

ANTELOPE VALLEY COLLEGE
Academic Affairs Office

DATE: February 27, 2013
LOCATION: BE 321 – Computer Room
TIME: 3:06 p.m.

MEMBERS PRESENT			MEMBERS ABSENT
Jeffrie Ahmad	Linda Harmon	LaDonna Trimble	Karen Cowell, CTE Dean Luis Echeverria, Counseling Rep Edward Knudson, President Cynthia Littlefield, KA&D Rep Giovanna Sanchez, Student Rep
Charlette Forte-Parnell, proxy	Anne Hemsley Tom Hutchison	Les Uhazy Denise Walker	
Tooraj Gordi	Lisa Karlstein	Darcy Wiewall	
Lee Grishman, also proxy	Scott Lee		
Glenn Haller, proxy	Donna Meyer		
GUESTS PRESENT			
Scott Jenison	Melanie Parker	Genie Trow	
Tina McDermott	Susan Snyder		

2013-2014
Academic Policies & Procedures Committee Meeting No. 8
MINUTES

1. CALL TO ORDER AND ROLL CALL

A motion was made and seconded to call the February 27, 2013 AP&P Committee Meeting to order at 3:06p.m. Mrs. Linda Harmon, AP&P Faculty Co-Chair, called the meeting to order at 3:06p.m. Motion carried.

2. OPENING COMMENTS FROM THE COMMITTEE CO-CHAIR

Mrs. Linda Harmon indicated that she did not have any opening comments at this time.

Mrs. Linda Harmon requested a motion to amend the agenda to add the following items to the noted locations: Honor's Course Outline of Record to item 5d; KIN 196 to item 6b(xviii); KIN 190 to item 6c(xiii); and ESL 029, ESL 039, ESL 049, ESL 059, ED 175, AERO 180 and SPAN 203 to item 7d. A motion was made and seconded to amend the agenda as requested. Motion carried.

3. APPROVAL OF MINUTES

a. November 14, 2013 Minutes

A motion was made and seconded to approved items 3a, November 14, 2013 Minutes. After a brief moment, it was noted that revisions were not needed. Motion carried.

b. February 13, 2014 Minutes

A motion was made and seconded to table item 3b. Motion carried.

4. INFORMATIONAL ITEMS

a. 2013-14 AP&P Deadline – Courses and Programs need to be approved by 2/27/2014 for Fall 2014 inclusion

- CORs that need to be revised this academic year – List at the end of the agenda
- TMC Degrees that need to be developed and brought to AP&P – List at the end of the agenda
- C-ID Approval needed, COR revised and brought to AP&P – List at the end of the agenda

b. CurricUNET Workshops:

- Thursday, March 13, 2014 from 1-2:50pm, BE 321 – Donna Meyer
- Tuesday, March 25, 2014 from 1-3pm, BE 321 – Denise Walker
- Wednesday, April 9, 2014 from 10-12pm, BE 324 – Lisa Karlstein

Mrs. Linda Harmon requested more representatives to volunteer if possible to conduct a workshop to ensure courses are submitted in a timely manner.

c. CSUGE/IGETC Course Designation – Dr. Lee Grishman

IGETC – (Current)

- CHIN 201 – Area 3B
- CHIN 202 – Area 3B
- GEOL 102L – Area 5A
- MATH 124 – Area 2A

CSU/GE - (Current)

- ANTH 101L – Area B3
- BIOL 205 – Area B2, B3
- CFE 211 – Area D7
- CHIN 201 – Area C2

- MATH 148 – Area 2A
- THA 130 – Area 3A
- CHIN 202 – Area C2
- ENGR 125 – Area B4
- MATH 148 – Area B4
- NF 103 – Area E

Mrs. Melissa Jauregui apologized for not updating this section based on the last report from Dr. Grishman however the next agenda will reflect the changes.

d. AP&P Cochair replacement begins training summer 2014

Mrs. Linda Harmon informed the committee that no one has volunteered to take this position. She indicated that the person who does volunteer will go to the Curriculum Institute in San Jose, Ca this year in July. Ms. Jeffrie Ahmad stated that a divisional faculty member expressed interest in serving in this role and asked whether the future cochair needs to have been a divisional representative first. It was not known at this time whether that was a requirement or not and it was suggested that the interested party consult with the Academic Senate for more information.

5. DISCUSSION ITEM

a. AP 4225 – Course Repetition

Mrs. Linda Harmon requested the committee to review the administration policy AP 4225 included in the agenda packet on the AP&P website. She requested the committee members to share the revised language with their divisions and in the absence of a division meeting, send the information via email. It was noted that this item will return to the next AP&P meeting as a report and action item.

b. AP 4227 – Repeatable Courses

Mrs. Linda Harmon requested the committee to review the administration policy AP 4227 included in the agenda packet on the AP&P website. She requested the committee members to share the revised language with their divisions and in the absence of a division meeting, send the information via email. It was noted that this item will return to the next AP&P meeting as a report and action item.

c. Review a fourth of all discipline course each Fall term

Mrs. Linda Harmon reminded the committee of the information provided at the last meeting, which shed light on the fact that in four years over 300 courses will need to be reviewed and revised. It was suggested at the last meeting that the committee consider putting all disciplines on a review cycle where a fourth of all courses are reviewed each year. After a brief moment the committee decided that additional discussion was not needed and wanted to approve the new revision cycle for all programs.

d. Honor's course outline of record

Dr. Lee Grishman informed the committee that UC transfer students each year have difficulty transferring our honor's courses as the UCs require honor's courses to have a course outline of record articulated in Assist. He received a phone call from the articulation officer at UC Irvine, who stated that a student was trying to transfer ENGL 101 and ENGL 102 honor's but without an articulation agreement noted in Assist, she was reluctant to accept the transfer units. After a brief explanation, UC Irvine agreed to accept the credit but Dr. Grishman wonders how many students experience this issue and are not granted the transfer units. By developing a separate course outline of record the courses can be articulated through Assist thus eliminating this issue for future students. Dr. Grishman did indicate though that a note would need to be added to the college catalog informing students that they can not enroll in honor's if they already attempted the regular course and vice versa. Dr. Darcy Wiewall indicated that the honor's committee already requires a form to be filled out and approved before a faculty member can offer an honor's course. She indicated that the only difference between the honor's course and the regular course is the methods of instruction and homework required. Mr. Tooraj Gordi asked for clarification on whether honor's courses run the risk of cancellation due to the already low enrollment approved, to which Dr. Uhazy did not feel that was an issue. After a brief moment and additional discussion, the committee decided that Mr. John Vento, Honor's Coordinator, would need to attend the next AP&P meeting if possible to answer questions regarding this topic.

6. ACTION ITEM

a. Review a fourth of all discipline courses each Fall term

A motion was made and seconded to approve putting all discipline courses on a quarter review cycle. Motion carried.

b. Non-Substantial Course Revisions (Consent Agenda Item) (COR Complete / SLO Complete)

- i. ELTE 125, Direct Current and Alternating Current Principles**
- ii. ELTE 130, Digital Circuit Analysis**
- iii. ELTE 135, Analog Circuit Analysis**

- iv. **ELTE 235, Electronic Communications I**
- v. **ESL 018, ESL Reading and Writing 1**
- vi. **ESL 019, ESL Skills Building 1**
- vii. **ESL 020, ESL Vocabulary and Pronunciation 2**
- viii. **ESL 023, ESL Grammar 2**
- ix. **ESL 028, ESL Reading and Writing 2**
- x. **ESL 030, ESL Vocabulary and Pronunciation 3**
- xi. **ESL 033, ESL Grammar 3**
- xii. **ESL 038, ESL Reading and Writing 3**
- xiii. **ESL 040, ESL Vocabulary and Pronunciation 4**
- xiv. **ESL 043, ESL Grammar 4**
- xv. **ESL 048, ESL Reading and Writing 4**
- xvi. **ESL 058, ESL Reading and Writing 5**
- xvii. **KIN 102, Water Aerobics**
- xviii. **KIN 196, Water Safety Instructor (per motion above)**

A motion was made and seconded to approve all courses listed under item 6b Non-Substantial course revision. Mrs. Harmon reminded the committee members that these courses have been reviewed and approved by the Dean, AP&P representative, and herself. Motion carried. A second motion was made and seconded to approve the course content of those courses listed under 6b. Motion carried

c. First Reading: Substantial Course Revision (COR Complete / SLO Complete)

i. BUS 201, Business Law

A motion was made and seconded to approve BUS 201, Business Law course revisions. Dr. Les Uhazy, dean proxy, and Ms. Donna Meyer were present to discuss the course and answer questions. After a brief moment it was decided that adjustments were not necessary. Motion carried without revision. A second motion was made and seconded to approve the course content. Motion carried.

ii. CFE 101, Introduction to Early Childhood Education

A motion was made and seconded to approve CFE 101, Introduction to Early Childhood Education course revisions. Ms. Melanie Parker was present to discuss the course and answer questions. After a brief moment it was decided that adjustments were not necessary. Motion carried without revision. A second motion was made and seconded to approve the course content. Motion carried.

iii. COMM 109, Small Group Communication

A motion was made and seconded to approve COMM 109, Small Group Communication course revisions. Ms. Tina McDermott was present to discuss the course and answer questions. After a brief moment it was decided that adjustments were not necessary. Motion carried without revision. A second motion was made and seconded to approve the course content. Motion carried.

iv. COMM 217, Gender and Communication

A motion was made and seconded to approve COMM 217, Gender and Communication course revisions. Ms. Tina McDermott was present to discuss the course and answer questions. After a brief moment it was decided that adjustments were not necessary. Motion carried without revision. A second motion was made and seconded to approve the course content. Motion carried.

v. Hybrid: ESL 018, ESL Reading and Writing 1

A motion was made and seconded to approve Hybrid: ESL 018, ESL Reading and Writing 1 course revisions. Mr. Scott Jenison was present to discuss the course and answer questions. After a brief moment it was decided that adjustments were not necessary. Motion carried without revision. A second motion was made and seconded to approve the course content. Motion carried.

vi. Hybrid: ESL 023, ESL Grammar 2

A motion was made and seconded to approve Hybrid: ESL 023, ESL Grammar 2 course revisions. Mr. Scott Jenison was present to discuss the course and answer questions. After a brief moment, the committee agreed to approve the course pending revision. The committee requested the examples be removed, section 2 sentence "growing computer skills of students" needs to be removed as it does not pertain to an online course, and section 5 under online homework first paragraph needs to be moved to offline assignments. Motion carried with revisions.

vii. Hybrid: ESL 028, ESL Reading and Writing 2

A motion was made and seconded to approve Hybrid: ESL 028, ESL Reading and Writing 2 course revisions. Mr. Scott Jenison was present to discuss the course and answer questions. After a brief moment,

the committee agreed to approve the course pending revision. The committee requested the examples be removed, section 2 sentence "growing computer skills of students" needs to be removed as it does not pertain to an online course, and section 5 under online homework first paragraph needs to be moved to offline assignments. Motion carried with revisions.

viii. Hybrid: ESL 033, ESL Grammar 3

A motion was made and seconded to approve Hybrid: ESL 033, ESL Grammar 3 course revisions. Mr. Scott Jenison was present to discuss the course and answer questions. After a brief moment, the committee agreed to approve the course pending revision. The committee requested the examples be removed, section 2 sentence "growing computer skills of students" needs to be removed as it does not pertain to an online course, and section 5 under online homework first paragraph needs to be moved to offline assignments. Motion carried with revisions.

ix. Hybrid: ESL 038, ESL Reading and Writing 3

A motion was made and seconded to approve Hybrid: ESL 038, ESL Reading and Writing 3 course revisions. Mr. Scott Jenison was present to discuss the course and answer questions. After a brief moment, the committee agreed to approve the course pending revision. The committee requested the examples be removed, section 2 sentence "growing computer skills of students" needs to be removed as it does not pertain to an online course, and section 5 under online homework first paragraph needs to be moved to offline assignments. Motion carried with revisions.

x. Hybrid: ESL 043, ESL Grammar 4

A motion was made and seconded to approve Hybrid: ESL 043, ESL Grammar 4 course revisions. Mr. Scott Jenison was present to discuss the course and answer questions. After a brief moment, the committee agreed to approve the course pending revision. The committee requested the examples be removed, section 2 sentence "growing computer skills of students" needs to be removed as it does not pertain to an online course, and section 5 under online homework first paragraph needs to be moved to offline assignments. Motion carried with revisions.

xi. Hybrid: ESL 048, ESL Reading and Writing 4

A motion was made and seconded to approve Hybrid: ESL 048, ESL Reading and Writing 4 course revisions. Mr. Scott Jenison was present to discuss the course and answer questions. After a brief moment, the committee agreed to approve the course pending revision. The committee requested the examples be removed, section 2 sentence "growing computer skills of students" needs to be removed as it does not pertain to an online course, and section 5 under online homework first paragraph needs to be moved to offline assignments. Motion carried with revisions.

xii. Hybrid: ESL 058, ESL Reading and Writing 5

A motion was made and seconded to approve Hybrid: ESL 058, ESL Reading and Writing 5 course revisions. Mr. Scott Jenison was present to discuss the course and answer questions. After a brief moment, the committee agreed to approve the course pending revision. The committee requested the examples be removed, section 2 sentence "growing computer skills of students" needs to be removed as it does not pertain to an online course, and section 5 under online homework first paragraph needs to be moved to offline assignments. Motion carried with revisions.

xiii. KIN 190, Introduction to Human Movement (per motion above)

A motion was made and seconded to approve KIN 190, Introduction to Human Movement course revisions. Dr. Les Uhazy, dean proxy, and Mr. Glenn Haller were present to discuss the course and answer questions. After a brief moment, the committee request clarification on the course description as it seems that two separate descriptions are entered in this field. Motion failed.

d. First Reading: New Course Development

i. NS 101A, Fundamentals of Nursing Science

A motion was made and seconded to approve NS 101A, Fundamentals of Nursing Science course development. Ms. Susan Snyder was present to discuss the course and answer questions. After a brief moment, it was decided that revisions were not necessary. Motion carried without revisions. A second motion was made and seconded to approve the course content. Motion carried.

e. Second Reading: New Course Development

i. ID 240, Fundamentals of Computer Aided Drafting and Design (CADD)

ii. NS 102A, Maternal and Newborn Nursing

iii. NS 103A, Medical Surgical I

iv. NS 201A, Psychiatric-Mental Health Nursing

- v. **NS 202A, Medical Surgical II**
- vi. **NS 203A, Pediatrics**
- vii. **NS 204A, Medical/Surgical Nursing III**
- viii. **NS 205A, Transition to Professional Nursing**
- ix. **RADT 205, Radiographic Clinical Practicum IV**

A motion was made and seconded to approve the new course developments listed under 6e, Second Reading: New Course Development. Mrs. Linda Harmon indicated that all requested changes from the last meeting have been made to each course. Motion carried. A second motion was made and seconded to approve the course content for items 6e(i-ix). Motion carried.

f. Course Deactivation

- i. **PSY 218, Psychology of Women**
- ii. **READ 097, Reading Comprehension for College Success**

A motion was made and seconded to approve designating the courses listed as deactivated. Motion carried.

g. First Reading: Community Service Offering

Mrs. Linda Harmon requested the committee members to review the course proposals in the agenda packet posted to the AP&P website. Dr. Lee Grishman reminded the committee that in the past the instructor was required to be present before the committee could review the course. Dr. Les Uhazy felt that it created undo pressure on the faculty member and in some cases insulted them when the proposal did not conflict with any course offerings. The committee asked whether specific guidelines prevented them from reviewing the courses without the instructor present. Mrs. Melissa Jauregui informed the committee that these types of course proposals have always been treated the same as every other course or program offering, which is that two persons are present: dean, representative, and/or faculty. Since Dr. Les Uhazy, dean proxy, and Dr. Darcy Wiewall, AP&P representative, were present the courses could be read without the faculty member being present.

i. Introduction to CAD for Pattern Design

A motion was made and seconded to approve the Community Service offering of Introduction to CAD for Pattern Design. Dr. Les Uhazy, dean proxy, and Dr. Darcy Wiewall were present to discuss the course and answer questions. After a brief moment, the committee agreed to approve the course only if the discipline faculty agreed and signed the course approval form. Motion carried contingent upon signatures.

ii. Grant Research Fundamentals

A motion was made and seconded to approve the Community Service offering of Grant Research Fundamentals. Dr. Les Uhazy, dean proxy, and Dr. Darcy Wiewall were present to discuss the course and answer questions. After a brief moment, it was decided that revisions were not necessary since the course material did not conflict with any AVC catalog course offering. Motion carried without revisions.

iii. Aramaic: The Bible Original: Hebrew & Aramaic (Step 1)

A motion was made and seconded to approve the Community Service offering of Aramaic: The Bible Original: Hebrew & Aramaic (Step 1). Dr. Les Uhazy, dean proxy, and Dr. Darcy Wiewall were present to discuss the course and answer questions. After a brief moment, it was decided that revisions were not necessary since the course material did not conflict with any AVC catalog course offering. Motion carried without revisions.

iv. Aramaic: The Bible Original: Hebrew & Aramaic (Step 2)

A motion was made and seconded to approve the Community Service offering of Aramaic: The Bible Original: Hebrew & Aramaic (Step 2). Dr. Les Uhazy, dean proxy, and Dr. Darcy Wiewall were present to discuss the course and answer questions. After a brief moment, it was decided that revisions were not necessary since the course material did not conflict with any AVC catalog course offering. Motion carried without revisions.

7. INFORMATIONAL ITEM

a. New Course Development

- PHTC 102L, Directed Photo Lab Studies

Mrs. Linda Harmon reminded Lisa Karlstein that the SLOs must be submitted to the Outcomes Committee via the paper form, to which she replied that she is already working with the committee.

b. Course Deactivation

- READ 095L, Basic Reading Strategies for College Success Lab
- READ 097L, Reading Comprehension for College Success Lab

- READ 099L, Critical Reading and Study Skills Lab
- READ 150, Speed Reading
- ESL 029, ESL Skills Building 2
- ESL 039, ESL Skills Building 3
- ESL 049, ESL Skills Building 4
- ESL 059, ESL Skills Building 5
- ED 175, Literacy Tutoring and Supervised Field Experience
- AERO 180, SpaceTEC Core Certification Readiness
- SPAN 203, Advanced Spanish

Mrs. Linda Harmon also notified the committee that the courses listed under item 7b will be on the next agenda as an action item for deactivation.

8. ADDITIONAL INFORMATION – SB 1440 AA-T/AS-T that need to be developed and submitted to AP&P

Area of Study	Template Attached	Articulation Agreements	PLO	Recommended Plan of Study	CurricUNET Status
<i>1. Agriculture Animal Sciences</i>					
<i>2. Agriculture Business</i>					
<i>3. Agriculture Plant Sciences</i>					
<i>4. Chemistry</i>					
5. Computer Science					Cannot develop, no discipline on campus aligns with coursework
6. Economics					
7. Elementary Teacher Education					Cannot develop, no full-time faculty in area
<i>8. Film, Television and Electronic Media</i>					Cannot develop, no full-time faculty in area
9. Journalism					Cannot develop, no full-time faculty in area
10. Philosophy					
11. Spanish					

Dr. Les Uhazy informed the committee on two degrees that are nearly complete: Environmental Science and Biology. Once those degrees are approved and ready for our faculty to adopt, they will take necessary steps to do so. Mrs. Melissa Jauregui announced that several programs have been added to this area since recently additional transfer model curriculum programs have been completed. Those listed in italics have completed their first phase of approval allowing our faculty to review the documentation posted to the c-id.net website for local adaptation. Unfortunately though the template for those programs have not been fully approved by the Chancellor's Office so until that is available the degree can not be completely submitted in CurricUNET.

Completed AVC AA-T/AS-T Degrees

- | | | | |
|-------------------------------|---------------|-----------------|------------------|
| 12. Administration of Justice | 16. English | 19. History | 22. Physics |
| 13. Anthropology | 17. Geography | 20. Kinesiology | 23. Psychology |
| 14. Business Administration | 18. Geology | 21. Music | 24. Theatre Arts |
| 15. Early Childhood Education | | | |

Mrs. Melissa Jauregui also reminded the committee members that while several degrees listed in this area can be resubmitted to the Chancellor's Office for approval, some cannot be submitted until new courses are approved first.

Chancellor's Office Approved

- | | |
|---------------------------|-----------------------|
| 25. Art History | 28. Political Science |
| 26. Communication Studies | 29. Sociology |
| 27. Mathematics | 30. Studio Arts |

9. ADDITIONAL INFORMATION - C-ID REPORT FOR TMC's

C-ID DESCRIPTOR	COURSE	STATUS	EXPIRES	STATUS
AJ 110	AJ 101	CONDITIONAL	20-NOV-14	
AJ 120	AJ 102	CONDITIONAL	4-JAN-14	

AJ 160	AJ 201	NOT APPROVED		
AJ 220	AJ 204	CONDITIONAL	2-JAN-14	
ARTH 150	ART 104	NOT APPROVED		
BUS 110	BUS 101	CONDITIONAL	13-MAY-14	Approved 2/10/2014
BUS 115	BUS 113	CONDITIONAL	12-JUN-14	
BUS 120	BUS 201	CONDITIONAL	11-NOV-14	
BUS 125	BUS 203	CONDITIONAL	26-JUL-14	
ECE 230	CFE 116	CONDITIONAL	27-JUN-14	
ECE 210	CFE 202	CONDITIONAL	27-JUN-14	
ECE 220	CFE 211	CONDITIONAL	8-APR-14	
ECE 130	CFE 213	NOT APPROVED		
CHEM 100	CHEM 101	NOT APPROVED		Resubmit for CHEM 101
ITIS 120	CIS 101	CONDITIONAL	1-JUL-14	
COMP 152	CIS 121	CONDITIONAL	2-APR-14	
COMM 130	COMM 107	CONDITIONAL	13-JAN-15	
ENGL 120	ENGL 102	CONDITIONAL	06-JAN-15	
GEOL 121	ERSC 101	CONDITIONAL	12-JUN-14	
	GEOG 101	NOT APPROVED		
HIST 130	HIST 107	NOT APPROVED		
HIST 140	HIST 108	CONDITIONAL	14-FEB-14	
JOUR 210	JOUR 123	NOT APPROVED		
KIN 100	KIN 190	NOT APPROVED		
KIN 101	KIN 191	CONDITIONAL	17-DEC-13	
SOCI 125	MATH 115	CONDITIONAL	20-SEP-14	
PHIL 110	PHIL 110	CONDITIONAL	16-OCT-14	
PHYS 100S	PHYS 101 PHYS 102	CONDITIONAL	13-FEB-14	
PHYS 105	PHYS 101	CONDITIONAL	13-FEB-14	
PHYS 110	PHYS 102	CONDITIONAL	13-FEB-14	
PHYS 200S	PHYS 110 PHYS 120 PHYS 211	CONDITIONAL	15-FEB-14	
PHYS 205	PHYS 110	CONDITIONAL	13-FEB-14	
PHYS 210	PHYS 120	CONDITIONAL	15-FEB-14	
PHYS 215	PHYS 211	CONDITIONAL	15-FEB-14	
PSY 130	PSY 212	CONDITIONAL	2-JUL-14	Approved 11/25/2013
SOCI 140	PSY 219	CONDITIONAL	20-SEP-14	Designated as Obsolete
PSY 115	PSY 233	CONDITIONAL	1-JUL-14	Approved 12/2/2013
PSY 120	PSY 234	NOT APPROVED		Approved 10/22/2013
PSY 200	SOC 200	CONDITIONAL	2-JUL-14	
SOCI 120	SOC 200	CONDITIONAL	25-JAN-14	
SPAN 220	SPAN 101HL	CONDITIONAL	19-AUG-14	
THTR 171	THA 102	CONDITIONAL	06-JAN-15	Resubmitted
THTR 175	THA 133	NOT APPROVED		

Dr. Lee Grishman announced that HIST 108 has expired. Faculty need to work more quickly to revise the courses so that the revised course outline of record can be resubmitted for consideration. Dr. Darcy Wiewall indicated that this course is working through the approval process and faculty are actively working to in CurricUNET to be sure the course is approved.

10. ADDITIONAL INFORMATION – 2013-2014 Courses by Division that need to be revised and submitted to AP&P

Course	Degree/Cert /GE Area	Last Taught	Scheduling Restrictions if not approved by 11/14/2013	Status
Business				
CIS 101		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
Health Sciences				
CFE 101		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
Kinesiology				
KIN 196		Spring 12	Cannot schedule 14-15	<i>Submitted</i>

Language Arts				
COMM 109		Fall 12	Cannot schedule 14-15	<i>Submitted – Agenda</i>
COMM 215		None	Cannot schedule 14-15	<i>Submitted</i>
ESL 018		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 019		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 020		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 023		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 028		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 029		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 030		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 033		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 038		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 039		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 040		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 043		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 048		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 049		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 058		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 059		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
READ 150		Fall 11	Cannot schedule 14-15	<i>Submitted</i>
SPAN 203		Fall 08	Cannot schedule 14-15	<i>Submitted</i>
Math/Science				
MATH 070B		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
MATH 102A		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
MATH 102B		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
Social Science				
ED 175		Spring 08	Cannot schedule 14-15	<i>Submitted</i>
PSY 218		Fall 08	Cannot schedule 14-15	<i>Submitted – Agenda</i>
WE 197		None	Cannot schedule 14-15	
WE 199		Spring 13	Cannot schedule 14-15	
Technical Education				
AERO 180		Fall 10	Cannot schedule 14-15	<i>Submitted</i>
AUTO 276		Fall 13	Cannot schedule 14-15	<i>Submitted</i>
ELTE 235		Fall 12	Cannot schedule 14-15	<i>Submitted – SLOs NEEDED</i>
Visual and Performing Arts				
PHTC 205		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
PHTC 205L		Fall 12	Cannot schedule 14-15	<i>Submitted</i>

11. ADJOURNMENT

A motion was made and seconded to adjourn the February 27, 2014 AP&P Committee meeting at 4:18p.m. Mrs. Linda Harmon reminded the committee members to log into CurricUNET and track the progress of each course in the approval process in their area to be sure they are moving along. Motion carried.

NON-DISCRIMINATION POLICY

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Dr. Edward Beyer, Academic Senate President, at (661) 622-6306 (weekdays between the hours of 8:00 a.m. and 5:00 p.m.) at least 48 hours before the meeting, if possible. Public records related to agenda items for open session are available for public inspection 72 hours prior to each regular meeting at the Antelope Valley College Academic Senate's Office, Administration Building, 3041 West Avenue K, Lancaster, California 93536.