

Agenda/Minutes Template

Monday, 9/23/19
L201
2:30-3:30

Type of Meeting: *Regular*

Note Taker: *(Tamira Palmetto Despain)*

Please Review/Bring: *(Agenda, Minutes and Supporting Documents)*

Committee Members:

Co-Chairs: Tamira Palmetto Despain & Vejea Jennings, Division Dean: Dr. Irit Gat

Susan Knapp, David Adams, Rae Agahari, Elinda Parkinson, Linda Parker, Dr. Mark McGovern, Dang Huynh,

Pavinee Villapando, Dr. Rachel Jennings-Tafarella, Dr. Matthew Jaffe, John Vento, & Student Rep Jahlen Pinelo

Pending: Dr. Darcy Wiewall

Items	Person	Action
I. Approval of Previous Minutes of (5/18/19).	All	See Attached
II. Information Item: 2019-2020 Budget Proposal	<i>Vejea and Tamira</i>	<p><u>Issues Discussed:</u> <i>Present proposed budget – will be meeting with Academic Senate President, Van Rider, to finalize budget. See attached</i></p> <p><u>Action Taken:</u> <i>Information only</i></p> <p><u>Follow Up Items:</u> <i>Vejea & Tamira will meet with Van and report back to committee</i></p>
III. Information Item: Honors Committee Stucutre	<i>Vejea and Tamira</i>	<p><u>Issues Discussed:</u> <i>Present Committee Structure change that was sent to Academic Senate. See attached</i></p> <p><u>Action Taken:</u> <i>Information only</i></p> <p><u>Follow Up Items:</u> <i>Vejea & Tamira will meet with Van and report back to committee</i></p>
IV. Action Item: Honors Convocation 2020	<i>All</i>	<p><u>Issues Discussed:</u> <i>Discuss 2019 Convocation- What changes can be made to increase the flow? Need to have established faculty seating area;</i></p>

		<p><i>send out appropriate speech content info; need MCs for the event; Subject Area award selection process; create clear faculty guidelines for nominating students; other ideas??</i></p> <p>Honors Convocation:</p> <p>Subject Area Award Recipient Rules – Multi-Subject and Multi-Year Winners</p> <p>Backstage Responsibilities / Designated Speakers when Nominating Faculty are Absent</p> <p>Guidelines for Speeches about Award Recipients / Code of Conduct</p> <p>Power-Point Design and Deadline / Template Creation and Attention to Readability</p> <p><u>Action Taken:</u> <i>Create an organizational chart for the Convocation</i></p> <p><u>Follow Up Items:</u> <i>Bring new chart to next meeting</i></p>
<p>V. Action Item: Review Honors Option – POLS 200</p>	<p>All</p>	<p><u>Issues Discussed:</u> <i>Review Honors Option Proposal – Derek Carver, POLS 200 See attached</i></p> <p><u>Action Taken:</u> <i>Vote to approve or not approve option</i></p> <p><u>Follow Up Items:</u> <i>Will add Derek Carver’s name to Approved Honors Option Faculty list if approved. If not approved – provided guidance for new submission.</i></p>
<p>NEXT MEETING DATE: (October 28th, 2019)</p>		

Honors Committee Meeting Minutes

Monday, 9/23/19
L201
2:30-3:30

Type of Meeting: *Regular*

Note Taker: *(Tamira Palmetto Despain)*

Please Review/Bring: *(Agenda, Minutes and Supporting Documents)*

Committee Members:

Vejea Jennings, Faculty Co-Chair- Present
 Tamira Palmetto Despain, Faculty Co-Chair- Present
 Dr. Irit Gat, Division Dean- Absent
 Rae Agahari, Arts & Humanities- Absent
 David L. Adams, Career Tech Ed- Present
 Susan Knapp, Counseling- Present
 Elinda Parkinson, Health & Safety Sciences- Present
 Dr. Rachael Jennings Tafarella, Rhetoric & Literacy- Present
 Linda Parker, Library- Absent
 Dr. Mark McGovern, Math Sciences Engineering- Present
 Pavinee Villapando- Math Science Engineering- Absent
 Dang Huynh, Math Science Engineering- Present
 Dr. Matthew Jaffe, Social Behavioral Sciences- Present
 John Vento, Ex-Officio- Present
 TAP/Alpha Iota Representative- NA
 ASO Rep- Jahlen Pinelo
 Dr. Darcy Wiewall – At Large (Pending)- Present

Items	Person	Action
I. Approval of Previous Minutes of (5/18/19).	All	The minutes for 5/20/19 were approved – pending date correction. All in favor with the exception of 4 abstentions (Susan Knapp, Rachael Jennings-Tafarella, Elinda Parkinson, and John Vento)
II. Information Item: 2019-2020 Budget Proposal	<i>Vejea and Tamira</i>	<p><u>Issues Discussed:</u> <i>Present proposed budget. Reviewed Convocation expenses and adjusted cost (food). Reviewed travel budget and all agreed to leave at 1500.</i></p> <p><u>Action Taken:</u> <i>Information only</i></p> <p><u>Follow Up Items:</u> <i>Vejea & Tamira will meet with Van and report back to committee</i></p>

<p>III. Information Item: Honors Committee Structure</p>	<p><i>Vejea and Tamira</i></p>	<p><u>Issues Discussed:</u> <i>New Honors Structure approved by Senate – reviewed with all. Advised Darcy to apply for At Large position, once it is posted. There was discussion regarding the 2 student seats. TAP and Alpha Iota are supposed to be together and ASO by itself. Will make note and sent to Nancy Masters for correction. ASO Rep, Jahlen will seek an Alpha Iota Rep for the second student seat.</i></p> <p><u>Action Taken:</u> <i>Information only</i></p> <p><u>Follow Up Items:</u> <i>Tamira will send student rep info to Nancy Masters</i></p>
<p>IV. Action Item: Honors Convocation 2020</p>	<p><i>All</i></p>	<p><u>Issues Discussed:</u> <i>Discuss 2019 Convocation- What changes can be made to increase the flow? Need to have established faculty seating area; send out appropriate speech content info; need MCs for the event; Subject Area award selection process; create clear faculty guidelines for nominating students; other ideas?? There was a consensus of “one and done,” for student awards, and the thought that we want to award as many students as possible. Also, speech guidelines should be addressed...</i></p> <p><u>Action Taken:</u> <i>Will have Student Subject Area Awards as an Action Item for next Honors meeting. All will review the requirements and determine if the guidelines should be “tightened,” “changed.” Will also review faculty speech guidelines for the award ceremony.</i></p> <p><u>Follow Up Items:</u> <i>Subject Area Awards will be on the next agenda for Honors</i></p>
<p>V. Action Item: Review Honors Option – POLS 200</p>	<p><i>All</i></p>	<p><u>Issues Discussed:</u> <i>Review Honors Option Proposal – Derek Carver, POLS 200 With the exception of numerous typos and grammatical errors, the proposal was well received. There was some concern over the level of rigor by some, and others thought that the amount of faculty interaction would mitigate the rigor somewhat. Overall, the proposal was liked by all.</i></p>

		<p><u>Action Taken:</u> <i>Vote taken – approved unanimously</i></p> <p><u>Follow Up Items:</u> <i>Will add Derek Carver’s name to Approved Honors Option Faculty list. Rachael will correct all typos and grammatical mistakes and give updated version to Vejea. Vejea and John will inform Derek of his proposal’s approval.</i></p>
<p>NEXT MEETING DATE: (October 28th, 2019)</p>		

HONORS EXPENSES	
TRAVEL	1500
FOOD FOR CONVOCATION	1500
MEMBERSHIP	300
SUPPLIES (ENVELOPES/PAP	1500
TOTAL	4800

HONORS OPTION

POLS 200-01 (CRN #75214) Fall 2019

Introduction to Political Theory

Check which of the following honors objectives will be met by the proposed course?

- X Option will provide content about the history or background of the field being studied.
 - X Option will show an awareness of some of the field's major theories or current trends
 - ___ Option will require students to perform a case study, field experience, or other application.
 - X Option utilizes research methods including proper documentation for the discipline.
 - X Option will help students to demonstrate critical thinking and/or meta-cognitive abilities.
1. Please provide an overview of the proposed option. Be sure to show how it differs from what other students do in your course.

The POLS 200 Honors student will conduct extensive research throughout the semester and write a research paper that can be construed as graduate-level. For research the honors student will read beyond the standard "Political Philosophy" textbook, and incorporate direct source readings of some of the great historical and contemporary political philosophers. The general term paper guidelines require students to simply thread the connections (example: human nature, property, and/or the nature of government, etc.) across the centuries (of these philosophers.) The honors student will choose from four options. Option #1 will afford the student a chance to theorize how these authors were actually *influenced* by their peers. Option #2 will allow the student to explore connections between Eastern and Western philosophy on topics such as individualism, community and the state. Option #3 will give an opportunity to explore contemporary themes of immigration, climate change, economic inequality and explore how they can or cannot work with John Rawls' famous theory of justice. And, for option #4 students will explore other authors not used in our Philosophy textbook and make a case that their chose author should be included in this course. At the end of the semester the honors student will

also conduct a fifteen to twenty minute formal presentation (to the rest of the class) on their work and research.

2. Describe how the option will strive for a high degree of student participation and involvement.

The POLS 200 Honors student will begin additional formal research no later than the 2nd month of the standard semester. They will have to read at least 5 additional works for their research topic. For example, these include, but are not limited to Plato's *Phaedo*, or *Laws*, Madison's *Notes on the Federal Constitution*, Calhoun's *A Disquisition on Government*, MacIntyre's *After Virtue*. Furthermore the honors student will meet with the instructor on a biweekly basis and correspond regularly via email. And as mentioned in prompt #1, the student will have to conduct a formal 15 minute presentation to the rest of the class during the last couple of class meetings.

3. List the specific meeting dates, deadlines and tasks.

For the first month of the Semester the Honors student will meet with the instructor to discuss the formal requirements of the Honors option and to decide on the topics. Students will make a commitment on their chosen topic no later than the 4th week of the Semester. The second month will consist of Honors paper research and preparation of a detailed outline. The student and instructor will arrange at least three meetings to discuss research strategies and materials. By the end of the 9th week the student will present a detailed outline of their Honors paper. The next five weeks of the course the student will compose the Honors paper. The student and instructor will meet at least two times to work on editing and/or presentation. The student's final draft of the Honors paper will be submitted via Canvas (and turnitin.com) no later than the end of the 14th week of the Semester. The final obligation for the Honors option will be the presentation to the class of the student's research. This will occur during the 15th or 16th week. The presentation will be 15 to 20 minutes and the student will also field questions on their research and findings.

4. What activities, assignments, or readings will provide greater depth and breadth of subject matter?

POLS 200 Honor students will do a separate paper. The honors term paper will offer a greater theoretical analysis on one of the following options. (A) how a modern philosopher was directly influenced by one or more predecessors, or B) how Eastern philosophy differs from Western, or C) contemporary issues of justice can or cannot work with John Rawls' Theory of Justice, or D) a particular Political Theorist should be included in an Introduction to Political Theory class.) In the POLS 200 class itself the general term paper (of which the Honors student is still responsible for) simply asks students to thread connections of the authors on topics of individualism, community, private property, and the state. The Honors essay will give students additional and deeper practice using primary and secondary sources. Second, the student will prepare a formal presentation of their work to the class

5. Describe writing assignments and discuss how the course will foster critical thinking.

Option #1 gives the Honors student the opportunity to explore how a political theorist may have been directly influenced by a predecessor. In effect, the student will prepare a case giving evidence that the more modern theorist was, in fact, influenced by their predecessor. Examples might be John Locke's influence on James Madison, Or Aristotle's influence on Rousseau. Option #2 will allow the student to explore Eastern or Islamic Political Philosophy and make comparisons with Western Political Philosophy. The student will be asked to offer a solid analysis on how the East differs from the West. Option #3 will afford the student a chance to explore one of the more popular topics: Justice. In this case John Rawls' Theory of Justice. The paper will explore a contemporary theme, say, vast income inequality, immigration, climate change, rise of autocratic governments after democracy and then make connections with Rawls. Option #4 is a position paper. Students will pick an author not in the textbook and make a strong argument that this author and their writings should be a part of an Introduction to Political Theory course.

6. Explain research opportunities, documentation style, and/or how primary/secondary sources will be utilized.

Student will have the opportunity to choose many of the philosophers on their own. However, they will be guided by the instructor as to which authors to read based on their option choice. In regular communications with the instructor, through scheduled meetings and emails, the student will reflect on research strategies, processes, and

ways of presenting political theory. Furthermore they will be documenting their work in MLA or APA style. Secondary sources will be recommended and analyzed based on the student's direction in the paper.

7. Overall, please describe how this honors option by contract project will benefit the honors student.

Many students who take Introduction to Political Theory express an interest in Political Science. Honors students will wind up conducting a bit of "Political Science" in this introductory course. First, if the student is interested in pursuing a career relating to these fields, this project will help and ask the student to explore some of the theoretical works of this great discipline. Second, their writings in this course will open the proverbial door to other works and sub-disciplines in Political Science: International Relations, Constitutional Law, Philosophy, etc. Third, it will help them understand and practice the role of critical research. The sooner they begin to conduct it the better their graduate school work will be. Finally, this honors option will give them the opportunity to work more closely with a mentor/professor. This again simulates their graduate school experience and allows student to explore their ideas in a personal and academic way.



College Coordinating Council Committee Information Sheet Honors Committee 2019 – 2020

	Appointed By Division	Individual	Term	Expiration Date
Co-Chair	Academic Senate – Faculty	Vejea Jennings	2 of 3	June 30, 2021
Co-Chair	Academic Senate – Faculty	Tamira Palmetto Despain	2 of 3	June 30, 2021
Admin. Member	V.P. of Academic Affairs – or Designee	Dr. Irit Gat	Standing Member	Standing Member
Faculty Member	Division Representative - RL	Dr. Rachel Jennings- Tafarella	1 of 2	June 30, 2021
Faculty Member	Area Representative - Library	Linda Parker	1 of 2	June 30, 2021
Faculty Member	Division Representative – MSE	Dr. Mark McGovern	2 of 2	June 30, 2020
Faculty Member	Division Representative – HSS	Elinda Parkinson	1 of 2	June 30, 2021
Faculty Member	Division Representative – AH	Rae Agahari	2 of 2	June 30, 2020
Faculty Member	Division Representative – MSE	Pavinee Villapando	2 of 2	June 30, 2020
Faculty Member	Division Representative - MSE	Dang Huynh	2 of 2	June 30, 2020
Faculty Member	Division Representative - CTE	David L. Adams	1 of 2	June 30, 2021
Faculty Member	Division Representative - SBS	Dr. Matthew Jaffe	1 of 2	June 30, 2020
Faculty Member	Division Representative- At Large	Dr. Darcy Wiewall	1 or 2	June 30, 2021
Counseling Faculty	TAP Honors Counselor – Student Services	Susan Knapp	Standing Member	Standing Member
Past Chair	Honors Committee	John Vento	Standing Member	Standing Member
TAP Student Representative	Transfer Alliance Program Appointment		1 of 1	June 30, 2018
Alph Iota/ ASO Rep.	Alpha Iota Appointment	<i>Jahlen Pinelo</i>	1 of 1	June 30, 2018

Type of Committee/Authority:

Academic Senate Standing Committee.

Purpose:

The honors program offers students challenging courses in a range of areas directly from the IGETC (CSU/UC). The benefits include reduced class size (15-20 maximum students), seminar style environment with increased interaction with peers and instructor(s), emphasis on theoretical approaches and practical applications, and opportunities for transfer to TAP colleges and universities.

The student completing the honors program will:

- successfully complete six or more honors courses



- demonstrate good to outstanding performance overall in all transferable coursework
- engage in appropriate intellectual discussion in and, when appropriate, outside the classroom
- understand and demonstrate proper academic conventions
- model appropriate academic behavior
- mentor other students if given the opportunity
- utilize skills learned in the classroom in other areas, on and off campus

Committee submits recommendations to:

Academic Senate

Composition:

Faculty Chair

Past Chair (to be filled by a previous Honors Coordinator)

Division Dean (traditionally the Arts and Letters Division Dean)

Honors Counselor and/or representative from the Transfer Center

Representative from each of the academic divisions (one), with remaining representatives At Large (with no fewer than five faculty representatives and no more than twelve).

Student representative: Transfer Alliance Program

Student representative: Alpha Iota and/or ASO Math/Science senator

Terms:

Honors Chair serves a 3-year term; 2-year terms for all committee members.

Quorum:

A simple majority of the committee's voting membership.

Meetings:

Meetings are held on the 4th Monday of each month during the fall/spring semesters from 2:30 p.m. to 3:30 p.m.

Minutes/Records:

Minutes are posted to the public Senate website and are housed in the Academic Senate Office.

Prepared by: Tamira Palmetto Despain

Date: May 29, 2019
