

Antelope Valley College
Associated Student Organization
Executive Council Special Meeting Minutes

3041 West Avenue K, Lancaster, CA 93536

SSV-151 – 9:00 am

Friday, May 29, 2015

The Executive Council of the Antelope Valley College met on Friday, May 29, 2015. For more information, please contact Associated Student Organization President Megan Turrill at 661-722-6300, ext. 6160.

I. ORGANIZATIONAL ITEMS

1.1 Call to order: 9:09 am

1.2 Pledge of Allegiance: Lead by Brenda Solis

1.3 Roll Call:

President – Megan Turrill – Present

Vice President, Academic Affairs – VACANT

Vice President, Student Services – William Pfaff – Absent

Vice President, Club Affairs – Noemi Bustamante – Present

Vice President, Palmdale – VACANT

Executive Director of Public Relations – Brenda Solis – Present

Executive Director of Special Programs – Kimbirly Dolatowski – Present

Treasurer – Kevin Robles – Present

Secretary—Dolores Avendano – Absent

Senator of Counseling and Matriculation – Alex Moon – Absent

Senator of Enrollment Services – Roxanna Vasquez – Present

Senator of Student Life and Services – Hector Comacho – Present

Senator #1 – Jennifer Corona – Present

Senator #2 – Ho Young Moon – Present

Senator #3 – Elizabeth Wells – Present

Senator #4 – Maranatha Javines – Present

Senator #5 – Shawn Smith – Present

Membership is 15, Quorum is 9, 12 were present, Quorum is established.

Student Trustee – Kimbirly Dolatowski – Present

Guests: None

1.4 Adoption of the Agenda: Shawn Smith moved to adopt the agenda for May 29, 2015, Jennifer Corona seconded. No objections, agenda is adopted as corrected.

Kevin Robles moved to amend the agenda to add the items Student Trustee Workshop and APCA Conference to the agenda, Shawn Smith seconded. No objections, Student Trustee Workshop and APCA Conference are added to agenda under NEW BUSINESS.

Maranatha Javines moved to strike the item 5.1 SBS/ASO Event from the agenda, under NEW BUSINESS until new members take office, Kimbirly Dolatowski seconded. There were no objections, item 5.1 SBS/ASO Event is removed from the agenda.

Amended agenda is adopted.

- 1.5 Approval of the Minutes: Kevin Robles moved to approve the minutes for May 15th, 2015, Noemi Bustamante seconded. No objections, minutes for May 15th, 2015 are approved.
- 1.6 Financial Report: Kevin Robles moved to approve the financial report, Kimbirly Dolatowski seconded. No objections financial report is approved. Kevin Robles mentioned how the ASO Sticker sales were seven times greater than expected, for the Spring Semester.

II. PUBLIC FORUM

Senator Maranatha Javines – After listening to NPR radio, Senator Javines suggested switching the type font we use in our ASO from New Times Romans, to Garamond. Compared to New Times Roman, Garamond uses less ink for the same font point size, as well as less paper; and, eventually becomes more sustainable for our organization.

III. STANDING BUSSINESS

3.1 SSCCC and Region VI Update:

Senator Maranatha Javines – The next Region Meeting will be on Friday, June 26th at Santa Barbara Community College. Travel plans are already sent for Dolores Avendano, Maranatha Javines, Shawn Smith, Kimbirly Dolatowski and Kevin Robles to go. Treasure Robles will not be able to attend the meeting, since he is now moving to Sacramento on Friday, June 19th. Senator Javines stated that there are still position available in the Region VI council you can run for, if you're interested. There will be a SSCCC Resolutions meeting on Saturday, June 6th at 6:00 pm.

President Megan Turrill – There will be a Budget Advisory Committee meeting tonight at 9:00 pm. President Turrill initiated paperwork through our administration to acquire previous year's ASO budget documents from the college, to try and get these files for review by our ASO. There will be a fee incurred from this request to cover copying these files, at \$0.10 per page. There was a visit by Mario Rodriquez the Assistant Vice Chancellor of College Finance from the Chancellor's office. The SSCCC is preparing for the End of Year Review. In July, there are plans for training of the new SSCCC Senators

and Executive Board. The SSCCC is now incorporated as a 501(c)(3) non-profit organization.

- 3.2 ASO Appointments: Treasurer Kevin Robles stated that Enrollment Management Committee will require 1-3 student representatives.
Senator Shawn Smith stated that the Equal Employment Opportunity Committee will require one additional student representatives, from one to two students on said committee.
Senator Elizabeth Wells stated that the Honors Committee will require two student representatives.

IV. OLD BUSINESS

None

V. NEW BUSINESS

- 5.1 Student Trustee Workshop: Treasurer Kevin Robles moved to increase the budget of \$25.00 from Student Rep Fee to cover additional expenses for the Student Trustee Kimbirly Dolatowski to attend the Student Trustee Workshop, Executive Director of Special Program Kimbirly Dolatowski seconded. No objections, motion passed.
- 5.2 APCA Conference: Treasurer Kevin Robles moved to approve a budget transfer of \$2,500 from Student Rep Fee for to cover Dr. Jill Zimmerman and Nancy Blundell's attending the APCA Conference for professional development, in Las Vegas, NV from Thursday, June 18th through Saturday, June 20th, 2015, Executive Director of Special Program Kimbirly Dolatowski seconded. No objections, motion passed.
- Senator Maranatha Javines moved to require one report of no more than 750 words to be written, summarizing and discussing the conference, by Dr. Zimmerman and Nancy; and, will be given to the ASO following the conference. Senator Jennifer Corona seconded. No objections, motion passed.
- 5.3 Resolution Dispositions: Senator Maranatha Javines looked through the past four General Assemblies' resolutions. Senator Javines suggests watching the following resolutions for 2015, including: Affordable Child Care, Sustainable Cafeteria Practices, and Harvey Milk.

Senator Maranatha Javines moved to dispose resolution F08 5.1 – Cafeteria Practices and resolution F07 17.03 – Waste Mitigation to the Sustainability Committee; resolution S08 19.01 – Extended Library Hours, resolution S10 24.01 – Halal Food Options, and resolution S07 24.01 and Affordable Child Care Costs Initiative to the Advocacy Committee; furthermore, resolution S09 19.02 Social Projects, and resolution S10 24.02 Harvey Milk Day to the Equity and Diversity Committee, Senator Shawn Smith seconded. No objections, motion passed.

President Megan Turrill recommended that we accurately record our meeting, for accountability to all.

- 5.4 ASO Logo: Senator Maranatha Javines suggested that our slogan in our ASO logo, “Leadership at Its Best,” is not adequately representing our ASO; and, we should find/consider a new slogan that relates to the service and commitment the ASO provides to our students. Maranatha will develop a Google Doc, and share for those interested in working on this topic.

Senator Maranatha Javines moved to put this item on a future ASO agenda, under the item ASO Slogan, Treasurer Kevin Robles seconded. No objections, item ASO Slogan moved to future agenda.

- 5.5 ASO Planning Retreat: Senator Shawn Smith moved to hold the Fall ASO Planning Retreat on Friday, June 12th, from 3:00 to 6:00 pm (after the AVID training that Friday morning), Executive Director of Public Relations Brenda Solis seconded. President Megan Turrill suggested that we should wait and see what times all other parties concerned can be available to attend. Senator Shawn Smith rescinds his previous motion. Motion is rescinded.

Senator Maranatha Javines moved to place this item on our next meeting’s agenda, Shawn Smith seconded. No objections, motion passed.

- 5.6 ASO Events: Graduation will be Friday June 6th at 7:00 pm (gates open at 6:00 pm).

ASO Hearts and Hands Pantry will have a mandatory orientation for participants scheduled for both Monday, September 7th, starting at 1:00 pm, and Tuesday, September 8th, starting at 5:00 pm (participants only have to attend one orientation).

The Hearts and Hands Pantry will also be hosting four separate workshops, for pantry participants this coming fall. These workshops encourage growth and development within the pantry.

The 1st Job Readiness Workshop is to be held on Wednesday, September 9th, from 12:00 – 2:00 pm, and the pantry will coordinate with our campus job placement center.

The 2nd Workshop on Budget & Couponing Workshop will be held on Monday, October 12th, from 11:30 am – 1:00 pm.

The 3rd Workshop on Money Management/Financial Aid Workshop is tentatively scheduled for Tuesday, November 3rd, time to be announced after coordinating with the financial aid department.

The final Workshop will be on Cooking with a Crockpot will be held on Thursday, November 19th, from 3:30 – 5:00 pm along with the Pantry Potluck event.

Participants will be required to attend at least two-workshops within the fall semester.

Our Hearts and Hands Pantry Fall Sam's Club event will be held on Sunday, September 13th, from 9:00 am – 6:00 pm.

The next Hearts and Hands Pantry meeting will be held on Wednesday, June 24th, at 1:30 pm, in SSV-184.

Senator Shawn Smith moved for the ASO to support the celebration of the upcoming holiday Juneteenth/Emancipation Day—which highlights and celebrates the ending of slavery in this country—Senator Jennifer Corona seconded. No objections, motion passed. Senator Smith will send out a Doodle Poll to coordinate the best date/time to celebrate, and hand out informational flyers.

Senator Jennifer Corona took a Point of Personal Privilege at 10:14 am.

VI. REPORTS

- 6.1.1 ASO Committee Reports: President Megan Turrill reported on the College Coordinating Council meeting, where there was discussion about implementing changes to the following administration policies:
- AP 3570 – Tobacco Use on Campus, changes to include electronic cigarettes to not be used on campus, except in the parking lots.
 - AP 2410 – Procedure. Changes being made to have any newer changes be spread throughout campus for 30 days before the changes and/or action can be made.
 - AP 5520 – Student Discipline Procedures. CCLC recommends (with regards to student disciplinary hearings) that the college notifies the student being disciplined, by email and certified mail, that they may have a disciplinary hearing, if they so choose. Otherwise a disciplinary hearing will not be scheduled. The student has 10 days to respond with a request for said hearing, if the student feels it necessary.
 - AP 5530 – Student's Rights and Grievances. Changes to sexual harassment and sexual discrimination matters, covered under separate Board Policies. Implementing an 18-person panel of 6-students, 6-faculty, and 6-administrators from which one or more Grievance Hearing Committees may be appointed.

President Turrill reported on a memorandum regarding an organizational review of the Facilities Department, and the AVC Foundation Office, from President Knudson. The administrator assigned to this review is Assistant Superintendent/Vice President of Academic Affairs: Dr. Bonnie Suderman. This review will take 45-days, and be reported at the July 13th, Board of Trustees' meeting.

Senator Shawn Smith reported on the EEO Advisory Committee meeting where he stated that the EEO Committee has been meeting this semester, without Senator Smith nor Dr. Zimmerman knowing, nor attending. The committee is continuously working on a draft of their Diversity Program.

Senator Smith reported on the Budget Committee meeting, where all that was accomplished was a presentation to the committee, by Diana Keelen of the AVC 2015-16 budget.

Senator Elizabeth Wells reported on the Honors Committee meeting, where Senator Wells discussed the Honors Convocation awards ceremony, and a comment of the staff being rude. There are talks about the committee structure, and by having one permanent Alpha Iota member, plus one member from each division, it could potentially cut speaking time.

Executive Director of Special Program Kimbirly Dolatowski reported on the Student Equity Committee meeting. And plans for an August 12th meeting from 9:00 am – 5:00 pm. The equity report is due to the Chancellor's office by November. There will be a huge Student Equity meeting/event on Wednesday, August 12th, from 9:00 am – 5:00 pm. Location TBA.

Senator Maranatha Javines reported on the Academic Senate meeting, where Dr. Ed Beyer was reelected to a 3-year term. Dr. Irit Gat as the Vice President, Mr. Van Rider as the 1st Executive Officer, and Ms. Kristine Olivera as the 2nd executive officer to the Senate. PLO's are under review this summer. President Knudson updated the Senate, including: the 2016 Board election is approaching soon, and the visit to Fox Field by the Chancellor's office to look at classroom space needed for our new bachelorette program (fall of 2016).

Senator Javines then reported on the Equity & Diversity Committee meeting, where Senator Javines updated the ASO on the Homeless Student Access resolution that is now going through the internal resolution writing process. There is the potential for Angelina Alvarez (our campus rape/crisis counselor) conduct Ethics and Yes Means Yes training for all ASO officers. The committee is looking into region wide conference at the end of September. Our Dream Resource center proposal needs further research. President Knudson is working on a deal that could potentially have from 1000-4000 international students moving to the Antelope Valley, and attending AVC. The question is raised on whether we have adequate facilities for such a large number of students.

Senator Ho Young Moon reported on the Student Success Committee meeting where Math 070 had basic score requirements (to be initially placed into Math 070) adjusted from the original 10-35, to the new 15-30 scoring system. The Math 065 scoring system is now 0-15 for placement into Math 065. They're having concerns with implementing the new scoring system, since students are already enrolled in class.

Treasurer Robles reported on Enrollment Management Committee meeting where quorum wasn't established; therefore, there was only discussion the Annual Report

(where base is to be met, plus 2% course offerings, aligning courses, and enrollment for basic skills.

- 6.2 MAPS Report: Treasurer Kevin Robles reported that the MAPS Wrap-It-Up event that went very well.

Advisor's Report: None

Executive Board Report: Vice President of Club Affairs Noemi Bustamante said that Mini-Club Rush went well, and thanked Senator Javines for helping. There were 98 participants in this club-rush event. The next club-rush will be in the fall.

President Megan Turrill stated that this was the last ASO meeting. President Turrill thanked everyone, and wished them well on their final exams.

Treasurer Kevin Robles said that the Foster Youth Rally event was great!

Senator's Reports: Senator Maranatha Javines talked about resolutions.

Senator Shawn Smith said that the Armed Forces Day/Memorial Day event went well, as well as the Memorial Day event at Joshua Cemetery, in Lancaster. Senator Smith also reminded everyone present that the proper way to thank a Vietnam Veteran, is to tell them "Welcome Home, rather than thank them for their service. Being. Most Vietnam Veterans never got a true welcome home ceremony.

Senator Smith then congratulated President Turrill, Treasurer Robles, and Senator Wells on their upcoming graduation.

VII. ANNOUNCEMENTS/UPCOMING MEETINGS AND EVENTS

President Turrill, Executive Director of Public Relations Solis, and Senator Javines suggested meeting at Coaches at 6:30 pm.

Everyone was encouraged to attend the graduation ceremony.

Executive Director of Public Relations Solis, and Senator Wells reminded everyone to attend their dance performance on Wednesday, June 3rd, at 7:00 pm.

VIII. ADJOURNEMENT

Executive director of Public Relations Brenda Solis moved to adjourn this meeting at 10:59 am, Senator Elizabeth Wells seconded. No objections, motion passed.

Meeting adjourned at 10:59 am.