

**Antelope Valley College  
Associated Student Organization  
Executive Council Minutes**

**3041 West Ave K, Lancaster, CA 93536**

**Friday, January 22, 2010**

**ASO Office, 11:15 AM**

**CORRECTED**

The Executive Council of the Antelope Valley College met on January 22, 2010. For more information, please contact Associated Student Organization President Curtis Smith 722-6300 ext 6160.

I. ORGANIZATIONAL ITEMS

1.1 Call to order: 11:15am by President Curtis Smith

1.2 Pledge of Allegiance: Lead by President Curtis Smith

1.3 Roll Call:

President – Curtis Smith - Present

Vice President, Academic Affairs – Sheronda Myers – Absent

Vice President, Student Services – Jonmmica Walter - Present

Vice President, Club Affairs – Patricia Del Gaudio - Present

Vice President, Public Relations – Vacant

Treasurer – Jamie Holzer - Absent

Secretary – Vacant

Senators:

Counseling and Matriculation – Gloria Gowan – Absent

Enrollment Services – Vacant

Health Sciences – Deepika Mohan - Absent

Language Arts and Instructional Resources – Karole Obrikat - Present

Mathematics, Science and Engineering – Stephanie Conley – Absent

Social and Behavioral Sciences and Business, Computer Studies and Economic Development – Enrique Camacho - Present

Student Development and Services – Sandra Govin - Present

Technical Education - Bryan Richardson – Absent

Visual and Performing Arts and Physical Education – Sara Rothenberg - Present

Membership is 13, Quorum is 7, 7 were present, Quorum is established.

Student Trustee – David Brown – Present

1.4 Adoption of the Agenda:

Moved to adopt the agenda by Vice President for Student Services Jonmmica Walter, seconded by Senator of Visual and Performing Arts, Sara Rothberg, Motion passed 6/0/0.

1.5 Approval of the Minutes- There are no minutes to approve.

### 1.6 Approval of Checks and Receipts.

Moved to approval checks and receipts by Vice President of Student Services, Jonmmica Walter, seconded by Senator Social and Behavioral Sciences and Enrique Camacho, Motion passed 6/0/0.

## II. PUBLIC FOURM

Dr. Zimmerman explains that Camille's never followed up for our retreat reservation or today, so we should decide on what to do for lunch; she suggests ordering in Vince's.

## III. ACTION ITEMS

### 3.1 ASO/ICC Activities

Dr. Zimmerman explained that due to conflicting schedules, ASO Meet & Greet must be postponed since Feb 12 is a holiday and the college is closed, and that perhaps ASO can forfeit one Friday meeting so that we can have the Meet & Greet on that day.

President Curtis Smith asks that everyone fill out their availability charts and block out times you are not available. As of now, Meet & Greet is cancelled.

Vice President of Club Affairs, Patricia Del Gaudio passes around the updated Welcome Week brochures, which Mandy Borquez is having printed. Helpers are needed for ASO table during Welcome Week.

President Curtis Smith expresses that everyone should stop by the table and work, even for a little while, and suggests ASO Cabinet members and Senators photos be posted for campus awareness of ASO.

Vice President of Student Services, Jonmmica Walter suggests that everyone should wear their ASO name badges during Welcome Week.

Dr. Zimmerman states that ASO will also print spring working calendars for spring activities so we are all caught up to date.

### Student Court:

Dr. Zimmerman states that because of the complexity of the student courts at other schools, the Student Court will be handling minor infractions as they are defined by the language modified in the draft. Some of the wording is changed from the 1/22/10 draft citing a SOAR issue that occurred.

President Curtis Smith expresses that if a vacancy occurs in the Student Court, the court will be modified so that the position is filled by a respective appointee, and if that appointee fails to fulfill their obligation, Dr. Zimmerman will fill the position.

Dr. Zimmerman explains that only three positions will be needed to on one Student Court case at a time; there are typically two cases per week which will be heard on two days a week, such as Mondays and Fridays. Also, there are three hearing the case, but the majority of two will rule. Senator Enrique Camacho adds that any fines will also be determined by Student Court. Dr. Zimmerman explains that the vote will be implemented by Spring Semester, Curtis will appoint the first two students; subsequently, Vice President of Club Affairs Patricia Del Gaudio will put out a call at ICC. Finally, in spring, a final draft of the Student Court proposal will be given to the

Administration and Board of Trustees; the students will be selected, trained, and cases might begin to be heard.

President Curtis Smith addresses the cost of training for the Student Court; the goal is for enough income is generated to pay for itself; secondly, the goal is to create a better campus whose noise and litter is kept to a minimum.

Student Trustee David Brown asks about fines, baselines, dates and how the Sheriffs will be involved. President Curtis Smith replies that Dr. Rosa Hall will be involved. Dr. Zimmerman states that Dr. Hall has a standard rubrick; later on, AVC will have a pattern and history. She says that they have not worked out a Sheriff/Student Court involvement for infractions i.e. minor: skateboard incident.

President Curtis Smith replies that at this time, we don't know exactly what the Student Court will handle, but there will be guidelines in place for infractions and information of repeat offenders will be accessible to the Student Court. Dr. Zimmerman states that if a student is going to be dismissed from campus—a student government officer currently serve on that committee.

Vice President of Student Services Jonmmica Walter moved to revisit 1.3 Roll Call, Senator of Student Development and Services, Sandra Govin seconded. Motion passed 6/0/0.

#### 1.3 Roll Call:

President – Curtis Smith - Present

Vice President, Academic Affairs – Sheronda Myers – Absent

Vice President, Student Services – Jonmmica Walter - Present

Vice President, Club Affairs – Patricia Del Gaudio - Present

Vice President, Public Relations – Vacant

Treasurer – Jamie Holzer - Absent

Secretary – Vacant

#### Senators:

Counseling and Matriculation – Gloria Gowan – Present

Enrollment Services – Vacant

Health Sciences – Deepika Mohan - Absent

Language Arts and Instructional Resources – Karole Obrikat - Present

Mathematics, Science and Engineering – Stephanie Conley – Absent

Social and Behavioral Sciences and Business, Computer Studies and Economic Development – Enrique Camacho - Present

Student Development and Services – Sandra Govin - Present

Technical Education - Bryan Richardson – Absent

Visual and Performing Arts and Physical Education – Sara Rothenberg - Present

Membership is 12, Quorum is 7, 8 were present, Quorum is established.

Student Trustee – David Brown – Present

Senator Enrique Camacho moved to ratify the items in the agenda today, Senator Sandra Govin seconded. Motion passed 7/0/0.

Student Court Continued:

President Curtis Smith commends Dr. Zimmerman on Student Court draft and asks all to look at it. Senator Enrique Camacho states that the draft is great as it is, and we should send it off right now.

Moved by Senator Sandra Govin to approve the Student Court draft, second by Vice President of Student Services, Jonmmica Walter, motion passed 7/0/0.

Dr. Zimmerman will send Student Court document to Dr. Rosa Hall and CCC on behalf of ASO, and will hopefully present to the Board of Trustees in Feb or in March.

Dr. Zimmerman addresses Student Development Calendar for Spring 2010.

Welcome Week: Lancaster/Palmdale

Tolerance Week: March

Spring fest: Free Income Tax Returns

March 5: AVC Leadership Conference 2:00 to 7:00

ASAC, March on March

April: 18<sup>th</sup> spring break

May 4: Wants to do something for faculty

ALSO: Outstanding, Inspirational Faculty/ All Faculty/ Student/Faculty /Campus Life

May 5, 6: ASO elections/ May 7: election results

May 13: Teachers

May 21: Honors Convocation/ Leadership Recognition

President Curtis Smith explains that every year recognition of people by leadership clubs are involved as well as faculty revolving around college and campus life in a time of recognition. Dr. Zimmerman reminds us that Commencement is on Friday night and out ASO President will be speaking at Commencement on Friday, June 4, 2010 at 6:30PM.

Dr. Zimmerman goes over ASO Events—members fill in dates: there will be FOUR CONFERENCES, and March on March:

March 19 thru 24: National Student Advocacy

March 22: March on March, Sacramento

April 3 thru May 2: General Assembly

April 8 thru 11 NSLC Atlanta, Georgia

April 30 thru May 2: General Assembly, Los Angeles

Dr. Zimmerman expresses that she has spoken to several professors for the conflicting events, and may get one to accompany the March on March event while she attends NCLS in DC. There is discussion on the different events, and expresses that if we are not going to meet the senators in DC, that we will not be going. General Assembly is legislating bills and referendums: political action.

Activity Planning:

Senator Sandra Govin expresses that Anne Volk will help her chair her “Feed Your Brain” event, but needs a committee to plan the contest, budget, guidelines and deadlines. In addition, she states that we are at the point where students need to help. Any monies left over will be returned to ASO. Dr. Zimmerman states that Dawn Macintosh will tie in the cafeteria, and Sara, Curtis, PJ, Enrique, and Stephanie will be on Sandra’s committee. President Curtis Smith wishes to use MyAVC Groups to facilitate this event’s organization. We have already approved \$500 in funding.

Vice President of Student Services Jonmmica Walter addresses Black History Month, and wishes to organize a campus clean-up for 2/17 or 2/24, and is concerned about coordinating the activity. President Smith suggests that Tolerance Week might work, Vice President of Student Services Jonmmica Walter wishes to call it “Clean Campus” and that we should get the students to commit on a schedule; this would create consciousness for cleanliness. President Smith suggests we move the event to March. He also brings up the Haiti disaster, stating that he has family in Haiti and he, himself is Haitian—he would like to brainstorm on ways we can help the people. Vice President for Student Services Jonmmica Walter agrees, and adds that they need help now. He responds with a call out to research, and see where the greatest need is. Sports Chalet, for example is actively collecting shoes for Haiti. We should get in touch with Red Cross for suggestions.

### 3.2 ASO Meeting Dates and Times

President Curtis Smith wishes to figure out a way to alternate meeting days so that ASO can get more exposure so that we may recruit members and increase campus awareness; to do this, he needs everyone’s availability charts. Dr. Zimmerman says that shorter meetings on alternate dates will allow time to socialize, and having agenda items of interest to guests will help. Vice President of Club Affairs, Patricia Del Gaduo suggests having brochures, group pictures, online communications to campus, cameras and pictures will aid in building relations.

President Curtis Smith announces that for now, ASO meetings will be held on Friday mornings at 11:00AM to 12:30PM for spring semester will work for the time being, and we can decide on alternates at a later date.

### 3.3 ASO Goals:

Student Trustee, David Brown’s goal is to get March on March participation more exposure to push student advocacy, and suggests that it is good for student participation. President Smith explains that visibility is the goal.

President Curtis Smith states that his goals are:

- I. Increase student involvement, awareness, participation, and involvement by displaying banners where we sponsor our events.
- II. Implement Student Court
- III. Look at additional sources of revenue for funding.
- IV. Campus beautification; instill pride by not trashing the campus and develop campus pride.
- V. Increase leadership abilities of our students; make contacts and insights from other leaders; thanks to Dr. Zimmerman, conferences do this for us.

Vice President of Club Affairs Patricia Del Gaudio is looking for certified student leaders to teach at AVC Leadership Workshops, and will send out a general email to recruit.

President Smith believes that these are tangible goals that we can meet. Dr. Zimmerman states that these are goals that we must critically think over; her recommended work strategy is:

- I. Work in small groups
- II. Flush through the meaning of student awareness
- III. Define specific goals

Students don't have a clue what's going on; we must have the courage to come into a room and participate. President Smith declares: We have our goals.

#### ASO Committees: Spring 2010

President Curtis Smith has decided on his goals and committees, and has stated that everyone must participate. The following, is a list of committees and their members:

- I. Increase Student Awareness: Sara, Gloria, David
- II. Implement Student Court: Stephanie, Enrique, Sandra
- III. Fundraising: Karole, Stephanie, Jamie,
- IV. Develop campus pride: P.J., Sheronda, Depeeka

President Curtis Smith explains that each group plan activities pertaining to their group's goal: FOCUS

Senator of Behavioral Sciences Enrique Camacho moves to approve the ASO Spring 2010 Goals, Vice President for Student Services Jonmmica Walter, seconded. Motion passed. 7/0/0.

Dr. Zimmerman addresses the active links of ASO members; Student Trustee, David Brown suggests purging inactive members from the list.

#### 3.5ASO Leadership and Training Conferences:

##### FIVE CONFERENCES:

Next Region VI Meeting is 2/26/2010

Leadership Training: 3/5/2010

March 19 thru 24: National Student Advocacy

March 22: March on March, Sacramento

April 8 thru 11 NSLC: Atlanta, Georgia

April 30 thru May 2: General Assembly, Los Angeles

We will be going to ASAAC to Washington DC for the conference and to speak to our senators, and follow formal procedures. We do not want to be students, we want to be intently aware of what we are; therefore, for those who are interested: Senator Karole Obrikat, Senator Sara Rothenberg, Senator Gloria Gowan, Vice President for Student Services Jonmmica Walter, Senator Enrique Camacho, Student Trustee, David Brown, and student Stephanie Martinez, are the students who want to go. The cost is \$1,457.40 per person; therefore it is a costly commitment. If you fail to meet your obligation to attend, your student account will be charged.

March on March: Saturday, March 20, 2010 involves leadership issues.

NSLC: April 8, 2010 will be held during spring break in Atlanta, Ga.; students who want to attend are: Senator Sandra Govin, Senator Karole Obrikat, Senator Gloria Gowan, Senator Enrique Camacho, student Stephanie Martinez.

Point of Personal Privilege by Vice President for Student Services, Jonmmica Walter.

General Assembly: March 30 thru May, 2, 2010

President Curtis Smith explains that last year, some students who went last year were

participatory besides himself and Senator Enrique Camacho. If you want to go, he explained, you serpentine vote; one vote they did this 5 times for just one vote. It is a complicated process, so if you are not committed, don't go. There are workshops, resolutions; protocols must be followed, and it is a great time to network. People who want to attend are: President Curtis Smith, Senator Enrique Camacho, Vice President for Club Affairs Patricia del Gaduo, and student Stephanie Martinez.

### 3.5 Budgets and Fundraising

Dr. Zimmerman states that the ASO revenue is \$79,738.14; we need to sell ASO stickers to make 25K more and 25K in ticket sales for \$4,8957 more. She explains that we are not in concession sales; sticker sales are down, and we need to promote in classrooms and amongst peers—we need to make this money or cut the budget. There are concessions issues; there were three games when we did not charge for tickets; next year, snack shack sales, football, basketball tickets will not come to ASO. Parking citations are down, and next year, they will be even less. We need to seek new revenue; we need to think about the budget and bring it to the Board.

Senator Obrikat suggests as stream of funding from ASO stickers through the Writing Center. Senator Gowan suggests that we send the students to the cashier to get their sticker so they can get free tutoring. Dr. Zimmerman says that we need to make money this year; use the ASO cushions as promo: give them away or sell them during Welcome Week; take them to the sports events and do the same. Vice President for Club Affairs Patricia del Gaudio moved to give the seat cushions away during Welcome Week, Senator Sandra Govin seconded. Motion passed. 7/0/0

### 3.6 ASO Recruitment & Appointments

Dr. Zimmerman states that we need a student to serve on Measure R committee, and explains that the committee oversees construction. Senator Enrique Camacho will fill out the application for the position.

President Curtis Smith states that he is accepting applicants for Secretary, Senator of Enrollment Management, VP of PR positions. He has perspective candidates. He will also contact committees and see which positions are filled and which need a student to sit. Recruitments: Senator Sandra Govin wishes to utilize Welcome Week to recruit new members into ASO. Suggestions are made to email, adopt candidates, show them the ropes by inviting them to meetings and help them transition into office. Dr. Zimmerman responded by suggesting the use of Student Development as a resource to promote ASO awareness on campus. Use the website to promote election events.

ELECTIONS: President Curtis Smith wishes to have letters of intent turned in when Spring Break is over: from April 23, and due no later than April 27. ASO Elections will be held on May 5 thru May 6<sup>th</sup> and announced on Friday, May 7, 2010. He would also like to orient the new officers—invite them to meetings so they will get to know what their new position entails. We should do our best to take new officers and show them around.

## IV. REPORTS

Senator Camacho reports that there is a CCC meeting where there will be discussion of the Citizen's Oversight Committee on 1/23/10. Next, Board/Palmdale counsel Meeting on 2/3 at 6:00; this meeting will determine if we have location infrastructure. The meeting will be held at the Larry Chimbole Center on 9<sup>th</sup> Street East and Palmdale Blvd.

He also expresses that when it's time for Student Court, there will be one-on-one training, and looks forward to working with campus police.

Executive Board Reports:

Vice President of Club Affairs, Patricia del Gaudio reports that the last two ICC meetings did not meet quorum; ROTARACT will be hosting an event called Kiss A frog, where Dr. Zimmerman will be kissing the frog to raise money. The Red Cross Club on Campus. If you want to start an Red Cross, come to an ICC meeting. Sara Rothenberg and Stephanie Martinez wish to create this club.

President Curtis Smith: Explains that he has been taking intersession classes at the Palmdale Campus; he explains how there is currently no uniform way of crashing intersession classes because the crashing method is in transition to a numerical code, and that the campus is bare bones: no frills—the food and drink machines or water fountains. He spoke to the director, Dr. Robert Bell, and wishes to invite him to an ASO meeting to talk to us about the Palmdale campus. People found out I was President of ASO and asked about priority registration. There are a lot of frustrated students there. President Smith stated that the Palmdale campus: upset students, broken machines, no water, no hope of crashing a class.

Student Trustee, David Brown reiterates what the President said about the Palmdale campus and his experience as an intersession student. He too has heard the complaints about classes and broken machines and has heard the frustration in student's voices; he also expresses that there has to be a better way of priority registration based on core requisites and graduation status—he hopes for a uniform and concrete method of dealing with these issues.

Advisor: Dr. Zimmerman expressed her idea of hosting an ASO Q & A Series and invite the Deans to discuss how we can help students; in addition, we could invite Dr. Bell, and Deputy Sheriff Mike Reese to join us. We should also check with Mandy about ASO brochures; bulletin boards, and racks. Dr Zimmerman thanks everyone for coming to today's retreat/meeting. Also, please be patient with Student Development office staff—because of the rains and flooding, they will be sharing ASO office space.

V. ANNOUNCEMENTS /UPCOMING MEETINGS AND EVENTS:

On Feb. 24, there will be a “put-in-jail” event to raise money for Muscular Dystrophy; look on the MDA website by today. There will be an ASO meeting in Palmdale this spring TBA.

VI. ADJOURNMENT:

Senator of Behavioral Sciences, Enrique Camacho moved to adjourn the meeting at 3:15 pm; Senator Sandra Govin seconded. Motion passes 7/0/0. Meeting adjourned.