

# Antelope Valley College (AVC)

The State of California requires certain criteria be met before a student may be classified as a resident for enrollment purposes.

## **ESTABLISHING CALIFORNIA RESIDENCY**

### **Physical Presence in California:**

The following criteria apply in proving physical presence in California:

- Individuals 18 years and older must be a U.S. citizen who has lived in California for one year and one day prior to the first day of instruction of the semester for which classification is requested.
- Individuals under 18 years of age must be a dependent of a California resident who has resided in California for one year and one day prior to the first day of instruction of the semester for which classification is requested.

### **NOTE: Non –U.S. Citizens**

Non-U.S. citizens will be evaluated for residency based on immigration status as permanent residents or on the type of visa held, length of stay in California, and intent to maintain California as a permanent home. Students on B, C, D, F, H-2, H-3, J, M, O-2, P, or Q visas and students not in the United States legally are precluded from establishing residency.

### **Intent to Remain in California**

Individuals requesting classification as a California resident must also show intent to maintain California as a legal residence. **Just being present within the state does not show intent to become a resident.** Objective manifestations of intent to establish California residence include, but are not limited to:

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| <ul style="list-style-type: none"><li>■ California State income tax returns with California address</li><li>■ Federal income tax returns with California address</li><li>■ Documentation of entry into a legal agreement in California(i.e., marriage, divorce)</li><li>■ Documentation of California as home state of record as required by the military</li><li>■ License from California for a professional practice</li><li>■ California voter registration</li><li>■ Current W-2 form showing California address</li><li>■ Active California bank accounts</li><li>■ Active California bank accounts, active for one year prior to residence determination date (must show California resident address, not P.O. Box address)</li></ul> | <ul style="list-style-type: none"><li>■ Documentation of ownership of residential property or continuous occupancy of rented or leased property in California</li><li>■ Selective Service Registration with California permanent address</li><li>■ Documentation of credit agreements with California business</li><li>■ Utility bills (gas, water, powers, telephone) covering a one-year time span prior to residence determination date</li><li>■ High school or college transcripts</li><li>■ Documentation of the student as a California resident. Having received rehabilitation, unemployment, welfare, or other state services</li><li>■ Documentation of active membership in service or social clubs</li><li>■ Documentation of possession of California vehicle license plates</li></ul> |
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NOTE: You will need two items from the above list. One dated one year and one day prior to the start of the semester in which you plan to enroll, and one dated currently. All items submitted should be in your name with a California address, unless you are submitting tax forms showing you as a dependent.

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## **Financial Independence:**

Individuals requesting classification as a resident may be required to demonstrate financial independence for the current and immediately preceding calendar year. Should Antelope Valley Community College require proof of financial independence, both a notarized student and parent affidavit will be required to prove that the individual requesting classification:

- 1) Has not been claimed as an exemption for state and federal tax purposes by his/her non-resident parents,
- 2) Has not received more than \$750 from his/her non-resident parents within the current and immediately preceding calendar year, and
- 3) Has not lived in the home of his/her non-resident parents for more than six weeks within the current and immediately preceding calendar year.

## **NOTE:**

A student who has not been a resident of California for more than one year and who is the dependent child of a California resident who has been a resident for more than one year prior to the residence determination date is entitled to resident classification. A dependent child is one who has been claimed as a dependent for income tax purposes.

## **Military Personnel and/or Dependents:**

Antelope Valley Community College will classify servicepersons who are not California residents, but are stationed in California on active military duty, as a resident, for as long as they are on active duty. A current military I.D. will verify the student's status on a semester-by-semester basis.

Dependents of servicepersons will be classified as a resident, for a period of one year from the date of the dependent's entry into California.

Dependents will lose resident status one full year after date of entry into California unless permanent residence in California has been established and can be documented. To establish California residency, the student must prove physical presence in the state of California for one year prior to the residency determination date and show intent to maintain California as his/her legal state of residence.

Questions regarding establishing California residency should be directed to Antelope Valley College; Admissions and Records Office (661) 722-6300 ext. 6504.
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**Antelope Valley College (AVC)**  
**Admissions & Records Office**

## Request for Evaluation of Residency Classification

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STUDENT LAST NAME	FIRST NAME	STUDENT I.D.#	DATE
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<b>SEMESTER EVALUATION REQUESTED FOR:</b>
<input type="checkbox"/> FALL <input type="checkbox"/> INTERSESSION <input type="checkbox"/> SPRING <input type="checkbox"/> SUMMER      YEAR _____

### PART 1 – VERIFICATION OF PHYSICAL PRESENCE IN CALIFORNIA AND INTENT TO REMAIN IN CALIFORNIA

This form is submitted by the student to the Admissions & Records Office with documentation proving: 1) physical presence in California for one year and one day prior to the residence determination date and (2) intent to maintain California as a legal state of residence.

The burden is on the student to clearly demonstrate both physical presence in California and intent to establish California residency. The student is required to present evidence in accordance with California Education Code. The document presented must be valid, readable, and dated to show continuous physical presence in California for one year and one day prior to the residence determination date.

#### PLEASE CHECK BELOW THE ITEMS BEING SUBMITTED WITH THIS FORM

All items submitted must include your home address at the time the document was initiated or issued. Documents **indicating a post office box will not be accepted.** Students are required to submit a minimum of two items from the following list.

NOTE: One item should be dated at least one year and one day prior to the start date of the semester in which you plan to enroll and one should be dated currently.

- |   |   |
|---|---|
| <ul style="list-style-type: none"><li>■ California State Income Tax return with California address (Years: _____)</li><li>■ Federal Income Tax returns with California address (Years: _____)</li><li>■ Documentation of entry into a legal agreement in California (Examples: marriage, divorce)</li><li>■ Documentation of California as home state of record as required by the military</li><li>■ License from California for a professional practice</li><li>■ California voter registration</li><li>■ Active California bank accounts, active for one year prior to residence determination date</li><li>■ Documentation of ownership of residential property or continuous occupancy or rented or leased property in California</li><li>■ Current W-2 form(s) showing California address</li></ul> | <ul style="list-style-type: none"><li>■ Selective Service Registration with California permanent address</li><li>■ Documentation of credit agreements with California business</li><li>■ Utility bills (gas, water, powers, telephone) covering a one-year time span prior to residence determination date</li><li>■ High school or college transcripts</li><li>■ Documentation of the student as a California resident, having received rehabilitation, unemployment, welfare, or other state services</li><li>■ Documentation of active membership in service or social clubs</li><li>■ Documentation of possession of California vehicle license plates</li><li>■ Other (please describe): _____<br/>_____<br/>_____</li></ul> |
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#### NON-U.S. CITIZENS PROOF OF IMMIGRATION STATUS

In addition to showing physical presence and intent to remain in California, non U.S. citizens must also show proof of their immigration status.

#### PLEASE CHECK BELOW THE ITEM(S) BEING SUBMITTED WITH THIS FORM

- |   |   |
|---|---|
| <ul style="list-style-type: none"><li><input type="checkbox"/> U.S. certificate of naturalization (N550 or 570) or,</li><li><input type="checkbox"/> Resident Alien card (I-551) or,</li><li><input type="checkbox"/> Copy of stamp in passport for I-551 or,</li></ul> | <ul style="list-style-type: none"><li><input type="checkbox"/> I-94 arrival/departure record or,</li><li><input type="checkbox"/> Other _____<br/>_____</li></ul> |
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NOTE: Copy both front & back of document(s) you are submitting

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## PART 2 – VERIFICATION OF FINANCIAL INDEPENDENCE

Individuals requesting classification as a resident may be required to demonstrate financial independence for the current and immediately preceding calendar year. Should Antelope Valley College require proof of financial independence, both a notarized student and parent affidavit will be required to prove that the individual requesting classification: (1) has not been claimed as an exemption for state and federal tax purposes by his/her non-resident parents; (2) has not received more than \$750 from his/her non-resident parents within the current and immediately preceding calendar year, and (3) has not lived in the home of his/her non-resident parents for more than six weeks within the current and immediately preceding calendar year.

THE ADMISSIONS & RECORDS OFFICE WILL NOTIFY YOU SHOULD YOU BE REQUIRED TO SUBMIT THE NOTARIZED AFFIDAVITS.

Student Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Student Signature \_\_\_\_\_ Date: \_\_\_\_\_

*I understand that the statements made by me and the documentation provided are true and complete. I also understand that falsification constitutes perjury.*

### RESIDENCY CLASSIFICATION CHECKLIST

1. You will need two items from the list provided on the reverse side. One dated at least one year and one day prior to semester you plan to register and one current. **NOTE: Non-U.S. citizens will need proof of immigration status also.**
2. Please attach copies of the documents you are submitting and make sure your name, California address, and date are showing and clearly legible or readable.
3. Submit the complete packet to the Admissions & Records Office.
4. A response will be mailed to you within approximately 5-10 working days.

### For Admissions & Records Office Use Only

Student must submit notarized affidavit: (see Part 2 above)  Yes  No

Based on the documents submitted, the student is classified as:  Resident  Non-Resident

Date: \_\_\_\_\_

Reason classification as resident is disapproved: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Admissions Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_