ANTELOPE VALLEY COLLEGE

Distance Education and Technology Committee Minutes	Tuesday, October 24, 2023 3:00 p.m.- 4:00 p.m., L 201

Type of Meeting: Regular
Please Review/Bring: Agenda Packet

James Dorn, Faculty Co-chair
Greg Bormann, VPAA Designee
Nate Dillon – ADMIN Council - *ABSENT*
Alex Parisky, ITS Management
VACANT, ITS Alternative Media Specialist
Mike Wilmes, Learning Management Media Specialist (Ex-Officio) - *ABSENT*
Greg Krynen, IMC Representative - *ABSENT*
Gabrielle Poorman, AP&P (Proxy – Yardia Arellano)
John Toth, Faculty Union
Sheri Langaman, Classified Union
Cynthia Kincaid, Arts & Humanities - *ABSENT*
Jim Bowen, Career Tech Ed
Walter Briggs III, Counseling
Mary Jacobs, Health & Safety Sciences
Barry Green, Kinesiology & Athletics
Debbie Sanchez, Library
Kenan Shahla, Math, Science & Engineering
VACANT, Language & Communication Arts
Kimberly Barker, Social & Behavioral Sciences
Jane Bowers, Faculty At-Large
Kathy Osburn, Faculty At-Large
VACANT, Adjunct Faculty Rep
Alan Filion, ASO Representative - *ABSENT*

	Items	Action
I.	Call to Order	3:04 pm
II.	Approval of Agenda	A. Approved, unanimous
III.	Opening Comments from Co-chairs	A. None
IV.	Open Comments from the Public	A. None
V.	Approval of Minutes	A. October 10th Minutes (attached) – Approved, 1 abstention
VI.	Discussion Items	A. POCR Updates – Senate did not approve an additional member on DETC committee. There needs to be a lead to run the POCR process, but how many should there be? Currently we have 2, but 1 will end at the end of this semester. Sometimes having co-chairs work, sometimes it does not. 1 can tend to make things run smoother. Multiple perspectives can also help as well. The POCR lead is not the only one that reviews/approves courses, reviewers check first. If there are questions, they meet and discuss the issue/question (so there is not only 1 person with the final say on approving a course, always 2 reviewers plus the faculty member and the lead, if needed). Approx. 15 reviewers right now randomly selected for each class, and the POCR leads have agreed upon the current process. Courses are being reviewed based on the CVC OEI

	guidelines. The POCR Lead is doing a spot check to make sure that everything in the class adheres to those guidelines, and if there is a question or disagreement then they have a meeting to discuss (always keeping educational freedom in mind). There's going to be a push in negotiations to get a set number of classes to be reviewed each year. That will help each year with budget allotment for compensation for reviewers and should also help keep the numbers more manageable and less overwhelming for the reviewers. Initially there were 2 leads on the POCR committee because it was unknown as to how many would be needed. How should the Lead position be selected; what criteria should be used? The person needs to be certified to teach online. Currently the Lead was chosen/voted on by the group of reviewers. Because POCR is not currently an official sub-committee of DETC, should DETC have a say in who is chosen as the POCR lead? The active POCR reviewers should be making this decision. This discussion needs to continue to address everyone's concerns. B. Online Course Accessibility - There are questions about online course accessibility – James will go over this in more detail at the next meeting. C. Regular and Substantive Interaction – Will be discussed at the next meeting.
VII. Action Items	A.
VIII. Adjournment	4:00 pm
NEXT MEETING: 11/14	Fall Meeting dates 9/12, 9/26, 10/10, 10/24, 11/14, 11/28