORKs
 - Corporate and Community Services
 - Office for Students with Disabilities
 - Student LifeReaders are needed for Peer Reviews of those reports. Carol will email Committee members and ask for their first and second choices.
15. Action Items - none
16. Discussion items
 - Site team report

Most references to program review in the Evaluation Report were favorable but the visiting team did recommend that we make better use of data to enhance program review, resource allocation and institutional planning. The visiting team saw that we “integrate program review, planning and resource allocation into a comprehensive process”. The team noted that they “did not find interventions being planned to improve the achievement gap between face-to-face and online students”. Committee members discussed the continued need to work on integration of program review, planning and budget decisions. We have a good skeleton but need to strengthen the connections.

The Outcomes Committee is looking at programs to replace WEAVE.

They are hoping to find one that includes a program review module.

- Committee membership

Discussion continued on committee membership. Committee members believe that the Research Analyst in Institutional Effectiveness, Research and Planning should be a standing member. Svetlana currently fills that position; she now attends every meeting, develops the report templates, trains user and is a valuable resource for the Committee. The Committee reaffirmed prior sentiment that the Research Analyst is needed on the Committee.

The classified position on the Committee has been unfilled for several years. Ann and Carol will meet with the Classified Union President to make another request for the appointment of a classified person.

The Committee considered the merits of adding another person to the Committee who was appointed by the VP Human Services. The other two VPs each appoint one member.

Any membership recommendations would be given to the Academic Senate for their approval. This topic will be an action item on March 20.

- Co-chair needed

Carol will retire at the end of this academic year and a call will be made by the Academic Senate to solicit volunteers for the Co-Chair position.

The Committee will recommend that the Academic Senate seeks a person to fill a three year term rather than the last year of Carol’s term. Filling a three year term now would move the Program Review Co-Chair and the Outcomes Co-Chair terms out of sync so both people would not leave the Program Review Committee the same year.

17. Other - none

18. The meeting was adjourned at 3:50pm.