



**ANTELOPE VALLEY COLLEGE  
STUDENT LEARNING OUTCOMES MEETING**

**August 26, 2013  
3:00 p.m. – 4:30 p.m.  
L 201**

To conform to the open meeting act, the public may attend open sessions

MEMBERS PRESENT			
Dr. Fredy Aviles, Chair	Kimberly Covell	Dr. Tom O’Neil	Wendy Stout
Stacey Adams	Dr. Meeta Goel	Melanie Parker	William Vaughn
Leslie Baker	Dr. Glenn Haller	Dr. Bassam Salameh	
MEMBERS ABSENT		GUESTS PRESENT/EX-OFFICIO MEMBERS	
David Babb	Diana Keelan		
Yvette Cruzalegui	Dr. Scott Lee		

**1. CALL TO ORDER AND ROLL CALL**

The August 26, 2013 Student Learning Outcomes (SLO) Committee meeting was called to order at 3:14 p.m. by Dr. Fredy Aviles, Cochair.

**2. OPENING COMMENTS FROM THE SLO COMMITTEE CHAIR**

Dr. Fredy Aviles welcomed the committee members back and thanked them for meeting this early in the semester as there is a lot that needs to be covered. He indicated that SLOs now need to be revised at the time the COR is revised, which will create a larger amount of work this fall term and therefore is counting on the division representatives for help. He also stated that he would like the representatives to keep him informed on divisional issues.

Dr. Fredy Aviles also brought to the attention of the SLO committee the reorganization email sent out by Ms. Maria Clinton, Senate President, earlier in the term. He wanted to make sure the representatives were aware the college was conducting such a review and to be on the watch out for future updates.

**3. OPEN COMMENTS FROM THE PUBLIC**

No comments from the public were made.

**4. APPROVAL OF MINUTES**

**a. May 13, 2013 Minutes**

A motion was made and seconded to approve the minutes of the May 13, 2013 Student Learning Outcomes Committee meeting. It was noted that Christos Valiotis’ names was misspelled several times. Motion carried as revised.

**5. REPORTS**

**a. FPD: Are We There Yet? Learning Outcomes, Integrated Planning...(Friday 8/16, 11:30 am, SSV 151)**

Dr. Aviles announced that 30 faculty attended this event at welcome back and it went very well.

**b. FPD: Integrated Planning (Friday 8/16, 9:30 am and 2:15 pm, SSV 151)**

Dr. Aviles stated about 100 faculty members attended the first session while about 30 attended the second. He felt it also went well but the high attendance rate was likely due to the President being a presenter as well.

**c. Updates from the Department of Institutional Effectiveness, Research, and Planning – Dr. Meeta Goel**

Dr. Meeta Goel stated that she was not able to attend the welcome back presentation but heard they went very well. She has received several requests from faculty who want access to Weave and she has been processing accordingly.

6. **ACTION ITEMS**

- a. **Revised SLOs: CFE 201, NS 110, NS 111, NS 120, NS 121, NS 122, NS 200, NS 230, NS 231, NS 232, NS 240, NS 241, CHIN 101, CHIN 102, BIOL 204, DFST 101, DFST 102, DFST 102L, DFST 105, DFST 106, DFST 108, DFST 201, DFST 201L, DFST 202, INT 201, INT 202, INT 203, INT 204, INT 205, INT 206**

A motion was made and seconded to approve the SLO revisions for the noted courses. Dr. Aviles stated he worked with faculty through the summer to revise course SLOs and did not want to bother the SLO division representatives. Ms. Melanie Parker indicated that a course was missing as she worked with Fredy over the summer as well to complete the SLO revision for CFE 201. A motion was made and seconded to amend the agenda to include CFE 201 in Action Item 6a. Motion carried to add CFE 201 to 6a. Motion carried to approve item 6a.

7. **DISCUSSION ITEMS**

- a. **The Big Picture: Connecting the college mission/goals and student, course, program, and institutional level learning outcomes - Dr. Meeta Goel**

Dr. Meeta Goel, Dean of Institutional Effectiveness, Research, and Planning and SLO Cochair, stated that she reviewed the currently approved SLOs and PLOs in an effort to identify how they are tied to the College Mission and Institutional Learning Outcomes. She circulated several documents outlining our master plan and how SLO/PLOs can be used to show the link between our education and our overall college mission. She acknowledged that our college is doing very well compared to most other colleges but we have an area of growth in our connections. Measurements need to be reviewed and expanded upon. Also we have an opportunity to collect our finding and show how we plan to act on those findings.

Dr. Goel believes that the SLO committee has been focused on assessment and can now pull in the mission of the college, which will help provide evidence for accreditation. She has spoken with the President, Mr. Knudson, and he would like to see this shift start this fall term. Mr. Vaughn, Language Arts representative, recently came across a pamphlet which outlines 10 reasons to attend Antelope Valley College, which is usually distributed to students. He indicated that money was repeated so really there were nine reasons to attend our college but how can we measure whether students are getting what that pamphlet says they should be receiving. According to Dr. Goel, this can be tracked by using job data, are students getting jobs once they have completed their education at our college, do they have a higher quality of life? Ms. Wendy Stout, Health Sciences representative, indicated that job data is already present for tracking purposes. Dr. Goel stated yes in the career technical education areas but that data is harder to come by in the general education areas like the language arts disciplines.

Dr. Goel continued to state that there are two possible ways of obtaining this information in the future, one of which is called Gen Ed assessment and will be implemented this week. The second assessment software is SESY, which will help to provide an opportunity for comparative data for college to college ranking. Later these assessment tools could be placed on a cycle so long term data could be analyzed. Dr. O'Neil stated that in the future these types of assessment tools will be required by accreditation so better to implement and gather the information now than to wait.

Dr. Aviles asked if these types of assessments could be used to build SLOs and PLOs to which Dr. Goel responded with absolutely. She indicated that these types of scattered assessments will allow for interventions to be established and assessed a few years later.

Ms. Kimberly Covell, Student Services representative, requested to know Dr. Goel's stance on OOs, Organizational Outcomes. Dr. Goel wanted to clarify that when she speaks of outcomes, she is referencing all outcomes and not just student or program outcomes. She indicated that it is necessary to have outcomes in the student services areas and feels the Student Learning Outcomes committee needs better representation from these areas. Dr. Aviles stated that the OOs were previously developed with the help of the Dean of Institutional Effectiveness, Research, and Planning but were not actually approved by this committee. Dr. Goel made sure the committee knew this would come up again in future meetings at the committee continues to grow and look at ways to link the outcomes back to the mission of the college.

**b. SLO/PLO revision process**

Dr. Aviles notified the committee that over the summer many meetings occurred between himself and Linda Harmon, AP&P Cochair, to discuss the possibility of putting the SLOs and PLOs in CurricUNET. By putting the information into CurricUNET there would be a way of tracking the revisions and making sure that the SLOs are being updated at the same time as the COR, Course Outline of Record. Mrs. Melissa Jauregui, Academic Affairs Specialist, walked the committee through the approval process in CurricUNET. The new link, Student Learning Outcomes, was projected onto the screen for viewing and each feature was described in detail. The link between the PLO and SLO was also mentioned to be sure the committee knew that if the course is tied to multiple programs, the faculty would be able to connect accordingly. Mrs. Jauregui also reviewed the Program Learning Outcomes link in detail before going over the approval process. Dr. Aviles reiterated his request for the SLO division representatives to meet with the faculty and review thoroughly the SLO/PLOs before being sent to him for inclusion on the agenda. Mrs. Jauregui indicated that if it is the requirement of the committee members to review the SLO/PLO prior to moving forward for the committee's review then a step can be added to the approval process to include the SLO representative prior to the SLO/PLO moving forward for committee consideration. After a brief moment, the committee agreed that step would be helpful and requested it to be added.

Dr. Aviles indicated that the committee time has run out and asked for any final questions. Mr. Vaughn wanted to be sure he was providing his division with the most up-to-date information and wanted to know if there was anything else he should review with them apart from the CurricUNET SLO/PLO process. After a moment, Wendy Stout reminded the committee that the action plans are due October 1<sup>st</sup>. This being the case, Dr. Aviles requested the committee to work on action plans with their divisions.

**c. Ground rules (copies)**

**d. SLO committee member responsibilities (attachment)**

**e. SLO committee goals for fall 2013- spring 2014 (attachment)**

**f. SLO committee assessment method**

A motion was made and seconded to table items 7c-7f due to lack of time. Motion carried.

**8. ADMINISTRATIVE BUSINESS**

**a. SLO-Related Events – FPD: PLO assessment (9/16, 7-10 pm SSV 151)), General pedagogical strategies (10/17, 7-10 pm, SSV 151), Why grades are not enough (11/18, 7-10 pm, SSV 151)**

A motion was made and seconded to item 8a due to lack of time. Motion carried.

**9. OTHER**

**a. SLO Meeting dates for Fall 2013: 8/26, 9/9, 9/23, 10/14, 10/28, 11/25**

It was brought to Dr. Aviles' attention that 11/11 is actually a holiday and the campus would be closed.

**10. ADJOURNMENT**

A motion was made and seconded to adjourn the August 26, 2013 Student Learning Outcomes Committee meeting at 4:32 p.m. Motion carried.

**NON-DISCRIMINATION POLICY**

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