

**Antelope Valley College
Associated Student Organization
Executive Council Minutes
3041 West Ave K, Lancaster, CA 93536
SSV 180, 12:00 p.m.
Monday, July 30 2012**

The Executive Council of the Antelope Valley College met on July 30, 2012. For more information, please contact Associated Student Organization President Terrance Myers 722-6300 ext 6160.

I. ORGANIZATIONAL ITEMS

1.1 Call to order 12:47 p.m.

1.2 Pledge of Allegiance: Lead by Elaine Tsai

1.3 Roll Call:

President – Terrance Myers – Present
Vice President, Academic Affairs – Elaine Tsai– Present
Vice President, Public Relations – Rieana Paul – Present
Vice President, Club Affairs – Edward Oquendo – Present
Vice President of Student Services – Diane Javier – Present
Treasurer – Gracy Estrada - Absent
Secretary – Vacant

Senator:

Counseling and Matriculation – Vacant
Health Sciences – Iqra Yousfuzai - Absent
Mathematics, Science and Engineering – Roman Velasquez - Absent
Social and Behavioral Sciences and Business, Computer Studies and Economic Development – Anthony Bell – Present
Language Arts and Instructional Resources; Extended Services – Vacant
Student Development and Services – Vacant
Technical Education – Vacant
Visual and Performing Arts and Physical Education – Vacant

Membership is 7, Quorum is 5, 6 were present, Quorum is established.

Student Trustee – Sandra Govin – Present

1.4 Adoption of the Agenda:

Moved to adopt the agenda with corrections of the date by Rieana Paul, seconded by Elaine Tsai. Motion passed 5/0/0.

1.5 Approval of the Minutes-

Moved to approve minutes from July 19, 2012 by Elaine Tsai, seconded by Edward Oquendo. Motion passed 5/0/0.

1.6 Approval of Financial Report.
No financial report.

II. PUBLIC FORUM

No Comments.

III. DISCUSSION ITEMS

Elaine Tsai asked to distribute the job of typing up minutes to each of the ASO members, until a permanent secretary is found. All agreed.

Edward Oquendo proposed that ASO members participate in the Relay for Life event at Quartz Hill High School on Saturday, September 22, 2012. Edward discussed that participation in the event would give us an opportunity to bond with each other while helping raise money for the fight against cancer.

Dr. Z informed ASO members about the Duck Race event held at Drytown Water Park, and how ASO can sell these ducks in order to raise money. Sandra Govin stated that if we were to sell ducks, any extra money could go to the Hearts and Hands Pantry.

Elaine Tsai asked ASO members who is responsible for updating the ASO webpage because she is concerned that students are not aware of current officers to contact, if needed. Sandra Govin also suggested that the webpage be updated with our meeting dates and events. Rieana Paul said that she would work on updating all the necessary information on the webpage with the help of Dr. Z and other members of ASO. Dr. Z then proposed that there be a group page created for officers.

Terrance brought up the ASO goals for the 2012-2013 school year. He wants ASO to be more involved with SOAR, find ways to maximize our leadership skills, and to create workshops for students. This will provide new students with knowledge concerning services the college can offer them. By using the 2010-2011 goals handout as a template, ASO members discussed what goals would be kept or modified. The new modified goal handout would be posted on the ASO webpage. (See attachment)

V. ASO PRESENTATIONS

Although there were no formal presentations, ASO members discussed future presentations on upcoming meetings. Elaine Tsai volunteered to present information on the Brown Act next meeting, Edward Oquendo volunteered to present information on club organization the following meeting, and Anthony Bell volunteered to present information on marketing the meeting after. Diane Javier volunteered to go fourth for presentations, and Rieana Paul would go fifth.

VI. ACTION ITEMS

5.1 ASO Appointments

Moved to appoint Sandra Govin and Elaine Tsai as co-chairs of the Hearts and Hands Pantry by Rieana Paul, seconded by Edward Oquendo. Motion passed, 5/0/0.

5.2 ASO Events

As part of Welcome Week, members will be handing out popsicles to students, while informing them about upcoming ASO events as well as how to become involved in ASO. Rieana Paul also proposed that ASO give out goodie bags and shirts. A survey will be passed out to students that visit our table in order to let us know if the student body is informed of ASO's presence on campus, what we do, how to become a member of ASO, and suggestions on to how ASO can better service all students. Motion to approve up to \$1,000 for Welcome Week by Rieana Paul, seconded by Diane Javier. Motion passed, 5/0/0.

In order for Welcome Week Volunteer T-shirts to arrive on time, Dr. Z suggested to order the shirts as soon as possible.

Elaine Tsai asked for more information regarding the ASO retreat. The purpose of the retreat is to create more unity within ASO and to work on upcoming events and goals of the school year. The retreat date would be Friday September 7, 2012 from 6:30 pm to 8:30 pm. It will be held at the Giannini Bistro & Grill on Lancaster Boulevard. Moved to have up to \$800 for the retreat by Rieana Paul, seconded by Diane Javier. Motion passed, 5/0/0.

Edward Oquendo proposed that ASO give \$500 to ICC in order to support the clubs on campus. However, this proposition was put on hold until further information on how the money would be spent was thoroughly explained.

5.3 Grant Proposals

None were presented.

VI. REPORTS

Advisor Reports: None

Executive Board Reports:

- President – Mentioned that Region 6 is conducting parliamentary training that has been scheduled for late October. He wants members to participate in the event in order to network and get parliamentary training. The event will be held at Santa Barbara City College.
 - Vice President, Academic Affairs – Reported that she has gotten in touch with the two committees she is now a part of. She is good to go for the Academic Senate meetings and AP&P.
 - Vice President, Club Affairs – ICC will be having a meeting on August 9th at 1 pm at the Student Lounge. He invites executive board members and senators to come.
 - Vice President, Public Relations –
 - Treasurer –
 - Secretary – Vacant

Senator Reports:

- Counseling and Matriculation – Vacant
- Mathematics, Science and Engineering –
- Enrollment Services – Vacant
- Health Sciences –
- Social and Behavioral Sciences and Business, Computer Studies and Economic Development-

- Language Arts and Instructional Resources; Extended Services – Vacant
- Student Development and Services –Vacant
- Technical Education – Vacant
- Visual and Performing Arts and Physical Education -Vacant

- Student Trustee – Reported that she is going to her workshop and that the Pantry is up and functioning. The Pantry is also asking for grant proposals from the Rotary Club and Home Depot. Concerned about Camp Coming Home, she would like to see a Homecoming Committee made next meeting.

VI. ANNOUNCEMENTS /UPCOMING MEETINGS AND EVENT

The next ASO meeting is TBA

VII. ADJOURNMENT

Moved to adjourn the meeting at 1:46 p.m. by Elaine Tsai, seconded by Edward Oquendo, Motion passed 5/0/0.

The meeting was adjourned at 1:46 p.m.