



SAFETY COMMITTEE MEETING

Agenda

Date: February 24, 2021
Meeting Place: Zoom Conference
Time – 1:30 to 2:30 pm

Type of Meeting: Regular
Note Taker: Susan Herman
Please Review/: November 18, 2020 Minutes

Committee Members:

Terry Cleveland	Member - Director of Risk Management & Environmental Health
Susan Herman	Member & Note Taker – HR– Department of Risk Management
Kim Correa	Alternate
Deputy David Pine	Member – Campus Law Enforcement Representative
Deputy Jorge Zavala	Alternate
Tina Alaberkyan	Member – ASO Representative
	Alternate – None provided
Joseph Esdin	Member - Academic Senate
TBD by Academic Senate	Alternate
Jared Simmons	Member – Confidential Management
Michael Maher	Alternate
Yvonne Harvey	Member - Classified Union
	Alternate – None Provided
Dr. Louis Lucero	Member – Educational Administrator
	Alternate – None Provided
Michael Hutchison	Member – Faculty Union
	Alternate – None Provided

Items	Person	Action
I. Check In	Terry Cleveland	
II. Introduction	Terry Cleveland	Welcome and Introductory Remarks by Director of Risk Management, Terry Cleveland.
III. Approval of Previous Minutes	All	November 18, 2020 Minutes
IV. Old Business	Terry Cleveland	<u>Item to Discuss:</u> 1. No Old Business.
V. New Business	Terry Cleveland	<u>Item to Discuss:</u> 1. Reviews of the following by Terry Cleveland: a. Reported work-related accidents since the last Safety Committee Meeting on November 18, 2020. b. Current year-to-date work-related accident statistics including identification of trends (if any).

		<p>c. Review of results of scheduled periodic safety inspections.</p> <p>d. Current year-to-date Property & Liability Accident Log used to assist in identification and mitigation of slip, trip and fall hazards regarding 2020/2021 SCG#2.</p>
	Terry Cleveland	2. Emergency Drill Program for AVC – Status report by T. Cleveland.
	Terry Cleveland	3. COVID-19 Prevention Program for Antelope Valley Community College District – Invitation to participate via: Appendix A: Identification of COVID-19 Hazards Appendix B: COVID-19 Inspections
VI.	Open Discussion	All
VII.	Next Meeting Date	April 21, 2021
VIII.	Check Out	



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Committee Members:

Terry Cleveland		Member - Director of Risk Management & Environmental Health
Susan Herman		Member & Note Taker – HR– Department of Risk Management
Kim Correa	Absent	Alternate
Deputy David Pine		Member – Campus Law Enforcement Representative
Deputy Jorge Zavala	Absent	Alternate
Tina Alaberkyan	Absent	Member – ASO Representative Alternate – None provided
Joseph Esdin	Absent	Member - Academic Senate
TBD by Academic Senate		Alternate
Jared Simmons		Member – Confidential Management
Michael Maher	Absent	Alternate
Yvonne Harvey		Member - Classified Union Alternate – None Provided
Dr. Louis Lucero		Member – Educational Administrator Alternate – None Provided
Jonet Leighton		Member – Faculty Union
Gabrielle Poorman		Alternate

Items	Person	Action
I. Check In	Terry Cleveland	Meeting was called to order at 1:35 p.m.
II. Introduction	Terry Cleveland	Welcome and Introductory Remarks by Director of Risk Management, Terry Cleveland. Terry welcomed two new committee members, Jonet Leighton and Gabrielle Poorman, who will be representing the Faculty Union. Terry asked everyone to please remember to ask the leaders of the constituency groups they represent if they want feedback from them regarding our meetings.
III. Approval of Previous Minutes	All	The minutes from November 18, 2020 were approved with a motion from Jared Simmons and a second by Yvonne Harvey.
IV. Old Business		<u>Item to Discuss:</u> 1. There was no old business to discuss.
V. New Business	Terry Cleveland	<u>Item to Discuss:</u> 1. Reviews of the following by Terry Cleveland: a. Work related accidents reported since the last Safety Committee Meeting on November 18, 2020: 2 first aid cases; 0 medical cases; 1 lost time case; Total of 3 cases.



		some discussion it was agreed that the committee would start with the Facilities Services Building, M&O areas and the Agricultural area, followed by SSV and then the Performing Arts Theater. A Doodle Poll will be sent to all committee members to find agreeable dates to tour/inspect the buildings listed above.
VI. Open Discussion	All	There was no additional discussion.
VII. Next Meeting Date		April 21, 2021 via Zoom Conference
VIII. Check Out	All	A motion was made to end the meeting by Jonet Leighton with a second by Louis Lucero. The meeting was adjourned at 2:05 p.m.