



# 2024 Annual Campus Safety and Security Report

Containing Crime Statistics for 2023, 2022, & 2021

Lancaster Campus
Palmdale Center
Palmdale Technical Center
Fox Field Site

# **Annual Security Report 2024**

# Message from the Superintendent/President & Designated Sheriff Deputy

We remain committed to providing the highest levels of service and safety. On behalf of the District and our officers, thank you for helping to make all our locations safe. If you have questions or concerns, please feel free to contact the main LASD-AVC number at (661) 722-6399.

Sincerely,

Superintendent/President Dr. Jennifer Zellet

Designated Sheriff Deputy David Pine



Lancaster, CA 93536 661.722.6300 www.avc.edu

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#### Introduction

Focused on advocacy, education, and collaboration, the Clery Center is a nonprofit organization dedicated to safe campus communities nationwide. The organization was founded in 1987 by Connie and Howard Clery, one year after the rape and murder of their 19-year-old daughter, Jeanne who was a freshman student at Pennsylvania's Lehigh University when she was raped and murdered while she was sleeping in her residence hall room on April 5, 1986. Her assailant, also a student at Lehigh, who she did not know prior to the attack, is now serving a life sentence.

Through their grief and with enormous strength and courage, the Clery family committed themselves to creating enduring change. They were shocked to learn that there had been thirty-eight (38) violent crimes on the Lehigh campus in the three (3) years preceding Jeanne's murder yet there was a lack of information provided to students and campus communities regarding the state of crime on college campuses. The Clery Family realized that, although crimes were being reported to campus authorities, administrators often failed to provide useful notification about those incidents. Most troubling was that laws were not consistent about when or how reporting campus crimes were mandated.

The Clery's engaged and took their fight to Capitol Hill. In 1990, Congress passed the Student Right-To-Know and Campus Security Act, later renamed the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics (Clery) Act. Several amendments to the Clery Act have been signed into law, including updated emergency response, timely warning procedures, and hate crime reporting standards. The full text can be found in the Federal Register Vol. 79, No.202.

Jeanne Clery's death led to significant changes in campus safety, but it is her life and her spirit that is remembered. Her legacy is one of love. The special people in her life carried that love through their tragedy and used that as motivation to create positive, nationwide change.

# Jeanne Clery Disclosure Act

Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics (Clery) Act, codified at 20 USC 1092 (f) as a part of the Higher Education Act of 1965, is a federal law that requires colleges and universities to disclose certain timely and annual information about campus crime and security policies. The Act requires colleges and universities to disclose their security policies, keep a public crime log, publish an annual security report, and provide emergency notifications and timely warnings to campus communities about crimes that pose immediate or ongoing threats. It also ensures certain basic rights for complainants of sexual assault and requires the United States Department of Education to collect and disseminate campus crime statistics.

The Clery Act requires colleges and universities to:

- Publish an annual security report by October 1st that contains campus security policies and crime statistics for the past three (3) years.
- Disclose crime statistics from the campus, public property within or immediately adjacent to and accessible from the campus, and the campus' non-campus buildings and property. Statistics must be compiled from College Safety personnel, local law enforcement agencies, Campus Security Authorities, and contracted security agencies.
- Notify complainants of sexual assault of their basic rights.
- Provide timely warnings and emergency notification of crimes or situations that meet specific guidelines and pose an immediate or ongoing threat to our college communities.
- Make available a public daily crime log that contains any crime that has occurred on campus and is reported to College Safety personnel.

This is the 2024 Annual Security & Fire Safety Report for the Antelope Valley College (AVC). This report provides important information to current and prospective students, employees, and others about crime in relevant geographical areas and AVC's programs and policies relating to crime prevention, safety, and emergency response. This document is the Annual Security & Fire Safety Report for all AVC locations, unless otherwise noted. The policies and statements in this report are implemented at all locations; crime statistics are presented separately for each campus.

#### **About Antelope Valley Community College District**

Antelope Valley Community College District (District) is a public community college serving residents in the Antelope Valley and surrounding communities with a service area of 1,945 square miles, an annual unduplicated headcount of more than 17,000, and employing more than 1,400 people. In the City of Lancaster, the college's main campus offers all services including a 4-year Baccalaureate program in Respiratory Care, while the Fox Field Site is focused on aircraft technology that also includes a 4-year Baccalaureate program. The Palmdale Center and Palmdale Technical Center are located side-by-side in the City of Palmdale. The two sites offer a variety of courses and services.

This ASR details important efforts to prepare for, provide, and enhance the safety needs of our community. The following report meets local, state, and federal requirements for annual reporting of incidents on campus, with a special focus on the Higher Education Opportunity Act and the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.

In the report several acronyms and terms have been used:

- AVC: Antelope Valley College
- CDC: Child Development Center
- CSUB-AV: California State University of Bakersfield, Antelope Valley
- Clery Act: Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act
- District: Antelope Valley Community College District
- ICS: Incident Command System
- LASD-AVC: Los Angeles County Sheriff's Department at Antelope Valley College
- NIMS: National Incident Management System
- RAVE: RAVE Emergency Notification System
- SEMS: Simulated Emergency Management System
- SOAR: Students on Academic Rise High School
- VAWA: Violence Against Women Act

# Preparation and Publishing of the Annual Security Report

The Annual Security Report (ASR) is published each year by October 1st. The report is reviewed and updated to ensure compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act), the Violence Against Women Act (VAWA), and other local, state, and federal requirements. Along with crime statistic information, resources specific to each individual campus are also included. The District abides by and establishes its policies through Board Policies and Administrative Procedures.

The information contained in this report is made available to you in compliance with the Clery Act. This act requires that all Title IV institutions prepare, publish, and distribute an annual security report which contains, among other information, three (3) years of the institution's crime statistics and current security policies. This year's report reflects the crime statistics that were reported between 2021-2023. Crime reporting statistics include data on crimes that occur on physical campuses, on public property within campus bounds, on public property immediately adjacent to the campus, and on non-campus buildings and property owned by the District. They also include data on crimes reported to District authorities and local law enforcement agencies. This report will not include reporting statistics for fire or missing persons because the District does not provide residential facilities for students either on any AVC campus, or off campus.

The ASR is a collaboration of a work group comprised of administrative personnel, deans, and representatives from the Antelope Valley College Sheriff's Office (LASD-AVC), the Student Health and Wellness Center, Student Life, and Office of People, Culture, and Talent (formerly known as Human Resources). Each entity provides updated information on their educational efforts and programs necessary to ensure compliance with the Clery Act. In addition, it includes input regarding crime statistics from all CSAs, local law enforcement, and the LASD-AVC for all locations of the College. All statistics are gathered, compiled, and reported to the College community via this report, which is published by LASD-AVC. The annual crime statistics published in this report are reported by LASD-AVC to the United States Department of Education (DOE). The statistical information gathered is published for the public on their website.

The College strives to promote a safe campus environment conducive to academic achievement through the cooperation of students, faculty, and staff. With your help in reporting suspicious activities or crimes, we are confident we can achieve this goal. We encourage the prompt reporting of any incident that threatens the safety, health, or rights of our campus community.

# **Availability of the Annual Security Report**

The District shall make the report available to all current students and employees. The District will also provide perspective students and employees with a copy of the Annual Security Report upon request. A copy of the Annual Security Report can be obtained at the is available for download or viewing electronically at <a href="https://www.avc.edu/avc-sheriffs-office">www.avc.edu/avc-sheriffs-office</a> and is available in hard-copy format at the Office of the President in Lancaster, LASD-AVC Office in Lancaster, Security Office 104 in Palmdale, or Office 103 at Fox Field.

# **Campus Law Enforcement Authority**

References: BP 3501, BP 3520, AP 3515, Education Code Section 72330.2, Penal Code Section 830.1, Penal Code Section 800.4, Penal Code Section 832

AVC contracts with the LASD-AVC to provide security services on campus. The District has an approved Service Agreement with the County of Los Angeles Sheriff Department for general law enforcement and security services within the corporate limit of the District. Every member of the Sheriff Department will go through the hiring process and meet the requirements of Education Code Section 72330.2

The agreement shall address, but not be limited to, the following:

- Operational responsibilities for investigations of the following violent crimes;
   willful homicide, forcible rape, robbery, aggravated assault
- Geographical boundaries of the operational responsibilities
- Mutual aid procedures

LASD-AVC has authority to apprehend and arrest individuals involved in illegal activity on campus and areas immediately adjacent to the campus. The LASD-AVC Deputies are peace officers as defined in Penal Code section 830.1. The LASD-AVC Security Officers are public officers as defined in Penal Code section 831.4 and have received training pursuant to Penal Code section 832.

Crimes occurring on campus are investigated by the Lancaster Sheriff's Station School Resource Detective Bureau. The prosecution of criminal offenses, both felonies and misdemeanors, occurs at the Los Angeles Superior Court (for violations of state law) or the United States District Court, Central District of California (for violations of federal law). LASD-AVC officials work as appropriate with local, state, and federal law enforcement agencies, and have access to national crime databases.

The main LASD-AVC Office is located at the South end of the Lancaster Campus next to the Performing Arts Theatre and is open 24 hours a day, 7 days a week. The closest intersection is Avenue K and 32<sup>nd</sup> Street West. In the event the lobby is closed for any reason, officers are on patrol throughout the campus and can be reached at (661) 722-6399.

The Palmdale Center LASD-AVC Office is located in Office 104 and services the Palmdale Center and the Palmdale Technical Center. Officers are on patrol throughout campus while classes are in session and can be reached at (661) 722-6300 Ext. 6810 or at the main LASD-AVC Office at (661) 722-6399.

Fox Field Site employees and students should call the main Antelope Valley College Sheriff's Office at (661) 722-6399.

The LASD-AVC maintains a daily crime log of criminal incidents and alleged criminal incidents. The crime reporting covers the Lancaster Campus, Palmdale Center, Palmdale Technical Center, and the Fox Field site, and the public property immediately adjacent/accessible to those campuses.

The daily crime log is available for review at the Lancaster campus at the Sheriff's Office.

# **Campus Security, Crime Prevention, and Safety Awareness**

References: BP 3500, BP 3510, AP 3500, AP 3510, Education Code Section 67380

This section of the *Annual Security & Safety Report* provides information about campus security programs that are designed to inform students and employees about campus security procedures and practices, and to encourage students and employees to be responsible for their own security and the security of others. These programs include education and awareness activities designed to reduce the occurrence and severity of crime, and to mitigate its effects.

A campus safety plan shall be developed and distributed to students annually at the start of the fall semester via email, student handbook, and the College website. The LASD-AVC prepares and annually updates a report of all occurrences reported to the LASD-AVC of any and all arrests for crimes that are committed on campus and that involve violence, hate violence, theft or destruction of property, illegal drugs, or alcohol intoxication, and of all occurrences of non-criminal acts of hate violence reported to campus authorities.

A written report will be submitted to the Board of Trustees. Written records of non-criminal acts of hate violence shall include at least a description of the act of hate violence, the victim characteristics, and offender characteristics, if known. Education Code Section 67380 defines "hate violence" as: "any act of intimidation or physical harassment, physical force or physical violence, or the threat of physical force or physical violence, that is directed against any person or group of persons or the property of any person or group of persons because of the ethnicity, race, national origin, sex, sexual orientation, gender identity, gender expression, disability, or political or religious beliefs of that person or group." Education Code Section 67380 requires reporting of both occurrences reported to LASD-AVC or safety authorities of and arrests for crimes that involve hate violence (Education Code Section 67380 subdivision (a)(1)(A)) and of "non-criminal acts of hate violence" (Education Code Section 67380 subdivision (a)(1)(B)).

The LASD-AVC maintains a webpage on the campus website providing safety and security information as well as information about crimes, crime reporting, and general personal safety. The LASD-AVC has a list of safety tips for students and parents that will help prevent problems on campus. Those safety tips are:

- Have a safety buddy, someone you can call for a ride or for help and create a code word or phrase that means "Come help me out of this" or "I'm in trouble".
- If you are on campus at night and feel uncomfortable walking to your car or the bus stop, please call the LASD-AVC Office at (661) 722-6399 and ask for the escort service to give you a ride to your campus destination.
- If you are walking to your vehicle alone (day or night) make sure you have your keys ready
  when you get to the car. These will prevent a long delay in getting into the car and locking the
  doors for safety.
- Always be aware of your surroundings and any suspicious activity in your area. If you are concerned call the LASD-AVC at (661) 722-6399.
- Before going to a party, tell a friend where you're going and when you'll be back. Let them know if your plans change.
- Take turns being a designated driver or sober companion. You could save someone's life.
- If a party gets out of hand, leave!
- Never, ever leave your drink alone or with someone you don't know. Date rape drugs are easy to use.
- Don't take drinks or anything else from strangers, even food.
- Don't ride with drunk or drugged drivers.
- Don't offer rides to people you don't know.
- Trust your instincts!

# **Programs Regarding Prevention of Crimes**

References: BP 3540, AP 3435, AP 3505, AP 3540

#### **Supervisory Employee Training**

As of January 1, 2020, the District shall provide at least two (2) hours of classroom or other effective interactive training and education regarding sexual harassment to all supervisory employees and at least one (1) hour of classroom or other effective interactive training and education regarding sexual harassment to all nonsupervisory employees. All new employees must be provided with training and education within six months of their assumption of his/her position. After January 1, 2020, the District shall provide sexual harassment training and education to each employee once every two (2) years.

In years in which a substantive policy or procedural change has occurred, all District employees will attend a training update and/or receive a copy of the revised policies and procedures.

The training and education required by this procedure shall include information and practical guidance regarding the federal and state statutory provisions concerning the prohibition against and the prevention and correction of sexual harassment and the remedies available to victims of sexual harassment in employment, a review of "abusive conduct," and harassment based on gender identify, gender expression, and sexual orientation. The training and education shall also include practical examples aimed at instructing supervisors in the prevention of harassment, discrimination, and retaliation, and shall be presented by trainers or educators with knowledge and expertise in the prevention of harassment, discrimination, and retaliation.

Supervisor's harassment training must also address potential exposure and liability for employers and individuals, supervisor's obligation to report sexual harassment, discrimination, and retaliation when they become aware of it, appropriate remedial measures to correct harassing behavior.

#### **Staff Training**

The District should provide copies of the sexual harassment policies and training to all District law enforcement unit employees regarding the grievance procedures and any other procedures used for investigating reports of sexual violence.

Participants in training programs will be required to sign a statement that they have either understood the policies and procedures, their responsibilities, and their own and the District's potential liability, or that they did not understand the policy and desire further training.

#### **Education and Prevention for Students**

In order to take proactive measures to prevent sexual harassment and violence toward students, the District will provide preventive education programs and make victim resources, including comprehensive victim services, available. The District will include such programs in their orientation programs for new students, and in training for student athletes and coaches. These programs will include discussion of what constitutes sexual harassment and sexual violence, the District's policies and disciplinary procedures, and the consequences of violating these policies. A training program or informational services will be made available to all students at least once annually.

The District will also provide training to students who lead student organizations.

# **Programs Regarding Security Procedures and Practices**

References: BP 3501, BP 3515, AP 3501, AP 3515

AVC maintains a 24/7 security and safety presence on the campus which is supported by enhanced security features such as controlled access systems managed by the LASD-AVC.

The LASD-AVC proactively patrols the campus and engages individuals involved in suspicious or criminal activity. The LASD-AVC assists visitors with safety information and directions to locations and events. In addition to patrol and prevention, the LASD-AVC also educates the campus annually on personal crime prevention, safety, and security awareness. In addition to the LASD-AVC the campus relies on the Los Angeles County Sheriff's Department, Lancaster Station for additional response and support as needed. Emergency services for fire and first aid response are generally provided by the Los Angeles County Fire Department.

AVC Student Health and Wellness Services in consultation with District Title IX Coordinator provides annual and ongoing education and prevention programs for students to maintain their safety, health, and well-being. The District provides annual training to various departments and personnel regarding sexual misconduct, harassment, discrimination, including but not limited to, reporting requirements, resources and support, security for themselves and others, and bystander intervention.

A behavioral intervention process is available for faculty, staff, and the public to report behavioral issues/concerns. These reports are directed to the Antelope Valley College CARE Team, who are dedicated to a proactive, coordinated, and planned approach to the identification, prevention, assessment, management, and reduction of interpersonal and behavioral threats to the safety and well-being of AVC students, faculty, staff, and visitors.

The CARE Team has received extensive training from the National Behavioral Intervention Team Association (NaBITA) which is an organization for the support and professional development of behavioral intervention team members and specializes in behavioral intervention teams on college campuses. These trainings and certifications provide education, resources, and support to the

CARE Team to make our campus and workplaces safer through caring prevention and intervention.

Disciplinary or CARE reports can be submitted online by faculty or staff through the AVC-Advocate portal at the following link: <a href="https://www.avc.edu/students/student-services/care/report">https://www.avc.edu/students/student-services/care/report</a>

A report can be submitted online by the public at the following link: <a href="https://avc-advocate.symplicity.com/public\_report/index.php/pid180512?">https://avc-advocate.symplicity.com/public\_report/index.php/pid180512?</a>

This form is not used to report an emergency or other urgent concern. In those situations, call the LASD-AVC at (661) 722-6399, 24 hours a day to report any emergency or urgent concern.

# **Monitoring of Criminal Activities Off-Campus**

References: AP 3520

Through coordination with local law enforcement agencies, any criminal activity engaged in by students at off-campus locations of student organizations is monitored and recorded. This information is provided to the Assistant Superintendent/Vice President of Student Services for any action or follow-up that may be required. There are currently no off-campus locations for student organizations.

# **Reporting Crimes and Other Emergencies**

AVC has established a number of ways for campus community members and visitors to report crimes, public safety-related incidents, and other emergencies to law enforcement and appropriate officials. Campus Security Authorities (CSAs) are required to report Clery Crimes to LASD-AVC or the Assistant Superintendent/Vice President, People, Culture, and Talent, and all community members are strongly encouraged to accurately and promptly report all crimes and other emergencies to LASD-AVC so that the situations can be investigated promptly, and follow-up actions can be taken as needed. As explained in this report, crime reports are also used to issue timely warnings or emergency notifications, and the annual statistical disclosure.

# **Campus Security Authority (CSA)**

AVC strongly encourages any suspicious or criminal activity be reported. A Campus Security Authorities (CSA) is an individual at the College who has an obligation to notify responsible individuals of alleged Clery Act crimes for purposes of reporting. A CSA is defined as:

- a campus police or security department of an institution.
- Individual(s) who have responsibility for campus security but who do not constitute a
  campus police or security department, such as an individual who is responsible for
  monitoring entrances into institutional property.
- Any individual or organization specified in an institution's statement of campus security
  policy as an individual or organization to which students and employees should report
  criminal offenses.
- An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings (pastoral or professional counselors are not considered CSAs when acting as pastoral or professional counselors).

#### **Roles of CSAs**

CSAs take reports of suspicious or criminal activity from members of the college communities. CSAs do not determine whether a crime took place and they do not apprehend alleged suspects of crimes. They only take reports of alleged crimes. CSAs also understand that complainants have the right to decline to report any crime at any time. CSAs should notify authorities as soon as possible of these reports, especially those that include crimes as defined in the Clery Act. Security or local law enforcement agencies will conduct their own investigations into these crimes and determine the appropriate interventions.

#### List of CSAs

Name	Department	Email Contact	Ext.
Dr. Jill Zimmerman	Dean,	jill.zimmerman@avc.edu	X6354
	Student Health and Wellness		
Kimberly Barber	Clerical Assistant III,	kimberly.barber@avc.edu	X6771
	Student Health and Wellness		
Dr. Lauren Elan Helsper	Assistant Superintendent/Vice	lauren.elanhelsper@avc.edu	X6311
	President, People, Culture, and		
	Talent		
Idania Padron	Assistant Superintendent/Vice	idania.padron@avc.edu	X6303
	President, Student Services		
Dr. Benjamin Partee	Interim Dean,	benjamin.partee@avc.edu	X6441
	Athletics & Kinesiology		
David Pine	Deputy, LASD-AVC	depine@lasd.org	X6399
All Student Club			

Advisors		
All Peer Mentors		
All Deans and Directors		
All Vice Presidents		
All Administrative		
Council Members		

#### **Clery Team**

Clery Team representatives are also available to serve as CSAs:

<b>Team Member Name</b>	Role on Campus	Email Contact	Ext.
Rhonda Burgess	Project Supervisor,	rhonda.burgess@avc.edu	X6311
	People, Culture, and Talent		
Dr. Lauren Elan Helsper	Assistant Superintendent/Vice	lauren.elanhelsper@avc.edu	X6311
	President,		
	People, Culture, and Talent		
Taylor Haynes	Interim Director, Benefits and	taylor.haynes@avc.edu	X6311
	Risk Management		
Harmony Miller	Director,	harmony.miller@avc.edu	X6311
	People, Culture and Talent		
Idania Padron	Assistant Superintendent/Vice	idania.padron@avc.edu	X6303
	President,		
	Student Services		
David Pine	Deputy,	depine@lasd.org	X6399
	LASD-AVC		
Dr. Jill Zimmerman	Dean,	jill.zimmerman@avc.edu	X6354
	Student Health and Wellness		

#### **Professional and Pastoral Counselors**

References: AP 3435

Professional, licensed, mental health counselors, and pastoral counselors, who provide mental-health counseling to members of the AVC community and who functions within the scope of his/her/their license or certification is exempt from disclosing reported offenses to law enforcement, unless there is a legal obligation to disclose. Personal information from counseling records will not be revealed unless disclosure is required by law. However, counselors may encourage victims to make a report to law enforcement or to report crimes on a voluntary, confidential basis.

A Pastoral Counselor is a person who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.

A Professional Counselor who is a representative of the District and whose official responsibilities include providing psychological counseling to members of the District's community and who is functioning within the scope of his/her/their license or certification.

#### **Emergency Call Boxes**

AVC's emergency call box "Blue Phone" system is located in and around the Lancaster campus. The system has been fully installed. The user pushes a button and is instantly connected to the LASD-AVC

Department. Blue phones are equipped with a camera for the deputy to see a caller in real time. The locations of the blue phones are shown on the campus map and is available in various locations on campus.

#### **Reporting a Crime**

References: BP 3515, AP 3515

To ensure the safety of everyone on campus, AVC encourages the accurate and prompt reporting of crimes. To report a crime on any AVC campus, contact LASD-AVC at (661) 722-6399 or in person at one of the LASD-AVC Offices. Any suspicious activity or person seen in the parking lots or loitering around vehicles or inside buildings should be reported.

In addition, you may report a crime to the following areas:

- Office of Assistant Superintendent/Vice President of Student Services (661) 722-6303
- Dean of Student Health and Wellness (661) 722-6354
- Office of Assistant Superintendent/Vice President of People, Culture, and Talent (formerly known as Human Resources) (661) 722-6311
- Lancaster LASD-AVC Office-Building S (661) 722-6399
- Palmdale LASD-AVC Office-Room 104 (661) 722-6300 Ext. 6810

In the event of an off-campus emergency dial 9-1-1.

Appropriate agencies should be contacted when the victim elects to or is unable to make such a report.

# **Confidentiality**

References: BP 3515, AP 3515, AP 3434

If an individual is a victim of a crime and does not want to pursue action through the District's system or the criminal justice system, the individual may still want to consider making a voluntary, confidential report. With the individual's permission, when the victim of crime elects to or is unable to make such a report, the Assistant Superintendent/Vice President of Student Services, Dean of Student Services, Dean of Student Health and Wellness or the Assistant Superintendent/Vice President of People, Culture, and Talent (Human Resources) can file a report on the details of the incident without revealing the individual's identity. The purpose of a confidential report is to comply with the individual's desire to keep the matter confidential, while taking steps to ensure the future safety of the individual and others. With such information, the District can keep an accurate record of the number of incidents, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution.

While the reporting disclosure of the act of violence itself is mandated, a victim's identity, or the identity of a third-party, may not be disclosed to local law enforcement unless the victim, or third-party witness, consents to being identified after being informed of his or her right to have identifying information withheld. If a victim does not consent to disclosing his/her/their identity, the alleged perpetrator's identity may not be disclosed either.

Accommodation or protective measures will be provided to the victim and maintained as confidential, to the extent that maintaining such confidentiality would not impair the ability of the institution to provide accommodations or protective measures.

# **Timely Warning Notifications**

References: AP 3515

The District shall publish timely warning notices without delay to the campus community about crimes that are considered to represent a serious or continuing threat to other students, employees, and taking into account the safety of the community in a manner that is timely and will aid in the prevention of similar crimes. The information shall be disseminated by the Public Information Officer (PIO) in coordination with the Antelope Valley College Deputy (LASD-AVC) and the Superintendent/ President or designee, to determine the content, the appropriate notification systems, and initiate the notification, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

The District shall publish timely warning notices to the campus community about the following crime classifications:

- Criminal homicide murder and non-negligent manslaughter
- Criminal homicide negligent manslaughter
- Sex offenses forcible and non-forcible sex offenses
- Domestic violence, dating violence, and stalking
- Robbery
- Aggravated assault
- Burglary
- Motor vehicle theft
- Arson
- Arrests for liquor law violations, drug law violations, and illegal weapons possession
- Persons who were not arrested for liquor law violations, drug law violations, and illegal weapons possession, but who were referred for campus disciplinary action for same
- Crimes that manifest evidence that the victim was intentionally selected because of the
  victim's actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability
  and involve larceny-theft, simple assault, intimidation, destruction/damage/vandalism of
  property, or any other crime involving bodily injury
- Those reported to AVC Sheriff's Office
- Those that are considered to represent a continuing threat to other students and employees

Timely warning notices will provide the AVC community with relevant, available information that promotes safety and aids in the prevention of similar crimes. This may include:

- Summary of alleged incident.
- Time and location of occurrence.
- The nature of the threat to the campus community; and
- Other available pertinent information, such as physical description of the person(s) involved.

AVC may, in some circumstances, issue a safety notification if one or more criteria for timely warning notice have not been met. Examples may include a series or a pattern of non-Clery reportable criminal behaviors against persons or property, an off-campus crime if a crime occurred in a non-college-owned property used and frequented by the AVC community members.

In the event that a situation arises, either on or off campus, that, in the judgment of the Antelope Valley College Deputy and the Superintendent/President or designee, constitutes a Clery crime occurring within Clery geography that poses a serious or ongoing threat, a campus wide timely warning notice will be issued.

#### **Issuing a Timely Warning Notice**

A timely warning notice will be issued as soon as pertinent information is available and as soon as reasonably practicable after an incident has been reported to any CSA and/or LASD-AVC, in a manner that withholds the names of victims as confidential, and with the goal of aiding in the prevention of similar occurrences.

# **Authorized Users of Timely Warning Notices**

The timely warning designee shall be responsible for determining whether a timely warning notice should be issued. AVC has identified the following users as timely warning designees:

- Public Information Officer (PIO)
- Antelope Valley College Deputy (LASD-AVC)
- Superintendent/ President or designee

# **Dissemination of Timely Warning Notices**

Timely warning notices are typically written and distributed by the Public Information Officer (PIO).

Timely warning notices will be sent via e-mail to AVC students, faculty, and staff. LASD-AVC will electronically post Crime Alerts on AVCCD's website. Depending on the particular circumstances of the crime, the Public Information Officer (PIO) may also post a notice on the campus-wide electronic bulletin board on the AVCCD's Web Site, providing the community with more immediate notification. The electronic bulletin board is immediately accessible via computer by all faculty, staff, and students. AVC staff and faculty can also post these alerts in highly visible areas and lounges.

The institution is not required to issue a timely warning notices with respect to crimes reported to a pastoral or professional counselor.

# **Security and Access to Campus Facilities**

References: AP 3501, AP 3505

The LASD-AVC provides 24-hour patrol of college property, buildings, and parking lots. All state laws and applicable federal codes are enforced on the campus, including all code of conduct issues established by the Board of Trustees. Officers are responsible for reporting and responding to crimes; issuing parking citations; responding to medical emergencies, accidents; reports of fire; as well as other incidents that require security assistance.

Most, but not all, campus educational facilities are open to the public during business hours. Certain facilities may be restricted as to hours or access requirements. These restrictions are posted at each location or are available upon request. Members of the LASD-AVC and campus community continually evaluate security and safety conditions on campus. Safety concerns, such as lighting or overgrown foliage, are recommended for correction as they are identified.

The campus community is encouraged to report any safety concerns, exterior lighting, or emergency telephone malfunctions to the LASD-AVC, (661) 722-6399, or campus Facilities Department, (661) 722-6480.

During business hours, the District will be open to students, parents, employees, contractors, guests, and invitees.

During non-business hours access to all District facilities is by issued key, or by admittance via the LASD-AVC. In the case of periods of extended closing, the District will admit only those with prior written approval to all facilities. The Facility Access Request form is available online at http://www.avc.edu/administration/facilities/.

Keys or proximity cards are not issued to District hourly employees, volunteers, contractors, or students. Lost keys and/or access cards must be reported immediately to the LASD-AVC Office (661) 722-6399.

# **Emergency Response, Evacuation Procedures, and Emergency Notifications**

AVC's risk management and emergency operations center (EOC) personnel assist the campus community in predicting, preparing, mitigating, responding to, and recovering from any adverse event that disrupts the campus mission. Through emergency preparedness and response, continuity planning, training, exercises and communications, EOC (a) serves the campus leadership and community by strengthening how the campus mitigates and prevents risk; (b) prepares for, responds to, and recovers from emergencies; and (c) protects the campus mission from disruption.

The risk management and EOC personnel are responsible for the development and implementation of the campus Emergency Operations Plan (EOP). The purpose of this plan is to establish operational procedures necessary for campus personnel to respond to, and recover from, a significant emergency event in a timely and organized fashion. The AVC EOC aligns with Incident Command Systems (ICS) of the Federal Emergency Management Agency (FEMA, California Governor's Office of Emergency Services (Cal-OES), and the Los Angeles County Emergency Management Department, which includes preparation, mitigation, response, and recovery actions.

The EOP serves as the baseline from which all organizational plans, strategies, and recovery procedures are developed.

The purpose of the EOP is to establish policies, procedures, and organizational structure for the preparedness, response, and recovery of emergency events impacting the campus of AVC.

In addition to the EOC, risk management personnel also test and implement the campus emergency communications system, training, and other services and resources as listed on the AVC website.

# **Emergency Response**

References: BP 3505, AP 3505

The Clery Act requires all colleges and universities to have an Emergency Notification policy and procedures in place in accordance with Clery Act emergency notification criteria. Emergency Notifications must be issued to the campus community (or segments of the campus community) upon confirmation of a significant emergency or dangerous situation occurring on campus, involving an immediate threat to the health or safety of students and employees. In the event of a substantiated emergency or on-going threat to public safety on or near college property, AVC will, without delay determine the content of the notification and initiate the notification system, unless such notification will, in the professional judgement of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

If there is an immediate threat to the health or safety of students or employees occurring on campus, an institution must follow its emergency notification procedures. Emergency notifications differ from timely warnings. Timely warnings focus on Clery Act crimes, are triggered by crimes that have already occurred, and are issued as soon as pertinent information is available. Emergency notifications are comprehensive in nature and are used to alert the campus community of dangerous situations. Notifications are triggered by an event that is occurring on or imminently threatening the campus and are issued upon confirmation that a dangerous situation or emergency exists.

An institution that follows its emergency notification procedures is not required to issue a timely warning based on the same circumstances; however, the institution must provide adequate follow-up information to the community as needed. More information about timely warnings is available in the "Timely Warning Notices" section of this report.

All members of the campus community can report emergencies 24 hours a day,7 days a week. Individuals can report emergencies occurring at AVC by calling 4444 from a campus phone, or 911 as soon as possible. All members of the campus community are encouraged to notify LASD-AVC of any significant emergency or dangerous situation that may involve an immediate or ongoing threat to the health and safety of students and/or employees on campus.

The LASD-AVC has the responsibility of responding to, and summoning the necessary resources, to mitigate, investigate, and document any situation that may cause a significant emergency or dangerous situation. In addition, LASD-AVC personnel have a responsibility to respond to such incidents to determine if the situation does, in fact, pose a threat to the community. If so, federal law requires that the institution immediately notify the campus community or the appropriate segments of the community that may be affected by the situation.

# **Drills, Exercises, and Training**

References: BP 3505, AP 3505

Unannounced evacuation (fire) drills are conducted by the AVC Risk Management department program as required by the California Fire Code for all on-campus student housing facilities. Additional evacuation drills are also conducted each year for federally funded campus facilities.

During these exercises, participants are trained on the locations of emergency exits, general evacuation paths for their building, and their Emergency Assembly Areas. For longer-term evacuations, additional designated evacuation areas may be identified based on time of day, location of the building being evacuated, the availability of various locations on campus, and other factors such as the location and nature of the threat. When a building is evacuated, LASD-AVC officers and building staff on the scene will communicate information regarding the developing situation or any evacuation status changes.

The purpose of evacuation drills is to prepare building occupants, students, faculty, and staff for an organized evacuation in a fire or other emergency. In addition to educating the occupants of each building about the evacuation procedures during the drill, the process also provides AVC an opportunity to test the operation of fire alarm systems.

#### **Emergency Evacuation Procedure – Overview and Testing**

Evacuation procedures are maintained online and shared through training courses with the campus community. The purpose of these Emergency Management training courses is to provide the blueprint for integrating prevention, protection, mitigation, response, and recovery-related training and exercise activities into a comprehensive program.

The emergency evacuation procedures are tested at least twice each year. Students and employees learn the locations of the emergency exits in the buildings and are provided guidance about the direction they should travel when exiting each facility for a short-term building evacuation.

The purpose of evacuation drills is to prepare building occupants for an organized evacuation in case of a fire or other emergency. At AVC, evacuation drills are used to educate and train occupants on fire safety issues specific to their building. During the drill, occupants 'practice' drill procedures and familiarize themselves with the location of exits and the sound of the fire alarm.

#### 1. Evacuation Emergencies

- a. RAVE sign up for cell phone notification at https://www.getrave.com/login/avc
- Earthquake Drop onto your hands and knees; Take cover under a desk
  or table or cover the back of your head and neck with one arm and hand;
  Hold on to your sheltering furniture with your other hand or use both arms

to cover your head and neck if there is no shelter under which to cover.

#### c. Fire/Explosion/Hazardous Material Release

- i. Know the location of fire extinguishers in your area and know how to use them.
- ii. Drop and roll if you and/or your clothes catch on fire.
- iii. Immediately call campus security at ext. 4444 or 6399 or use a cell phone and dial (661) 722-6399. Give your name and describe the location and size of the fire.
- iv. If necessary, or if directed to do so by campus security personnel, activate the building alarm.
- v. On large fires that are not immediately controllable, or after using the fire extinguisher, close all doors to confine the fire and reduce oxygen—but do not lock them.
- vi. Proceed to the designated parking lot for your building. Keep walkways clear for emergency vehicles. Refer to the Area Evacuation Map to determine your designated parking lot.
- vii. Do not return to the building until told to do so.
- d. Power Outage Most campus buildings are not provided with emergency or standby lighting. If the power does go out during class, have the students stay in their seats. Information regarding the restoration of power will be passed on to you as soon as possible. If the power does not return in a reasonable length of time, evacuate the classroom or laboratory. Caution students that there is no rush; they should take their time exiting the building. Emergency lighting should be functioning in the room, hallway, or stairways.
- e. **Active Shooter** DO NOT EVACUATE In the event of gunfire or a shooting, lock or barricade your classroom doors, turn off the lights and be quiet until police arrive and tell you to move out of the building.

#### 2. Evacuation Procedures Checklist

- a. Advise your class of the need to evacuate the building.
- b. KNOW the direction to the nearest Evacuation Area.
- c. Direct the class to take all their belongings with them IF TIME PERMITS and go to the designated evacuation area (refer to campus Evacuation map).
- d. Direct the class to move to the nearest building exit.
- e. DO NOT return to the building unless allowed to do so by emergency personnel.
- f. Be prepared to provide details of missing or injured students to emergency personnel.
- **3. Evacuation of Persons with Disabilities** Use the following guidelines to plan for the evacuation of persons with disabilities:
  - a. Create a plan for each students' needs.
  - b. When evacuating always ask what method of assistance the person prefers. Not all persons can be removed from their wheelchairs and carried safely.
  - c. Ask for planned assistance from another person in the class when evacuating students with disabilities (if possible do this on the first day of classes).
  - d. Assist/roll/lead the student out of the room toward the exit and evacuation route.
  - e. Use Evac-Chairs for upper floor evacuations, this equipment is placed on stair landings.
  - f. Move to any area of safety and continue to escort students until away from danger area.

#### **Drill Zones**

Drills are conducted at AVC Lancaster campus based on designated zones. Each zone is scheduled annually. The Palmdale Center, Palmdale Technical Center, and the Fox Field Site also have building evacuation drills. Logistics and assignments will be different from the Lancaster campus. CSUB-AV and SOAR participate in the drills with the Lancaster campus.

Full information regarding drills can be found at the following link: <a href="https://www.avc.edu/people-culture-and-talent-hr/risk-management-environmental-health/emergency-drill-information">https://www.avc.edu/people-culture-and-talent-hr/risk-management-environmental-health/emergency-drill-information</a>

#### **Assignment of Duties**

References: BP 3505, AP 3505, Government Code 3100

All employees have responsibility as Disaster Service Workers, per Government Code 3100, for performing certain duties in times of emergency. Specific assignments are outlined, and additional assignments may be given via the chain of command. Full details of assignments can be found in Administrative Policy 3505.

#### **Emergency and Active Shooter Drills**

References: BP 3505, AP 3505

AVC continues to prepare for emergency situations that could occur on campus and will continue lock down drills as scheduled by the LASD. The District conducts numerous announced and unannounced drills and exercises each year and conducts follow-through activities designed for assessment and evaluation of emergency plans and capabilities. For each test conducted, the LASD-AVC will document a description of the exercise, the date, time, and whether it was announced or unannounced. The District will publish a summary of its emergency response and evacuation procedures in conjunction with at least one drill or exercise each calendar year.

Drills are communicated to the campus months in advance with periodic reminders leading up to the event, if the event is announced. Reports are prepared by participating departments which identify deficient equipment so that repairs can be made immediately. Recommendations for improvements are also submitted to the appropriate departments and offices for consideration. Results of the exercise including whether the event was announced or unannounced, how long was taken to achieve full compliance, and identified areas of improvement are distributed to the campus by email after the event.

The AVC community is advised of the following emergency procedure:

If in a room or building and you hear gunfire, lock your door(s) from the inside if the door(s) can be locked, call campus security to describe what you heard and give them your building name and room number, turn off room lights (whether day or night), and then take shelter so that you are not visible through a window to anyone outside of the window. Remain sheltered in place until campus security notifies you to take other action.

AVC Administrative Council participated in the Standardized Emergency Management System (SEMS) training for Executives and Senior Officials. Special training was given to the Board of Trustees and specific administrators, which included a tabletop simulation for emergency preparedness. Additionally, all faculty and staff completed a seven (7) hour online SEMS/NIMS/ICS training to prepare the campus for emergency situations. This training, now streamlined to five (5) hours, is given each year to new personnel.

On the LASD-AVC website, an active shooter training video is available for students and staff to utilize. This video will help prepare our community in case an active shooter situation occurs. The video can be found at the following link: <a href="https://www.avc.edu/avc-sheriffs-office">www.avc.edu/avc-sheriffs-office</a>

All AVC locations will have yearly Active Shooter Drills that are not to be confused with the Emergency Evacuation Drills. The Active Shooter Drills are conducted site-wide rather than by Drill Zone and have, so far, required shelter-in-place activities rather than evacuations. Due to the COVID-19 pandemic, shelter-in-place activities requiring students, staff & faculty to bunch-up along the inside of rooms violates social distancing protocols. Therefore, personnel have been provided with reminders to utilize the active shooter training video (referenced in the previous paragraph) in their classrooms, departments, and divisions.

The National Fire Protection Association's Standard 101 defines the Life Safety Code for all facilities including campuses. Failure to participate in an emergency drill can result in fines being levied upon the District by OSHA as well as the fire marshal. Additionally, the Los Angeles County Fire Code has regulations governing fire safety, evacuation and lockdown plans and associated drills. Furthermore, individuals who resist, interfere, or disobey lawful orders of firemen or public officers (including law enforcement officers) are subject to citation or arrest.

#### **Emergency Notification**

References: AP 3515

In the case of a true emergency or dangerous situation posing an immediate threat to the campus community, notification will be made without delay, unless the LASD-AVC determine that such a notification would place the AVC community or a victim at a greater risk or compromise containment efforts, response to or mitigation of the emergency.

It is the responsibility of the LASD-AVC in coordination with Superintendent/President or designee and Public Information Officer (PIO) to:

- determine the content of any notification
- determine the appropriate campus segments to notify
- initiate the appropriate notification system
- continue to update the AVC community during the emergency

In the event that a situation arises, either on or off campus, that, in the judgment of the LASD-AVC and the Superintendent/President or designee, constitutes an emergency that poses an immediate threat to the campus, community, and individuals, an emergency notification issued. The warning will be issued through the Public Information Officer (PIO).

Examples of circumstances under which AVC may issue an Emergency Notification include, but are not limited to:

- an active threat to the health, welfare, and safety of the campus community
- mass casualty
- mass evacuation
- bomb threat
- building collapse
- · a natural disaster on or threatening the campus
- large explosion or major fire
- hazardous spills.

In the event of an emergency, AVC will initiate and provide, without delay, immediate notifications to the appropriate segment(s) of the AVC community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students, employees, and visitors.

If the Superintendent/President, or designee, in conjunction with other AVC administrators, local first responders, Public Health Officials and/or the National Weather Service, confirms that there is an emergency or dangerous situation that poses an immediate threat to the health or safety of some or all members of the AVC community, the College and LASD-AVC will collaborate to

determine the content of the message and will use some or all of the systems described below to communicate the threat to the AVC Community or to the appropriate segment of the community, if the threat is limited to a particular building or segment of the population.

The decision to send AVC Emergency Notifications may be made by the LASD-AVC department on-duty sheriff or PIO. Depending upon the circumstances, the decision may be made in consultation with campus or local officials for information related an emergency or dangerous situation involving an immediate threat to the health or safety of students or employees.

An emergency, including its location and who is affected, determines the method(s) of dissemination of the notification as described in the following section.

#### **Notification Systems**

In an effort to keep the college community aware of such incidents, it is the policy of Antelope Valley College to disseminate these emergency notices through any or all of these notification systems:

- RAVE: An electronic text messaging alert system for quickly delivering emergency
  messages to students and staff. Messages include basic brief information and
  instructions for obtaining additional details. RAVE is used for emergency texts of
  immediate danger to the college community.
- Email blast: An AVC-ALL message is sent out to all employees and students.
- Website news post or message: The college intranet will post messages on all computer screens throughout the campus warning of any imminent danger.
- **Personal communication**: Individual departments are strongly encouraged to maintain various means of personal communication, including phone trees and email lists that can be accessed as needed.
- **Website**: Campus updates are provided to the community via the website under the direction of the Executive Director of Marketing and Public Information.
- **Flyers:** The message will be placed on a one-sheet and distributed to every mailbox on campus. Flyers are to be distributed to places such as the information desk, financial aid, and counseling.
- **Signage:** Placed in areas of high traffic and closed entrances or buildings. Other areas to be coordinated with the LASD-AVC office and other campus departments.

The Public Information Officer (PIO) will be responsible for the dissemination of emergency information to the larger community through cell phone alerts, website announcements, radio, and TV alerts.

# **Registration for RAVE Mobile Security**

To advance AVC's ability to connect with the campus community in the event of an emergency, AVC has partnered with RAVE Mobile Safety for emergency alert services. These services can deliver messages via text messaging to a cell phone, AVC email, personal email, and voice messaging to home and cell phones.

To manage settings, and add information, visit MyAVC at <a href="http://my.avc.edu">http://my.avc.edu</a>. Find the RAVE Mobile Safety widget. Click the "Update notification preferences" button.

RAVE can also be accessed by visiting <a href="https://www.getrave.com/login/avc">https://www.getrave.com/login/avc</a>

With the control panel, enable or disable preferred methods of notification and return anytime to update. Up to three phone numbers or email addresses in each area may be entered: Mobile Phones, Voice Only, & Email. These services will only be used in the event of an emergency or a weather-related closure. The general public can sign up as well, through the RAVE Mobile Safety link on the AVC Home Page, <a href="http://www.avc.edu">http://www.avc.edu</a>. Any questions can be directed to AVC's Help Desk by email at <a href="mailto:help@avc.edu">help@avc.edu</a> or by calling (661) 722-6300, ext. 6605.

# **Evacuation Maps**

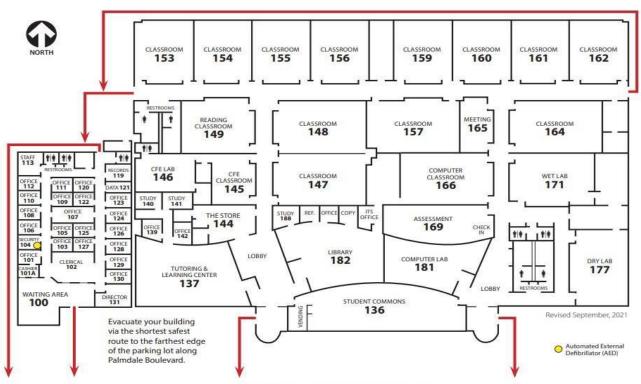
AVC Evacuation Maps can be accessed at the following link: www.avc.edu/campus-map

#### **Lancaster Evacuation Map**



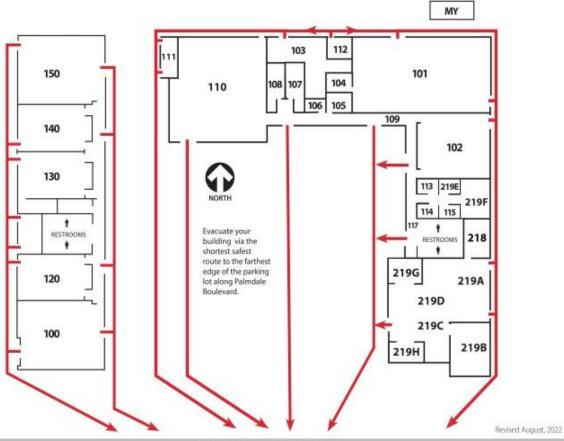


# Palmdale Center 2301 EAST PALMDALE BLVD. PALMDALE, CA 93550 · (661) 722-6400 · www.avc.edu/palmdale/





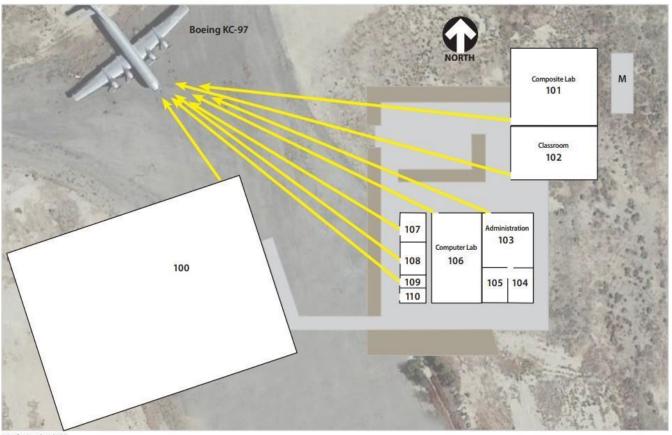
# Palmdale Technical Center 2255 EAST PALMDALE BLVD. PALMDALE, CA 93550 · (661) 722-6400 · www.avc.edu/palmdale/





# **AREA EVACUATION MAP—FOX FIELD SITE**

4549 Barnes Avenue • Lancaster, Ca 93536



REV. September 2020

# Policy and Prevention Programs on Weapons, Alcohol, and Drugs

# **Policy Regarding Weapons on Campus**

References: BP 3530, AP 3530, California Penal Code Section 626.9, California Penal Code Section 626.10

The District shall be considered a "Gun Free Zone" in accordance with California Penal Code Section 626.9 and shall also be known for a "Zero" tolerance with regards to any weapons violations as stated in California Penal Code Sections 626.9 and 626.10.

The District shall consider the following as "Zero" tolerance violations: Firearms, knives, explosives or other dangerous objects, including but not limited to any facsimile firearm, knife or explosive, are prohibited on any District campus or at any District center, or in any facility of the District. The prohibition of firearms on any District campus, District center, or in in any District facility includes both loaded and unloaded firearms and applies to persons holding a valid license to carry a concealed firearm.

Activities involving firearms or other weapons conducted under the direction of District officials or as authorized by an official law enforcement agency shall be reported to the Antelope Valley College Sheriff's Department before taking place. Any person who believes that he/she may properly possess a firearm or other weapon on campus or in a District center or other facility of the District must promptly notify the Antelope Valley College's Sheriff's Department, and obtain written permission from Los Angeles Sheriff Department to possess a firearm or other weapon on campus.

# Policy Regarding Possession, Use, and Sale of Alcoholic Beverages and Illicit Drugs

References: BP 3550, AP 3550, AP 3560, Drug Free Schools and Communities Act Amendment, 1989; 20 U.S. Code Section 1011i and 34 C.F.R.86.1 et seq.; Federal Drug-Free Workplace Act, 1988; 41 U.S. Code Section 81, Business and Professions Codes Sections 25608; 34 Code of Federal Regulations Part 668.46

AVC and LASD-AVC are committed to providing employees and students with a drug and alcohol-free workplace and campus environment and emphasize prevention and intervention through education.

In accordance with the Drug Free Schools and Communities Act, AVC annually provides every employee with a notification that includes the following:

- Standards of conduct that prohibit the unlawful possession, use or distribution of illicit drugs and alcohol on school property or part of school activities.
- A description of the applicable legal sanctions under federal, state, or local law for the unlawful possession or distribution of illicit drugs and alcohol.
- A description of the health risks associated with the use of illicit drugs and abuse of alcohol.
- · A description of counseling and treatment programs available to students and staff.
- A clear statement and description of the disciplinary sanctions AVC will impose on students and employees.
- A complete description of these topics, as provided in the Keenan SafeCollege's annual training.

Students and employees are prohibited from unlawfully possessing, using or distributing illicit drugs and alcohol on District premises, in District vehicles, or as part of any activity of the District.

The unlawful manufacture, distribution, dispensing, possession, or use of alcohol or any controlled substance is prohibited on District property, during District-sponsored field trips, activities or workshops, and in any facility or vehicle operated by the District. As a condition of

employment, employees must notify the District within five (5) days of any conviction for violating a criminal drug statute while in the workplace. The District is required to inform any agencies that require this drug-free policy within ten (10) days after receiving notice of a workplace drug conviction.

The possession, sale, or the furnishing of alcohol on campus is governed by California state law by the California Department of Alcohol and Beverage Control. However, the enforcement of alcohol laws on-campus is the primary responsibility of the LASD-AVC. The campus has been designated "Drug free" and only under certain circumstances is the consumption of alcohol permitted. The possession, sale, manufacture, or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by LASD-AVC. Violators are subject to disciplinary action, criminal prosecution, fine, and imprisonment. It is unlawful to sell, furnish, or provide alcohol to a person under the age of twenty-one (21). The possession of alcohol by anyone under twenty- one (21) years of age in a public place or a place open to the public is illegal. It is also a violation of this procedure for anyone to consume or possess alcohol in any public or private area of campus without prior District approval. Organizations or groups violating alcohol or substance policies or laws may be subject to sanctions by the District.

#### **Penalties**

Federal and state laws regarding alcohol and illicit drugs allow for fines and/or imprisonment. Other legal problems include the loss of one's driver's license and limitations of career choices.

#### **Federal Laws Governing Controlled Substances**

- The manufacture, sale, or distribution of all scheduled (illicit) drugs constitutes a felony. (21 USC 841). Scheduled drugs are listed in Scheduled I through V of the Controlled Substances Act (21 USC 812) and as further defined by regulations (21 CFR 1308.11 through 1308.15). o
  - Scheduled drugs include the various narcotics, barbiturates, amphetamines, cocaine, cannabis, hallucinogens, and synthetic drugs, e.g., PCP MPTp, MDMA (21 USC 812).
     Simple possession of controlled substances can be punished by civil fines of up to \$10,000 per violation and a jail sentence (21 USC 844, 844a).
- Distribution or possession with intent to distribute a controlled substance on university
  property requires a sentence enhancement of up to twice the prescribed sentence for the
  original offense, and at least twice the prescribed amount of parole time. This provision also
  calls for a mandatory sentence of not less than one year in prison for any offense except
  possession of less than 5 grams of marijuana (21USC 845a).
- Persons convicted of possession or distribution of controlled substances can be barred from receiving benefits from all federal programs including student grants and loans, except some long-term drug treatment programs (21 USC 853a).
- Aliens convicted of violation of any law or regulation of a state, the United States, or a foreign country are subject to deportation and exclusion from entry to the United States (8 USC 1182, 1251).
- Persons who are health care providers are barred from receiving payment from federal insurance programs upon conviction of a criminal offense involving distribution or dispensing a controlled substance (5 USC 8902a).
- Property including vehicles, vessels, aircraft, money, securities, or other things of value which
  are used in, intended for use in, or traceable to transactions that involve controlled
  substances in violation of federal law are subject to forfeiture to the United States (21 USC
  881).

#### **California Laws Regarding Controlled Substances**

California law regarding controlled substances is in many respects similar to federal law. One set of sanctions, however, of which we should be aware is that most professionals subject to licensing under the Business and Professions Code are subject to discipline, up to and including loss of license, for conviction of offenses involving controlled substances.

#### **California Laws Governing Alcohol**

- No person may sell, furnish, give, or cause to be sold, furnished, or given away, any alcoholic beverage to a person under the age of 21, and no person under the age of 21 may purchase alcoholic beverages (Cal. Business and Professions Code 25658).
- It is unlawful for any person under the age of 21 to possess alcoholic beverages on any street or highway or in any place open to public view. (Cal B&P Code 25662)
- It is a misdemeanor to sell, furnish, or give away an alcoholic beverage to any person under the age of 21 (Cal. B&P Code 25658) or to any obviously intoxicated person (Cal. B&P Code 25602).
- It is a misdemeanor to sell alcoholic beverages any place in the state without a proper license from the Department of Alcoholic Beverage Control (Cal. B&P Code 23301).
- It is unlawful for any person to drink while driving, or to have an open container of an alcoholic beverage in a moving vehicle.
  - With a blood alcohol level of .08 or higher, a driver is presumed under the influence of alcohol. Between .05% and .08% a person may be found guilty of driving under the influence.
  - The California Attorney General has offered the opinion that operating a bicycle on a highway while intoxicated is a violation of Vehicle Code 21200(b). This law provides that bicyclists enjoy the same rights, but are subject to the same regulations as motor vehicle operators.

In addition to criminal prosecution, violators are also subject to disciplinary action by AVC. Violation of the prohibition of drugs and alcohol policy at AVC will result in appropriate action up to and including termination of employment, expulsion, and referral for prosecution, or as permitted by law, may require satisfactory participation in an alcohol or drug abuse assistance or rehabilitation program.

Student discipline actions may include the following: reprimand (verbal and written), temporary suspension by instructor, disciplinary probation, restitution, campus community service, suspension, and/or expulsion.

LASD-AVC may make recommendations to the District Attorney's office for a "Drug Diversion" program for any offender of the District's "Drug Free" policy.

#### **Health Risks**

References: BP 3550, AP 3550

Health risks associated with the abuse of controlled substances include malnutrition, damage to various organs, hangovers, blackouts, general fatigue, impaired learning, dependency, disability, and death. Both drugs and alcohol may be damaging to the development of an unborn fetus. Personal problems include diminished self-esteem, depression, alienation from reality, and suicide. Social problems include alienation from and abuse of family members, chronic conflict with authority, and loss of friends, academic standing, and/or co- and extra-curricular opportunities. A description of various drugs and their effects is available in AP 3550.

# **Drug and Alcohol Prevention Programs**

References: BP 3550, AP 3550

AVC uses referral services for Drug and Alcohol prevention and treatment programs. AVC provides referral and hotline information for students (see below) and educational events in collaboration with community partners Tarzana Treatment Center, TimelyCare, and the Los Angeles County Department of Mental Health and Wrap Around linkage.

Please refer to the AVC Student Health webpage for additional information: <a href="https://www.avc.edu/studentservices/health">www.avc.edu/studentservices/health</a>

# Resources for Counseling, Treatment, and Rehabilitation

Al-Anon	(888) 425-2666
Alcoholics Anonymous (AA)	(661) 945-5757
Alcohol and Drug Referral Helpline	(800) 252-6465
ASAP Drug Hotline	(800) 367-2727
California Smokers Helpline	(800) 662-8887
Families Anonymous	(800) 736-9805
I-ADARP Drug & Alcohol Support	(818) 252-1400
Narconon	(800) 468-6933
Narcotics Anonymous	(818) 773-9999
Narcotics Anonymous World Service Office	(818) 773-9999
National Council on Alcoholism and Drug Dependence	(818) 997-0414
Right on Programs, Inc.	(818) 240-1683
Self Help and Recovery Exchange (SHARE)	(877) 742-7349
Tarzana Treatment Center	(661) 726-2630

# **AVC Response to Domestic Violence, Dating Violence, Sexual Assault, and Stalking**

AVC is committed to maintaining a community dedicated to the advancement, application and transmission of knowledge and creative endeavors through academic excellence, where all people who participate in programs and activities can work and learn together in an atmosphere free of harassment, exploitation, or intimidation.

AVC has programs designed to prevent the occurrence of domestic violence, dating violence, sexual assault, and stalking, including mechanisms to respond to reported incidents including investigation and adjudication procedures. AVC's complete Sexual and Other Assault on Campus policy is available on <a href="https://www.avc.edu">www.avc.edu</a> via the Administrative Policies, AP 3540.

Prohibited conduct is defined to include, but be broader than, conduct that constitutes sexual assault, stalking, and dating and domestic violence as defined by the Clery Act, as amended by the Violence Against Women Act ("VAWA"). In other words, these so-called "VAWA Offenses" are prohibited by the policy, which also prohibits other conduct. Clery Act specific crime definitions including definitions of the VAWA Offenses are provided in the "Annual Disclosure of Crime Statistics" section of this report.

State penal code definitions of related crimes are provided below under VAWA Offenses as Defined by the State of California - Jurisdictional Definitions of Domestic Violence, Dating Violence, Sexual Assault and Stalking. Federal Regulations: The Title IX regulations issued by the U.S. Department of Education that went into effect August 14, 2020, require the College to follow a specific grievance process in response to conduct covered by the regulations.

# **Sexual and Other Assaults Policy**

References: BP 3433, BP 3540, AP 3433, AP 3540

Any sexual assault or physical abuse, including, but not limited to, rape, sexual assault, domestic violence, dating violence or stalking as defined by California law, whether committed by an employee, student, or member of the public, occurring on District property, in connection with all academic educational, extra-curricular, athletic, and other programs of the District, whether those programs take place in the District facilities or at another location or on an off-campus site or facility maintained by the District, or on grounds or facilities maintained by a student organization, is a violation of District policies and regulations, and is subject to all applicable punishment, including criminal procedures and employee or student discipline procedures.

# **Reporting of Sexual Assault or VAWA Crimes**

AVC strongly encourages timely reporting of sexual and other assaults, so that evidence may be collected and preserved. LASD-AVC enforcement and the CARE Team can ensure that immediate medical attention is provided, assure the victim that confidentiality will be maintained (unless the victim otherwise consents), inform the victim of legal and disciplinary options, and provide the victim with appropriate referrals.

#### **Sex Offender Registration**

References: AP 3516

Sex offenders are required to register with the police in the jurisdiction in which they reside and at institutions of higher learning if they are students there or if they work there as employees, contractors, or volunteers. A sex offender who is an employee or volunteer in the District must disclose his/her/their status.

A sex offender who must register for committing a crime against a minor victim under the age of sixteen (16) is prohibited from serving as an employer, employee, contractor, or volunteer in any capacity in which the sex offender would be working directly and in an unaccompanied setting with minor children on more than an incidental and occasional basis or involving having supervision or disciplinary power over minor children.

Sex offenders who may be required to register should do so at: The LASD-AVC prior to registering or attending any classes. Sex offenders who wish to register at the Antelope Valley Community College District to attend classes must first be registered with their local law enforcement agency in the area in which they reside as required by state law.

Information concerning registered sex offenders can be obtained from the Megan's Law computer terminal at the Lancaster and Palmdale stations of the Los Angeles County Sheriff's department:

- Lancaster Sheriff's Station: 501 West Lancaster Blvd., Lancaster, CA 93534
- Palmdale Sheriff's Station: 750 East Avenue Q, Palmdale, CA 93550

Information regarding registered sex offenders may also be obtained at the California Department of Justice, Office of Attorney General's "Megan's Law" website, at: <a href="http://www.meganslaw.ca.gov/">http://www.meganslaw.ca.gov/</a>.

In doing a search on the Megan's Law site for sex offenders residing in the local area, AVC's zip code is 93536.

The LASD-AVC shall not release information regarding a sex offender, unless the person seeking the information has signed a statement, on a form provided by the Department of Justice, stating that he/she/they is not a registered sex offender, that he/she/they understands the purpose of the release of information is to allow members of the campus community to protect themselves and their children from sex offenders, and that he/she/they understands it is unlawful to use the information received to commit a crime against any registered sex offender or to engage in illegal discrimination or harassment of a registered sex offender. The department will maintain the signed statement in its records for a period of five (5) years.

Upon request, the LASD-AVC will release the following information regarding a registered sex offender: (1) full name; (2) known aliases; (3) gender; (4) race; (5) physical description; (6) photograph; (7) date of birth; (8) crimes resulting in registration; and (9) the date of last registration or reregistration.

#### Who to Contact

If you are the victim of sexual or other assault on campus, you should immediately contact LASD-AVC or the Behavioral Intervention (CARE) Team. AVC's CARE Team includes the following members:

Name	Role	Ext.
Dr. Jill Zimmerman	Dean, Student Health and Wellness, Chair	6354
Ramon Castillejo	Director, Student Development	6334
Dr. Lauren Elan-Helsper	Assistant Superintendent/Vice President, People, Culture, and Talent	6311
David Pine	Deputy, LASD-AVC	6399
Blanca Rodriguez	Title IX and Compliance, People, Culture, and Talent Assistant	6858
Carlos Rosas	Director, Office for Students with Disabilities	6507

Upon notice of an actual or suspected allegation of sexual misconduct, the Title IX Coordinator or designee provides outreach to the impacted individual(s) with information regarding rights, resources, and supportive measures. Information in the outreach includes, but is not limited to, reporting options within the District, law enforcement, and the Office for Civil Rights, student health and counseling services, employee assistance programs, as well supportive and protective measures. Outreach can be conducted via multiple modalities including email, in-person, telephonically, etc. The Title IX Coordinator or designee assesses each case to determine the most appropriate method for outreach taking into consideration the unique nuances of each situation.

# On-Campus Resources for Victims of Sexual and Other Assault

The District has a multitude of resources available for students and employees. Resources for students include, but are not limited to, financial aid, health services, counseling, Basic Needs Support, career guidance, etc. and are available on the Student Services website. Throughout their tenure at the District, students are frequently reminded about the resources via orientation, campus emails and communications, on some class syllabi, and via interactions with staff. The annual course catalog also contains important information for students. Employees are informed of the resources available to them upon onboarding, on the People, Culture, and Talent website, during Open Enrollment, and through campus communications.

- Deputy David Pine, Deputy in Charge, LASD-AVC
- Office of Assistant Superintendent/Vice President of Student Services
- Dr. Jill Zimmerman, Dean of Student Health and Wellness
- Office of Assistant Superintendent/Vice President Human of People, Culture, and Talent

# **Off-Campus Resources for Victims of Sexual Assault**

Adult Protective Services	(877) 477-3646
Domestic Violence Center of Santa Clarita	(661) 259-8175
Domestic Violence Hotline	(800) 799-7233
Kayla's Place	(661) 949-3269
LA County Victim/Witness Services	(661) 974-7717
National Domestic Violence Hotline	(800) 799-SAFE
Paving the Way Foundation, Inc.	(661) 522-4134
Rape, Abuse, and Incest Network (RAINN)	(800) 656-HOPE
Safe Way Out	(661) 949-6143
Sexual Assault Response Team (SARS)	(661) 402-3076
Two Lifestyles (Survivors Support Group)	(661) 409-3076
Valley Oasis SARS	(661) 949-6143
VINE (Victim Information and Notification Everyday)	(800) 721-8021

# **Supportive and Protective Measures**

Reference AP 3434, AP 3435

Students and employees who have been impacted by actual or alleged sexual or protected class misconduct are offered supportive measures to assist them in their ability to continue their involvement and participation in all of the District's educational programs and activities. Supportive and protective measures are available to all parties free of charge and without the filing of a formal complaint. Supportive and protective measures might include, but are not limited to changes to academic, living, transportation, and working situation or protective measures such as counseling, extensions of deadlines, other course-related adjustments, modifications of work or class schedules, campus escort services, mutual restrictions on contact between the Parties, changes in work or housing locations, leaves of absence,

increased security and monitoring of certain areas of the campus, and other similar measures.

The District assesses each situation and works with the impacted individuals to determine the necessary supportive measures in each situation. In situations when there is a continued danger to the safety/wellbeing to other community members, and/or the campus, the District utilizes the campus threat assessment team to assess the situation and determine, what, if any protective measures are necessary.

#### **Written Notification and Procedures**

References: ABP 3434, AP 3435

Written procedures and protocols are designed to ensure victims of domestic violence, dating violence, sexual assault, or stalking receive treatment and information. All students, faculty members, or staff members who allege they are the victims of domestic violence, dating violence, sexual assault, or stalking on District property shall be provided with information regarding options and assistance available to them. Information shall be available from LASD-AVC, which shall maintain the identity and other information about alleged sexual assault victims as confidential unless and until authorized to release such information by court order.

Sheriff personnel shall provide all alleged victims of domestic violence, dating violence, sexual assault, or stalking with the following, upon request:

- a copy of the District's policy and procedure regarding domestic violence, dating violence, sexual assault, or stalking
- a list of personnel on campus who should be notified of the assault and procedures for such notification, if the alleged victim consents
- information about the importance of preserving evidence and the identification and location of witnesses
- a description of available services, and the persons on campus available to provide those services if requested the victim's option to:
  - o notify proper law enforcement authorities, including on-campus and local police
  - be assisted by campus authorities in notifying law enforcement authorities if the victim so chooses
  - decline to notify such authorities
- information about the participation of victim advocates and other supporting people
- the rights of victims and the institution's responsibilities regarding orders of protection, no contact orders, or similar lawful orders issued by a court
- information about how the District will protect the confidentiality of victims
- information about options for, and available assistance in, changing academic, living, transportation, and working situations, if requested and if such accommodations are reasonably available, regardless of whether the victim chooses to report the crime to campus police or local law enforcement
- information about counseling, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid
- information about other services available within the District or in the community.
- a description of each of the following procedures:
  - o criminal prosecution
  - o civil prosecution (i.e., lawsuit)
  - o district disciplinary procedures, both student and employee.
  - modification of class schedules
  - tutoring, if necessary
  - the persons on campus who should be notified of the assault include:
    - the President/Superintendent
    - the Assistant Superintendent/Vice President of Student Services
    - the Title IX Coordinator (Assistant Superintendent/Vice President, People, Culture, and Talent)
    - Sexual Assault Response Services (SARS) (661) 723-7273.

# **Investigation of the Complaint**

References: AP 3434, AP 3435

The District will fairly and objectively investigate all complaints alleging sexual assault under the procedures for sexual harassment investigations described in AP 3435 regardless of whether a complaint is filed with local law enforcement.

All alleged victims of domestic violence, dating violence, sexual assault, or stalking on District property shall be kept informed, through the LASD-AVC, or the Assistant Superintendent/Vice President People, Culture, and Talent of any ongoing investigation. Information shall include the status of any student of employee disciplinary proceedings or appeal; alleged victims of domestic violence dating violence, sexual assault, or stalking are required to maintain any such information in confidence, unless the alleged assailant has waived rights to confidentiality.

The District shall maintain the identity of any alleged victim, witness, or third-party reporter of domestic violence, dating violence, sexual assault, or stalking on District property, as defined above, in confidence unless the alleged victim, witness, or third-party reporter specifically waives that right to confidentiality. All inquiries from reporters or other media representatives about alleged domestic violence, dating violence, sexual assaults, or stalking on District property shall be referred to the District's Public Information Office, which shall work with the campus Sheriff Department and the Assistant Superintendent/Vice President, People, Culture, and Talent to assure that all confidentiality rights are maintained.

A complainant or witness who participates in an investigation of sexual assault, domestic violence, dating violence, or stalking will not be subject to disciplinary sanctions for a violation of the District's student conduct policy at or near the time of the incident, unless the District determines that the violation was egregious, including but not limited to, an action that places the health or safety of any other person at risk.

# **Disciplinary and Corrective Actions**

If harassment, discrimination or retaliation occurred in violation of District policy, the District shall take disciplinary action against the accused and any other remedial action it determines to be appropriate. The action will be prompt, effective, and commensurate with the severity of the offense.

If the District imposes discipline, the nature of the discipline will not be communicated to the complainant. However, the District may disclose information about the sanction imposed on an individual who was found to have engaged in harassment when the sanction directly relates to the complainant; for example, the District may inform the complainant that the harasser must stay away from the complainant. Disciplinary actions against faculty, staff, and students will conform to all relevant statutes, regulations, personnel policies and procedures, including the provisions of any applicable collective bargaining agreement.

The District shall also take reasonable steps to protect the complainant from further harassment, or discrimination, and to protect the complainant and witnesses from retaliation as a result of communicating the complaint or assisting in the investigation. The District will ensure that complainants and witnesses know how to report any subsequent problems and should follow up with complainants to determine whether any retaliation or new incidents of harassment have occurred. The District shall take reasonable steps to ensure the confidentiality of the investigation and to protect the privacy of all parties to the extent possible without impeding the District's ability to investigate and respond effectively to the complaint.

If the District cannot take disciplinary action against the accused individual because the complainant refuses to participate in the investigation, it should pursue other steps to limit the

effects of the alleged harassment and prevent its recurrence.

In the evaluation of complaints in any disciplinary process, it shall not be a valid excuse to allege lack of affirmative consent that the accused believed that the complainant consented to the sexual activity under either of the following circumstances:

- The accused's belief in affirmative consent arose from the intoxication or recklessness of the accused.
- The accused did not take reasonable steps, in the circumstances known to the accused at the time, to ascertain whether the complainant affirmatively consented.
- In the evaluation of complaints in the disciplinary process, it shall not be a valid excuse that the accused believed that the complainant affirmatively consented to the sexual activity if the accused knew or reasonably should have known that the complainant was unable to consent to the sexual activity under any of the following circumstances:
- The complainant was asleep or unconscious.
- The complainant was incapacitated due to the influence of drugs, alcohol, or medication, so that the complainant could not understand the fact, nature, or extent of the sexual activity.
- The complainant was unable to communicate due to a mental or physical condition.

## **Student Discipline for Sex Offenses**

References: AP 3435

In addition to reporting suspected sex crimes to the local police, the District will fairly and impartially investigate incidents for the purposes of instituting disciplinary proceedings through the college as appropriate. Campus sanctions, following campus disciplinary procedures, depend on the outcome of the investigation and may range from suspension to expulsion. The accuser and the accused are entitled to the same opportunities to have others present during campus disciplinary proceedings and shall be informed of the outcome of the proceeding.

# **Disciplinary Appeal Procedure**

References: AP 3434

If the Complainant or Respondent submit an appeal to the District, the District will:

- Notify the other Party in writing within ten (10) business days of receiving a Party's appeal.
- Allow the non-appealing Parties at least fifteen (15) business days from the date of receipt of the appeal to submit a written statement in support of, or challenging, the outcome.

The appeal Decision-Maker will issue a written decision on whether to grant or deny the appeal, and the rationale for the decision, within forty-five (45) business days after the Decision-Maker on appeal receives the response to the appeal or the last day to provide a response. The District will provide the written decision simultaneously to both Parties.

The Decision-Maker, on appeal, may extend or otherwise modify the deadlines provided above. Either Party may seek an extension by submitting a written request to the appeal Decision-Maker explaining the need for the extension and the proposed length of the extension. The Decision-Maker will respond to the request within forty-eight (48) hours in writing and will inform the Parties simultaneously whether the extension is granted.

# **Related Board and Administrative Policies**

The following policies and procedures were utilized to develop and maintain this report. To view the full details of a policy or procedure visit the District Board of Trustees page at: https://go.boarddocs.com/ca/avc/Board.nsf/Public/

Board Policies	
BP 3410	Nondiscrimination
BP 3430	Prohibition of Harassment
BP 3433	Prohibition of Sexual Harassment Under Title IX
BP 3500	Campus Safety
BP 3501	Campus Security and Access
BP 3505	Emergency Response Plan
BP 3510	Workplace Violence
BP 3515	Reporting of Crimes
BP 3520	Local Law Enforcement
BP 3530	Weapons on Campus
BP 3540	Sexual and Other Assaults on Campus
BP 3550	Drug Free Environment and Drug Prevention Program
BP 5500	Standards of Conduct
BP 7360	Discipline and Dismissals – Academic Employees
BP 7365	Discipline and Dismissals – Classified Employees
BP 7600	Campus Security
BP 7700	Whistleblower Protection

## Administrative Policies

Administrative Policies					
	AP 3050	Institutional Code of Ethics			
	AP 3410	Nondiscrimination			
	AP 3430	Prohibition of Harassment			
	AP 3433	Prohibition of Sexual Harassment Under Title IX			
	AP 3434	Responding to Harassment Based on Sex Under Title IX			
	AP 3435	Discrimination and Harassment Complaints and Investigations			
	AP 3500	Campus Safety			
	AP 3501	Campus Security and Access			
	AP 3505	Emergency Response Plan			
	AP 3506	Campus and Site Closures and Re-Openings			
	AP 3510	Workplace Violence			
	AP 3515	Reporting of Crimes			
	AP 3516	Registered Sex Offender Information			
	AP 3520	Local Law Enforcement			
	AP 3530	Weapons on Campus			
	AP 3540	Sexual and Other Assault on Campus			
	AP 3550	Drug Free Environment and Drug Prevention Program			
	AP 3560	Alcoholic Beverages			
	AP 5520	Student Discipline Procedures			
	AP 5530	Student Rights and Grievances			
	AP 7360	Discipline and Dismissal – Academic Employees			
	AP 7365	Discipline and Dismissal – Classified Employees			
	AP 7600	Campus Security			
	AP 7700	Whistleblower Protection			

#### **Annual Disclosure of Crime Statistics**

This section of the report discloses crime statistics for AVC's Clery Act geography for the past three (3) years. The crimes for which data is collected and published in this report are referred to as "Clery Crimes."

LASD-AVC is responsible for gathering crime statistics within the Clery geography of AVC. AVC is required to release crime data for criminal offenses, Violence Against Women Act offenses, hate crimes, and arrests and referrals for disciplinary action in the Annual Security Report (ASR). Crime reporting statistics include data on crimes that occur within the Clery geography, or:

- On-campus buildings and property
- Non-campus buildings and property owned by the college
- Public property within or immediately adjacent to and accessible from our campuses
- Areas within the jurisdiction of the College Safety

Our crime statistics are reported in a simple format, by geographical location.

## **Policy for Reporting the Annual Disclosure of Crime Statistics**

References: BP 3515, AP 3515, Education Code Section 67380

The Superintended/President shall assure that, as required by law, reports are prepared for all occurrences reported to the Antelope Valley College Sheriff's Department of any arrests for crimes committed on or off campus that involve violence, hate violence, theft or destruction of property, illegal drugs, or alcohol intoxication. The Superintendent/President shall further assure that required reports of non-criminal acts of hate violence are prepared. Such reports shall be made available as required by law.

The District shall annually collect and distribute statistics concerning crimes on all campus locations from all campus security authorities (CSAs), local law enforcement, and the LASD-AVC. All college staff with significant responsibility for student and campus activities shall report crimes about which they receive information. The District shall publish an Annual Security Report every year by October 1<sup>st</sup> that contains statistics regarding crimes committed on campus and at affiliated locations for the previous three (3) years. The Annual Security Report shall also include policies pertaining to campus security, alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, victims' assistance program, student discipline, campus resources and other matters.

# **Clery Crime Definitions**

To better understand what the statistics represent, a definition of terms follows. Please note that these definitions are not identical to definitions used in California law or definitions used in AVC policies.

#### **Criminal Offenses**

- **Arson:** any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.
- Aggravated Assault: an unlawful attack by one person upon another for the purpose of
  inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by
  the use of a weapon or by means likely to produce death or great bodily harm.
- **Burglary:** the unlawful entry of a structure to commit a felony or a theft. An incident must meet three conditions to be classified as a Burglary:
  - There must be evidence of unlawful entry (trespass). This means that the person did not have the right to be in the structure at the time the incident occurred.

- The unlawful entry must occur within a structure, which is defined as having four walls, a roof, and a door.
- o The structure was unlawfully entered to commit a felony or a theft.

#### Criminal Homicide:

- Murder and Non-Negligent Manslaughter: the willful (non-negligent) killing of one human being by another.
- Manslaughter by Negligence: the killing of another person through gross negligence.
- Motor Vehicle Theft: the theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned—including joyriding.)
- Robbery: the taking or attempting to take anything from value of the care, custody or control
  of a person or persons by force or threat of force or violence and/or by putting the victim in
  fear
- **Sexual Assault (Sex Offenses):** any sexual act directed against another person, without consent of the victim, including instances where the victim is incapable of giving consent.
  - Rape: the penetration, no matter how slight, of the vagina or anus, with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. This offense includes the rape of both males and females.
  - Fondling: the touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
  - Incest: sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
  - Statutory Rape: sexual intercourse with a person who is under the statutory age of consent.

#### **Hate Crimes**

A hate crime is a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim. Bias is a preformed negative opinion or attitude toward a group of persons based on their race, gender/gender identity, religion, disability, sexual orientation or ethnicity/national origin. The following are descriptions of bias based on the specific characteristic or identity:

- Race: a preformed negative attitude toward a group of persons who possess common
  physical characteristics, e.g., color of skin, eyes, and/or hair; facial features, etc., genetically
  transmitted by descent and heredity which distinguish them as a distinct division of
  humankind.
- **Religion:** a preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being.
- **Sexual Orientation:** a preformed negative opinion or attitude toward a group of persons based on their actual or perceived sexual orientation.
- **Gender:** a preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender, e.g., male or female.
- **Gender Identity:** a preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender identity, e.g., bias against transgender or gender non-conforming individuals.
- Ethnicity: a preformed negative opinion or attitude toward a group of people whose members identify with each other, through a common heritage, often consisting of a common language, common culture (often including a shared religion) and/or ideology that stresses common ancestry.
- **National Origin:** a preformed negative opinion or attitude toward a group of people based on their actual or perceived country of birth.

• **Disability:** a preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments/challenges, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age or illness.

Hate crimes include all the Clery Act crimes defined in the previous section, if there is evidence that a victim was chosen based on a category of bias. The following additional crimes are also hate crimes, again if there is evidence that a victim was chosen based on a perpetrator's bias:

- Larceny/Theft: the unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. (Larceny and theft mean the same thing in the Uniform Crime Reporting)
  - Constructive possession is the condition in which a person does not have physical custody or possession, but is in a position to exercise dominion or control over a thing.
- **Simple Assault:** an unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.
- **Intimidation:** to unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.
- **Destruction/Damage/Vandalism of Property:** to willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

### **Violence against Women Act (VAWA) Crimes**

- **Dating Violence:** violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the complainant. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. For the purposes of this definition
  - Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
  - Dating violence does not include acts covered under the definition of domestic violence.
  - For the purposes of complying with the requirements of this section and §668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.
- Domestic Violence: a felony or misdemeanor crime of violence committed by
  - o A current or former spouse or intimate partner of the complainant.
  - o A person with whom the complainant shares a child in common.
  - A person who is cohabitating with, or has cohabitated with, the complainant as a spouse or intimate partner.
  - A person similarly situated to a spouse of the complainant under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, or
  - Any other person against an adult or youth complainant who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
  - For the purposes of complying with the requirements of this section and §668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.
- Stalking: engaging in a course of conduct directed at a specific person that would cause a reasonable person to
  - Fear for the person's safety or the safety of others; or
  - Suffer substantial emotional distress.
  - For the purposes of this definition
    - Course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates

- to or about a person, or interferes with a person's property.
- Reasonable person means a reasonable person under similar circumstances and with similar identities to the complainant.
- Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.
- For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

#### Other Definitions

- Drug Abuse Violations: the violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance. Arrests for violations of State and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs.
- **Liquor Law Violations:** the violation of State or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness.
- Weapons Carrying, Possessing, Etc.: the violation of laws or ordinances prohibiting the
  manufacture, sale, purchase, transportation, possession, concealment, or use of firearms,
  cutting instruments, explosives, incendiary devices, or other deadly weapons.

### **Clery Act Geography**

The Clery Act requires colleges and universities to disclose the aforementioned crime statistics based on specific geographic parameters.

- On-Campus: any building or property owned or controlled by the institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes. Additionally, this includes any building or property within the same reasonably contiguous geographic area of the main campus that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (e.g., a food or other retail vendor). The Lancaster campus also houses CSUB-AV and SOAR High School.
- **Non-Campus:** any building or property owned or controlled by the institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution's main campus.
- Public Property: all public property, including thoroughfares, streets, sidewalks, parking facilities and public parks immediately adjacent to and accessible from the campus that falls under the jurisdiction of an outside law enforcement agency. Generally, this property consists of a public sidewalk that borders the campus, the public street along the sidewalk and the public sidewalk on the other side of the street (i.e., sidewalk, street). Public property does not include anything beyond the second sidewalk (e.g. businesses, residences, etc.).

The addresses if the geographical locations are as listed below and maps can be accessed at the following link: <a href="www.avc.edu/campus-map">www.avc.edu/campus-map</a>

# **AVC Geographic Locations**

Lancaster Campus 3041 W. Avenue K Lancaster, CA 93536

Palmdale Technical Center 2255 E. Palmdale Blvd. Palmdale, CA 93550 Palmdale Center 2301 E. Palmdale Blvd. Palmdale, CA 93550

Fox Field Site 4549 William Barnes Ave. Lancaster, CA 93536

# **Crime Statistics**

**Lancaster Campus** 

Lancaster Campus						
Offense	Year	On-Campus Property	Non- campus Property	Public Property		
PRIMARY CLERY CRIMES (Evaluated for hate crime)						
Murder/Non-negligent Manslaughter	2023	0	0	0		
	2022	0	0	0		
	2021	0	0	0		
Manslaughter by Negligence	2023	0	0	0		
	2022	0	0	0		
	2021	0	0	0		
Aggravated Assault	2023	0	0	0		
	2022	0	0	0		
	2021	0	0	0		
Arson	2023	0	0	0		
	2022	0	0	0		
	2021	0	0	0		
Burglary	2023	1	0	0		
	2022	1	0	0		
	2021	3	0	0		
Robbery	2023	0	0	0		
	2022	0	0	0		
	2021	0	0	0		
Motor Vehicle Theft	2023	1	0	0		
	2022	6	0	0		
	2021	0	0	0		
ADDITIO	NAL HATE	CRIMES				
Simple Assault	2023	0	0	0		
	2022	0	0	0		
	2021	0	0	0		
Intimidation	2023	0	0	0		
	2022	0	0	0		
	2022	0	0	0		
Destruction/damage/vandalism of property	2023	0	0	0		
	2022	0	0	0		
	2021	0	0	0		
	2021	J	J	J		

Larceny-theft (except vehicle theft)	2023	0	0	0			
	2022	0	0	0			
05)	2021	0	0	0			
SEX OFFENSES							
Rape	2023	0	0	0			
	2022	0	0	0			
Condline	2021	0	0	0			
Fondling	2023 2022	0	0	0			
	2022	0	0	0 0			
Incost	2021	0	0	0			
Incest	2023	0	0	0			
	2022	0	0	0			
Statutory Rape	2021	0	0	0			
Statutory Trape	2023	0	0	0			
	2022	0	0	0			
ALCOHOL, DRUG				O			
Liquor Law Violations	2023	0	0	0			
•	2022	0	0	0			
	2021	0	0	0			
Liquor Law Referrals for Disciplinary Action	2023	0	0	0			
	2022	0	0	0			
	2021	0	0	0			
Drug Abuse Violations	2023	0	0	0			
	2022	0	0	0			
	2021	1	0	0			
Drug Law Referrals for Disciplinary Action	2023	0	0	0			
	2022	0	0	0			
	2021	1	0	0			
Weapons Possession	2023	0	0	0			
	2022	0	0	0			
	2021	0	0	0			
Weapons Referrals for Disciplinary Action	2023	0	0	0			
	2022	0	0	0			
	2021	0	0	0			
VA	WA CRIMES						
Domestic Violence	2023	0	0	0			
	2022	3	0	0			
	2021	0	0	0			

Dating Violence	2023	0	0	0
	2022	0	0	0
	2021	0	0	0
Stalking	2023	0	0	0
	2022	0	0	0
	2021	0	0	0

## **HATE CRIMES**

There were no hate crimes reported for 2021, 2022, and 2023 in the protected categories as listed above.

# **UNFOUNDED CRIMES**

There were no unfounded crimes reported for 2021, 2022, and 2023 in any of the above crime categories.

Antelope Valley College has no on or off-campus residential facilities.

# Palmdale Center and Palmdale Technical Center

T diffidate Contor and T di	maaio	1 001111100				
Offense	Year	On-Campus Property	Non- campus Property	Public Property		
PRIMARY CLERY CRIMES (Evaluated for hate crime)						
Murder/Non-negligent Manslaughter	2023	0	0	0		
	2022	0	0	0		
	2021	0	0	0		
Manslaughter by Negligence	2023	0	0	0		
	2022	0	0	0		
	2021	0	0	0		
Aggravated Assault	2023	0	0	0		
	2022	0	0	0		
	2021	0	0	0		
Arson	2023	0	0	0		
	2022	0	0	0		
	2021	0	0	0		
Burglary	2023	0	0	0		
	2022	0	0	0		
	2021	0	0	0		
Robbery	2023	0	0	0		
	2022	0	0	0		
	2021	0	0	0		
Motor Vehicle Theft	2023	0	0	0		
	2022	0	0	0		
	2021	0	0	0		
ADDITIO	NAL HATE	CRIMES				
Simple Assault	2023	0	0	0		
	2022	0	0	0		
	2021	0	0	0		
Intimidation	2023	0	0	0		
	2022	0	0	0		
	2021	0	0	0		
Destruction/damage/vandalism of property	2023	0	0	0		
	2022	0	0	0		
	2021	0	0	0		

Larceny-theft (except vehicle theft)	2023	0	0	0
	2022	0	0	0
	2021	0	0	0
	OFFENSES			
Rape	2023	0	0	0
	2022	0	0	0
	2021	0	0	0
Fondling	2023	0	0	0
	2022	0	0	0
	2021	0	0	0
Incest	2023	0	0	0
	2022	0	0	0
	2021	0	0	0
Statutory Rape	2023	0	0	0
	2022	0	0	0
	2021	0	0	0
ALCOHOL, DRUG	AND WEAPON	N VIOLATIO	ONS	
Liquor Law Violations	2023	0	0	0
	2022	0	0	0
	2021	0	0	0
Liquor Law Referrals for Disciplinary Action	2023	0	0	0
	2022	0	0	0
	2021	0	0	0
Drug Abuse Violations	2023	0	0	0
	2022	0	0	0
	2021	0	0	0
Drug Law Referrals for Disciplinary Action	2023	0	0	0
	2022	0	0	0
	2021	0	0	0
Weapons Possession	2023	0	0	0
	2022	0	0	0
	2021	0	0	0
Weapons Referrals for Disciplinary Action	2023	0	0	0
	2022	0	0	0
	2021	0	0	0
VA	WA CRIMES			
Domestic Violence	2023	0	0	0
	2022	0	0	0
	2021	0	0	0

Dating Violence	2023	0	0	0
	2022	0	0	0
	2021	0	0	0
Stalking	2023	0	0	0
	2022	0	0	0
	2021	0	0	0

## **HATE CRIMES**

There were no hate crimes reported for 2021, 2022, and 2023 in the protected categories as listed above.

## **UNFOUNDED CRIMES**

There were no unfounded crimes reported for 2021, 2022, and 2023 in any of the above crime categories.

Antelope Valley College has no on or off-campus residential facilities.

# Fox Field Site

Offense	Year	On-Campus Property	Non- campus Property	Public Property			
PRIMARY CLERY CRIMES (Evaluated for hate crime)							
Murder/Non-negligent Manslaughter	2023 2022	0	0	0			
Manslaughter by Negligence	2021 2023 2022	0 0 0	0 0 0	0 0 0			
Aggravated Assault	2021 2023	0	0	0 0			
Arnon	2022	0	0	0			
Arson	2023 2022 2021	0 0 0	0 0 0	0 0 0			
Burglary	2023 2022	0	0	0			
Robbery	2021 2023	0	0	0 0			
Motor Vehicle Theft	2022 2021 2023	0 0 0	0 0 0	0 0 0			
Wotor Verlicie There	2022 2022 2021	0	0	0			
ADDITIO	NAL HATE	CRIMES					
Simple Assault	2023 2022 2021	0 0 0	0 0 0	0 0 0			
Intimidation	2023 2022 2021	0 0 0	0 0 0	0 0 0			
Destruction/damage/vandalism of property	2023 2022 2021	0 0 0	0 0 0	0 0 0			

Larcony thaft (avaant yahiala thaft)	2023	0	0	0		
Larceny-theft (except vehicle theft)	2023	0	0	0		
	2022	0	0	0		
CE'			U	U		
	X OFFENSES		_	-		
Rape	2023	0	0	0		
	2022	0	0	0		
	2021	0	0	0		
Fondling	2023	0	0	0		
	2022	0	0	0		
	2021	0	0	0		
Incest	2023	0	0	0		
	2022	0	0	0		
	2021	0	0	0		
Statutory Rape	2023	0	0	0		
	2022	0	0	0		
	2021	0	0	0		
ALCOHOL, DRUG	AND WEAP	ON VIOLATIO	NS			
Liquor Law Violations	2023	0	0	0		
	2022	0	0	0		
	2021	0	0	0		
Liquor Law Referrals for Disciplinary Action	2023	0	0	0		
	2022	0	0	0		
	2021	0	0	0		
Drug Abuse Violations	2023	0	0	0		
	2022	0	0	0		
	2021	0	0	0		
Drug Law Referrals for Disciplinary Action	2023	0	0	0		
	2022	0	0	0		
	2021	0	0	0		
Weapons Possession	2023	0	0	0		
	2022	0	0	0		
	2021	0	0	0		
Weapons Referrals for Disciplinary Action	2023	0	0	0		
	2022	0	0	0		
	2021	0	0	0		
VAWA CRIMES						
Domestic Violence	2023	0	0	0		
	2022	0	0	0		
	2021	0	0	0		

Dating Violence	2023	0	0	0
	2022	0	0	0
	2021	0	0	0
Stalking	2023	0	0	0
	2022	0	0	0
	2021	0	0	0

## **HATE CRIMES**

There were no hate crimes reported for 2021, 2022, and 2023 in the protected categories as listed above.

# **UNFOUNDED CRIMES**

There were no unfounded crimes reported for 2021, 2022, and 2023 in any of the above crime categories.

Antelope Valley College has no on or off-campus residential facilities.