



STUDENT INSTRUCTIONS FOR ONLINE HONORS OPTION SYSTEM

1. Contact your instructor in-person requesting an Honor Options
2. Inform the instructor that you will submit the Honors option link
3. Go to: www.avc.edu/honors
4. On the right side of the page click on the link: **Student Honors Option Contract**
5. A new window will appear:
 - a. Complete first name, last, your email address, student id# and CRN
 - b. Select designated faculty member
 - c. Check the box “I have read, and will comply with, all terms of the Honors Option Contract”
 - d. Click: “submit: button”
 - i. **DO NOT SUBMIT LINK IF YOU HAVE NOT DISCUSSED THE HONORS OPTION WITH YOUR INSTRUCTOR**
6. You will receive an email from your designated faculty member with an attachment about the guidelines. Save the document!