



Honors Committee Agenda

Monday, January 30, 2023

ZOOM Meeting

2:30-4:00 PM

Type of Meeting: *Regular*

Note Taker: Towana Catley

Please Review/Bring: Agenda Packet & Minutes

Committee members:

Towana Catley, Faculty Co-Chair
 Dr. Darcy Wiewall, Faculty Co-Chair
 Christos Valiotis, Dean MSE Administrative Member
 Rae Agahari, Arts & Humanities (sabbatical) OPEN, Athletics & Kinesiology
 David L. Adams, Social & Behavioral Sciences
 Tamira Palmetto Despain, Counseling & Ex-Officio
 Elinda Parkinson, Health & Safety Sciences
 OPEN, Library
 Andres Carrillo, Math Sciences Engineering
 Mike Pesses, Math Sciences Engineering

Pavinee Villapando, Math Sciences Engineering
 Greg Langner, Rhetoric & Literacy
 Dr. Matthew Jaffe, Social & Behavioral Sciences
 Kevin North, At-Large
 OPEN, At-Large
 Alberto Mendoza Gonzalez Larreynaga, Adjunct Representative
 Vejea Jennings, Ex-Officio
 John Vento, Ex-Officio
 Jasmine Walters, TAP Representative
 Diana Ferrassoli & Brandy Lechuga , ASO Representative

Items	Person	Action
I. Call to Order and Roll Call	Towana & Darcy	
II. Open Comments from the Public		n/a
III. Informational Items <ul style="list-style-type: none"> • Honor COR Status • Request Honors Faculty Announcement • TAP Honors Syllabi Repository 	Towana & Darcy	
IV. Approval of Minutes <ul style="list-style-type: none"> • Approval of Minutes – 11.28.2022 	All	<u>Issues Discussed:</u> <u>Action Taken:</u> <u>Follow Up Items:</u>
V. Report <ul style="list-style-type: none"> • UCI & UCLA TAP Certifications 	Towana	
VI. Action Item <ul style="list-style-type: none"> • Honors Student Mixer • 2022-2023 Subject Area Awards Memorandum • Process for New/Existing 	All	<u>Issues Discussed:</u> <u>Action Taken:</u> <u>Follow Up Items:</u>

Honors Options		
VII. Discussion <ul style="list-style-type: none"> Honors Student Outreach – J. Walters Alpha Iota –M. Jaffe Honors Student Mixer new date 2021-22 Subject Area Awards Memorandum 	All	<u>Issues Discussed:</u> <u>Action Taken:</u> <u>Follow Up Items:</u>

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<ul style="list-style-type: none"> Honors Convocation Wednesday, April 26, 2023 Process for New/Existing Honors Options 		
<ul style="list-style-type: none"> Adjournment 		
NEXT MEETING DATE: February 27, 2023		

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 <h2>Honors Committee Meeting Minutes</h2>	<p>Monday, November 28, 2022 ZOOM Meeting 2:30-4:00 PM</p>
<p>Type of Meeting: <i>Regular</i> Note Taker: Towana Catley Please Review/Bring: Agenda Packet & Minutes</p>	

<p><i>Committee members:</i> Towana Catley, Faculty Co-Chair Dr. Darcy Wiewall, Faculty Co-Chair Christos Valiotis, Dean MSE Administrative Member Rae Agahari, Arts & Humanities (sabbatical) OPEN, Athletics & Kinesiology David L. Adams, Career Tech Ed Tamira Palmetto Despain, Counseling & Ex-Officio Elinda Parkinson, Health & Safety Sciences OPEN, Library Andres Carrillo, Math Sciences Engineering Mike Pesses, Math Sciences Engineering</p>	<p>Pavinee Villapando, Math Sciences Engineering Greg Langner, Rhetoric & Literacy Dr. Matthew Jaffe, Social & Behavioral Sciences Kevin North, At-Large OPEN, At-Large Rachel Jennings Tafarella, At-Large Alberto Mendoza, Adjunct Representative Vejea Jennings, Ex-Officio John Vento, Ex-Officio Jasmine Walters, Honors TAP Representative Diana Ferrassoli & Brandy Lechuga , ASO Representative Guest: Howard Pressman, Social & Behavioral</p>
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Items	Person	Action
I. Call to Order and Roll Call	Towana & Darcy	2:36pm order to call
II. Open Comments from the Public		n/a
III. Opening Comments from Co-Chairs & Informational Items <ul style="list-style-type: none"> ● Spring 2023 Class Schedule ● Honors Recruitment Competition Update 	Towana & Darcy	Spring 2023 class schedule Emails have been sent out (for the second time) to honor students to promote honors course that still have space available. This email will be sent out to all enrolled students in December and the week before Spring starts in January. Honors Recruitment Competition: Tie between Santi, Jessica, John V, Darcy.
IV. Approval of Minutes <ul style="list-style-type: none"> ● Approval of Minutes – 9.26.2022 	<i>All</i>	<u>Issues Discussed:</u> <u>Action Taken:</u> Vento motions, Alberto seconds, all

	members approve minutes. Rachel abstains. <u>Follow Up Items:</u>
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<p>V. Action Item</p> <ul style="list-style-type: none"> ● Pressman, PHIL 105 Honors Class Proposal <ul style="list-style-type: none"> ● Mid-Year Honors Student Check in ● In-Person Committee Meetings 	<p><i>All</i></p>	<p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u></p> <ul style="list-style-type: none"> ● Pressman, PHIL 105 Honors Class Alberto moves, Vento seconds for approval of PHIL105 honors. All members approve. <p><u>Follow Up Items:</u></p>
<p>VI. Discussion</p> <ul style="list-style-type: none"> ● Pressman, PHIL 105 Honors Class Proposal ● Mid-Year Honors Student Check in /date ● In-Person Committee Meetings ● Honors Faculty Training Courses/Options ● TAP Honors Syllabi Repository ● TAP Honors Option Proposal Repository 	<p><i>All</i></p>	<p><u>Issues Discussed:</u></p> <ul style="list-style-type: none"> ● Pressman, PHIL 105 Honors Class Proposal <p>Review of the PHIL105 honors proposal, and went over the official proposal. Feedback includes: being mindful of too much workload to not be too intimidating and where enrollment into the class is affected. Pressman discusses the idea of having library resources be an additional assignment. Wiewall recommends having a librarian give a presentation to the class. Research papers (5-6 pages each paper) where the drafts are actual assignments> clarity of the assignments and renaming it as this is not a true research paper with all elements. Expectations for time-use of class time where library resources are delved into, and out of class time of assignments. Daily quizzes are substituted with daily journals as daily quizzes can be exhaustive and students eventually burn out. Another suggestion is if quizzes are kept, then dropping the lowest scores. Group discussions to get different perspectives and reflections of the reading. Vento shares his method of confirming students have read which is having in class discussions about the readings and giving questions about each article where Vento shares a sample answer to the question to exemplify a proper response. Use of Pronto App.</p> <ul style="list-style-type: none"> ● Mid-Year Honors Student Check in /date <p>January 18th Wednesday 4 to 6pm. Greg motions, Alberto seconds, all members are in favor.</p>

		<ul style="list-style-type: none"> ● In-Person Committee Meetings Will continue with zoom based on responses to email survey. ● Honors Faculty Training Courses/Options 15 classes were denied by UCs in the CORs that have been denied. Darcy and the Articulation Officer have met with each faculty to go over their submitted COR to be sure it explicitly states what makes them honors as opposed to non honors. We need them to be approved for UC transferability by August 2023. ● TAP Honors Syllabi Repository Darcy will discuss with the Deans how to get this started. ● TAP Honors Option Proposal Repository Showed new website for honors. <u>Action Taken:</u> <u>Follow Up Items:</u> Follow up with UCLA TAP scholarship winner former AVC Honors graduate and include into AVC campus update and present to board meeting. Meet with President Zellet about honors.
Adjournment		3:32pm
NEXT MEETING DATE: January 23, 2023		

Deans, Directors, Faculty



DATE: February 28, 2022 TO:

FROM: Howard Davis, Interim VP Academic Affairs & Dr. Darcy L. Wiewall, Honors Co-Coordinator

SUBJECT: NOMINATIONS FOR 2021-2022 SUBJECT AREA AWARDS

Given the continued virtual nature of our campus, we have amended the Subject Area Awards process in hopes to still celebrate the incredible work of our students.

The following are directions for submitting nominations for Subject Area Awards:

1. Nominations for outstanding student academic achievement in subject areas and/or divisions must be made no later than the close of business on **Wednesday, March 16, 2022.**

Faculty – please forward all nominations to your Dean for approval. Once approved, your Division Admin Assistant will submit nominations electronically using this link: [2021-2022 Nomination Collection Form](#)

Attached are the Subject Area Award Guidelines developed by the Honors Committee. Questions regarding these guidelines should be directed to Dr. Darcy L. Wiewall, dwiewall@avc.edu Office Extension 6902.

2. Deans must submit the following information:

- Student Name/Nominee
- Student ID# (900)
- Subject Area Award/Major
- Student Address
- Student Email Address
- GPA
- Nominating Instructors
- Courses in Subject Area

****SEE REVERSE SIDE FOR REQUIREMENTS****

[Subject Area Award Requirements](#)

The following apply for all Subject Area Award Recipients from all campus divisions.

Each recipient must fulfill the following:

1. Receive at least TWO instructor nominations (one of which must be from the Subject Area discipline).
2. Complete at least THREE courses in the relevant subject area.
3. Maintain a grade average of at least 3.5 in the relevant subject area and an overall grade average of at least 3.0 for all course work.
4. Have attended AVC for at least ONE year.
5. Complete or in the process of completing course work related to one of the following goals: AVC Certificate, AVC Degree and/or Transfer Readiness.
6. Must maintain good standing per AVC student code of conduct.
7. Must be receiving a Subject Area Award for the first time (a student may win only one award during their time at AVC).

Conditions: There should be no more than one recipient for each area; however, if two or more students are very close in the above factors, they may all receive awards. The faculty of each division will work with the dean to determine the subject areas for each department.

Exceptions: There may be areas in which the above requirements are not totally practical. The following may be exceptions to the standard requirements (in such cases consultation between the relevant division and the Honors Committee is required):

- Areas in which there may be only one instructor who can nominate students.
- Disciplines in which the three-course minimum is impossible to achieve. In such cases, at least 9 units worth of credit in the relevant subject area could be seen as satisfactory.
- Areas in which the 3.5 GPA is almost impossible for students to achieve. In such instances, top scoring students should be selected.

NOTE: While the above standards should remain consistent campus-wide, separate divisions may wish to focus on special requirements unique to their departments. Some examples of such requirements might be attendance at seminars, outstanding sportsmanship, or completion of some special project.