

Safety Committee

Chairs/Co-Chairs:
Terry Cleveland

Annual Report

2014/15

List Committee Goals for 2014/15

I.	Decrease occurrences of missing covers from small utility access openings that can result in trip & fall accidents.
II.	Secure storable food & water supplies with a small storage footprint and long shelf-life that are easily accessed/prepared and palatable for use during disaster events requiring such provisions.
III.	Help decrease the number of employee accidents by disseminating information on unsafe conditions and practices that have been identified during proactive inspections conducted at all 3 District locations and that can be used as learning tools for location-wide application of what not to do and conditions that need to be corrected.
IV.	

Describe accomplishments made to meet your committee goals:

I.	Invited guest speaker to Committee to brief members on liability incurred by college for alleged accidents due to ground conditions. Invited Grounds Supervisor to same meeting to hear briefing and request clarification if necessary. Grounds Supervisor focused his work crews' attention on these conditions and members reported back to their constituencies. No such conditions were found during subsequent inspection of portions of campus.
II.	Storable food & water supplies with a small storage footprint and 30-year shelf-life were secured. Safety Committee members and selected Cafeteria Staff tested and found the food and water supplies to be easily accessed and prepared and palatable.
III.	Findings of unsafe conditions and practices identified during proactive inspections of all 3 District locations that can be used as learning tools for location-wide application of what not to do and conditions that need to be corrected have been disseminated to all Safety Committee members to relay to their constituencies, to management personnel in areas where the findings were made with directions to pass on the information to their employees as necessary, and to Facilities Services personnel for corrective action on items correctable by them.
IV.	

What did your committee accomplish to further the College Mission?

Mission: Antelope Valley College, a public institution of higher education, provides a quality, comprehensive education to a diverse population of learners. We are committed to student success offering value and opportunity, in service to our community.

Accomplishments: The Safety Committee has helped to maintain a safe and healthful learning and working environment for students, employees, and visitors by maintaining a free exchange of information and ideas relating to health and safety at the District's 3 locations among the students, faculty, and staff. This exchange of information and ideas helps facilitate an environment as free of hazards as is practicable under due diligence as well as mitigation of those hazardous conditions and actions that may be identified but that cannot be

immediately eliminated. By eliminating and controlling hazards, the losses that would otherwise occur are precluded and the cumulative result is a more effective institution.

What did your committee accomplish to further the 2014/15 College Goals?

Goal 1: Decrease occurrences of missing covers from small utility access openings on the Main Campus that can result in trip & fall accidents.

Accomplishments: Although *isolated instances* of missing utility covers are probably still occurring, this phenomenon has not been prevalent enough to be identified on the most recent proactive safety inspection of the campus.

Goal 2: Secure storable food & water supplies with a small storage footprint and long shelf-life that are easily accessed/prepared and palatable for use during disaster events requiring such provisions.

Accomplishments: Food & water supplies with a small storage footprint and 30-year shelf-life were secured. One-half of the supplies are stored at the south end of campus in the Cafeteria and one-half is stored at the north end of campus in the Receiving Warehouse. Staff from Auxiliary Services prepared a meal for themselves and the Safety Committee members to sample and found that the meal ingredients were readily accessible, the meal was simple to prepare, and the food and water were palatable.

Goal 3: Help decrease the number of employee accidents by disseminating information on unsafe conditions and practices that have been identified during proactive inspections conducted at all 3 District locations and that can be used as learning tools for location-wide application of what not to do and conditions that need to be corrected.

Accomplishments: Findings of unsafe conditions and practices identified during proactive inspections of all 3 District locations have been used as learning tools for location-wide application of what not to do and conditions that need to be corrected by disseminating this information to all Safety Committee members to relay to their constituencies, to management personnel in areas where the findings were made with directions to pass on the information to their employees as necessary, and to Facilities Services personnel for corrective action on items correctable by them. The result has been fewer employee accidents year-to-date than was experienced during the same timeframe in the 2013/2014 program year.

What issues do you foresee your committee working through in the upcoming year?

The Safety Committee Plans to continue pursuing the same 3 goals.

Recommendations for change in membership or function:

None.