



**Antelope Valley College**  
**Associated Student Organization**  
**Executive Council Minutes**  
**3041 West Ave K, Lancaster, CA 93536**  
**Monday September 27, 2010**

**The Executive Council of the Antelope Valley College met on Monday September 27, 2010. For more information, please contact Associated Student Organization President Enrique Camacho 722-6300 ext 6725.**

**I. ORGANIZATIONAL ITEMS**

1.1 Call to order: 4:01 PM

1.2 Pledge of Allegiance: Lead by President Enrique Camacho

1.3 Roll Call:

President - Enrique Camacho – **Present**

Vice President, Academic Affairs – Sara Rothenberg – **Present**

Vice President, Student Services – Sandra Govin – **Present**

Vice President, Club Affairs - Karole Obrikat – **Present**

Vice President, Public Relations – Stephanie Conley – **Present**

Treasurer – Patricia Del Gaudio – **Present**

Secretary – Yesenia Reyes – **Absent**

Senator:

Counseling and Matriculation – Terrance Myers – **Absent** (Present at the meeting)

Enrollment Services – Manny Umana – **Absent**

Health Sciences – Julien Brock – **Present**

Language Arts and Instructional Resources – Tiffani Taylor – **Absent**

Mathematics, Science and Engineering – Sam Reilly – **Absent**

Social and Behavioral Sciences and Business, Computer Studies and Economic Development – Tatiana Konovalov – **Present**

Student Development and Services - Elaine Tsai – **Present**

Technical Education – Shanoah Garcia – **Present**

Visual and Performing Arts and Physical Education – Isaac Grajeda – **Absent**

Membership is 16, Quorum is 9, 10 were present, Quorum is established.

Student Trustee – Mayela Montano – **Present**

#### 1.4 Adoption of the Agenda:

Moved to adopt the agenda by Vice President of Student Services, Sandra Govin, seconded by Vice President of Academic Affairs, Sara Rothenberg. Motion passed 9/0/0.

#### 1.5 Approval of the Minutes – Monday, September 20, 2010

Moved to approve the minutes by Vice President of Academic Affairs, Sara Rothenberg, seconded by Senator of Social and Behavioral Sciences, Tatiana Konovalov. Motion passed 9/0/0.

#### 1.6 ASO Financials

Moved to approve ASO financials by Vice President of Student Services, Sandra Govin, seconded by Vice President of Club Affairs Karole Obrikat. Motion passed 9/0/0.

## II. PUBLIC FORUM

None

## III. ACTION ITEMS

### 3.1 Grant Proposals

No Grant Proposals were presented at this meeting

### 3.2 Guest Speaker: Deborah Wallace

Vice President of Administrative Services Deborah Wallace thanked ASO for having her speak and explained she was here for Dr. Hall to explain Nelnet. In the past years, students have been having trouble receiving financial aid checks. Business Services, Financial Aid and ITS (Information Technology Service) departments came together to strategize ways to better serve students with regard to disbursements. One question that came about was how students can receive financial aid in a timelier basis and how information from the systems can be more accurate and how it can help efficiency of staff. One of the ideas is Higher One, which is a way to disperse financial aid to students more efficiently and quicker. Another question came up with the team and that was how can the college help those who do not receive financial aid or those that come in at the last minute trying to receive financial aid who do not meet deadlines? One idea was to look at an outside entity to give pointers on how to make that happen. Nelnet services community colleges and universities throughout California. They have revolutionized e-payments and e-commerce to better serve students and staff by offering payment plans to students. The team wants to introduce a payment plan system for students on campus. It gives an option for tuition/fees payments. One snag is promotion as well as how to pay for books. There are also software issues in launching the program. The team wants to bring Nelnet in the help set up the system and integrates the Banner system and Nelnet system. They would also help set up guidelines and policies and communicate to the students of payment plans they can use. The

team will continue working on a payment plan for books, but until then, the tuition/fees part will be phased in, which is one of the main issues. The semester will be paid for until the semester bill is paid off for those students who do not receive financial aid for whatever reason. Student Trustee, Mayela Montano asked if there would be any interest. Deborah Wallace explained there is no charge to AVC, which means they would not take any money out of the general fund to support this program. The payment plan will not carry over into the next semester. If students opt to use this program, there is a fee for the students to use the program, however, which is \$20. Vice President of Student Services, Sandra Govin asked if Nelnet collects interest on the amount. Deborah Wallace explained it is interest fee, just a onetime fee for the payment plan. Jack Halliday asked if there was a limit on the amount. Deborah Wallace explained that there is a specified amount but it will be up to the college to figure out how to spread the payment plan. Deborah Wallace said it was a good idea to share this idea with ASO and make the students aware that this may happen. AVC is not utilizing an electronic payment plan at the moment. Deborah Wallace expressed concerns that fees are carried over currently and holds are places on accounts and students cannot register for the next upcoming semester. Dr. Z explained that this plan is not for students who have BOGG Fee Waivers, only those who do not receive financial aid. Deborah Wallace said as of right now, the plan only pays for tuition/fees, but they are working on adding more things to it. Vice President of Academic Affairs, Sara Rothenberg suggested it pay for a meal plan. Dr. Z said it also pays for lab fees and other class fees. Parking passes are not included in the payment plan. ASO members expressed that they like this plan and that \$20 is fair and reasonable, especially those students who do not receive financial aid. Deborah Wallace explained that this is not a plan of borrowing money. Dr. Z asked how we can encourage students to turn in their financial aid applications earlier so they do not run into a bind and said that communication is part of our goals. President Enrique Camacho asked when this will be going into affect. Deborah Wallace said they are still running it through and coming up with more ideas to work out the bugs. Nelnet is responsible for advertising to students and they will have a campaign with flyers and bookmarkers to explain how the program works and how the students can benefit from it. The goal is to put this into affect by Summer or Fall 2011. Dr. Z explained that registration for Intercession and Spring starts mid-November. Deborah Wallace said phase I is tuition/fees plan and Nelnet could launch it quickly. Dr. Z asked if AVC was ready for this. Deborah Wallace said she is not comfortable with launching it for Spring 2011. Sandra Govin asked about privacy and Deborah Wallace expressed that that was also a concern but that Nelnet was pretty good about controlling confidentiality. This plan has been in affect at 7 other community colleges for a while. Deborah Wallace thanked us for having her and ASO thanked her for being here.

### 3.3 ASO Committees

A list of all the committees was printed out for all ASO officers. Dr. Z

explained where the list of committees are online. Shanoah Garcia and Sandra Govin pointed out typos on the list.

Vice President of Club Affairs, Karole Obrikat calls for a Point of Personal Privilege at 4:32 PM. 9 members remain. Quorum remains.

Dr. Z explained that there was one committee added, the Honors Committee, and that we still don't have an ASO rep. for Assessment because she is not sure when they are meeting. Honors Committee meets the 4<sup>th</sup> Monday of the month at 2:00 PM. Sandra Govin, rep. for Basic Skills which meets the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of every month, pointed out she can only attend the 1st Tuesday of the month. Elaine Tsai volunteered for the 3<sup>rd</sup> Tuesday of the month for Basic Skills. Student Trustee, Mayela Montano volunteered for the Honors Committee. Assessment does not have a set meeting time, therefore will stay vacant.

Vice President of Club Affairs, Karole Obrikat returns at 4:35 PM. Quorum is now 10. Quorum remains.

Moved to appoint Mayela Montano to the Honors Committee by Vice President of Academic Affairs, Sara Rothenberg, seconded by Vice President of Student Services, Sandra Govin. Motion passed 9/0/0.

President Enrique Camacho announced that he may need a proxy for Academic Senate and AP&P. Senator of Counseling and Matriculation Terrance Myers volunteered.

Moved to appoint Elaine Tsai as the second committee member for Basic Skills and Terrance Myers as the proxy for Academic Senate and AP&P by Senator of Health Sciences, Julien Brock, seconded by Vice President of Public Relations, Stephanie Conley. Motion Passed 9/0/0.

#### 3.4 ASO Conferences

President Enrique Camacho announced that there is a Webinar with Jill Biden. The date needs to be double checked and tabled for next meeting. The only conference ASO is attending this fall is General Assembly.

Vice President of Public Relations, Stephanie Conley calls for a Point of Personal Privilege at 4:44 PM. 9 members remain. Quorum remains.

#### 3.5 ASO Shirts

Vice President of Club Affairs, Karole Obrikat announced that shirts have arrived and are ready to pick up in the ASO office. Shanoah Garcia, Mayela Montano, and Manny Umana were not members of ASO at the time of the first shirt ordering. Sandra Govin also wants an extra shirt. Mayela Montano will not pay, Manny Umana, Shanoah Garcia and Sandra Govin will pay for their

shirts.

Moved to approve up to \$100 for a new order of shirts by Vice President of Club Affairs Karole Obrikat, seconded by Vice President of Academic Affairs, Sara Rothenberg. Motion Passed 8/0/0.

### 3.6 ASO Smart Cart

Vice President of Academic Affairs, Sara Rothenberg discussed that she thinks it would be a good idea to “go green” and get a projector for the meetings instead of wasting ink and paper all the time. It will save us money in the long run. ASO officers could print their own minutes and agendas each week if they wish to. Treasurer Patricia Del Gaudio said that it would cost \$2000 at Costco for the whole smart cart system. Dr. Z said she could get WiFi in the Student Lounge. She had it taken out originally for reasons of abuse of the WiFi system. The laptop would benefit to show our DVDs and use internet. ASO discussed whether it would be better to have the cart or to have it built. It was decided that mobile would be better and we would lock it in the ASO office for easy day. This discussion is tabled until next meeting so PJ and Dr. Z could find more out about the internet and such. Karole Obrikat asked where the money would come out of. This will also be brought up at the next meeting.

## IV. REPORTS

### Senator’s Reports

- Technical Education – Shanoah Garcia said that she went to the safety committee meeting and brought up the idea of speed bumps. They said that people would complain about speed bumps and could sue the school if their car gets damaged. The safety committee said another possibility was speed humps, which have the same affect but are flatter than speed bumps. They also want to install the lights to the signs, but Shanoah thinks it is a waste of money. For all the sets of lights, it is \$1600. Shanoah said she made her division meeting right at the end, and they told her to announce to ASO to be on their best behavior while Accreditation was on campus.
- Counseling and Matriculation – Terrance Myers wanted to say congratulations to President Enrique Camacho on his article in the Examiner.
- Enrollment Services – Manny Umana said that he went to his committee and they were talking about FTES and percentages and said that he needed to better understand these before giving a valid report.

### Executive Board Reports

- Vice President of Club Affairs Karole Obrikat said that she appointed Brian Taylor for ICC rep for Student Court. There will be an ICC meeting Thursday September 30 in the Student Lounge at 4:30 PM. ICC is still working on club activation packets, with progress.
- Vice President of Student Services Sandra Govin wanted to remind ASO

that we would help staff the ticket booth and the Snack Shack to save money on concessions. We need more people from ASO to help with the games. The next game is Saturday October 16. It shows support for the team and school pride if ASO members attend the games. Sandra said the team needs some heart and ASO needs to support them. Sandra brought Sees suckers and thinks that we should sell them as a fundraiser for \$1 each around campus.

- Vice President of Academic Affairs, Sara Rothenberg announced that there is a Marauder Music meeting Thursday September 30 at 2:00 PM in the opera room in FA4.
- President Enrique Camacho attended the Citizen's Oversight Committee meeting and said that he got to walk around the construction areas, including the new Theatre. He said it looks great inside and the seating area has a good view of the stage no matter where you sit. There are also classrooms throughout the Theatre. It seats about 400 people, which is 200 less than LPAC, but is still plenty of seating. The Health Sciences building layout is ready. Enrique also visited the new Horticulture buildings. At the actual meeting, they just discussed for half an hour the financials of Measure R. Enrique is going to Academic Senate this week.

#### Student Trustee Report

- Mayela Montano said that Accreditation will be interviewing her and she still needs to learn a lot from the Accreditation book. Mayela said she told Sara that at the last board meeting, they discussed that they cut the cheerleading program and that if they were going to make more cuts, it would be to the VAPA division. Sara and Mayela were discussing how we can prevent future cuts. Mayela wants to have an auction or some kind of fundraiser towards the arts. She said that teachers could not teach effectively without the proper equipment.

#### Advisor's Report

- Dr. Zimmerman said that ASO members could get facts together about budget cuts and bring the questions to the Academic Senate. She reminded ASO where to find the acronym page on the ASO group page. Acronyms at AVC are sometimes hard to understand, so she said this will help ASO members. Dr. Z said she sent the Educational Master Plan to Sandra and Enrique to read and if anyone else wants to read it that she would send it to them. If anyone has comments, then they can contact Ted Younglove. Some members of ASO have not been at meetings lately so ASO members need to take action on this. Dr. Z explained that she was late because she serves on the SPBC Facilities sub-committee and explained the capital outlay plan. She wants input on how the leftover money from building projects can be used. There is about \$4.5 million leftover. It can only be used for buildings. She said to send an e-mail to her about what facilities can benefit from this money. There is already a long list. She reminded ASO members to get their parking passes from

her and about the parking lots from APL to CSUB will be closed beginning October 1.

V. ANNOUNCEMENTS/UPCOMING MEETINGS AND EVENTS

- There will be a meeting next Monday, October 4, 2010 at 4 PM in the Student Lounge.
- Vice President of Public Relations, Stephanie Conley said she got Brooklyn Deli to sign the business contract.

ADJOURNMENT

Moved to adjourn the meeting at 5:19 PM by Vice President of Student Services, Sandra Govin, seconded by Senator of Health Sciences, Julien Brock. Motion passed 8/0/0.

Meeting adjourned at 5:19 pm