



**ANTELOPE VALLEY COLLEGE
STRATEGIC PLANNING COMMITTEE (SPC) AGENDA**

June 3, 2015

2:30 p.m. – 4:00 p.m. SSV 151

To conform to the open meeting act, the public may attend open sessions

1. CALL TO ORDER AND ROLL CALL

2. REMOVAL OF AGENDA ITEMS

3. OPENING COMMENTS FROM THE CO-CHAIRS

4. OPEN COMMENTS FROM THE PUBLIC

5. APPROVAL OF MINUTES

- a. May 6, 2015 (Attachment)

6. REPORTS (5 minutes)

- a. Budget and Finance Sub-Committee: Ms. Diana Keelen
No report.
- b. Facilities Subgroup: Mr. Doug Jensen
No report.
- c. Human Resources Subgroup: Mr. Mark Bryant
No report
- d. Communications Subgroup: Ms. Liz Diachun
No report.
- e. ITS: Katherine Mergliano
No report.
- f. ASO: Mr. Shawn R. Smith
No report.
- g. Educational Master Plan: Dr. Meeta Goel
See Discussion Item 9b.

7. INFORMATIONAL ITEM

- a. Enrollment Management Plan: Ms. LaDonna Trimble

8. ACTION ITEMS

- a. AVC's proposed new ILO's with corresponding measures from Outcomes Committee and Academic Senate: Dr. Meeta Goel and Dr. Ed. Beyer (attachment)

9. DISCUSSION ITEMS

- a. Progress on AVC's EMP for 2013-2016: Dr. Meeta Goel (attachment)

10. SPBC ADMINISTRATIVE BUSINESS

- a. 2014 – 2015 SPBC Meetings

| | | | |
|---------------------------|-----------------------------|-------------------------|--|
| August 6, 2014 | November 5, 2014 | February 4, 2015 | May 6, 2015 |
| August 27, 2014 (Special) | November 19, 2014 | February 18, 2015 | May 20, 2015 (Canceled) May 27, 2015 (Joint w/BC) |
| September 3, 2014 | December 3, 2014 | March 4, 2015 | June 3, 2015 |
| September 17, 2014 | December 17, 2014 Canceled | March 18, 2015 | June 17, 2015 (Canceled) |
| October 1, 2014 | January 7, 2015 – Canceled | April 1, 2015 | July 1, 2015 (Canceled) |
| October 15, 2014 | January 21, 2015 – Canceled | April 15, 2015 Canceled | July 15, 2015 |

10. OPEN FORUM

11. ADJOURNMENT

NON-DISCRIMINATION POLICY

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Dr. Meeta Goel, at (661-722-6300 (weekdays between the hours of 8:00 a.m. and 4:30 p.m.)) at least 48 hours before the meeting, if possible. Public records related to agenda items for open session are available for public inspection 72 hours prior to each regular meeting at the Antelope Valley College Vice President of Academic Affairs Office, Administration Building (A 134), 3041 West Avenue K, Lancaster, California 93536.

DRAFT



ANTELOPE VALLEY COLLEGE
STRATEGIC PLANNING & BUDGET COUNCIL (SPC) Minutes
May 6, 2015
2:30 p.m. – 4:00 p.m. SSV151

To conform to the open meeting act, the public may attend open sessions

1. CALL TO ORDER AND ROLL CALL

Dr. Ed Beyer, Academic Senate President and Dr. Meeta Goel, Dean of Institutional Effectiveness, Research and Planning, called the meeting to order at 2:34pm.

2. ADD/REMOVAL OF AGENDA ITEMS

A motion was made and seconded to add the following agenda items to “7-INFORMATIONAL ITEMS”:

- Program Specialist (Title V Funded)
- Clerical III (CalWorks Funded).
- Resource Allocations

The motion passed with no discussion: All in Favor; 0 Opposed; 0 Abstention

3. OPENING COMMENTS FROM THE CO-CHAIRS

None

4. OPEN COMMENTS FROM THE PUBLIC

None

5. APPROVAL OF MINUTES

- a. A motion was made and seconded to approve the minutes of April 1, 2015 with no corrections.
Motion passed with no discussion: All in Favor; 0 Opposed; 0 Abstention.

6. REPORTS (5 minutes)

a. Budget and Finance Sub-Committee: Ms. Diana Keelen

No report.

b. Facilities Subgroup: Mr. Doug Jensen

No report.

c. Human Resources Subgroup: Mr. Mark Bryant

No report.

d. Communications Subgroup: Ms. Liz Diachun

No report.

e. ITS: Mr. Richard Shaw

No report.

f. ASO: Mr. Shawn R. Smith

No report

g. Educational Master Plan: Dr. Meeta Goel

See discussion item 9b.

7. INFORMATIONAL ITEMS

a. Accreditation: Mr. Ed Knudson, President

Mr. Knudson spoke to the committee, asking for everyone’s leadership, indulgence, and assistance with the accreditation self-study process. He informed the committee that AVC is presenting a rough draft frame of the accreditation self-study at the June Board meeting. He noted that we have one year to complete and finalize the document in preparation for our site visit in October 2016. He will discuss the accreditation process further at the upcoming Town hall meeting.

Mr. Knudson informed the committee that separating planning and budget is necessary, because planning needs to drive budget. He also informed the committee that he formed an advisory group called the College Advisory Council. He is the only person from AVC in the group, and it consists of people in our community. It’s the means by which the community provides input in identifying their needs, and feedback about how the college is doing. It isn’t a governance group...they do not make decisions for the college. It is simply a way of soliciting the community input into what we do...the community chartered the college, and they continue to pay for it from the budget that is spent every year. Therefore, we make sure our programs are aligned with the community activity,

which is the purpose of the College Advisory Council (Business, Industry, Community, and Educational Leaders, and Elected Officials). The College Advisory Council gives Mr. Knudson information in March and he provides that information to the Board of Trustees and they get together for their Board Retreat in the spring. With the information The Board of Trustees receives, they match it with the initiatives. At this point, the process is as follows:

- The Executive Council aligns it up with the goals in the Educational Master Plan (EMP)
- At the “All College Planning Retreat” in September, the units within the college, are asked to align their program review, as it is being developed, to at least one of the initiatives.

This process starts the budget development process for the coming year. Mr. Knudson continued to talk about the process, and asked everyone to have a sense of urgency and to participate with one of the Accreditation Standards.

b. Student Equity Funded Positions: 1) Director of Student Equity, \$104,787, 2) Program Specialist for Student Equity, \$61,194, and 3) Clerical III, \$59,503: Wendy Dumas or Diana Keelen (attachment)

Ms. Diana Keelen informed the committee that BC is recommending the hiring of three positions that are being paid out of the Student Equity Program/Plan. This year they received over \$864,000.00 and will continue to receive more funding to invest in the Program. The plan was developed by a campus committee and approved by the Board of Trustee. In the plan, these positions were requested.

c. Title V and CalWorks Positons – Program Specialist and Clerical III: Mr. Mark Bryant and Diana

Mr. Bryant informed the committee of the hiring of a Title V funded position (Program Specialist) and a Calworks funded position (Clerical III).

d. Resource Allocation Process: Ms. Diana Keelen

Ms. Diana Keelen distributed a handout that explains the resource allocation process. The graph/chart shows how we are allocating resources in a systematic fashion, and how it’s being driven by planning. She guided the committee through the graph, and the committee members gave suggestions on modifying the chart.

8. ACTION ITEMS:

a. Revised Ground Rules: Dr. Meeta Goel and Dr. Ed Beyer

A motion was made and seconded to approve the revised ground rules as listed with no discussion: All in Favor; 0 Opposed; 0 Abstention.

b. SP/BC Flow: Dr. Meeta Goel and Dr. Ed Beyer

Dr. Beyer and the committee reviewed the SP/BC flow chart, and discussed suggested modifications. A Motion was made and seconded to approve the diagram with the suggested modifications: All in Favor; 0 Opposed; 0 Abstention

9. DISCUSSION ITEMS

a. Membership List: Dr. Meeta Goel and Dr. Ed Beyer (attached)

Dr. Beyer and SPC updated and finalized the SPC membership list

b. Volunteer for Team Building Exercises: Dr. Meeta Goel

Dr. Goel and Dr. Beyer suggested a volunteer to conduct a team building exercise activity when or if needed.

10. SPBC ADMINISTRATIVE BUSINESS

a. 2014 – 2015 SPBC Meetings

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|---------------------------|-----------------------------|-------------------------|---------------|
| August 6, 2014 | November 5, 2014 | February 4, 2015 | May 6, 2015 |
| August 27, 2014 (Special) | November 19, 2014 | February 18, 2015 | May 20, 2015 |
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| October 15, 2014 | January 21, 2015 – Canceled | April 15, 2015 Canceled | July 15, 2015 |

11. OPEN FORUM

12. ADJOURNMENT

The meeting was adjourned at 4:00pm

| MEMBERS PRESENT | | | |
|-----------------------|-------------------------|-------------------------|---------------------------|
| Mr. David Adams | Ms. Kimbirly Dolatowski | Ms. Katherine Mergliano | Dr. Les Uhazy |
| Dr. Ed Beyer | Mr. Kyle Faber | Ms. Suzanne Olson | Ms. Roxanna Vasquez |
| Dr. Liette Bohler | Ms. Kim Fite | Ms. Jenell Paul | |
| Mr. Mark Bryant | Dr. Meeta Goel | Dr. Bonnie Suderman | |
| Ms. Carolyn Burrell | Mr. Doug Jensen | Ms. LaDonna Trimble | |
| MEMBERS ABSENT | | | GUESTS/EX-OFFICIO MEMBERS |
| Ms. Elizabeth Diachun | Dr. Lee Grishman | Dr. Erin Vines | Mr. Ed Knudson |
| Ms. Wendy Dumas | Ms. Mina Hernandez | | Ms. Jerene Kelly |

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AVC INSTITUTIONAL LEARNING OUTCOMES

Communication

- Demonstrates analytical reading and writing skills including evaluation, synthesis, and research.
- Demonstrates listening and speaking skills that result in delivering focused and coherent presentations.

PROPOSED MEASURES

- Written proficiency exam*
- General Education assessment*
- Community College Survey of Student Engagement (CCSSE)
- Demonstration of oral presentation proficiency*

Creative, Critical, and Analytical Thinking

- Uses intellectual curiosity, judgment and analytical decision-making in the acquisition, integration and application of knowledge.
- Solves problems utilizing technology skills, quantitative and qualitative information and applying mathematical concepts.

- Collegiate Learning Assessment (CLA)
- Capstone experience in the major*
- Program Learning Outcomes (PLOs)

Community/Global Consciousness

- Understands and applies personal concepts of integrity, ethics, self-esteem, lifelong learning
- Understands and applies cultural awareness while contributing to the well being of the community.
- Applies tools numerous means of inquiry to experience and appreciate the values and the principles of beauty in all things.

- PLOs
- Service Learning*
- Learning communities*
- General Education assessment*
- Written proficiency exam*
- Capstone*
- CCSSE
- Involvement in clubs and institutional related community activities*

Career and Specialized Knowledge

- Demonstrates knowledge, skills and abilities related to student educational goals including career, transfer and personal enrichment.

- Student Learning Outcome and PLO assessment data
- Degree and certificate completion rate
- Transfer data rates
- Licensure exam pass rates
- Capstone*
- CCSSE
- Graduate survey*
- Student employment survey*

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| <p>Antelope Valley Community College District Educational Master Plan: 2013-16</p> | |
| <p>Goal #1. The college as a community will provide students with an environment which supports learning and facilitates student success.</p> | |
| <p>Objective 1a. Increase number of degrees and certificates granted to exceed the standard of 1,033 set by the Student Success Committee.</p> | |
| Responsible for Implementation: | Everyone (deans, department chairs, faculty, counseling, financial aid) |
| Responsible for Evaluation: | Dean of Institutional Effectiveness, Research & Planning (DIERP), Student Success Committee |
| Date to be achieved: | September (ongoing) |
| <p>Objective 1b. Strengthen the link between SLO/PLO assessment and action plan development and evaluation.</p> | |
| Responsible for Implementation: | SLO Committee, DIERP, deans, discipline faculty (Program Review) |
| Responsible for Evaluation: | DIERP |
| Date to be achieved: | ongoing |
| <p>Objective 1c. Increase the student success rate to exceed the standard of 68% set by the Student Success Committee.</p> | |
| Responsible for Implementation: | Everyone (deans, department chairs, faculty, counseling, financial aid) |
| Responsible for Evaluation: | DIERP |
| Date to be achieved: | September each year (ongoing) |
| <p>Objective 1d. Develop relationship between classroom instructors and counselors and career advisors by embedding counseling in division areas.</p> | |
| Responsible for Implementation: | department chairs, faculty, counseling, VPs of Academic Affairs & Student Services |
| Responsible for Evaluation: | VPs of Academic Affairs & Student Services |
| Date to be achieved: | 14-15 academic year (ongoing) |
| <p>Objective 1e. Increase student retention to exceed the college standard of 60% set by the Student Success Committee.</p> | |
| Responsible for Implementation: | Everyone (deans, department chairs, faculty, counseling, financial aid) |
| Responsible for Evaluation: | DIERP |
| Date to be achieved: | September each year (ongoing) |
| <p>Objective 1f. Validate prerequisites for courses.</p> | |
| Responsible for Implementation: | AP&P, Assessment Office, faculty |
| Responsible for Evaluation: | DIERP & faculty |
| Date to be achieved: | February each year (ongoing) |



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| <p>Objective 1g. Increase class offerings in high demand classes and disciplines. Responsible for Implementation: Academic Affairs, DIERP, deans, department chairs Responsible for Evaluation: Academic Affairs, DIERP Date to be achieved: ongoing</p> |
| <p>Objective 1h. Combine classes and revise curriculum in areas in which the faculty identify needs. Responsible for Implementation: AP&P, faculty Responsible for Evaluation: AP&P Date to be achieved: February each year (ongoing)</p> |
| <p>Goal #2. The college will increase the transfer rate to Cal States, UC, and private colleges.</p> |
| <p>Objective 2a. Increase the number of transfer students by developing TMCs to facilitate transfer to CSUs as the TMCs become available. Responsible for Implementation: AP&P, faculty Responsible for Evaluation: DIERP, AP&P Date to be achieved: July 2014</p> |
| <p>Objective 2b. Bring an eclectic group of colleges, universities and other higher education options to campus for visits and recruiting. Responsible for Implementation: Outreach Office, Dean of Student Services, Career & Transfer Center Responsible for Evaluation: VP of Student Services Date to be achieved: ongoing</p> |
| <p>Objective 2c. Expose students to opportunities for higher education and the skills they need to achieve it. Responsible for Implementation: Outreach Office, Dean of Student Services Responsible for Evaluation: VP of Student Services, DIERP Date to be achieved: ongoing</p> |
| <p>Objective 2d. Increase the percentage of students who successfully achieve 12 transferrable units and transfer-level English and math courses up to five years after initial enrollment. Responsible for Implementation: Everyone (deans, department chairs, faculty, counseling, financial aid) Responsible for Evaluation: DIERP Date to be achieved:</p> |



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| <p>Goal #3. The college will expand and diversify Career Technical Education options for students.</p> |
| <p>Objective 3a. Recruit more non traditional students into CTE programs.</p> |
| <p>Responsible for Implementation: Outreach Office, Counseling, Career & Transfer Center, faculty, public relations, deans, EOPS, Star/TRIO</p> |
| <p>Responsible for Evaluation: DIERP</p> |
| <p>Date to be achieved: September each year</p> |
| <p>Objective 3b. Increase employer outreach for participation on advisory committees in occupational work-experience and in job placement.</p> |
| <p>Responsible for Implementation: CTE discipline faculty</p> |
| <p>Responsible for Evaluation: Academic Affairs, division deans</p> |
| <p>Date to be achieved: May each year</p> |
| <p>Goal #4. The college will increase student success in Basic Skills and ESL courses.</p> |
| <p>Objective 4a. Promote student information competency and technology skills.</p> |
| <p>Responsible for Implementation: Librarians, Basic Skills Committee, Student Success Committee</p> |
| <p>Responsible for Evaluation: Librarians, ITS, DETC</p> |
| <p>Date to be achieved: ongoing</p> |
| <p>Objective 4b. Enhance instructional support for basic skills and ESL courses.</p> |
| <p>Responsible for Implementation: Learning Center, Basic Skills Committee, deans of IRESLA and MSE, Student Success Committee</p> |
| <p>Responsible for Evaluation: VP of Academic Affairs, Basic Skills Committee</p> |
| <p>Date to be achieved: ongoing</p> |
| <p>Objective 4c. Create curriculum to increase the success rates of basic skills and ESL students.</p> |
| <p>Responsible for Implementation: AP&P, basic skills faculty, Student Success Committee, Basic Skills Committee</p> |
| <p>Responsible for Evaluation: AP&P</p> |
| <p>Date to be achieved: February each year (ongoing)</p> |



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| <p>Objective 4d. Establish a plan for providing professional development opportunities related to basic skills for basic skills staff, basic skills faculty and anyone who might want to be involved in basic skills.</p> <p>Responsible for Implementation: Academic Senate, Faculty Professional Development Committee, Basic Skills Committee</p> <p>Responsible for Evaluation: Academic Senate, Basic Skills Committee</p> <p>Date to be achieved: April each year</p> <p>Goal #5. The college will utilize campus resources efficiently and effectively.</p> |
| <p>Objective 5a. Integrate fragmented and redundant District processes and enterprise-wide business process revision.</p> <p>Responsible for Implementation: Administrative Services, Business Office, SPBC</p> <p>Responsible for Evaluation: SPBC, VP of Administrative Services</p> <p>Date to be achieved: June 1, 2014</p> |
| <p>Objective 5b. Rely on discipline faculty to identify program equipment and facility needs.</p> <p>Responsible for Implementation: Discipline faculty, SPBC, Facilities, ITS</p> <p>Responsible for Evaluation: Faculty, division deans, SPBC</p> <p>Date to be achieved: June each year (ongoing)</p> |
| <p>Objective 5c. Develop creative funding sources for equipment and facilities.</p> <p>Responsible for Implementation: Advisory Committees, AVC Foundation, faculty, administrators</p> <p>Responsible for Evaluation: SPBC, VP of Administrative Services, AVC Foundation</p> <p>Date to be achieved: June 1, 2014</p> |
| <p>Objective 5d. Increase and enhance professional development for faculty, administrators, and classified staff.</p> <p>Responsible for Implementation: Academic Senate, Faculty Professional Development Committee, Office of Human Resources & Employee Relations, ITS</p> <p>Responsible for Evaluation: Academic Senate, VP of Human Resources & Employee Relations</p> <p>Date to be achieved: June 30, 2014</p> |
| <p>Goal #6. The college will maintain and enhance community partnerships.</p> |
| <p>Objective 6a. Link campus needs with community resources through the AVC Foundation.</p> <p>Responsible for Implementation: AVC Foundation, advisory committees, President</p> <p>Responsible for Evaluation: Executive Council, Executive Director of the AVC Foundation</p> <p>Date to be achieved: December each year</p> |



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| <p>Objective 6b. Promote seamless transfer of high school students Responsible for Implementation: Counseling, AP&P, discipline faculty, dean of student services, Dean of A&R/Counseling, financial aid office, EOPS, Star/Trio Responsible for Evaluation: VP of Student Services, DIERP Date to be achieved: ongoing</p> |
| <p>Objective 6c. Develop programs to reach out to middle schools Responsible for Implementation: Outreach Office, grant writer Responsible for Evaluation: VP of Student Services Date to be achieved: ongoing</p> |
| <p>Goal #7. The college will increase resources to enhance technology's support of the college mission and processes.</p> |
| <p>Objective 7a. Increase support for classroom, counseling, student services offices, and instructional technology. Responsible for Implementation: ITS, DETC, ITS Committee Responsible for Evaluation: Academic Senate, VP of Administrative Services Date to be achieved: June 30, 2014</p> |
| <p>Objective 7b. Develop effective orientation for online and hybrid courses. Responsible for Implementation: ITS technical trainer, DETC Responsible for Evaluation: Academic Senate, Director of ITS Date to be achieved: June 30, 2014</p> |
| <p>Objective 7c. Provide advanced faculty professional development for instructors of distance education courses. Responsible for Implementation: ITS technical trainer, DETC, Academic Senate, Faculty Professional Development Cmte Responsible for Evaluation: Academic Senate, Faculty Professional Development Committee Date to be achieved: June 30, 2014</p> |
| <p>Objective 7d. Advocate for increased resources for District-wide systems and services. Responsible for Implementation: President & Vice Presidents, Director of Marketing/PIO, foundation, grant writer Responsible for Evaluation: Executive Council, SPBC Date to be achieved: July 1 each year</p> |



Palmdale Center Educational Master Plan: 2013-16

Goal #1. Develop an organizational structure for the Palmdale Center aligned with the Educational Master Plan.

Objective 1a. Develop a mission for the Palmdale Center.

Responsible for Implementation: VP of Academic Affairs, Dean of IRES, Director of Extended Services

Responsible for Evaluation: DIERP

Date to be achieved: June 2014

Objective 1b. Review the organizational structure of the Palmdale Center and staffing needs.

Responsible for Implementation: VP of Academic Affairs, Dean of IRES, Director of Extended Services

Responsible for Evaluation: DIERP

Date to be achieved: June 2014

Objective 1c. Develop a comprehensive plan to offer specific STEM & CTE degree/certificate programs that are unique to the Palmdale Center.

Responsible for Implementation: VP of Academic Affairs, deans, department chairs, faculty, Dean of IRES, Director of Extended Services

Responsible for Evaluation: DIERP

Date to be achieved: June 2014

Goal #2. Increase access to support services with additional staff, expanded hours and alternative delivery methods.

Objective 2a. Develop full-service Bookstore, Financial Aid and Cashier services to support student enrollment.

Responsible for Implementation: VP, Student Services, deans, Director, Extended Services, Director, Information Technology Services

Responsible for Evaluation: DIERP

Date to be achieved: June 2014

Objective 2b. Develop a cash handling procedure for the Palmdale Center.

Responsible for Implementation: VP of Administrative Services, Dean of IRES, Director of Extended Services

Responsible for Evaluation: VP of Administrative Services

Date to be achieved: June 2014



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| <p>Objective 2c. Develop full-service Assessment services. Responsible for Implementation: VP of Student Services, Dean of Enrollment Services, Director of Extended Services Responsible for Evaluation: Dean of Enrollment Services, Director of Extended Services Date to be achieved: June 2014</p> |
| <p>Objective 2d. Expand Library Services to meet the needs of day, evening students, online students. Responsible for Implementation: VP of Academic Affairs, VP of Human Resources, Dean of IRES, Director of Extended Services Responsible for Evaluation: DIERP Date to be achieved: August 2015</p> |
| <p>Objective 2e. Develop a plan for student Health Services to support health care and education. Responsible for Implementation: VP of Student Services, Dean of Student Development and Services Responsible for Evaluation: Dean of Student Development and Services, Director of Extended Services Date to be achieved: June 2014</p> |
| <p>Objective 2f. Develop courier services to support the delivery of resource to the center. Responsible for Implementation: VP of Administrative Services, Director of Extended Services Responsible for Evaluation: Director of Extended Services Date to be achieved: December 2014</p> |
| <p>Objective 2g. Increase access to Counseling Services. Responsible for Implementation: VP of Student Services, Dean of Enrollment Services Responsible for Evaluation: Dean of Enrollment Services, Dean of Institutional Effectiveness, Director of Extended Services Date to be achieved: June 2014</p> |
| <p>Goal #3. Provide students with an environment which supports learning and facilitates student success.</p> |
| <p>Objective 3a. Increase number of courses available for transfer. Responsible for Implementation: VP of Academic Services, deans, department chairs, faculty, Director of Extended Services Responsible for Evaluation: DIERP Date to be achieved: June 2014</p> |



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| <p>Objective 3b. Develop a plan to provide students with access to and staff support for a wet lab.</p> <p>Responsible for Implementation: VP of Academic Services, deans, department chairs, faculty, Director of Extended Services</p> <p>Responsible for Evaluation: DIERP, Director of Extended Services</p> <p>Date to be achieved: ongoing</p> |
| <p>Goal #4. Enhance instructional and student support technology to meet the District's and center's mission.</p> |
| <p>Objective 4a. Provide professional development to increase faculty's effective use of classroom smart technology.</p> <p>Responsible for Implementation: Director of Information Technology, Technical Trainer</p> <p>Responsible for Evaluation: Director of Extended Services</p> <p>Date to be achieved: Ongoing</p> |
| <p>Objective 4b. Maintain critical technology improvements and upgrades.</p> <p>Responsible for Implementation: Director, Information Technology, Director of Extended Services, Information Technology Committee</p> <p>Responsible for Evaluation: Director of Extended Services</p> <p>Date to be achieved: On-going</p> |
| <p>Objective 4c. Expand the computer open-lab (SV3L) to support the student population.</p> <p>Responsible for Implementation: Director of Information Technology Services, Director of Facilities, VP of Administrative Services, Director of Extended Services</p> <p>Responsible for Evaluation: Director of Information Technology, Director of Extended Services</p> <p>Date to be achieved: August 2015</p> |
| <p>Objective 4d. Request an evening Computer Services Technician position to support evening courses.</p> <p>Responsible for Implementation: VP of Academic Affairs, VP of Human Resources, Director of Information Technology Services, Director of Extended Services</p> <p>Responsible for Evaluation: VP of Human Resources</p> <p>Date to be achieved: June 2014</p> |



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| Goal #5. Maintain and enhance community partnerships. |
| Objective 5a. Develop a comprehensive partnership with The Palmdale Aerospace Academy resulting in links of resources. |
| Responsible for Implementation: Director of Extended Services |
| Responsible for Evaluation: Director of Extended Services |
| Date to be achieved: On-going |
| Objective 5b. Collaborate with Antelope Valley Transit Authority to enhance public transportation routes between the Palmdale Center and the Lancaster Campus. |
| Responsible for Implementation: President, Director of Extended Services |
| Responsible for Evaluation: DIERP |
| Date to be achieved: On-going |
| Goal #6. Inform the Palmdale community about programs and services at the Center. |
| Objective 6a. Develop and implement a marketing/communication plan for the Center. |
| Responsible for Implementation: Executive Council, Director of Public & Governmental Relations, Director of Extended Services |
| Responsible for Evaluation: Director of Public Relations |
| Date to be achieved: On-going |
| Goal #7. Develop Revenue Enhancement Initiatives |
| Objective 7a. Develop a Planned Giving Program for the Palmdale Center |
| Responsible for Implementation: President, AVC Foundation, Director of Extended Services, advisory committees |
| Responsible for Evaluation: Executive Council, Executive Director of AVC Foundation |
| Date to be achieved: On-going |





ANTELOPE VALLEY COLLEGE
COLLEGE COORDINATING COUNCIL
COMMITTEE INFORMATION SHEET

STRATEGIC PLANNING COMMITTEE • 2016 - 2018

| | Appointed by | Member | Proxy | Term | Expiration* |
|------------------|---|-------------------------|-------------------------|----------------------|--------------------|
| Co- Chair | Dean of Institutional Effectiveness, Research & Planning <i>or</i> Designee | Dr. Meeta Goel | | Standing Appointment | |
| Co- Chair | Academic Senate President | Dr. Ed Beyer | | Standing Appointment | |
| Ex-Officio | Superintendent/President | Mr. Edward Knudson | | Ex-Officio | |
| Member | Vice President Academic Affairs | Dr. Bonnie Suderman | | Ex-Officio | |
| Member | Vice President Student Services | Dr. Erin Vines | | Ex-Officio | |
| Member | Vice President Human Resources | Mr. Mark Bryant | | Ex-Officio | |
| Member | Executive Director or Designee (ITS) | Ms. Katherine Mergliano | Mr. Richard Shaw | 3 year | 2016 |
| Member | Executive Director or Designee (BUS) | Ms. Wendy Dumas | Ms. Diana Keelen | 3 year | 2017 |
| Member | Executive Director or Designee (FAC) | Mr. Doug Jensen | Mr. Garred Sunios (sp?) | 3 year | 2018 |
| Member | Co-Chair, Enrollment Mgmt | ? | ? | 3 year | 2016 |
| Member | Faculty Union | Dr. Liette Bohler | ? | 3 year | 2017 |
| Member | Classified Union | Ms. Kim Fite | Ms. Pamela Ford | 3 year | 2018 |
| Member | AS: Transfer Faculty | Dr. Sherri Zu | ? | 3 year | 2016 |
| Member | AS: Student Services Faculty | Dr. Lee Grishman | ? | 3 year | 2017 |
| Member | AS: Library | Ms. Carolyn Burrell | Dr. Scott Lee | 3 year | 2018 |
| Member | AS: Vocational Faculty | ? | ? | 3 year | 2016 |
| Member | AS: Adjunct Faculty | Dr. David Adams | ? | 1 year | 2016 |
| Member | Classified - ITS | Mr. Kyle Faber | ? | 2 year | 2016 |
| Member | Classified – Student Services | Ms. Jenell Paul | Ms. Diana Wright | 2 year | 2017 |
| Member | Classified – Facilities | ? | ? | 2 year | 2018 |
| Member | Classified – Academic Affairs | Ms. Suzanne Olson | Ms. Wendy Cios | 2 year | 2016 |
| Member | Classified – ? | ? | ? | 2 year | 2017 |
| Member | CMS | Ms. Mina Hernandez | Ms. Brenna Humann | 3 year | 2018 |
| Member | Dean – Academic Affairs | Dr. Les Uhazy | Mr. Newton Chelette | 3 year | 2016 |
| Member | Dean – Student Services | Ms. LaDonna Trimble | Mr. Gary Roggenstein | 3 year | 2017 |
| Member | Student – ASO | M. Kimbirly Dolatowski | ? | 1 year | 2016 |
| Member | Student – ASO | Ms. Roxanne Vasquez | ? | 1 year | 2016 |

***Term expirations occur at the end of June in the year indicated.**