



SAFETY COMMITTEE MEETING MINUTES

Date: September 20, 2023
Meeting Place: Uhazy Hall 194
Time – 1:30 to 2:30 pm

Type of Meeting: Regular
Note Taker: Sabrina Burgess

Committee Members:

Terry Cleveland	Present	Member – Director of Risk Management & Environmental Health
Sabrina Burgess	Present	Member & Note Taker – HR– Department of Risk Management
Deputy David Pine	Present	Member – Campus Law Enforcement Representative
Deputy Andres Guardado		Alternate
Isabel Martinez	Present	Member – ASO Representative
Renelyn Wilson	Present	Alternate
Joseph Esdin	Present	Member – Academic Senate
TBD by Academic Senate		Alternate – None provided
Michael Maher	Present	Member – Confidential Management
		Alternate – None provided
		Member – Classified Union
Marvin Guzman/Ken Ritchie		Alternates
		Member – Educational Administrator
		Alternate – None provided
Gabrielle Poorman		Member – Faculty Union
		Alternate

Items	Person	Action
I. Check In	Terry Cleveland	Meeting was called to order at 1:41 pm.
II. Introduction	Terry Cleveland	Welcome and Introductory Remarks by Director of Risk Management, Terry Cleveland
III. Approval of Previous Minutes	All	The minutes from April 11, 2023, were approved with a motion by Joseph Esdin and a second by David Pine.
IV. Old Business	Michael Maher Terry Cleveland	<p><u>Item Discussed:</u></p> <ol style="list-style-type: none"> 1. Mike reported that the tall curb in the parking lot F-2 has been repaired 2. Terry shared the status of the Shooter Detection Systems and Omnilert detection system testing. The Shooter Detection system product detects gunshots and uses our own surveillance camera to show the area of shots fired, as each shot is fired. The Omnilert system identifies visible handguns and long guns through A. I. software and uses our own surveillance cameras to track the movement of these weapons, as long as they are visible on camera. Both products operated as advertised and were recommended by Lead Deputy Pine and terry Cleveland to the President and Vice-President for purchase and use at the

		Lancaster main-campus, Palmdale Center/Palmdale Technical Center, and Fox Field site.
V. New Business	<p>Terry Cleveland</p> <p>Terry Cleveland</p> <p>Terry Cleveland</p>	<p>Items Discussed:</p> <p>1. Review of the following by Terry Cleveland:</p> <ol style="list-style-type: none"> Reported work-related accidents since the last Safety Committee Meeting on April 11, 2023: 9 first aid cases; 1 medical case; 5 lost time cases; Total of 15 cases. Current year-to-date (2023) work-related accident statistics including identification of trends (if any). 13 first aid cases; 2 medical cases; 9 lost time cases. Total of 24 cases. No trend. <p>2. Terry reported on the recent drills that have taken place since the last Safety Committee Meeting on April 11, 2023. See the attached information.</p> <p>3. The Committee discussed new Safety Committee Goals for 2023/2024. A motion was made by Terry Cleveland with a second by Michael Maher to accept the following Safety Committee Goals for 2023/2024: Goal #1- Resume arranging 4-hour CPR/AED classes for full-time employees via contracted instructor; Goal #2 – Continue increasing the identification and mitigation of slip, trip, and fall hazards at all District locations; Goal #3 Continue with “Stop the Bleed” wound packing, pressure point, and tourniquet training application by Antelope Valley Hospital Emergency Room Trauma Team members.</p>
VI. Open Discussion	Terry Cleveland	<p>1. Terry shared a possible slip, trip, and fall hazard in the north entrance of the Discovery Lab. Students walk through an inclined planter to get to the entrance of the Discovery Lab. The inclined planter contains grainy dirt, which may cause anyone passing through the planter to slip and fall. We are in the exploratory stage of researching possible solutions to mitigate any hazards around this area. The Committee concluded this would probably be a Capital Project. Terry said he would send an email to Ron Benedetti with photos of other slips, trip, and fall hazards presented by planters in the District. (See attached information for photos.</p> <p>2. The issue of swing gates was agreed to be mentioned in West Coast Consulting Group annual Tabletop Exercise on October 13, 2023. The swing gates are to prevent cars from driving onto campus during a lockdown.</p>
VII. Next Meeting Date		November 9, 2023

VIII. Check Out	All	A motion was made to end the meeting by David Pine with a second by Michael Maher. The meeting was adjourned at 2:10 pm.
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