

**Antelope Valley College**  
**Associated Student Organization**  
**Executive Council Minutes**  
3041 West Ave K, Lancaster, CA 93536  
Student Development Office, Room 180  
February, 29, 2008 7:00 a.m.

**NOTICE IS HEREBY GIVEN that the Executive Council of the Antelope Valley College will meet on February, 29, 2008. Public Testimony will be invited in conjunction with the discussion on each item. All Executive Council meetings are held in locations that are wheel chair accessible. For more information, please contact Associated Student Organization President Shunnon Thomas 722-6300 ext 6354.**

I. ORGANIZATIONAL ITEMS

1.1 Call to order: 7:05 a.m.

1.2 Pledge of Allegiance: Lead by President Thomas

1.3 Roll Call

**President - Shunnon Thomas - present**

Vice President, Academic Affairs –Vacant

Vice President, Student Services –Vacant

**Vice President, Club Affairs – Bernadine Sewell – present**

Vice President, Public Relations - Vacant

Treasurer –Vacant

Secretary –Vacant

Senator of Business, Computer Studies, and Economic Development - Vacant

Senator of Counseling and Matriculation – Vacant

Senator of Enrollment Services – Vacant

Senator of Health Sciences – Vacant

Senator of Instructional Resources - Vacant

**Senator of Language Arts – Tracy Hanson – present**

Senator of Mathematics, Science, and Engineering –Vacant

Senator of Social and Behavioral Sciences – Vacant

**Senator of Student Development and Services – Brandon Wienke – present**

Senator of Student Services and Special Programs – Vacant

Senator of Technical Education – Vacant

**Senator of Visual and Performing Arts – Jonah Lipman – absent**

Quorum is 4, 4 were present, Quorum is established.

Student Trustee – Michelle Ellis – present

1.4 Adoption of the Agenda:

Moved to adopt the agenda by Senator Hanson, seconded by VPCA Sewell. Motion passed 3/0/0.

1.5 Approval of the Minutes- February 22, 2008

Moved to approve the minutes by VPCA Sewell, seconded by Senator Hanson. Motion passed 3/0/0.

### 1.6 Approval of Checks and Receipts.

Moved to approve the checks and receipts by Senator Hanson, seconded by Senator Weinke. Motion passed 3/0/0.

## II. PUBLIC FORUM

None present

## III. REPORTS

Advisor's Report - Dr. Zimmerman stated that she is very impressed with the renewed attendance. She asked that if anyone is sending information to her, to place a new topic in the memo line so that she does not think she's already read it and responded to it. She urged ASO to begin thinking about two upcoming topics; the budget and ASO elections.

Executive Board Reports – N/A

Senator Reports – N/A

Student Trustee Report – Michelle Ellis said that AVC needs a rep at the Region 6 meetings, presented a letter regarding the Model United Nations project, and holding a forum for the City of Lancaster elections on March 18<sup>th</sup> in the Cafeteria.

## IV. ACTION ITEMS

### 4.1 ASO Appointments

No appointments

### 4.2 AVC Theater Department – Touring Theater Show

Received a request for funding for lunches from the Theater Department in support of their current production which is touring local middle schools presently. VPCA Sewell moved to approve up to \$1,300 from Grant Proposal for lunches for the Theater Department, seconded by Senator Weinke. Motion passed 3/0/0.

### 4.3 Shared Governance Committee

A list of current shared governance committees was not available. Dr. Zimmerman will send the list out and the ASO is encouraged to find participants in these important committees. Two such committees are Accreditation (currently being attended by President Thomas) and CCL.

### 4.4 AVC Cookbook Update

Senator Hanson stated that the publishing company has shortened the deadline due to their anticipated Mothers' Day rush. The deadline for recipe submission is now March 9<sup>th</sup>. We may need to look at whether this new deadline will not interfere with a successful project.

### 4.5 Community Discount Program

Dr. Zimmerman clarified that before approaching a business, ASO members should ensure that they are not on the list of types of businesses not to be solicited. Members are encouraged to clear with ASO prior to soliciting participation. President Thomas has a list and working on an announcement to put on myAVC.

VPCA Sewell moved to revisit roll call, seconded by Senator Wienke. Motion passed 3/0/0.

**President - Shunnon Thomas - present**

Vice President, Academic Affairs –Vacant

Vice President, Student Services –Vacant

**Vice President, Club Affairs – Bernadine Sewell – present**

Vice President, Public Relations - Vacant

Treasurer –Vacant

Secretary –Vacant

Senator of Business, Computer Studies, and Economic Development - Vacant

Senator of Counseling and Matriculation – Vacant

Senator of Enrollment Services – Vacant

Senator of Health Sciences – Vacant

Senator of Instructional Resources - Vacant

**Senator of Language Arts – Tracy Hanson – present**

Senator of Mathematics, Science, and Engineering –Vacant

Senator of Social and Behavioral Sciences – Vacant

**Senator of Student Development and Services – Brandon Wienke – present**

Senator of Student Services and Special Programs – Vacant

Senator of Technical Education – Vacant

**Senator of Visual and Performing Arts – Jonah Lipman – present**

#### 4.6 Safety Committee Meeting

A student smoking policy was drafted by the former President Davis. Michelle Ellis will forward the information to current President Thomas. Moved to convene a working session on Monday, March 3<sup>rd</sup> at 5-7pm for the purpose of drafting a smoking policy by Senator Lipman, seconded by Senator Weinke. Motion passed 2/1/1.

#### 4.7 Earth Day Activities on Campus

Senator Weinke stated that the current plan is for all workers participating in the Earth Day activities have green t-shirts and that tree in a tube be handed out to students. Senator Wienke moved to approve up to \$500 for trees, t-shirts and chalk in support of Earth Day activities, seconded by Senator Hanson. Motion passed 4/0/0.

#### 4.8 Motivational Speaker for Spring Semester

Item was mentioned at the last ASO meeting and placed on the agenda by the President Thomas. Senator Hanson suggested that there are currently a lot of projects and expressed concerned for the ASO spreading themselves too thin. No interest this semester.

#### 4.9 Angel Food Ministries

A sample box was displayed from this project for all to see. Senator Lipman will take pictures and work on a flyer to let students know of the available service.

#### 4.10 Lobby Budget Cuts Activities / March 6<sup>th</sup> Rally / April 1<sup>st</sup> Rally

Michelle Ellis said that the April 1<sup>st</sup> Rally has been cancelled, however March 6<sup>th</sup> activities on campus are still planned. She urged that ASO to set aside \$10,000 for lobbying efforts. Senator Hanson moved to allocate up to \$10,000 for expenses associated with lobbying from Student Representation Fee, seconded by VPCA Sewell. Motion passed 4/0/0.

#### 4.11 Snack Shack Operating Hours Reevaluation

The Snack Shack is making a profit above the running costs associated with extended hours. No action necessary at this time. ASO will review at next meeting.

#### 4.12 Aquarium of the Pacific "ACT NOW" campaign

Michelle Ellis distributed information on the lobbying efforts of the Marine Conservation Research Institute, a program in which students can get involved and encouraged ASO to promote it.

Senator Wienke took a point of personal privilege at 7:45am and asked Michelle Ellis to proxy for him.

#### 4.13 ASO/ICC Activities

VPCA Sewell working on proposal for ICC.

#### 4.13 Student State Wide Senate Meeting, May 2-4

Dr. Zimmerman advised that this meeting is open to active ASO members only.

Michelle Ellis (Proxy for Senator Wienke) moved to fund up to \$5,000 from Student Representation Fee and up to ten students, at the discretion of the advisor to attend as student representatives, to attend this meeting seconded by Senator Hanson. Motion passed 4/0/0.

#### V. ANNOUNCEMENTS /UPCOMING MEETINGS AND EVENT

Next meeting will take place on March 7, 2008 at 7:00 a.m. in the Student Development Office, Room 180.

#### VI. ADJOURNMENT

Moved to adjourn the meeting at 8pm by Senator Hanson, seconded by Senator Lipman. Motion passed 4/0/0. Meeting adjourned at 8pm.