

<h1 style="margin: 0;">Outcomes Committee Minutes</h1>	<p>Monday, March 25, 2019 L-201 3:00 – 4:30pm</p>
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Type of Meeting: *Regular*
Note Taker: *Wendy Stout*
Please Review/Bring: Review the past minutes for accuracy.

Committee Members:
 Glenn Haller, Faculty co-Chair
 Meeta Goel, Administrative Co-chair
 Svetlana Deplazes, Research Analyst
 LaDonna Trimble , Student Services Dean
 Stacey Adams, Faculty Division Rep
 Tiesha Klundt, Faculty Area Rep
 Gary Heaton-Smith, Faculty Division Rep
 Cindy Hendrix, Faculty Division Rep
 Cynthia Lehman, Faculty Division Rep
 Scott Lee, Faculty Area Rep
 Tim Lynskey, Faculty Division Rep
 Karen Heinzman, Faculty Division Rep
 Candace Martin, Faculty Division Rep
 Mary Rose Toll, Faculty Division Rep
 Joe Owens, Faculty Division Rep
 Wendy Stout, Faculty Division Rep
 Eugenie Trow, Faculty Division Rep
 Stephen Langjahr, Faculty Division Rep
 Nathan Dillon, Adjunct Rep
 Kendall Wallace, Student Rep

Items	Person	Action
I. Approval of Agenda		<p><u>Action Taken:</u> Moved and Approved</p> <p><u>Items added:</u></p>
II. Opening Comments from the Chairs	<i>Glenn/ Meeta</i>	<p><u>Action Taken:</u></p> <p>Glenn stated that eLumen is being fast-forwarded for curriculum. So eLumen is up and running for fall. The hope is the eLumen will be up for outcomes as well.</p> <p>Stacy stated it is her understanding that all items that need to be updated in CurricUnet needs to be approved by AP&P this Thursday meeting or it will be lost with CurricUnet which will be gone June 30th.</p>

		<p>Stacy it may be good to store core PLO and SLOs for all courses and programs so you have a backup somewhere. Glenn we need to decided how to keep track of data. Glenn the revisions for curriculum is unsure and we may have to go back to paper for outcomes revisions.</p> <p><u>Follow Up Items:</u></p>
<p>III. Approval of Minutes</p>	<p><i>Glenn</i></p>	<p><u>Action Taken:</u> Moved and Approved</p> <p><u>Follow Up Items:</u></p>
<p>IV. Informational Item – Outcomes Committee Schedule</p> <p>Apr. 8, 2019, Apr. 22, 2019, May 13, 2019</p>	<p><i>Glenn</i></p>	<p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
<p>V. Action Items – Consent Approvals</p> <p>CA – Vocational Nursing</p>		<p><u>Issues Discussed:</u></p> <p>Moved and Approved</p> <p><u>Follow Up Items:</u></p>
<p>VI. Action Items – Consent Approvals Special Circumstances</p> <p>None</p>		<p><u>Issues Discussed:</u></p> <p><u>Follow Up Items:</u></p>
<p>VII. Action Items – New or Substantial Approvals</p> <p>DM 206 INTA 255 CP – Industrial Manufacturing Technician Apprentice</p> <p>OT 201 AS - Administrative Assistant CA - Business Information Worker I CA - Office Specialist</p>		<p><u>Issues Discussed:</u> DM 206 Moved and Approved</p> <p>INTA 255 tabled sent back</p> <p>CP – Industrial Manufacturing Technician Apprentice Tabled and sent back</p> <p>OT – 201 Moved and Approved</p>

<p>AS - Office Specialist AST – Nutrition and Foods</p>		<p>AS - Administrative Assistant- Moved and Approved with changes to PL03 = Scoring of multiple choice questions in CA 103. A score of 70% or higher will be considered as meeting the PLO. The achievement target is that 80% of all students assessed will have met the PLO."</p> <p>CA - Business Information Worker I – changes + Students will develop proofreading and document formatting skills while applying the principles of grammar and communication to {Students will apply proofreading and document formatting skills while applying the principles of grammar and communication}</p> <p>CA - Office Specialist – Moved and Approved with change For PLO #2 "Timed writing speed of 40 wpm on 5-minute timed writing with no more than 5 errors administered in OT 102. A score of 87.5% (35 wpm) or higher will be considered as meeting the PLO. The achievement target is 70% of all students assessed will have met the PLO.</p> <p>AS - Office Specialist- Moved and approved with change For PLO #2, "Timed writing speed of 40 wpm on 5-minute timed writing with no more than 5 errors administered in OT 102. A score of 87.5% (35 wpm) or higher will be considered as meeting the PLO. The achievement target is 70% of all students assessed will have met the PLO.</p> <p>AST – Nutrition and Foods Add Moved and Approved to add PLO1 Case study project in NF 103- 70% of students will score a 70% or higher on this project PLO2 Diet Analysis project in NF 103- 70% of students will score a 70% or higher on this project</p> <p><u>Follow Up Items:</u></p>
<p>VIII. Discussion/Action Item – Action Plans</p>	<p>Glenn</p>	<p><u>Issues Discussed:</u></p> <p>On the 4/22 meeting please have read and added good and bad action plans</p> <p><u>Follow Up Items:</u></p>
<p>NEXT MEETING DATE: 4/8/2019</p>		