

**Antelope Valley College  
Associated Student Organization  
Executive Council Meeting and Planning Retreat Minutes  
3041 West Avenue K, Lancaster, CA 93536  
February 5, 2016, 8:30am.-2:00 p.m.  
SSV 184**

**CORRECTED**

I. ORGANIZATIONAL ITEMS

1.1 Call to order: 8:58 am

1.2 Pledge of Allegiance: Led by Angelyn Ancheta

1.3 Roll Call

President- Deshanna Bradford- ABSENT  
VP of Academic Affairs- Christopher Turner- PROXY [Kimbirly Dolatowski]  
VP of Student Services- VACANT  
VP of Club Affairs- Noemi Bustamante- ABSENT  
VP of Palmdale Campus- Angelyn Ancheta- Present  
Executive Director of Public Relations- Brenda Solis- ABSENT  
Executive Director of Special Programs- Alex Nelms- Present  
Treasurer- Rya Turner- Present  
Secretary- Arezu Taghizadeh- ABSENT  
Senator of Counseling and Matriculation- Gabriel Roper- Present  
Senator of Enrollment Services- Roxanna Vasquez- ABSENT  
Senator of Student Life and Services- Jim Morales- Present  
Senator #1- VACANT  
Senator #2- VACANT  
Senator #3-Roderick Mendoza- Present  
Senator #4- VACANT  
Senator #5- VACANT

Membership is 12, Quorum is 7, 7 were present, Quorum is established.

Student Trustee: Kimbirly Dolatowski – Present

Guests: Mara Javines, Brian Merino, and Alejandro Mendoza

1.4 Adoption of the Agenda

Alexander Nelms moved to approve the agenda for February 6, 2016.  
Gabriel Roper seconded.  
Motion passed unanimously.

*“The mission of this organization is to be the official voice for the students and ensure that the students of Antelope Valley College are represented in all matters of shared governance. Through lobbying, advocacy, and student representation, we will ensure a supportive educational environment for the Associated Students, while promoting unity and cooperation with, faculty, staff and administration. It is the intent of the ASO to promote campus life, student involvement, and engagement.”*

1.5 Approval of the Minutes from January 15, 2016

Angelyn Ancheta moved to approve the minutes.

Rya Turner seconded.

Motion passed unanimously.

1.6 Financial Report

No financial report available due to technical difficulties, postponed to next meeting.

II. PUBLIC FORUM

No public announcements.

III. ICEBREAKER ACTIVITIES

Ice Breaker: "One-Liners" Game

Roderick Mendoza moved to re-visit Roll Call [1.3].

Gabriel Roper seconded.

Motion passed unanimously.

President- Deshanna Bradford- Present

VP of Academic Affairs- Christopher Turner- PROXY [Kimbirly Dolatowski]

VP of Student Services- VACANT

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Senator #2- VACANT

Senator #3-Roderick Mendoza- Present

Senator #4- VACANT

Senator #5- VACANT

Membership is 12, Quorum is 7, 9 were present, Quorum is established.

Guests: Mara Javines, Brian Merino, and Alejandro Mendoza

IV. STANDING BUSINESS

*"The mission of this organization is to be the official voice for the students and ensure that the students of Antelope Valley College are represented in all matters of shared governance. Through lobbying, advocacy, and student representation, we will ensure a supportive educational environment for the Associated Students, while promoting unity and cooperation with, faculty, staff and administration. It is the intent of the ASO to promote campus life, student involvement, and engagement."*

#### 4.1 ASO Appointments

There were two applications for the position of Senator #4. They were Alejandro Mendoza and Brian Merino.

Deshanna Bradford moved to appoint Brian Merino to the position of Senator #4. Gabriel Roper moved to approve the ratification of the appointment Brian Merino. Kimbirly Dolatowski seconded.

#### Roll Call Vote:

Kimberly Dolawtowski [Proxy]: Yes

Noemi Bustamante: Yes

Angelyn Ancheta: Abstain

Alexander Nelms: No

Rya Turner: Abstain

Gabriel Roper: Abstain

Jim Morales: No

Roderick Mendoza: Yes

3/2/3, majority vote approved

#### 4.2. Events

-Welcome Week

Club Rush and Welcome Week will be combined and be held on February 16-18  
11am-1pm, Library Plaza

-Other activities

Leadership Luncheon Meeting will be held February 18th at 2pm.

The Leadership Luncheon will be held May 13th at 12pm.

### V. NEW BUSINESS

#### 5.1 Goals

Those present will choose a goal that they support the most, and committees will be formed according to these choices.

Group 1: Transparency/Advocacy and Institutional Memory

Group 2: Sustainability

Group 3: Equity and Diversity

Group 4: Student Engagement

Roderick Mendoza: Group 1

Noemi Bustamante: Group 4

Jim Morales: Group 4

Gabriela Roper: Group 4

Alex Nelms: Group 1

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Brian Merino: Group 3  
Deshanna Bradford: Group 2  
Rya Tuner: Group 3  
Angelyn Ancheta: Group 4  
Chris Turner: Group 3  
Kimbirly Dolatowski: Group 1  
Alejandro Mendoza: Group 1  
Mara Javines: Group 1

Noemi Bustamante moved to change name of committee #4 to Student Engagement and Advocacy Committee.  
Kimbirly Dolatowski seconded.  
Motion passed unanimously.

Noemi Bustamante moved to change language of description of Student Engagement and Advocacy Committee. It will now read

Engagement and Advocacy for our students, staff and faculty by providing awareness of ASO, its programs and services and other activities that can benefit AVC students so that there is an increase in student participation and involvement in campus life.

Kimbirly Dolatowski seconded.  
Motion passed unanimously.

## 5.2 Planning Calendar

### Student Engagement and Advocacy

Noemi Bustamante moved to change tabling to Tuesdays/Wednesdays 11:30am-3:30pm instead of Monday-Thursday. Kimbirly Dolatowski seconded. Motion passed unanimously.

Noemi Bustamante moved to adopt ASO Days Feb 16,18/March During Study Jam TBA,/May 16, 17

Kimbirly Dolatowski seconded.

Discussion: ASO Days will be for generating interest in ASO, allowing for the student body to meet the Executive Council Members, and to distribute important information.

Motion passed unanimously.

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Sustainability Committee: Rya Turner moved to create an Earth Week April 18-22  
18th: Indigenous plants  
19th: Recycling facilities  
20th: Composting  
21st: Beekeeper  
22nd: Earth Day  
Discussion: Conservation of resources (Mara/Dr. Z), collaboration with Neo Club(Alex)/SAC (Noemi).  
Motion passed unanimously.

Other topics the committee wants to do is water conservation, hydration stations, sustainability water bottles, and reusable bags.

Sustainability moved to set Committee meetings to 2nd and 4th Wednesday, 8am-9:15am  
Motion passed unanimously

Noemi Bustamante moved to set Student Engagement and Advocacy Committee meetings to 1st and 3rd Fridays of the month from 9:00 am-10:00 am in SSV 184. Kimbirly Dolatowski seconded.  
Motion passed unanimously.

Roderick Mendoza moved to set Transparency/Institutional Memory Committee meetings to 2nd and 4th Tuesdays of the month from 4:00 pm-5:00 pm in SSV 185. Kimbirly Dolatowski seconded.  
Motion passed unanimously.

Kimbirly Dolatowski moved to recess for 5 minutes.  
Seconded by Rya Turner.  
Motion passed unanimously.

Meeting called back to order at 11:57am

Brian Merino moved to create the event “Around the World, Wednesday March 16th.  
Seconded by Rya Turner.  
Discussion: Going to have different ethnic restaurants sell food at different locations on campus as a promotion of ethnic diversity of the Antelope Valley. Information

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will be distributed on different ethnicities and cultures represented through the event. The event will be held at around noon.

Motion passed unanimously.

Brian Merino moved to create an event “Diversity Week” the first week of May.

Seconded by Noemi Bustamante.

Discussion:

May 2nd- Subcultures (on campus cultures)

May 3rd-Religious diversity

May 4th- Ethnic groups in the valley

May 5th- Cultural diversity

Motion passed unanimously

Brian Merino moved to set Equity and Diversity meeting to 1st and 3rd Wednesdays of the month at 8 am in SSV 184.

Seconded by Kimbirly Dolatowski.

Motion passed unanimously.

5.3 Action items from Goal Committees

Student Engagement and Advocacy moves to adopt the resolution for AB 798

College Textbook Affordability.

Seconded by Kimbirly Dolatowski.

Roll Call Vote: 9/0/0

Kimberly Dolatowski [Proxy]: Yes

Noemi Bustamante: Yes

Angelyn Ancheta: Yes

Alexander Nelms: Yes

Rya Turner: Yes

Gabriel Roper: Yes

Jim Morales: Yes

Roderick Mendoza: Yes

Brian Merino: Yes

Motion passed unanimously.

Student Engagement and Advocacy moves to purchase 3 tablets with a cost of up to \$1500 from Student Representation Fee budget.

Gabriel Roper seconded.

Discussion: Handing out merchandise to incentivize input in student surveys.

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Roll Call Vote: 9/0/0  
Kimbirly Dolawtowski [Proxy]: Yes  
Noemi Bustamante: Yes  
Angelyn Ancheta: Yes  
Alexander Nelms: Yes  
Rya Turner: Yes  
Gabriel Roper: Yes  
Jim Morales: Yes  
Roderick Mendoza: Yes  
Brian Merino: Yes  
Motion passed unanimously

Student Engagement and Advocacy moved to allocate up to \$1000 for ASO apparel from Student Representation fee busget.

Seconded by Gabriel Roper.

Noemi Bustamante moved to amend the motion to include nametags and to increase the budget to \$1300.00.

Kimbirly Dolatowski seconded. No objections to the amendment.

Roll Call Vote: 9/0/0  
Kimbirly Dolawtowski [Proxy]: Yes  
Noemi Bustamante: Yes  
Angelyn Ancheta: Yes  
Alexander Nelms: Yes  
Rya Turner: Yes  
Gabriel Roper: Yes  
Jim Morales: Yes  
Roderick Mendoza: Yes  
Brian Merino: Yes  
Motion passed unanimously

Student Engagement and Advocacy moved to allocate up to \$300 for 4 ASO Banners from Student Representation Fee budget.

Seconded by Gabriel Roper.

Noemi Bustamante moved to amend previous motion to include 2 banners and 2 tableclothes.

Seconded by Kimbirly Dolatowski. No objections to the amendment.

Roll Call Vote: 9/0/0

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Kimbirly Dolawtowski [Proxy]: Yes  
Noemi Bustamante: Yes  
Angelyn Ancheta: Yes  
Alexander Nelms: Yes  
Rya Turner: Yes  
Gabriel Roper: Yes  
Jim Morales: Yes  
Roderick Mendoza: Yes  
Brian Merino: Yes  
Motion passed unanimously.

Student Engagement and Advocacy moved to allocate up to \$1000 for ASO student merchandise from Student Representation Fee budget.

Seconded by Kimbirly Dolatowski.

Roll Call Vote: 9/0/0

Kimbirly Dolawtowski [Proxy]: Yes  
Noemi Bustamante: Yes  
Angelyn Ancheta: Yes  
Alexander Nelms: Yes  
Rya Turner: Yes  
Gabriel Roper: Yes  
Jim Morales: Yes  
Roderick Mendoza: Yes  
Brian Merino: Yes  
Motion passed unanimously.

Roderick Mendoza moved to take a 30 min recess.

Seconded by Noemi Bustamante.

Motion passed unanimously.

Meeting called back to order at 1:16pm

Transparency and Institutional Memory moved to have the ASO Executive Council adopt several objectives for the upcoming Spring semester. Each objective was seconded by Kimbirly Dolatowski, and **approved unanimously** by the Executive Council.

1. To strongly re-commit to having senior officer serve in a role of greater guidance and oversight to their relevant general officers.

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2. To have each board member be responsible for their position guide/handbook. Senior officers will be responsible for ensuring that their related general officers complete these before the end of their current term.
3. To have involvement reporting at the end of the month as opposed to the beginning of each month. Officers that do not fulfill their involvement requirements may be subject to loss of privileges such as staff parking passes or compensation for student travel by ASO.
4. To adopt an internship program and committee for the Spring 2016 semester.
5. To adopt a semester goal sheet and perform a mid-semester benchmark/progress check as well as an end of the year reflection exercise.

#### 5.4 Workshop/Training

-Google Docs/Google Drive training

Kimbirly Dolatowski moved to postpone this item in the interest of time.

Seconded by Gabriela Roper.

Motion passed unanimously.

## VI. REPORTS

### 6.1 Committee Reports

Deshanna Bradford: Attended the Foundations meeting before the today's Executive Council Meeting.

P.R.: Working on decorating wall space in the bookstore to promote ASO. Currently in the process of designing flyers, and the ASO website. Considering going to classes at the start of the semester to quickly read about what ASO does as a way of informing the student body.

### 6.2 MAPS Report

Committee report attached

[https://docs.google.com/a/avc.edu/document/d/1PyLJzqsnejaHMgWF\\_ru3\\_L6cv2eM8FIMG8j-3b87x7s/edit?usp=sharing](https://docs.google.com/a/avc.edu/document/d/1PyLJzqsnejaHMgWF_ru3_L6cv2eM8FIMG8j-3b87x7s/edit?usp=sharing)

### 6.3 Hearts and Hands Report

Committee report attached

[https://docs.google.com/a/avc.edu/document/d/1PyLJzqsnejaHMgWF\\_ru3\\_L6cv2eM8FIMG8j-3b87x7s/edit?usp=sharing](https://docs.google.com/a/avc.edu/document/d/1PyLJzqsnejaHMgWF_ru3_L6cv2eM8FIMG8j-3b87x7s/edit?usp=sharing)

### 6.4 Executive Board Reports

No board reports

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#### 6.5 Senator's Reports

Roderick: Spoke with Dr. Uhazy. He will be attending the division meetings for Math and Sciences throughout the semester.

#### 6.6 Advisor's Report

Dr. Zimmerman: Was impressed with the planning accomplished, but states that it is now the time for following through. Some committee meeting are not Brown act compliant, and will need to work with Dr. Zimmerman to ensure compliance.

#### 6.7 Student Trustee Report

AVC Board Meeting on Monday in SSV 151 at 6:30pm.

### VI. COMMUNICATIONS FROM THE FLOOR

ICC Meeting February 17th 3:30pm

Next ASO Executive Council Meeting will be on February 19th at 10:00am.

### VIII. ADJOURNMENT

Meeting Adjourned at 1:51pm

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