



ANTELOPE VALLEY COLLEGE

JOB PLACEMENT CENTER
3041 West Avenue K
Lancaster, CA 93536
Phone (661) 722-6358
Fax (661) 722-6623

AVC USE ONLY
Job # _____
Date Posted _____
Date Closed _____
Job Field _____

OFF CAMPUS JOB ORDER FORM

Please print / type clearly

Company Name: Date:
Company Address: State:
City: Zip:
E-Mail Address Phone:
Contact Name: Fax:

Title Open Position: Part time [] Full time [] Internship [] Seasonal [] Temporary []

How to Apply (Check all that apply) Call [] Fax Resume [] In Person [] E-mail []

Number of positions available: Education level: HS AA/AS Higher
Will work around class schedule [] Yes No [] Years of experience Minimum Age

Schedule Shift Days of the week Wage \$ _____ Hr. \$ _____ Mo.

Minimum Qualifications:

Duties:

Are you familiar with the Re-entry program? Yes [] No []
Would you consider hiring someone who is on probation or parole? Yes [] No []

The job will be posted for 30 days. Please contact the Job Placement Center when the position has been filled. Thank you.

NONDISCRIMINATION ASSURANCE

I confirm that the company I represent is an Equal Opportunity Employer and does not discriminate against job applicants based on race, color, national origin, religion, gender, disability or age. I understand that this nondiscrimination assurance is required in order to be in compliance with the Title VI of the Civil Rights

Acts of 1964 and Title IX of the Education Amendments of 1972 and Antelope Valley College Board Policy 9049.