

Antelope Valley College
Associated Student Organization
Executive Council Minutes
3041 West Ave K, Lancaster, CA 93536
SSV 184 at 2:00 p.m.
Thursday, September 1, 2005

NOTICE IS HEREBY GIVEN that the Executive Council of the Antelope Valley College will meet on September 1, 2005. Public Testimony will be invited in conjunction with the discussion on each item. All Executive Council meetings are held in locations that are wheel chair accessible. For more information, please contact Associated Student Organization President Ms. Scott 722-6300 ext 6160.

I. ORGANIZATIONAL ITEMS

1.1 Call to order: 2:08 p.m.

1.2 Pledge of Allegiance: Lead by VP Natalie Droutsas

1.3 Roll Call:

President - Ms. Angela Scott - Present

Vice President, Academic Affairs – Ms. Hollyrose Wilmot - Absent

Vice President, Student Services - Vacant

Vice President, Club Affairs – Ms. Natalie Droutsas - Present

Treasurer – Ms. Dawyne Ayres – Present

Secretary – Mr. James Hux - Absent

Senator Allied Health – Vacant

Senator Technical Education - Vacant

Senator Athletics – Vacant

Senator Business and Computer Studies – Vacant

Senator Financial Aid – Vacant

Senator Fine, Performance, and Media Arts - Vacant

Senator Language Arts/Social Sciences - Vacant

Senator Math/Science – Vacant

Senator Diversity Affairs - Vacant

Quorum is 3, 3 were present, Quorum is established.

1.4 Adoption of the Agenda:

Moved to adopt the agenda by Treasurer Ayres, seconded by VPCA Droutsas. Motion passed 2/2/0/.

1.5 Approval of the Minutes- August 22, 2005

Moved to approve the minutes by VPCA Droutsas, seconded by Treasurer Ayres.

Discussion:

VPCA Droutsas commented that in the future that the discussion should be included in the minutes.

Motion passed 2/2/0/.

1.6 Approval of Checks and Receipts.

Moved to approve the checks and receipts by VPCA Droutsas, seconded by Treasurer Ayres. Motion passed 2/2/0/.

II. PUBLIC FORUM

Antoinette Castillo was concerned that in the 2005-2006 Student Handbook the information about the Learning Center was misleading. Ms. Castillo commented that on page 81, it mentions tutoring and other things that the Learning Center offers. When you go into the Learning Center for tutoring, you are told that you are required to have an ASO sticker to receive tutoring. Ms. Castillo's concern is that it states in the 2005-2006 Student Handbook to *study hard, study less* it didn't state anywhere on that page that a student had to purchase an ASO sticker. This is giving students the impression that they can go into the Learning Center and receive tutoring free of charge. Ms. Castillo feels that it is a slap in the face to students, because its telling them that I am going to hide something from you and in order for you to receive this help you have to buy this, but it isn't indicated on the page. When a student isn't able to afford the sticker, what do they do? Fail the classes? Ms. Castillo feels that who ever wrote that section of the book, should indicate that the ASO sticker is needed for tutoring. Ms. Castillo feels that ASO should put aside \$500.00 for students who don't receive Financial Aid, or any other programs. Ms. Castillo feels that there should money set aside for students who are unable to afford the sticker.

President Scott thanked Ms. Castillo for bringing this matter to ASO. She stated that ASO would look into this matter.

Dr. Zimmerman pointed out that Ms. Castillo raised three really good points and that they need to be agenzized to discuss at a later date.

VPCA Droutsas asked for point of clarification, if the only way to get tutoring is through the use of the ASO sticker or are there other ways to get tutoring?

Dr. Zimmerman stated this topic needs to be agenzized.

Ms. Castillo wanted to know how students are notified about that information.

President Scott stated that there is a bulletin board right outside of SSV 180 with the agenda.

VPCA Droutsas stated that it is also posted outside of the Student Lounge in the Student Center.

Dr. Zimmerman advised President Scott to call Ms. Castillo and let her know when that information is posted.

III. REPORTS

Advisor's Report

Dr. Jill Zimmerman

Dr. Zimmerman announced that there is a sign-up sheet for concessions for the Football games this semester. Paraclete High School's first game on Friday, September 9, 2005. Paraclete is where ASO makes most of their money. Treasurer Ayers mentioned that ASO should add additional items to the menu and increase prices. These decisions need to be made now. We will hire more student workers, if there aren't any volunteers.

Dr. Zimmerman announced that if ASO is still interested in maintaining the Student Lounge, one of the televisions are broken and AVC is having a warehouse sales and Dr. Zimmerman asked if there were objections to having it removed because it doesn't work. There is also the issue of refurbishing of the floor, it has been put off because it has been thought to be only ASO responsibility, it is also the Districts responsibility as well as ASO. Two years ago there was a bid for \$3,500.00 to refurbish the floor. She went on to say that she has met another gentleman in the community that has given her a bid for \$2,600.00 and the District will pay for half of the cost if ASO paid the other half. Dr. Zimmerman announced that she went over the Constitution with VPAA Wilmot, and all of the Shared Governance committees have representatives except

Academic Senate. Academic Senate meets this week and it was agreed that the representatives for the committee would be VPCA Natalie Droutsas and VPAA Hollyrose Wilmot. FYI, South Valley, Palmdale site has 141 students that are only attending the SV Campus, that don't come to the main campus. ASO might want to consider letting them know about ASO. Dr. Zimmerman announced that Visions of Hope, Christina Smith has dropped of a flyer for leadership training for leaders. She asked that Angela talk to her about a possible Leadership Conference that they are presenting. President Scott stated that a message was left and that she is still waiting to hear back from her, and also that President Scott isn't able to receive her messages. Dr. Zimmerman announced that she would like to know who would like to help re-write recommendations for the Board Policies regarding ASO. This needs to be done, with or without the assistance of ASO, but ASO needs to have someone to do this, it is very important for ASO. President Scott announced that she has already started looking over the policies. Dr. Zimmerman questioned if ASO meetings were going to continue to be Thursday at 2:00 p.m. President Scott answered yes.

Executive Board Reports-

President - President Scott commented that she hopes that everyone is enjoying their semester so far. President Scott announced that the Board of Trustee Governing Board Elections are November 8, 2005 and two candidates have asked ASO could host a forum for the students: Steve Fox and Angel Rice, I told them that I would discuss that with the ASO Board.

Vice President, Academic Affairs - Absent

Vice President, Student Services

Vice President, Club Affairs -VPCA Droutsas announced that in regards to the Football Season volunteers that she has already sent out an email to all of the Clubs regarding the AVC games. She did not have the Paraclete game schedule, after the meeting she will email them with that information.

Treasurer – Treasurer Ayres announced that she would like to start some kind of Aid or relief for the victims of the Hurricane and she would like to start a committee. Dr. Zimmerman stated there is an item agenzized on the Agenda 4.9, where that issue can be discusses.

Secretary - Absent

Senator Reports –
None

Student Trustee Report-

Student Trustee Report – Harmony Perkins – Absent

IV. ACTION ITEMS

4.1 Fall Conference

Treasurer Ayres moved to approve funds not to exceed \$12,000 from the Student Representation fees for ASACC Conference in Florida, October 27-30th for travel airfare, accommodations and attire.

Moved to approve funds not to exceed \$12,000 to attend the ASACC conference, by Treasurer Ayres, seconded by VPCA Droutsas,

Discussion:

Dr. Zimmerman pointed out that the motion didn't include who would be present for the Conference.

The Executive Board will be allowed to attend this conference with the Advisor and Student Trustee.

Motion passed 2/2/0.

President Scott pointed out that Treasurer Ayres was to research other conferences for the Board. Treasurer Ayres stated that she has found a few, but is still researching.

4.2 Political Science 155

VPCA Droutsas commented that under the Finance Policy, Number 28 (refer to attachment A- Finance Policy)... "it states that students who have paid for the Political Science 155 class are to be reimbursed for the class".

Moved to reimburse the students that paid the \$52.00 for the Political Science 155 class, by VPCA Droutsas, seconded by Treasurer Ayres, Motion passed 2/2/0.

VPCA Droutsas commented that since the ASO Constitution requires that the Political Science 155 class be taken, that ASO should purchase their books for ASO officers. Dr. Zimmerman pointed that this seems self-servant to use public funds for personal use and that it might be a conflict of interest.

VPCA Droutsas commented that for those who have taken the class more than once and passed it shouldn't be required to continue to take the class over and over again. She feels that it doesn't benefit the student because there other Political Science classes that conflict with this class.

Treasurer Ayres commented that it would be beneficial for ASO as well as other students if ASO did purchase the Political Science 155 book because it has very beneficial govern better, get along better and communicate better.

Moved to purchase the Political Science 155 book "Communicating In Groups & Teams" for the office. This book will be able to be used by ASO as well as any AVC Student, by Treasurer Ayres, seconded by VP Droutsas.

Discussion:

Ms. Castillo stated that she has a problem with that, because ASO is giving preferential treatment to those who are in office, they should be able to go to the Library just as other students do.

Treasurer Ayres stated that she feels that this book help the ASO Board to communicate better, due to pass problems with that skill, which will help us to better govern. It is not a matter of needing my homework to be done.

President Scott made it clear that that book is not in the Library and it has been issued to the Library on more than one occasion.

Dr. Zimmerman commented that ASO is paying \$5,000 a year to the book reserve and this should be one of the books that are reserved.

Ms. Castillo feels that the \$60.00 being used for the Political Science 155 book, "Communicating In Groups & Teams", can be used in another part of the agenda or somewhere else.

Dr. Zimmerman asked for the motion to be restated.

Moved that a copy of the Political Science 155 book, "Communicating In Groups & Teams", be purchased as a reference guide to the ASO and any student that needs it. Motion passed 2/2/0.

4.3 ASO Office Supplies

VP Droutsas stated that she gave three printouts to Mandy Borquez for Digital recorders, due to issues with tapes. This will aid ASO in getting minutes turned in on time. Ms. Borquez spoke with IT and they recommended the Panasonic Compact IC Recorder with PC Link (see attachment B). It is \$57.88 at Wal-Mart.

Moved not to exceed \$60.00 Panasonic Compact IC Recorder with PC Link by VPCA Droutsas.

VP Droutsas amended her motion not to exceed \$70.00 due to tax and possible shipping and handling, seconded by Treasurer Ayres, Motion passed 2/2/0.

VP Droutsas moved not to exceed \$200 for business card supplies and name plates from the Supplies Budget, seconded by Treasurer Ayres, Motion passed 2/2/0

4.4 Committee Reports

VPCA Droutsas moved to table 4.4 by VPCA Droutsas, seconded by Treasurer Ayres, Motion passed 2/2/0.

Copies were needed to move on with 4.4.1 (refer to Agenda)

4.5 CCC- Student Body Government Presidential Summit

Moved to not exceed \$400 from the Student Representation Fees, for the Presidential Summit Conference for Dr. Zimmerman and President Scott on October 7-8, 2005 by Treasurer Ayres, seconded by VP Droutsas.

Discussion:

VPCA Droutsas questioned if that included food and gas.

Treasurer Ayres stated that it covers accommodations and the fee for the conferences VPCA Droutsas made a friendly amendment to not exceed \$600 for travel and food Motion passed 2/2/0

4.6 ASO Sticker Promotions

Moved to set aside \$100 for students who express a dire need for tutoring purposes and other services that are provided by the ASO sticker, by VPCA Droutsas Motion failed due to no second.

Moved to table 4.6, 4.7, and 4.8 due to time by VPCA Droutsas, seconded by Treasurer Ayres, Motion passed 2/2/0.

4.9 Fall 2005 Events

4.9.1 Board of Trustee Elections Forum

President Scott stated earlier in her President's Report about the Board of Trustee Elections, which was brought to her by candidates Steve Fox and Angel Rice who would like for us to host a forum, so that the AVC students can gain information on who is running. If you would like to have this forum, there needs to be a date and time for this forum. Betty Wienke, Steve Buffalo and Michael Adams are also running for the Board of Trustees, as well as Timothy Hayes.

VPCA Droutsas asked when the Elections are to take place.

President Scott stated November 8, 2005

Moved to host a Board of Trustees Forum on Thursday, October 6, 2005 from 11:00 a.m. to 1:00 p.m. in SSV 151, if available and the cost would not exceed \$300 for refreshments by VPCA Droutsas, seconded by Treasurer Ayres, Motion passed 2/2/0.

President Scott stated that the other event that was presented is a fundraiser for Hurricane Katrina victims, which the committee will be chaired by Treasurer Ayres, her report is due by Wednesday, September 7, 2005 so that everyone will get copies.

4.10 The Use of the Student Lounge for the Transfer Fair

President Scott stated that the Transfer Center would like to close down the Student Lounge for the entire day on October 4, 2005 for the Transfer Fair meaning that the students will have access on that day only for transfer information.

Moved to allow the Transfer Center to have access to the Student Lounge for the entire day of October 4, 2005 for the Transfer Fair, by VPCA Droutsas, seconded by Treasurer Ayres, Motion passed 2/2/0.

V ANNOUNCEMENTS /UPCOMING MEETINGS AND EVENT

a. President Angela Scott

Upcoming ASO Executive Board meeting will be held on September 8, 2005 at 2:00 p.m. here in the ASO Office SSV 184

b. Advisor Dr. Zimmerman

AV Fair is going on today until Labor Day Monday, September 5, 2005

Homecoming Committee Meeting is today, September 1, 2005 at 3:00 p.m.

c. VPCA Natalie Droutsas

Will not be able to make the meeting on September 8, 2005 due to an important doctors appointment, VPAA Wilmot may not be able to attend either.

ICC Meeting tomorrow September 2, 2005

Volunteering at the Fair today with Dr. Fisher, President Scott, Outreach

Representative Mrs. Morris and will be volunteering for the remainder of the fair

d. Treasure Dawyne Ayres

None

VI. ADJOURNMENT

Moved to adjourn the meeting 3:01 p.m. by President Scott.

The meeting was adjourned at 3:01 p.m.