

# HONORS COMMITTEE

## Minutes

Monday, September 28, 2020  
 ZOOM Meeting  
 2:30-3:30 PM

**Type of Meeting:** Regular  
**Note Taker:** Tamira Palmetto Despain  
**Please Review/Bring:** Agenda Packet

Tamira Palmetto Despain	Faculty Co-Chair (present)
Vejea Jennings	Faculty Co-Chair (present)
<b>Vacant</b>	Administrative Member
Rae Agahari	Arts & Humanities (present)
David L. Adams	Career Tech Ed (present)
Susan Knapp	Counseling (present)
Elinda Parkinson	Health & Safety Sciences (present)
Linda Parker	Library (present)
Dang Huynth	Math Sciences Engineering (present)
Vacant	Math Sciences Engineering
Pavinee Villapando	Math Sciences Engineering (present)
Dr. Rachel Jennings-Tafarella	Rhetoric & Literacy (present)
Dr. Matthew Jaffe	Social & Behavioral Sciences (present)
Dr. Darcy Wiewall	At-Large (present)
Cynthia Wishka	At-Large (present)
John Vento	Ex-Officio (absent)
VACANT	TAP Representative
Joselyn Zuniga	ASO Representative (absent)

Items	Action
I. Call to Order and Roll Call	
II. Opening Comments from the Chair	Committee Membership- Huynth & Parkinson will continue on the committee for another term. Need another member from MSE. Waiting for SBS to vote Jaffe in for another term.
III. Open Comments from the Public	<ul style="list-style-type: none"> <li>• David Adams – Dean’s Reports All Shared Governance Committees sent out in an email list, all count for 1-5 hours of “shared governance.” 1-5 hours weekly is the expectation for shared governance</li> <li>• Susan Knapp – TAP Representative What is this position in the Honors Committee. Discussion between Jaffe and Palmetto – this position is to be filled with Alpha Iota Rep. Jaffe reports this is a whole new group and it would be better to recruit in spring 2021.</li> <li>• Susan Knapp – Honors classroom visits Knapp will visit all Honors classrooms via Zoom- scheduling has begun. She will start with Carla Corona’s class tonight. Wants to review registration dates and schedule.</li> </ul>

	<p>Palmetto will sent out an Honors email to all students, advising them to complete their education plan appointments.</p>
IV. Approval of Minutes	<p>5/18/20 &amp; 8/10/20</p> <ul style="list-style-type: none"> <li>• Action – Minutes from 5/18/2020 approved. Jennings-Tafarella was not present at the time of vote.</li> <li>• Action – Minutes from 8/10/20 approved. Wishka abstained as she was not present. Jennings-Tafarella was not present at the time of vote.</li> </ul>
V. Honors Mission Statement	<ul style="list-style-type: none"> <li>• Committee needs to develop an Honors Mission statement that can be posted on our website and included in our annual Academic Senate Honors Report.</li> <li>• <b>Action</b> – Mission statement was finished and approved unanimously. Statement will be posted on both the Honors Committee page and main Honors page.</li> </ul> <p><b>Mission Statement:</b>  The Antelope Valley College Honors Transfer Alliance Program (TAP) is dedicated to providing excellence through unique classroom experiences aimed at preparing a diverse student body for university-level course work, while providing transfer opportunities through Honors to Honors transfer agreements negotiated by the Honors Transfer Council of California.</p>
VI. Honors TAP UCLA Meeting	<ul style="list-style-type: none"> <li>• Discussion</li> <li>• See TAP Report from UCLA</li> </ul> <p>Reviewed the report and noted the number of students who did not return communication with UCLA (was likely not their first choice). Some question about the decision of the college opposed to the student. Some students were admitted that declined admission, even after TAP certification.</p> <p>Led to robust discussion regarding transfer, how students make selections, and UC vs CSU cost and preparation. Some Cal States are a better fit for our students and more cost effective.</p> <ul style="list-style-type: none"> <li>• Notes from UCLA TAP meeting on 9/25/20 will be made emailed to committee members.</li> </ul>
VII. Honors Program Faculty Handbook	<ul style="list-style-type: none"> <li>• Requested that the Honors Committee email me resources and links that they think would be helpful for new Honors faculty. Palmetto will start posting these on the Honors Committee page for all Honors faculty to use as a reference. Ideas:</li> <li>• 1- Create a Guide/Handbook for new Honors Instructors where is can be easily accessed (on committee webpage?)</li> <li>• 2- Know before they submit proposals that all proposals are for both classes and options.</li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Action:</b> Darcy emailed Committee Members Honors Handbook examples from other CCCs. Review these samples and create work list and duty assignments for developing AVC handbook. <b>Add Honors Committee member's links and resources to the Honors Committee webpage.</b></li> </ul>
VIII. VIII. Other Business	<ul style="list-style-type: none"> <li>• Discussion</li> </ul>
IX. IX. Adjournment	<ul style="list-style-type: none"> <li>• <b>Next meeting 10/26/20 at 2:30.</b></li> </ul>

DRAFT