

**Antelope Valley College**  
**Associated Student Organization**  
**Executive Council Minutes**  
3041 West Ave K, Lancaster, CA 93536  
Student Development Office, Room 180  
March 7, 2008 7:00 a.m.

**NOTICE IS HEREBY GIVEN that the Executive Council of the Antelope Valley College will meet on march 7, 2008. Public Testimony will be invited in conjunction with the discussion on each item. All Executive Council meetings are held in locations that are wheel chair accessible. For more information, please contact Associated Student Organization President Shunnon Thomas 722-6300 ext 6354.**

I. ORGANIZATIONAL ITEMS

1.1 Call to order: 7:05 a.m.

1.2 Pledge of Allegiance: Lead by President Thomas

1.3 Roll Call

**President - Shunnon Thomas - Present**

Vice President, Academic Affairs –Vacant

Vice President, Student Services –Vacant

**Vice President, Club Affairs – Bernadine Sewell – Present**

Vice President, Public Relations - Vacant

Treasurer –Vacant

Secretary –Vacant

Senator of Business, Computer Studies, and Economic Development - Vacant

Senator of Counseling and Matriculation – Vacant

Senator of Enrollment Services – Vacant

Senator of Health Sciences – Vacant

Senator of Instructional Resources - Vacant

**Senator of Language Arts – Tracy Hanson – Present**

Senator of Mathematics, Science, and Engineering –Vacant

Senator of Social and Behavioral Sciences – Vacant

**Senator of Student Development and Services – Brandon Wienke – Present**

Senator of Student Services and Special Programs – Vacant

Senator of Technical Education – Vacant

**Senator of Visual and Performing Arts – Jonah Lipman – Present**

Quorum is 3, 5 were present, Quorum is established.

**Student Trustee – Michelle Ellis – Present**

1.4 Adoption of the Agenda:

Moved to adopt the agenda by Senator Weinke, seconded by Senator Lipman. Motion passed 4/0/0.

1.5 Approval of the Minutes- February 29, 2008

Moved to approve the minutes by Senator Weinke, seconded by Senator Lipman. Motion passed 4/0/0.

1.6 Approval of Checks and Receipts

Moved to approve the checks and receipts by Senator Hanson, seconded by Senator Weinke. Motion passed 4/0/0.

## II. PUBLIC FORUM

None present

## III. REPORTS

Advisor's Report - Dr. Zimmerman advised that she's been out most of this week, but is now back and if any issues arise to email her. The Palmdale land has been acquired and a new fully-functioning college will be established. President Fisher has asked for the ASO's recommendation on what that college should be named. There is also a survey online at myAVC regarding this topic.

### Executive Board Reports

President Thomas stated that he attended the Steering Committee for Accreditation. They need ASO representation on the Standard II Accreditation committee which takes place on Tuesdays in BE 207 at 1:00pm. There is also a Committee on Basic Skills (meets Tuesdays at 6:00pm in A140) and Student Success and Equity Committee (2:30p every other Wednesday) which requires ASO representation. Students do not have to be ASO officers, but do need to be appointed to represent the ASO.

VPCA Sewell reported that the ICC met on March 4<sup>th</sup> with 14 clubs attending and two new clubs approved for activation. ICC was excited about Dr. Zimmerman supporting leadership skills training for the clubs.

### Senator Reports

Senator Lipman has a new club idea which would encompass all of the VAPA departments. He will finalize plans this week and present it at the next meeting.

### Student Trustee Report

Michelle Ellis stated there is a Board of Trustees meeting on March 10<sup>th</sup> at which time they will be addressing the campus police issue. She gave her support of the MUN grant request and ICC's leadership training.

## IV. ACTION ITEMS

### 4.1 ASO Appointments

No appointments

### 4.2 ASO/ICC Activities – Leadership Training

VPCA Sewell moved to approve up to \$1,500 from the Student Rep Fee for a dinner and leadership workshop, binders and a speaker to address the club members regarding parliamentary procedure and lobbying during spring fest week March 25<sup>th</sup> from 5-7 p.m., seconded by Senator Lipman. Motion passed 4/0/0.

Brandon Weinke moved to approve up to \$1,500 from the Student Rep Fee to purchase refreshments and print brochures for the March 18<sup>th</sup> Lancaster City Council Debate which will be hosted by AVC students, seconded by Jonah Lipman. Motion passed 4/0/0.

Dr. Zimmerman reminded the officers of the following issues which need to be addressed: dates for ASO Elections should be set up by the next meeting; End-of-year

event needs to be calendared in order to assure availability; budget needs to be submitted to the Board of Trustees at their May meeting.

#### 4.3 Shared Governance Committee

Michelle Ellis mentioned that she attended the Academic Senate recently and they are another committee which requires ASO representation. They meet on the first and third Thursdays at 3:00 p.m.

#### 4.4 AVC Cookbook Update

The cookbook project has hit some unforeseen delays in communications and publisher deadlines. Senator Hanson moved that a new timeline be accepted by the ASO for the cook, which sets September 26<sup>th</sup> as the last day to submit recipes, and a delivery date of late November, seconded by VPCA Sewell. Motion passed 4/0/0

#### 4.5 Safety Committee Meeting

Michelle Ellis is working on refining the smoking policy. She will email all officers an update no later than March 21<sup>st</sup> to be addressed at the next meeting.

#### 4.6 Grant Proposal – Model United Nations

Senator Lipman proposed no more than \$1,000 from the Grant account for the MUN students to attend their Spring conference, seconded by VPCA Sewell. Motion passed 4/0/0.

#### 4.7 Angel Food Ministries Update

Senator Lipman is working on a flyer to promote this new outreach for the students of AVC. He will email out the draft prior to the next meeting for review and we will link it to the web page

#### 4.8 Lobby Budget Cuts Activities

Plans are in the works to set up laptops in the Student Lounge with a point and click presentation regarding the budget cuts. There will also be easy links to email representatives. Additional information will be available at a future meeting.

#### 4.9 Snack Shack Operating Hours Reevaluation

Currently the Snack Shack is \$5,800 in the red. There are some upcoming events during which it might be possible to make up the deficit and it is frequented quite a bit in the evening when not in competition with the Cafeteria. However, it is neither supporting itself, nor making revenue and has become very time/resource consuming for the Student Development and College Activities staff. Dr. Zimmerman has asked the President and the VP of Business Services to explore the possibility of Food Services taking over the endeavor.

Senator Weinke took a point of personal privilege at 7:59 but did not assign proxy as no additional actionable items remained on the agenda.

#### 4.12 Aquarium of the Pacific “ACT NOW” campaign

Michelle Ellis reminded all present of the paperwork handed out at the last meeting and urged the ASO to support student involvement.

### V. ANNOUNCEMENTS /UPCOMING MEETINGS AND EVENT

Next meeting will take place on March 21, 2008 at 7:00 a.m. in the Student Development Office, Room 180.

VI. ADJOURNMENT

Moved to adjourn the meeting by VPCA Sewell, seconded by Senator Lipman. Motion passed 3/0/0. Meeting adjourned at 8:03a.m.