



AP&P Agenda

Thursday, September 13, 2018
BE 320
Time – 3:00 pm – 5:30 pm

Type of Meeting: *Regular*

Note Taker: *Julie Dillon*

Please Review/Bring: The past minutes for accuracy.

Committee Members Present:

*Riley Dwyer, Academic Dean
Jeffrie Ahmad, Faculty Division Rep
Bonnie Curry, Faculty Division Rep
Dr. Jessica Eaton, Articulation Officer
Luis Echeverria, Faculty Division Rep
Dr. Ibrahim Ganley, Faculty Division Rep
Dr. Ronald Chapman, Faculty Division Rep
Michael Hutchison, Faculty Division Rep
Dr. Scott Lee, Faculty Division Rep/Librarian/DE Liaison
Dr. Mark McGovern, Faculty Division Rep
Deborah Sullivan-Ford, Faculty Division Rep
LaDonna Trimble, Student Services Dean
Dr. Les Uhazy, Technical Education Dean
Dr. Darcy Wiewall, Co-chair
Tooraj Gordi, Faculty Division Rep
Dr. Richie Neil Hao, Faculty Division Rep*

Committee Members Absent:

*Alberto Mendoza, Adjunct Rep
Terry Rezek, Faculty Division Rep
Tim Sturm, Faculty Division Rep
Cynthia Littlefield, Faculty Division Rep
Ed Knudson, Co-chair*

Community Members Present:

Duane Rumsey

Items	Person	Action
I. Opening comments from the Co-chair	Darcy	Dr. Darcy Wiewall called meeting to order at 3:04 pm and welcomed the committee members to the first meeting of the fall 2018 semester. She amended current minutes. Michael Hutchinson motioned to approve; Dr. Scott Lee seconded.
II. Minutes 5/10/18	All	<p><u>Issues Discussed:</u> None</p> <p><u>Action Taken:</u> A motion was made and seconded to approve the minutes as presented for the meeting on 5/10/2018. After a brief moment, no edits were requested. Dr. Les Uhazy moved to approve; Luis Echeverria seconded.</p> <p><u>Follow Up Items:</u> None</p>
III. Informational Item	Darcy	<u>Issues Discussed:</u>

<ul style="list-style-type: none"> - Interior Design program to be placed on hiatus - Clothing and Textile/Fashion Design program to be placed on hiatus - New AP&P representatives and representative replacements - CurricUNET workshops - AB705 - Meeting schedule: 9/27/18, 10/11/18, 10/25/18, 11/8/18, 2/28/19, 3/14/19, 3/28/19, 4/11/19, 4/25/19, 5/9/19 	<p>Informational Item Hiatus-- Issues Discussed: Committee discussed the two Memos requesting Hiatus for the Interior Design and Clothing & Textile/Fashion programs. The committee questioned the process for placement of programs on hiatus and requested clarification on why the established AP & BP Discontinuance Process did not appear to be followed. Dr. Wiewall stated that the memo was following the same procedure that the Engineering Technology program requested over a year ago. So there is a precedent. However, there is not specific wording in AP or BP documents stating the process for placing a program on hiatus. The committee agreed that this is an issue that should be discussed in Senate.</p> <p>Dr. Darcy Wiewall clarified that Interior Design and Fashion design are not in a discontinuance process. Both programs are only on hiatus.</p> <p>Dr. Wiewall requested clarification on AP&P representatives. Committee in need of only need 1 CTE representative to replaced Tim Sturm. Both of the student representative seats need filled. Julie Dillon notified Dr. Zimmerman of vacancies.</p> <p>Dr. Wiewall advised committee members to contact their faculty to continue to work on scheduled course and program revisions.</p> <p>Dr. Uhazy and Ms. Dwyer updated the committee on the status of AB705 – English and Math planning for compliance. General discussion about the parameters of AB705.</p> <p>Dr. Wiewall requested committee members to please submit two dates/times when they are available to conduct CurricUNET workshops within the next week. Notification to be sent by email to Julie Dillon and Dr. Wiewall.</p> <p>Dr. Mark McGovern noted that he cannot see the icon for the new DE form in CurricUNET when reviewing courses.</p> <p><u>Action Taken:</u> None</p>
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		<p><u>Follow Up Items:</u> Julie Dillon will contact CurricUNET regarding DE option in new form vs old form.</p>
<p>IV. Discussion</p> <ul style="list-style-type: none"> - Program and course revisions (see addendum) 	<p><i>Darcy</i></p>	<p><u>Issues Discussed:</u> Dr. Wiewall informed the committee that less than 40% of the courses due this academic year have been submitted in CurricUNET for committee consideration. She stressed the need for representatives to contact faculty in their respective divisions. November 8th is the deadline to receive AP&P approval for curricular changes and to be included in the 2019-2020 catalog.</p> <p><u>Action Taken:</u> None</p> <p><u>Follow Up Items:</u> None</p>
<p>V. Action</p> <p><i>Consent Agenda:</i></p> <p><i>Non-substantial Course Revisions</i></p> <ul style="list-style-type: none"> -ASTR 101 Astronomy -ASTR 101L Astronomy Laboratory -BIOL 201 General Human Anatomy -PHYS 110 General Physics -PHYS 120 General Physics -PHYS 211 General Physics -PSY 200 Introduction to Research Methods in Psychology <p><i>Course Deactivations</i></p> <ul style="list-style-type: none"> -KIN 120 Advanced Football Techniques - KIN 139 Team Sport Fundamentals -LAC 098 Math for Nursing -LAC 099 Dosage Calculation 	<p><i>Darcy</i></p>	<p><u>Issues Discussed:</u> None</p> <p><u>Action Taken:</u> A motion was made and seconded to approve those courses listed under consent agenda - Non-substantial Course revisions. Motion carried.</p> <ul style="list-style-type: none"> - Michael Hutchinson motioned - Deborah Sullivan-Ford seconded <p>A motion was made and seconded to approve those courses listed under - Course Deactivations. Motion carried.</p> <ul style="list-style-type: none"> - Bonnie Curry motioned - Luis Echeverria seconded <p>A motion was made and seconded to approve the course listed under - Substantial Course Revision. Motion carried.</p> <ul style="list-style-type: none"> - Luis Echeverria motioned to approve. - Michael Hutchinson seconded.

<p>-READ 097 Reading Strategies</p> <p><i>Substantial Course Revision</i></p> <p>-HD 100 Basic Strategies for College Success</p> <p><i>Program deactivations</i></p> <p>-Family and Consumer Sciences Associate in Science</p> <p>-Physical Sciences Associate in Science</p>		<p>A motion was made and seconded to approve those programs listed under - Program deactivations. Motion carried.</p> <ul style="list-style-type: none"> - Dr. Mark McGovern motioned - Michael Hutchinson seconded <p><u>Follow Up Items:</u></p> <p>None</p>
<p>NEXT MEETING DATE: September 27, 2018</p>		<ul style="list-style-type: none"> - Darcy adjourned at 3:49 pm.