## Peer Review Report for Executive Council 2014-2015

## **Assessment of Comprehensive Self-Study Report**

\_X\_\_ The self-study presents adequate program information; analysis of data measures is provided; narrative information is provided and addresses the criteria; conclusions, goals/objectives, planning and recommendations relate to the analysis of data, strategic goals, EMP planning, institutional learning outcomes and district mission.

## **Comments about the Self-Study Report**

- 1. Readability was a bit difficult, in part due multiple areas using different formats.
- 2. Some areas did not follow the recommended format.
- 3. Documentation of data use and analysis was inconsistent. There was a data analysis on page 3, but it is not clear what area this was associated with.
- 4. The Board of Trustees Goals and Initiatives is clear but the location in the report is confusing.
- 5. All areas listed goals but some did not provide a connection to the EMP.

## Recommendations

Stakeholder assessment should be sought and considered routinely to help assess how well Executive Council areas serve the college community.

Report writers may want to follow the program review report template closer in future reports to ensure systematic documentation of each area's decision making processes, needs, and improvements.

The 2014-2015 Executive Council self-study report has been reviewed and accepted by the Program Review Committee.