



**ANTELOPE VALLEY COLLEGE
STUDENT LEARNING OUTCOMES MEETING**

**October 14, 2013
3:00 p.m. – 4:30 p.m.
L 201**

To conform to the open meeting act, the public may attend open sessions

MEMBERS PRESENT			
Dr. Fredy Aviles, Chair	Jessica Eaton	Diana Keelan	Melanie Parker
Stacey Adams	Dr. Irit Gat	Dr. Scott Lee	LaDonna Trimble
Carla Corona	Dr. Meeta Goel	Dr. Tom O'Neil	William Vaughn
David Durost	Dr. Glenn Haller		
MEMBERS ABSENT		GUESTS PRESENT/EX-OFFICIO MEMBERS	
Leslie Baker	Dr. Bassam Salameh		
Kimberly Covell	Wendy Stout		

1. CALL TO ORDER AND ROLL CALL

A motion was made and seconded to call the October 14, 2013 SLO Committee Meeting to order at 3:06 p.m. Dr. Fredy Aviles, SLO Faculty Co-Chair, called the meeting to order at 3:06 p.m. Motion carried.

2. OPENING COMMENTS FROM THE SLO COMMITTEE CHAIR

Dr. Fredy Aviles reminded the committee of the upcoming ACCJC meeting this Friday. He indicated that Dr. Goel sent a weave compliance report and he is reviewing the programs data to be sure findings and actions are not missing. For those that are missing this critical information, he will contact them one by one to get the information entered into Weave. This approach was taken in the past by the research department and it proved to be very successful in improving out numbers.

3. OPEN COMMENTS FROM THE PUBLIC

No comments from the public were made.

4. APPROVAL OF MINUTES

a. September 23, 2013

A motion was made and seconded to approve the minutes of the September 23, 2013 Student Learning Outcomes Committee meeting. After a brief moment, it was determined that discussion was not needed. Motion carried with two abstentions.

5. REPORTS

a. Updates from the Department of Institutional Effectiveness, Research, and Planning – Dr. Meeta Goel

No report was given at this time.

6. ACTION ITEMS

- a. Revised SLOs: AFAB 110, AFAB 115, AFAB 120, AFAB 130, AFAB 210, AJ 204, BUS 111, BUS 113, BUS 203, CA 131, CFE 103, CFE 105, CFE 109, CFE 115, CFE 202, CT 105, CT 110, CT 200, CT 241, CT 243, DA 102, DA 103, DA 104, DA 105, DA 122, DA 123, DA 124, DA 125, DA 202, DA 203, DA 205, DFST 108, DFST 201L, DM 101, DM 101L, DM 105, DM 105L, DM 106, DM 106L, DM 110, DM 110L, DM 112, DM 112L, DM 127, DM 127L, DM 128, DM 128L, DM 143, DM 143L, DM 145, DM 145L, DM 206, DM 206L, DM 246, DM 246L, DM 298, DM 298L, FTEC 102, FTEC 111, FTEC 112, FTEC 113, FTEC 114, FTEC 115, FTEC 120, FTEC 122, FTEC 126, FTEC 127, FTEC 128, FTEC 129, FTEC 130, FTEC 138, FTEC 222, FTEC 240, FTEC 250, HD 101, HD 103, HE 201, ID 100, ID 110, ID 120, ID 150, ID 160, ID 201, ID 220, ID 230, ID 250, ID 260, KIN 191, LAC 098, LAC 099, LAC 901, MATH 220, MKTG 101, MUSC 134, MUSC 233, MUSC 234, NF 102, NS 111/111 CL, NS 122/122 CL, NS 200, NS 232/ 232 CL, NS 241/241 CL, PHOT 107, PHOT 213, PHOT 213L, PHTC 101, PHTC 101L, PHTC 125, PHTC 125L, PHTC 150, PHTC 150L, PHTC 201L, PHTC 203, PHTC 203L, PHTC 211, PHTC**

211L, PHTC 215, PHTC 215L, PHTC 275, PHTC 275L, PHTC 298, PHTC 298L, POLS 120, POLS 201, PSY 212, PSY 233, RADT 103, RADT 106, RADT 107, RADT 201, RADT 207, READ 095, READ 099, CFE 104, PHTC 201, RADT 202, ACRV 112, ACRV 113, ACRV 115, ACRV 122, ACRV 123, ACRV 125, ACRV 212, ACRV 213, ACRV 222, ACRV 223

A motion was made and seconded to approve action item 6a Revised SLOs. Dr. Aviles requested a motion to amend the agenda to include additional SLOs that were recently reviewed and meet all the requirements of a properly written SLO.

A motion was made and seconded to amend the agenda to add CFE 104, PHTC 201, RADT 202, ACRV 112, ACRV 113, ACRV 115, ACRV 122, ACRV 123, ACRV 125, ACRV 212, ACRV 213, ACRV 222, ACRV 223, and CA 121. Motion carried.

Another motion was made and seconded to approve removing CA 121 from the list as this SLO is not supported by the division. Motion carried.

Dr. Aviles also communicated to the committee that the paper SLO revision forms continue to be submitted to the committee, however, the courses noted in bold were submitted through the CurricUNET revision process. After a brief moment it was decided that addition discussion was not necessary. Motion carried to approve item 6a as amended.

Dr. Aviles requested another motion to amend the agenda to include item 6e Commercial Music Level I Certificate PLO and Commercial Music Level II Certificate PLO. A motion was made and seconded to amend the agenda as requested. Motion carried.

b. Deaf Studies – American Sign Language PLOs (attachment)

A motion was made and seconded to approve action item 6b Deaf Studies – American Sign Language PLOs. After a brief moment, the committee requested revisions to PLO 3. Glenn Haller requested clarification on the “20% of students will be successful” statement as this seems like a very low percentage. It was suggested that “be successful” may need to be replaced with “qualify” but this would depend on why the percent is so low. Motion failed.

c. Deaf Studies – Interpreter Training PLOs (attachment)

A motion was made and seconded to approve action item 6c Deaf Studies – Interpreter Training PLOs. After a brief moment, the committee requested revisions to PLO 1. Stacey Adams indicated that the assessment method needed revision as two different assessments were noted. Dr. Aviles wanted clarification on whether students were expected to meet both assessment requirements. Motion failed.

d. SLO/PLO Revision Instructions (attachment)

A motion was made and seconded to approve action item 6d SLO/PLO Revision Instructions. Stacey Adams requested a word to be added to #2 last section of page 1. It was also suggested that an email be sent to all faculty with this document attached. Motion carried.

**e. Revised PLO: Commercial Music Level I Certificate PLO
Commercial Music Level II Certificate PLO**

A motion was made and seconded to approve action item 6e Revised PLOs. Motion carried.

f. Outcomes Committee Name Change

A motion was made and seconded to approve item 6f Outcomes Committee Name Change. Motion carried.

7. DISCUSSION ITEMS

a. Assessment criteria

Dr. Fredy Aviles indicated that this item is returning for further discussion. He explained what an SLO is according to the language on the SLO form as well as the assessment requirements. The committee has been requiring the assessment to follow this criteria and any rubric used to grade work so there is consistency across faculty teaching styles. Dr. Aviles asked the committee that since achievement targets seem to be appropriate as a percent, how much detail is needed for assessment criteria. Carla Corona, SLO Representative for VAPA, requested clarification on the expectation of faculty who are teaching the same

course. Are we to say that faculty are required to standardize the way they assess their students. Dr. Aviles replied that standardizing is not necessarily what is being requested. For example, if an APA research paper is required for the course, then the topics across faculty could be different but the rubric would be the same to determine measurable success rates of students.

Bill Vaughn stated learning occurs in class long after students have left so how can that growth be measured and positively improve our numbers. Dr. Aviles replied that a recent webinar indicated that we are required to spell out what they are required to do upfront and make the requirements known.

Dr. Meeta Goel mentioned that 90% of the required information for assessments and achievement targets along with findings are entered into Weave but she questions how significant the data may be. She suggested that perhaps we need to better write SLOs so to better understand what assessment would then be required of students. Stacey Adams reminded the committee that we are taking action on groups of courses and not really evaluating the information entered on the SLOs. Should the faculty attend the meeting to discuss and justify the information entered on their forms. Perhaps the committee should take this time to review the SLO fully rather than approving a group at a time. Carla Corona agreed that courses should not move through CurricUNET if revisions are necessary. Dr. Aviles felt that we needn't create another hurdle for faculty by holding their courses up with minor revisions. Dean Trimble suggested that talks at the division level were necessary to discuss this issue and resolve through conversation rather than allow those issues to come up at this meeting. The committee felt that the approval process within CurricUNET is built in such a way that courses cannot move forward unless the representatives and dean are in accordance with the language presented.

b. SLO Committee goals (attachment)

Dr. Aviles requested committee input on the goals document included in the packet. A question was asked regarding the tenth item on the list, SSLO and AUO, which it was noted stand for Service Student Learning Outcomes and Administrative Unit Outcomes. Diana Keelan has been reviewing SLOs in CurricUNET but does not feel that she is qualified to provide comment on the language entered in the system since she is not faculty but is representing the administration side of the campus. Dr. Meeta Goel stated that outcomes are outcomes and proper evidence of outcomes is should be provided regardless of area. She indicated that we need to simplify this process and not over complicate our meetings. She felt that we do not need to meet as often and should consider one meeting a month. Perhaps a plan to change out meeting structure is necessary. She requested a discussion item at the next meeting to further review this and propose a change to the Senate. Carla Corona requested to know the language of the committee's mission so these goals could be reviewed in accordance with that mission and any that do not connect would be eliminated. Dr. Aviles was not sure if a mission was written but it may be listed in the senate handbook. After a brief moment it was decided that a sub group was needed to further review the proposed goals of this committee, Dr. Goel and Ms. Corona volunteered to be part of that group and Mrs. Adams volunteered to be accessible via email to review material as well. This will return to the next meeting for review by the whole committee.

c. SLO Committee name

The committee took no time at all to decide their new name is the Outcomes Committee. A motion was made and seconded to amend the agenda to add an action item 6f Outcomes Committee Name Change. Motion carried. Dr. Aviles indicated that he would take this forward to the senate for approval.

d. Spring Welcome Back

Dr. Aviles announced that the SLO Committee has been approved to breakout sessions from 1:30-3pm with faculty at the Spring Welcome Back day. The only requirement is that the representatives review the CurricUNET process with each of their divisions. We can decide what's to be discussed in that time and Irit Gat suggested that a standardized Powerpoint be produced for all the representatives. Dr. Aviles indicated that action plans and findings should be discussed as revisions are needed in Weave. Melissa Jauregui stated that a Powerpoint on this process already exists but needs the SLO component added along with some recent upgrades to the software. She offered to make those changes and additions and send to the committee for review. Dr. Aviles indicated that he would then add more information regarding Weave and send out to the committee for review.

e. Fall 2014-Spring 2015 SLO committee FPD

Tabled due to lack of time.

8. **ADMINISTRATIVE BUSINESS**

- a. **SLO-Related Events** – FPD: General pedagogical strategies (10/17, 7-10 pm, SSV 151), Why grades are not enough (11/18, 7-10 pm, SSV 151)
Dr. Aviles reminded the committee members of these upcoming events and requested that they communicate this information with their divisions.

9. **OTHER**

- a. SLO Meeting dates for Fall 2013: 10/28, 11/25

10. **ADJOURNMENT**

A motion was made and seconded to adjourn the October 14, 2013 Student Learning Outcomes Committee meeting at 4:33p.m. Motion carried.

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