

STEPS TO SUCCESS

“Accept responsibility for your life. Know that it is you who will get you where you want to go, no one else.” -Les Brown

Completed: <input type="checkbox"/> Assessment test <input type="checkbox"/> Online Orientation <input type="checkbox"/> Education Plan/FSP
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1. Your registration date: _____ (MyAVC account)
2. Online class schedule available at www.avc.edu
3. Complete the FAFSA and BOGFW (links are on your myAVC account).
4. You may add/drop a course on the web using your **myAVC** account.
 - Click the Register and **Access Student Records** link on the home tab.
 - Click the **Student** link.
 - Click the **Registration** link.
 - Click the **Select Term** link.
 - Select the term and click the **Submit** button. You will be taken back to the menu.
 - Click the **Add/Drop Classes** link
 - Enter the CRN (or CRNs) and click the **Submit Changes** button.
5. Pay fees online (myAVC) or at Cashier’s Office by Tuesday or your classes will be dropped.
6. Buy or rent books from AVC Bookstore.
7. You may be added to a class after crashing. For more info. go to <https://www.avc.edu/student-services/adminrec/aac>

How to be Successful

- ✓ Purchase your books and materials before classes begin, or on the first day of classes.
- ✓ Become familiar with the AVC Learning Center and the workshops that they offer.
- ✓ Visit and use the Library.
- ✓ Form study groups with motivated students from your courses.
- ✓ Plan out your entire semester on a calendar (quizzes, test, papers, and finals).
- ✓ Attend all your classes on time for the entire semester.
- ✓ Register for English and math courses first and build your basic skills.
- ✓ Study at least 2 hours for every 1 hour of lecture per week.
- ✓ Visit the Counseling Office every semester (Preferably during Oct. /Nov. & March/April) for a Comprehensive Education Plan.
- ✓ Maintain a minimum GPA of 2.00 and Completion rate of 51% (75% for Financial Aid).
- ✓ Check “Upcoming Terms” <https://www.avc.edu/student-services/adminrec/registrationdates>

Semesters in a year:	Weeks :	Full-Time:	Max. Units:
Interession (Jan.-Feb.)	5 Weeks	3 units	6 units
Spring (Feb.-June)	16 Weeks	12 units	19 units
Summer (June- Aug.)	8 Weeks	6 units	9 units
Fall (Aug. -Dec)	16 Weeks	12 units	19 units

If you work and want to be successful, follow these suggestions:

40 hours a week	May take 2 classes max	6 units
30 hours a week	May take 3 classes max	9 units
20 hours a week	May take 4 classes max	12 units
Less than 20 hours a week	May take more classes	19 units is max

Important/useful websites:	Important/useful phone numbers:
www.avc.edu (main website)	(661) 722- 6300 main AVC
www.fafsa.ca.gov (fafsa online)	(661)722-6300 ext. 6338 Counseling
http://www.avc.edu/student-services/counseling/ (Counseling.)	(661)722-6300 ext. 6504 Admissions & Records
https://avc.blackboard.com/ (online courses)	(661)722-6300 ext. 6337 Financial Aid
https://www.avc.edu/student-services/adminrec/ (A&R)	(661)722-.6300 ext. 6458 Learning Center
https://www.avc.edu/student-services/lc/ (Learning Center.)	(661) 722-6300 ext. 6535 Help Desk

