

**Antelope Valley College
Associated Student Organization
Executive Council Minutes
3041 West Ave K, Lancaster, CA 93536
SSV 180, 1:45 p.m.
April 19, 2013**

The Executive Council of the Antelope Valley College met on April 19, 2013. For more information, please contact Associated Student Organization President Terrance Myers 722-6300 ext 6160.

I. ORGANIZATIONAL ITEMS

1.1 Call to order at 2:05 p.m.

1.2 Pledge of Allegiance: Lead by Yen Tu

1.3 Roll Call

President- Terrance Myers- Present

Vice President, Academic Affairs- Chris Dundee- Present

Vice President, Public Relations- Irene Montalban- Present

Vice President, Club Affairs- Vacant

Vice President of Student Services- Giovanna Sanchez - Present

Treasurer- Michael Reyes- Absent

Secretary- Rieana Paul- Absent

Senator:

Counseling and Matriculation- Russell Bierle- Present

Health Sciences- Iqra Yousafuzai- Absent

Mathematics, Science, and Engineering- Vacant (Filled by Patrick Truong after recess granted.)

Social and Behavioral Sciences and Business, Computer Studies, and Economic Development- Anthony Bell- Present

Language Arts and Instructional Resources; Extended Resources- Yen Tu- Present

Student Development and Services- Keziah Arnold- Present

Technical Education- David Durost- Present

Visual and Performing Arts and Physical Education- Shelby Woods- Present

Membership is 13, Quorum is 7, 10 were present, Quorum is established. Membership is now 14, Quorum is 8, 11 were present (after recess granted).

Student Trustee Sandra Govin- Present

Patrick Truong and Dr. Zimmerman were present during meeting.

David Durost move to approve a brief recess to swear in Patrick Truong to the position of Senator of Mathematics, Sciences and Engineering, seconded by Anthony Bell. 9/0/0 Motion passed.

Anthony Bell moved to reconvene from recess and have roll call, seconded by Christopher Dundee. 9/0/0 Motion passed.

President- Terrance Myers- Present
Vice President, Academic Affairs- Chris Dundee- Present
Vice President, Public Relations- Irene Montalban- Present
Vice President, Club Affairs- Vacant
Vice President of Student Services- Giovanna Sanchez - Present
Treasurer- Michael Reyes- Absent
Secretary- Rieana Paul- Absent

Senator:

Counseling and Matriculation- Russell Bierle- Present
Health Sciences- Iqra Yousafuzai- Absent
Mathematics, Science, and Engineering- Patrick Truong - Present
Social and Behavioral Sciences and Business, Computer Studies, and Economic Development- Anthony Bell- Present
Language Arts and Instructional Resources; Extended Resources- Yen Tu- Present
Student Development and Services- Keziah Arnold- Present
Technical Education- David Durost-Present
Visual and Performing Arts and Physical Education- Shelby Woods-Present

Membership is 14, Quorum is 7, 11 were present, Quorum is established. Membership is now 14, Quorum is 8, 11 were present (after recess granted).

Student Trustee Sandra Govin- Present

1.4. Adoption of the Agenda

Moved to approve the agenda for April 19, 2013 with the revisions of Announcements and Upcoming meeting to roman numeral VII and Adjournment to roman numeral VIII by Russell Bierle, seconded by Christopher Dundee. 10/0/0, Motion passed.

1.5 Approval of Minutes-

Moved to approve the minutes from March 28, 2013 with the revisions of adding Dr. Zimmerman's name to her report, and removing absent from Student Trustee reports by Christopher Dundee, seconded by Rusell Bierle 10/0/0, Motion, passed.

Moved to approve the minutes from April 11, 2013 with the revisions of striking Special from Executive Council Meeting, copy and pasting motion to request access for funds not budgeted for fiscal year from Board of Trustee's, to be placed under reports as well as placing Christopher's report beneath such motion (along with correcting the word *for* and

use in same motion). Correction of Giovanna's in Roll Call by Russell Bierle, seconded by Christopher Dundee. 10/0/0, Motion passed.

1.6. Financial Report;

Moved to approve budget for fiscal year to current date (April 19, 2013) by David Durost, seconded by Anthony Bell. 10/0/0, Motion passed.

II. PUBLIC FORUM

No discussion in public forum

III. DISCUSSION ITEMS

Anthony Bell mentioned that he spoke with Michael Reyes. Bell informed group the Reyes wishes to resign due personal reasons. Bell then advise group that he spoke to Dawn MacIntosh regarding Student Appreciation Day from Auxiliary Services. He spoke on behalf of the possibilities of utilizing our Cafeteria staff to assist with barbeque of hot dogs and hamburgers during Student Appreciation Day. Terry Schultz will be contacted to possibly have access to barbeque grills. Event is accessible to restroom in proximal distances. Orders from café shall be requested two weeks in advance for preparation. Anthony concluded with stating that it may be best to plan Student Appreciation Day at a later date due to prior budgeting complications. Group discussion regarding the possibilities of interfering with SOAR/AVC students during finals was mentioned. Having sufficient assistant during such event was also a topic.

Terrance Myers mentioned a motorcycle awareness fundraiser blood drive on May 4, 2013 as well as shared a flyer. Myers mentioned that his supervisor from work had personal experiences of her son, Zac, being hit in a motorcycle accident. From this experience they both wish to create opportunities to assist people who may need blood denotations. Myers wished from members to share information amongst friends.

IV. ASO PRESENTATION or CONSTITUTION & BYLAWS ANALYSIS

Anthony Bell presented an informative presentation on how to make a motion. Understanding that our budgeting complications caused a misunderstanding, he feels it is imperative that members understand how to make a motion correctly. He presented concepts of the five W's which are why, what, who, when and where during the process of constructing a motion. Bell utilized student appreciation day to demonstrate concepts to fulfill the what, where (finances are coming from), when, why, and who. Bell then explained that for people who are senators and executive board members, such positions are for us report toward divisions as well as represent the student body to keep ASO within communications of AVC. Bell concluded that Business Commerce meeting next Friday the 26th, 2013 at 6:30p.m. If anyone is interested please contact him.

V. ACTION ITEMS

5.1 ASO Appointments and Committee Updates

Anthony advised group that there was no Student Success committee this week. He was advised that meeting is May 1, 2013 by Dr. Zimmerman.

5.2 ASO Events

ASO Elections and Student Trustee Elections were mentioned. In the process of running for election anyone who wishes to take office shall submit a letter of intent which will be accessible by voting students.

Keziah Arnold inquired about the position titles of ASO officers; her concerns were why ASO does not have a general VP position. ASO position structure generally mirrors college structure.

Terrance Myers wished to present a workshop on continuance through adversity during the Leadership Workshop. Yen and Christopher wish to assist in fulfill such workshop. Irene Moltanban advised group she would like to present a segment that focuses on communication tactics. Giovanna wishes to provide the Leadership Workshop with an Icebreaker. Dr. Zimmerman advised group that event will be in HS 103 at 1:00-3:30. Plans to distribute advertisement were generated. Group decided to meet next week on Tuesday at 9:30a.m. to better plan for the workshop. There will be a \$5 deposit per students to reserve a seat. Thoughts to incorporate anti-bullying was mentioned for workshop as well as living life away from home.

Moved by Russell Bierle, seconded by Rieana Paul to have the ASO Leadership Workshop on May 10, 2013. Motion passed. 9/0/0.

Leadership Recognition Luncheon was announced to be on May 19, 2013 by Shelby Woods. It will start at 2:30p.m. at the Hellenic Center. A flyer was shared. Moved to fund the Student Leadership Recognition Luncheon with an up to budget of \$6,000 from Student Representation Fee account by Russell Bierle, seconded by Anthony Bell. 10/0/0, Motion passed.

Moved to approve the transferring of dates from May 7th to May 21st, 2013 for Student Appreciation Day event with the pending of approval of Terry Schultz by Anthony Bell, seconded by Giovanna Sanchez, 10/0/0, Motion passed.

Sandra Govin announce that the Pantry is having a celebration of survival June 1, 2013 at 10:00a.m.-02:00a.m. at the park across the street from AVC.

Point of Personal Privilege for Christopher Dundee at 3:49p.m.

A series of voting occurred to nominate five faculty members for the Faculty Inspiration Award. MaryAnne Holcomb, John Vento, Dr. Matthew Jaffe, Carlos Hernandez and Dr. Zia Nisani were ASO consensus candidates.

5.3 Approving the ASO Election Code

Move to approve the merging of Senator of Counseling and Matriculation and Senator of Enrollment Services as well as approving the Election Code with the changing of the highlighted dates by Russell Bierle, seconded by Shelby Woods. 9/0/0, Motion passed.

5.4 ASO Operating Budget

Moved to approve the following changes line item \$3,000 designated for leadership development to come from Student Representation Fee account and not ASO fiscal budget by Russell Bierle, seconded by Anthony Bell. 9/0/0, Motion passed.

Moved to approve the line item \$3,000 for graduation gifts to be reduced to \$260.12 for ASO stoles for the 3 graduating members and not to buy a gift for the graduating students by Russell Bierle, seconded by Anthony Bell. 9/0/0, Motion passed.

Moved to decrease Student Appreciation Day from \$12,000 to \$8,000 by Russell Bierle, seconded by Keziah Arnold. 8/0/1, Motion passed.

5.5 Grant Proposals

None

5.6 Student Advocacy

Giovanna inquired about the advancements of creating a serenity garden. Durost advise that group that no budgeting had been allocated for the garden. He concluded that he wishes to follow up with the campus creating such a garden area.

5.7 ASO Refrigerator

No Discussion

V. REPORTS

Advisor Reports- Dr. Zimmerman announced that she was very pleased with the papers that were submitted from the people whom attended NCSL. Advise group that Rieana and she will be leaving Thursday to attend General Assembly.

Executive Board Reports:

President: Attended BOT meeting providing a report as well as meeting with Mathew Lee regarding his perception on shared governance at AVC.

Vice President, Academic Affairs- no report

Vice President, Club Affairs-vacant

Vice President, Public Relations- no report

Vice President, Student Services-

Treasurer-

Secretary-

Senator Reports:

Counseling and Matriculation- Enrollment Management needs all the classes

Mathematics, Science, and Engineering- Announce he is happy to be apart of group.

Enrollment Services-

Health Sciences-

Social and Behavioral Sciences and Business, Computer and Economic Development-

Language Arts and Instructional Resources; Extended Services-

Student Development and Services-

Technical Education- Announced he will continue to work toward the advancement of a serenity garden for campus.

Visual and Performing Arts and Physical Education-

Student Trustee- Announced she present during Alpha Iota seminar. Also shared that

Pantry would be having an end of the year celebration on June 1, 2013 from 10:00a.m.- 2:00p.m. at Rowley Dundley Park.

VI. ANNOUNCEMENTS/UPCOMING MEETINGS AND EVENTS

Club Fun Run on May 18, 2013. ASO Meeting Friday April 26, 2013 @ 1:45p.m.

VII. ADJOURNMENT

Moved to adjourn the meeting at 4:32 pm, by Anthony Bell, seconded by Giovanna Sanchez. Motion passed. 9/0/0.