



## COUNSELING CENTER ADVISING Certificate Program

- Requires a minimum grade of “C” on each course
- Maximum of 6 pass/no pass units accepted
- Minimum of 12 units completed in residence at AVC with a minimum of 9 of those units completed in the certificate coursework (credit earned by examination will not be included in these 12 units)
- Refer to catalog or online website for course listings, descriptions, and suggested course sequence if available

### INSTRUCTIONAL AIDE

| Required Courses   | units        |
|--|--------------|
| CA 103, Intro. to Computers and Digital Technology <b>or</b> Computer Course of student choice | 1-3          |
| ED 140, Introduction to Education  | 3            |
| ED 141, Introduction to Special Education  | 3            |
| ED 145, Understanding and Educating the Learning Disabled                                      | 3            |
| PSY 101, General Psychology  | 3            |
| PSY 235, Child Psychology <b>or</b> CFE 103, The Child in Family/Community Relationships       | 3            |
| Program Electives  | 6-8          |
| <b>Total Units Required for Certificate</b>  | <b>24-26</b> |

### Program Electives

*Complete any 6 to 8 units from the following:*

|   |     |
|---|-----|
| CFE Classes                               | 3-8 |
| DFST 101, Amer. Sign Language I           | 4   |
| DFST 102, Amer. Sign Language II          | 4   |
| ED 199, Occupational Work Experience      | 1-8 |
| ENGL 101/ENGL 101SL, Academic Composition | 3   |
| LAC 100, Introduction to Tutoring         | 3   |
| LAC 200, Advanced Tutoring                | 3   |
| MATH 102, Intermediate Algebra            | 4   |
| SPAN 101, Elementary Spanish 1            | 5   |
| SPAN 102, Elementary Spanish 2            | 5   |

### Prerequisite Completion

If a course is listed as a prerequisite for another course, that prerequisite course must be completed with a satisfactory grade in order to enroll in the next course. According to Title 5, Section 55200(d), a satisfactory grade is a grade of “A,” “B,” “C” or “P”. Students who enroll in classes for which they do not meet the prerequisites will be involuntarily dropped. Students will be notified of this involuntary drop.

## AA-Associate Degree

- Requires a minimum grade of “C” on each course in the major
- Maximum of 12 pass/no pass units accepted
- Minimum of 12 units must be completed at AVC (credit earned by examination will not be included in these 12 units)
- Refer to catalog or online website for course listings, descriptions, and suggested course sequence if available

### INSTRUCTIONAL AIDE

| Major Required Courses   | units        |
|--|--------------|
| CA 103, Intro. to Computers and Digital Technology <b>or</b> Computer Course of student choice | 1-3          |
| ED 140, Introduction to Education  | 3            |
| ED 141, Introduction to Special Education  | 3            |
| ED 145, Understanding and Educating the Learning Disabled                                      | 3            |
| PSY 101, General Psychology  | 3            |
| PSY 235, Child Psychology <b>or</b> CFE 103, The Child in Family/Community Relationships       | 3            |
| Program Electives  | 6-8          |
| <b>Units Required for Major</b>  | <b>24-26</b> |

### Program Electives

*Complete 6 to 8 units from the following:*

|   |     |
|---|-----|
| CFE Classes                               | 3-8 |
| DFST 101, Amer. Sign Language I           | 4   |
| DFST 102, Amer. Sign Language II          | 4   |
| ED 175, Literacy Tutoring                 | 4   |
| ED 199, Occupational Work Experience      | 1-8 |
| ENGL 101/ENGL 101SL, Academic Composition | 3   |
| LAC 100, Introduction to Tutoring         | 3   |
| LAC 200, Advanced Tutoring                | 3   |
| MATH 102, Intermediate Algebra            | 4   |
| SPAN 101, Elementary Spanish 1            | 5   |
| SPAN 102, Elementary Spanish 2            | 5   |

### other requirements for degree

|  |       |
|--|-------|
| General Education                            | 21-27 |
| Proficiency (See Proficiency Requirements) * |       |
| Electives                                    | 7-15  |

### Minimum Units Required 60

\*Fulfilling proficiencies will not require any extra units if the competencies are demonstrated by including the required courses in the general education, or major requirements, or by satisfying the reading proficiency through AVC’s policy.

### General Education Requirements

At least 3 units from each of the following areas below: A, B, C, D1, D2, E and F.

### Minimum Total GE Units Required 21

#### Area A Natural Sciences (min. 3 units)

ANTH 101, 101L  
ASTR 101, 101L  
BIOL 100, 101, 102, 103, 104, 110, 120, 201, 202, 204, 205  
CHEM 101, 102, 110  
ELTE 101  
ERSC 101

GEOG 101, 101L, 102, 102L  
GEOL 101, 101L, 102, 102L  
PHYS 101, 102, 110, 120, 211  
PSCI 101

#### Area B Social & Behavioral Sciences (min. 3 units)

AJ 201, 204, 206  
ANTH 102, 103, 112, 140  
BUS 101  
CFE 102  
COMM 217

ECON 100, 101, 102, 110  
GEOG 105, 106, 110  
HIST 101, 102, 104, 105, 107, 108, 110, 111, 113, 114, 116, 118, 119  
POLS 101, 103, 200, 201, 202, 203  
PSY 101, 201, 212, 230, 232, 233, 234, 235, 236  
SOC 101, 105, 110, 111, 112, 115, 116, 120

#### Area C Humanities (min. 3 units)

ART 100, 101, 102, 103, 104, 110, 113, 132, 135, 136, 137, 140, 145, 150, 210, 213  
CHIN 101, 102, 201, 202  
COMM 103, 112, 114, 214  
DA 101  
DFST 101, 102, 105, 201, 202  
ENGL 102, 111, 112, 113, 221, 222, 225, 227, 230, 231, 235, 236, 240, 242, 246, 250, 253, 256, 257, 259, 265, 279  
FREN 101, 102, 201, 202, 203  
FTV 101, 103, 107, 108, 201, 203, 251, 261  
GER 101, 102, 201, 202  
HIST 115  
ID 150, 201  
LATN 101, 102, 201  
MUS 101, 105, 111, 131, 132, 151, 153, 185, 231, 232, 251A, 251B, 253A, 253B  
MUSC 102, 103, 107  
PHIL 105, 106, 108, 109  
PHOT 107  
PHTC 101, 150, 201  
SPAN 101, 110SS, 102, 201, 202, 210SS, 220SS

THA 101, 102, 103, 110, 115A, 115B, 116A, 116B, 117A, 117B, 118A, 118B, 130, 225, 239

#### Area D Language & Rationality

(min. 3 units from (1) and 3 units from (2))

1. *Academic Composition:* Courses fulfilling the written composition requirement shall be designed to include both expository and argumentative writing.

ENGL 101, 101SL

2. *Communication and Analytical Thinking*

BUS 113  
CA 103  
CIS 101, 111, 141, 157  
COMM 101, 103, 107, 109, 112, 114, 115, 217, 219  
ENGL 102, 103

GEOG 201, 205  
 MATH 102, 115, 116, 120, 124, 128, 135,  
 140, 148, 150, 160, 220, 230, 250  
 PHIL 101, 106, 110, 201

## Area E - Additional Breadth

(min. 3 units)

From areas A\*\*, B\*\*, C\*\*, D2 \*\*or  
 CFE 102

COMM 103, 107, 219

HD 100, 101, 102, 103, 105

HE 101, 120, 201

ID 100, 120

LIB 105, 107

NF 100, 102, 103, 110, 150

PSY 212

SOC 111, 116

Any DA activity course(s) from

DA 102-205, except DA 107A-C,

108, 109 and 111

Any KIN activity course(s) from KIN 101-180,  
 or up to 4 units for military experience.

\*\* Course must be taken from a discipline not  
 previously selected

## Area F Diversity Studies (min. 3 units)

ANTH 112

BUS 212

CFE 116

COMM 114, 217, 219

ECON 110

ENGL 250, 253, 256, 257, 259

FTV 201, 203

HE 201

HIST 110, 111, 113

MGT 212

MUSC 107

POLS 202

SOC 105, 110, 116

THA 239

## Proficiency Requirements

Proficiency requirements exist for the areas of  
 Reading, Writing and Math. Students must  
 demonstrate competency in each of these areas in  
 order to be eligible for the associate degree.

### A. READING

Eligibility for College Level Reading (AVC  
 assessment) or completion of READ 099 with a  
 minimum grade of "P" (Pass), or completion of  
 an Associate Degree or higher from a regionally  
 accredited institution of higher education.

### B. WRITING

Completion of ENGL 101 or ENGL 101SL  
 with a minimum grade of "C." NOTE:  
 ENGL 101 may be taken with the Pass/No Pass  
 option; however, students are cautioned that  
 other colleges and universities may not accept  
 ENGL 101 courses taken on a Pass/No Pass  
 basis, especially for satisfaction of general  
 education and major requirements. Students  
 planning to transfer should check college  
 catalogs for applicable policies.

### C. MATHEMATICS

Completion of MATH 102 or higher or CIS  
 121 with a satisfactory grade or placement by  
 AVC assessment into a math course higher  
 than MATH 102.

## Electives

The remaining number of units (up to a minimum  
 of 60) are considered electives. Any course that has  
 already been counted toward (1) the general  
 education requirements, or (2) the major, cannot be  
 used as an elective. Any course with a designation  
 of "AVC" at the end of a course description can be  
 used as an elective.

## Grade Point Average Requirement

An overall grade point average of 2.0  
 ("C" average) is required.

**Double Counting:** While a course might  
 satisfy more than one general education  
 requirement, it may not be counted more than once  
 for these purposes. A course may be used to satisfy  
 both a general education requirement and a major  
 or area of emphasis requirement.

## Residence Requirement

Of the required 60 units, "at least 12 semester units  
 must be completed in residence at the college  
 granting the degree." Title 5, Section 54000 et seq.  
 Title 5 of the California Code of Regulations is  
 available at <http://ccr.oal.ca.gov> and in the  
 Antelope Valley College Library.

## Requirements for Two or More Associate Degrees

To be eligible for multiple associate  
 degrees, a student must have completed  
 all of the graduation requirements for  
 each degree.

## Requirements for Two or More Certificates

To earn more than one certificate, a course can be  
 used as part of as many certificate requirements as  
 the student wishes to obtain.

## Transfer

Students planning to continue studies at a  
 four-year college or university after AVC  
 should visit the Transfer Resource Center  
 and consult with a counselor as soon as  
 possible to develop a plan of studies. Additional  
 information on official transfer articulation  
 agreements from AVC to many CSU/UC campuses  
 can be found at the following Web site:  
[www.assist.org](http://www.assist.org)

Transferability of courses to the CSU or UC  
 systems is indicated at the end of a course  
 description by the notation

"(UC, CSU)." For the transferability of courses to  
 all other universities, please consult with a  
 counselor or the Transfer Resource Center.

The "Catalog Rights Policy" sets forth the criteria  
 used for determining the degree requirements under  
 which students may graduate. Please refer to the  
 AVC Catalog for a detailed description or consult  
 with a counselor.

For an educational plan, please consult with a  
 counselor. To obtain counseling services please  
 call: (661) 722-6300 ext. 6338

Antelope Valley College's website: [www.avc.edu](http://www.avc.edu)

To contact the Social & Behavioral Sciences  
 Division, please call: 661-722-6300 ext. 6482

ED 140 \*INTRODUCTION TO EDUCATION

*Advisory:* Eligibility for ENGL 099 and READ 099.  
 (CSU, AVC)

ED 141 \*INTRODUCTION TO SPECIAL  
 EDUCATION

*Advisory:* Eligibility for ENGL 099 and READ 099.  
 (CSU, AVC)

ED 145 UNDERSTANDING AND EDUCATING  
 THE LEARNING DISABLED

*Advisory:* Eligibility for ENGL 099 and READ 099.  
 (CSU, AVC)

ED 199 \*OCCUPATIONAL WORK EXPERIENCE

**Prerequisite:** To participate in work experience,  
 students must have a job or internship which is either  
 paid or voluntary and have the approval of the  
 supervisor and instructor supervising work experience  
 in the specific subject area. PRIOR TO ENROLLING,  
 students must attend a scheduled orientation or meet

individually with the supervising instructor for an  
 individual orientation.  
 (CSU, AVC)

CA 103 \*INTRODUCTION TO COMPUTERS AND  
 DIGITAL TECHNOLOGY

*Advisory:* Eligibility for ENGL 099, READ 099 and  
 MATH 070.  
 (CSU, UC, AVC)

PSY 101 \*GENERAL PSYCHOLOGY

*Advisory:* Eligibility for College Level Reading and  
 ENGL 101/ENGL 101 SL.  
 (CSU, UC, AVC)

PSY 235 CHILD PSYCHOLOGY

**Prerequisite:** Completion of PSY 101.

*Advisory:* Eligibility for College Level Reading and  
 ENGL 101/ENGL 101 SL.  
 (CSU, UC, AVC)

DFST 101 \*AMERICAN SIGN LANGUAGE I

*Advisory:* Eligibility for ENGL 099 and READ 099.  
 (CSU, UC, AVC)

DFST 102 \*AMERICAN SIGN LANGUAGE II

**Prerequisite:** Completion of DFST 101.  
 (CSU, UC, AVC)

LAC 100 \*INTRODUCTION TO TUTORING

*Advisory:* Eligibility for ENGL 101/ENGL 101 SL and  
 READ 099.  
 (CSU, AVC)

LAC 200 \*ADVANCED TUTORING

**Prerequisite:** Completion of LAC 100  
 (CSU, AVC)

MATH 102 \*INTERMEDIATE ALGEBRA

**Prerequisite:** Eligibility for MATH 102 (AVC  
 assessment) or Completion of MATH 070.  
*Advisory:* Eligibility for READ 099.  
 (AVC)

SPAN 101 \*ELEMENTARY SPANISH I

*Advisory:* Eligibility for ENGL 101/ENGL 101 SL.  
 (CSU, UC, AVC)

SPAN 102 \*ELEMENTARY SPANISH 2

**Prerequisite:** Completion of SPAN 101 or SPAN  
 110SS.  
 (CSU, UC, AVC)

### Advisory:

A condition of enrollment that a student is advised,  
 but not required, to meet before or in conjunction  
 with enrollment in a course or educational program.

### Prerequisite:

A condition of enrollment that a student is required  
 to meet in order to demonstrate current readiness  
 for enrollment in a course or educational program.  
 Prerequisites are enforced and a student will be  
 blocked from enrolling or involuntarily dropped  
 after enrolling if the student does not meet the  
 stated prerequisite. A student must complete a  
 course prerequisite with a satisfactory grade of A,  
 B, C or P (pass).

### Corequisite:

A condition of enrollment consisting of a course  
 that a student is required to simultaneously take in  
 order to enroll in another course. Corequisites are  
 enforced and a student will be blocked from  
 enrolling if the student does not meet the stated  
 requisite.