

# Minutes IT Committee

Thursday, Nov 14, 2019  
L-201  
2pm – 3pm

**Type of Meeting:** *Regular*

**Note Taker:** *Jana Crawford*

**Please Review/Bring:** *Agenda and Minutes*

**In Attendance:** *Lisa O’Leary, Dean LoNigro – proxy for Rick Shaw, Bill Carlson, Deborah Sanchez, Laureano Flores, Jimmie Bowen, Michele Lathrop, LaDonna Trimble, Mike Wilmes, Perry Jehlicka, Rick Motawakel, Javier Carcano, Rianne Palecpec*

**Committee Members:**

Richard Shaw, ITS Executive Director

Lisa O’Leary, Co-Chair

Duane Rumsey, VP Academic Affairs Designee

Mike Wilmes, ITS Systems Administrator

Javier Carcano, ITS Systems Security Administrator

Perry Jehlicka, DETC Co-Chair

Rick Motawakel, Academic Senate

Jimmie Bowen, Academic Senate

Dr. Casey Scudmore, Faculty Union

Deborah Sanchez, Faculty – Library/Institutional Research

Michele Lathrop, Classified – Academic Development

*Vacant* – Classified – Student Services

Denise Anderson – Classified – Business Services

Lisa O’Leary – Classified Union

Bill Carlson – Classified CMS

Rianne Palecpec – ASO Student

Laureano Flores – Dean – Instructional Services

LaDonna Trimble – Dean – Student Services

Items	Person	Notes
I. Approval of Oct 24, 2019 Minutes	All	<i>Approved as written.</i>
II. Feedback: Refresh	Chair	<p><b><u>Issues Discussed:</u></b></p> <p><i>Bill Carlson contacted Dell directly for a quote for the purchase of computers in Refresh Phase 1.</i></p> <p><i>Dell is offering a savings of \$300 per computer; \$200,000 savings in total for the 19/20 fiscal year.</i></p> <p><i>The savings will allow the purchase of additional computers in Refresh Phase 1.</i></p>
III. AP 3725 Draft	Chair	<i>No Comments.</i>

<p>IV. Feedback: Phishing Assessment</p>	<p>All</p>	<p><b><u>Issues Discussed:</u></b>  <i>The IT Committee believes that the AVC community will recognize that the phishing assessment will improve user security awareness to help keep users safe from hackers.</i></p> <p><i>Users would not be notified before phishing assessment is sent out.</i></p> <p><i>If users fail assessment they may be required to complete security training.</i></p>
<p><b>FUTURE MEETING DATES:</b>          Spring 2020: 2/27, 3/12, 3/26, 4/9, 4/23, 5/14, 5/28          Summer 2020: 6/11, 7/9 (if needed)</p>		