

**Antelope Valley College**  
**Associated Student Organization**  
**Executive Council Minutes**  
3041 West Ave K, Lancaster, CA 93536  
Student Development Office, Room 180  
April 11, 2008 7:00 a.m.

**NOTICE IS HEREBY GIVEN that the Executive Council of the Antelope Valley College will meet on April 11, 2008. Public Testimony will be invited in conjunction with the discussion on each item. All Executive Council meetings are held in locations that are wheel chair accessible. For more information, please contact Associated Student Organization President Shunnon Thomas 722-6300 ext 6354.**

I. ORGANIZATIONAL ITEMS

1.1 Call to order: 7:10 a.m.

1.2 Pledge of Allegiance: Lead by President Thomas

1.3 Roll Call

**President - Shunnon Thomas - Present**

Vice President, Academic Affairs –Vacant

Vice President, Student Services –Vacant

**Vice President, Club Affairs – Bernadine Sewell – Present**

Vice President, Public Relations - Vacant

Treasurer –Vacant

Secretary –Vacant

Senator of Business, Computer Studies, and Economic Development - Vacant

Senator of Counseling and Matriculation – Vacant

Senator of Enrollment Services – Vacant

Senator of Health Sciences – Vacant

Senator of Instructional Resources - Vacant

**Senator of Language Arts – Tracy Hanson – Present**

Senator of Mathematics, Science, and Engineering –Vacant

Senator of Social and Behavioral Sciences – Vacant

**Senator of Student Development and Services – Brandon Wienke – Absent**

Senator of Student Services and Special Programs – Vacant

Senator of Technical Education – Vacant

**Senator of Visual and Performing Arts – Jonah Lipman – Present**

Quorum is 3, 3 were present, Quorum is established.

**Student Trustee – Michelle Ellis – Present**

1.4 Adoption of the Agenda:

Moved to adopt the agenda by Senator Hanson, seconded by VPCA Sewell. Motion passed 3/0/0.

1.5 Approval of the Minutes- March 21, 2008

Moved to approve the minutes by Senator Hanson, seconded by VPCA Sewell. Motion passed 3/0/0.

## 1.6 Approval of Checks and Receipts

Moved to approve the checks and receipts by Senator Hanson, seconded by VPCA Sewell. Motion passed 3/0/0.

## II. PUBLIC FORUM

None present

## III. REPORTS

Advisor's Report – There are currently Senator-At-Large positions for General Assembly vacant. Information will be forwarded. There is also a new scholarship for student leaders (Chancellor's Scholarship), one each for Northern California and Southern California. Dr. Zimmerman will be working with Dr. Hall on criteria and inform the ASO. She also reminded everyone that the criteria to remain in ASO was 5 units or more and to keep an eye on their grades. Budget needs to be finalized soon (suggested two options for presentation to Board)

### Executive Board Reports

VPCA Sewell reported that the club count is now twenty-seven if the HipHop Club gets an advisor and the Latino Club returns. There is a leadership dinner scheduled for April 15, 2008 from 6:00p until 9:30p in the Board Room. Dr. Zimmerman and Darren Parker will both be guest speakers. RSVPs are due to Mandy today by noon.

### Senator Reports

Senator Lipman is continuing to work on the flyer for Angel Food Ministries. He's been delayed due to a hard drive crash, but reported that it would be ready by next week. He also informed the ASO that the student paper has allocated an ASO column in the paper. We will need to appoint a representative to write the column.

### Student Trustee Report

Michelle Ellis is looking for moderators for the 36<sup>th</sup> District Assembly debate. She has also been working with VPCA Sewell on the ICC. She is in need of an AVC representative to go to the Region 6 meeting with her. Next Board of Trustees meeting will be held Monday, April 21<sup>st</sup> at 6:30p.m.

## IV. ACTION ITEMS

### 4.1 ASO Appointments

President Thomas appointed VPCA Sewell as representative of AVC to the General Assembly.

### 4.2 ASO/ICC Activities

Nicole Harris, representing the PSO requested that the ASO reimburse their account as their upcoming trip will completely deplete their funds. She was asking for ASO or ICC to give funds to their account so that they would have some money. While this is not the ASO's responsibility, Dr. Zimmerman suggested that members consider the option "seed money" for new clubs in the budget.

Senator Hanson and VPCA Sewell will take the lead in working on the Leadership Awards Breakfast.

The money allocated for Earth Day will all be used for the other items on the list as the trees ended up being obtained at no cost. VPCA Sewell mentioned that they would like

to give away coupons for a free hot dog from the Snack Shack to those bringing a bag of cans to be recycled. Senator Hanson moved that the ASO fund this endeavor at a retail value not to exceed \$200, seconded by VPCA Sewell. Motion passed 3/0/0.

VPCA Sewell moved that the ASO fund up to \$250 for healthy snacks during Finals Relaxation and that massages which will be free for students with an ASO sticker, \$5 for all others. Senator Hanson seconded the motion. Motion passed 3/0/0.

The piñata for Cinco de Mayo at the Child Care Center is being donated. VPCA Sewell moved that the ASO fund up to \$100 for healthy snacks to be placed inside. Senator Hanson seconded. Motion passed 3/0/0. The ASO will also have tables in the Library Plaza on May 5<sup>th</sup>, one to promote the cookbook.

#### 4.3 Snack Shack Operating Hours Reevaluation

The ASO will be considering the continuation of the Snack Shack into the Fall semester during budget planning. President Thomas is in favor of raising prices immediately and is contemplating holding a special meeting specifically for the purpose of raising costs.

#### 4.4 Next Year Budget Meeting

The completed budget is due to the Board of Trustees for their May meeting which means it needs to be completed by May 2, 2008. There will be a Budget Committee Meeting on April 21<sup>st</sup> from 5:00p.m. until 6:30p.m. An alternate/additional date is set for April 25<sup>th</sup> from 7:00a.m. until 9:00a.m if required.

President Thomas took a point of personal privilege at 8:10 a.m. VPCA Sewell took over the meeting.

#### 4.5 Safety Committee Meeting

Student Trustee, Michelle Ellis presented a draft of the smoking policy which includes a tiered system of penalties. The final proposal will be ready by the next ASO meeting for a vote.

#### 4.6 AVC Textbooks Presentation

The explanation of the agenda item does not match the topic therefore it was tabled until the next meeting.

### V. ANNOUNCEMENTS /UPCOMING MEETINGS AND EVENT

SOAR interviews are taking place in the Student Activities Offices / ASO Board Room on April 15<sup>th</sup>, 16<sup>th</sup>, 17<sup>th</sup>, 21<sup>st</sup>, 22<sup>nd</sup>, 23<sup>rd</sup>, May 13<sup>th</sup>, 14<sup>th</sup> and 15<sup>th</sup>. Please be courteous of these interviews while utilizing the offices and Board Room.

Leadership dinner is scheduled for April 15<sup>th</sup>. RSVPs due to Mandy by noon today.

Cinco de Mayo celebrations on May 5<sup>th</sup>

Earth Day festivities scheduled for April 22<sup>nd</sup> from 11a.m. – 2p.m. in the Library Plaza

Health Fair scheduled for April 15<sup>th</sup>

Job Fair scheduled for April 16<sup>th</sup>

Grad Finale scheduled for April 17<sup>th</sup> (graduation gifts need to be agenized)

ASO Elections – Letters of Intention are due by April 16<sup>th</sup>.

Region 6 meeting scheduled for Friday, April 18<sup>th</sup> in Santa Barbara.

Board of Trustees meeting scheduled for Monday, April 21<sup>st</sup>

Next ICC meeting scheduled for April 22<sup>nd</sup>.

Next meeting will take place on April 25, 2008 at 7:00 a.m. in the Student Development Office, Room 180.

#### VI. ADJOURNMENT

Moved to adjourn the meeting by Senator Hanson, seconded by Senator Lipman.

Motion passed 2/0/0. Meeting adjourned at 8:29a.m.