



**ANTELOPE VALLEY COLLEGE**  
**STUDENT LEARNING OUTCOMES MEETING**  
 November 25, 2013  
 3:00 p.m. – 4:30 p.m.  
 L 201

To conform to the open meeting act, the public may attend open sessions

MEMBERS PRESENT			
Dr. Fredy Aviles, Chair	David Durost	Dr. Glenn Haller	Wendy Stout
Stacey Adams	Jessica Eaton	Dr. Scott Lee	LaDonna Trimble
Leslie Baker	Luis Enriquez, proxy	Melanie Parker	William Vaughn
Carla Corona	Dr. Irit Gat		
MEMBERS ABSENT		GUESTS PRESENT/EX-OFFICIO MEMBERS	
Kimberly Covell	Diana Keelan	Mark Hoffer	
Dr. Meeta Goel	Dr. Tom O'Neil		

1. **CALL TO ORDER AND ROLL CALL**  
 A motion was made and seconded to call the November 25, 2013 SLO Committee Meeting to order at 3:02 p.m. Dr. Fredy Aviles, SLO Faculty Co-Chair, called the meeting to order at 3:02 p.m. Motion carried.
  
2. **OPENING COMMENTS FROM THE SLO COMMITTEE CHAIR**  
 Dr. Fredy Aviles announced that the AP&P committee extended their Course Outline of Record (COR) deadline to February 27, 2014. The SLO committee now has two more meetings to approve SLO and PLO revisions and developments.
  
3. **OPEN COMMENTS FROM THE PUBLIC**  
 No comments from the public were made.
  
4. **APPROVAL OF MINUTES**
  - a. **October 28, 2013**  
 A motion was made and seconded to approve the minutes of the October 28, 2013 Student Learning Outcomes Committee meeting. After a brief moment, it was determined that discussion was not needed. Motion carried.
  
5. **REPORTS**
  - a. **FDP: Why Grades Are Not Enough (11/18, 7-10 pm, SSV 151)**  
 Dr. Aviles reported that the session was poorly attended but had lively discussion as usual. Discussion focused on the inconsistencies of grades across instructors and a case was made for making use of SLOs to address this.
  
  - b. **Updates from the Department of Institutional Effectiveness, Research, and Planning – Dr. Meeta Goel**  
 No report was given at this time.
  
6. **ACTION ITEMS**
  - a. **Revised SLOs: ART 230, ATH 100, ATH 102, ATH 102L, ATH 103, ATH 103L, CA 176, CA 221, CFE 107, CFE 111, CFE 116, CFE 122, CFE 211, CIS 113, CIS 121, CIS 123, CIS 141, CIS 145, COMM 109, COMM 217, DA 101, DA 106, DA 107A, DA 107B, DA 107C, DA 108, DA 111, DA 113, DA 115, DA 116, DA 204, ELTE 180, GEOG 101L, KIN 112A, KIN 112B, KIN 113, MATH 070A, MATH 070B, MATH 102A, NF 100, NF 150, NS 121/121 CL, PHIL 110, PHIL 201, PHYS 101, PHYS 102, PHYS 110, PHYS 120, PHYS 211, SPAN 101HL, ~~THA 103~~, WDTO 101, WDTO 115, WDTO 120, DRFT 130, DRFT 240, ENGR 130, ENGR 130L, ENGR 210, and ENGR 210PS**

A motion was made and seconded to approve action item 6a Revised SLOs. Dr. Aviles requested a motion to amend the agenda to include additional SLOs that were recently reviewed and meet all the requirements of a properly written SLO.

*A motion was made and seconded to amend the agenda to add DRFT 130, DRFT 240, ENGR 130, ENGR 130L, ENGR 210, and ENGR 210PS. Motion carried with one abstention.*

Dr. Aviles also communicated to the committee that the paper SLO revision forms continue to be submitted to the committee, however, the courses noted in bold were submitted through the CurricUNET revision process. After a brief moment it was requested by Carla Corona to remove THA 103 since she has not been given an opportunity to review the final SLO as presented today.

*A motion was made and seconded to amend the agenda to exclude THA 103. Motion carried with no abstention.*

Additional discussion was not necessary. Motion carried to approve item 6a as amended with 2 opposed.

**b. Revised PLOs: none**

No comments were made on this item.

**c. New course SLOs: AJ 210, ART 136, ENGL 100A, ENGL 100C, ID 240, KIN 100, NS 101A, NS 102A, NS 103A, NS 201A, NS 202A, NS 203A, NS 204A, NS 205A, RADT 205 (CurricUNET)**

A motion was made and seconded to approve action item 6c New Course SLOs. After a brief review of each course, the following was noted and action taken:

- ART 136: Mr. Bill Vaughn indicated that the language of the checklist of criteria is evasive. Ms. Leslie Baker asked if it would be helpful to add “used by all faculty.” Dr. Fredy Aviles suggested that this should be left to the faculty to decide as the committee is not tasked with approving rubrics. Motion carried.
- ENGL 100A: Mr. Mark Hoffer was present to discuss the SLOs are presented. Ms. Wendy Stout indicated that a rubric is not noted. Dr. Fredy Aviles indicated that there is currently some inconsistencies in how we review the SLOs and what exactly is required or allowed. These issues need to be ironed out in the future and communicated as the new guidelines. Mr. Bill Vaughn felt that the SLOs are written correctly. Motion carried, 3 opposed.
- ENGL 100C: After a brief review, it was decided that further discussion was not needed. Motion carried, 3 opposed.
- ID 240: After a brief review, it was decided that discussion was not needed. Motion carried.
- KIN 100: After a brief review, a question was asked regarding the assessment method: written exam or project. Mr. Glen Haller indicated that all instructors will assess using those methods. Motion carried.
- NS 101A, NS 102A, NS 103A, NS 201A, NS 202A, NS 203A, NS 204A, NS 205A: After a brief review, it was decided that discussion was not needed. Motion carried.
- RADT 205: After a brief review, it was decided that discussion was not needed. Motion carried.

7. **DISCUSSION ITEMS**

**a. SLO Committee goals (Meeta, Carla)**

Ms. Carla Corona presented the revised SLO Committee goals. The input of the committee has been incorporated and additional revision has been done to bring them in line with the committee mission posted to the college website. Ms. Corona indicated that these goals will help to provide consistency with training. Mrs. Stacey Adams suggested that the committee needs to develop an appropriate process that all courses will follow as this issue continues to come up in each meeting. Mr. Bill Vaughn suggested that the conflict is also due in part to the inconsistency in language used to write SLO and PLOs. He suggested that the questions within CurricUNET be revised to allow a multiple-choice answer. Mr. Glenn Haller agreed that multiple-choice answers are appropriate for indicating the assessment method. Dr. Aviles indicated that assessment criteria vary so much between courses that an open-ended question is the only way to allow for that variation. Mrs. Stacey Adams felt the goals were well written. This item will return to the next meeting for final review when Dr. Goel is present.

**b. Spring Welcome Back (PPT, SLO/PLO Revision Instructions)**

Dr. Fredy Aviles notified the committee that both the PowerPoint presentation and the revision instructions were included in the packet. Also included is the schedule and location of each division presentation. He also notified the committee members that a PowerPoint slide will be added to explain the data entry of newly approved SLOs into Weave. After a brief moment, it was suggested that the language used in the revision document be consistent with the language used in CurricUNET, i.e. Substantial and Non-substantial. Dr. Aviles agreed that a change was necessary and suggested to remove that language completely as it is typically the prevue of the committee representative and the cochair to determine if a change is so substantial that it requires a full committee review. It was also suggested that language be added to explain a change in objectives or content usually suggests that the SLOs be revised or fully reviewed at least. Mr. Glenn Haller agreed to incorporate the suggested revisions and send to the representatives for review.

The committee also reviewed the presentation schedule and room locations. It was noted that the welcome back event is scheduled for January 31, 2014 with this break out workshop running from 1:30p.m. to 3:00p.m. It was suggested that larger rooms be used to accommodate more faculty since the computers labs are not needed for this presentation. Dr. Aviles will be attending the Math, Science and Engineering division meeting to provide assistance if needed as Mr. Luis Enriquez is a new member of the committee.

**c. OO/SLO/PLO assessment cycle**

Dr. Fredy Aviles announced the new assessment cycle will be an annual cycle and will be starting this year. Within Weave, a dialogue box is available to indicate whether the data was collected for Fall or Spring but either way the data only needs to be entered once per academic year with all student data. He continued to explain that if the class is offered then data needs to be collected and entered, however this no longer has to be done each semester rather all data collected and entered once. Ms. Wendy Stout brought to the committee's attention that once the course is accessed by one instructor and data is entered, that course is no longer available for a second instructor to access and update. Dr. Aviles suggested that she speak with Dr. Goel to see if this access issue had anything to do with her specific account or if it were truly a Weave issue.

**d. Fall 2014-Spring 2015 SLO committee FPD**

Dr. Fredy Aviles notified the committee of the upcoming FPD deadline of February 28, 2014. In the past he has presented faculty professional development events on the use of Weave and requirements of this committee but suggested that each member of the committee consider presenting a training in spring.

**e. Weave training**

A motion was made and seconded to table item 7e, Weave training. Motion carried.

**8. ADMINISTRATIVE BUSINESS**

**a. SLO-Related Events – Spring Welcome Back (1/31, See handout for breakout session locations) (attachment)**

**9. OTHER**

**a. SLO Meeting dates for Spring 2014: 2/10, 2/24, 3/10, 3/24, 4/14, 4/28, 5/12**

**10. ADJOURNMENT**

A motion was made and seconded to adjourn the November 25, 2013 Student Learning Outcomes Committee meeting at 4:32p.m. Dr. Aviles asked the committee members to check their emails in the weeks leading up to Welcome Back as the presentation and instructions will be sent. Motion carried.

**NON-DISCRIMINATION POLICY**

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.