

Antelope Valley College
Associated Student Organization
Executive Council Minutes

3041 West Ave. K, Lancaster, CA 93536

SSV 180, 9:00P.M.

February 21, 2014

The Executive Council of the Antelope Valley College met on February 21, 2014. For more information, please contact Associated Student Organization President Chris Dundee 722-6300 ext 6160.

I. ORGANIZATIONAL ITEMS

1.1 Call to order: 9:08am

1.2 Pledge of Allegiance: Lead by Vice President Rieana Paul

1.3 Roll Call:

President – Chris Dundee - Absent

Vice President, Academic Affairs – Giovanna Sanchez- Present

Vice President, Student Services – Keziah Arnold - Absent

Vice President, Public Relations – Rieana Paul - Present

Vice President, Club Affairs - Irene Montalban - Present

Treasurer – Manuel Martinez - Present

Secretary – Megan Turrill - Present

Senator:

Counseling and Matriculation and Enrollment Services– Vacant

Health Sciences – Patrick Truong – Absent

Mathematics, Science and Engineering – Jose Sanchez - Absent

Social and Behavioral Sciences and Business, Computer Studies and Economic Development – Nathan Skadsen - Present

Language Arts and Instructional Resources; Extended Services – Natalie Ronquillo - Absent

Student Development and Services - Shyann Blanco – Proxy Faith Hobby - Present

Technical Education – Raul Curiel – Proxy Russell Bierle – Present

Visual and Performing Arts and Physical Education – Kimberly Garcia – Absent

Membership is 14, Quorum is 8, 8 were present, Quorum is established.

Student Trustee – Russell Bierle - Present

Advisor - Dr. Jill Zimmerman- Present

Accounting Assistant - Nancy Blundell - Present

Students: Joy Scott, Hearts and Hands Chairman Beatriz Gonzalez

1.4 Adoption of the Agenda

Moved to adopt the agenda by Rieana Paul, seconded by Irene Montalban. Motion passes 7/0/0.

1.5 Approval of the Minutes- 2/7/14

Moved to approve the minutes for 2/7/14 by Rieana Paul, seconded by Megan Turrill. Motion carries 7/0/0.

1.6 Approval of Financial Report

Report read out to members by Treasurer Manuel Martinez. Moved to approve the Financial Report from 7/31/13 to 2/21/14 by Rieana Paul, seconded by Megan Turrill. Motion carries 7/0/0.

Moved to revisit roll call to include Vice President of Student Services Keziah Arnold, Senator Jose Sanchez, and Vice President of Club Affairs Irene Montalban by Rieana Paul, seconded by Nathan Skadsen. Motion carries 7/0/0.

Roll Call

President – Chris Dundee - Absent
Vice President, Academic Affairs – Giovanna Sanchez- Present
Vice President, Student Services – Keziah Arnold - Present
Vice President, Public Relations – Rieana Paul - Present
Vice President, Club Affairs - Irene Montalban - Present
Treasurer – Manuel Martinez - Present
Secretary – Megan Turrill - Present

Senator:

Counseling and Matriculation and Enrollment Services– Vacant
Health Sciences – Patrick Truong – Absent
Mathematics, Science and Engineering – Jose Sanchez - Present
Social and Behavioral Sciences and Business, Computer Studies and Economic Development – Nathan Skadsen - Present
Language Arts and Instructional Resources; Extended Services – Natalie Ronquillo - Present
Student Development and Services - Shyann Blanco – Proxy Faith Hobby - Present
Technical Education – Raul Curiel – Proxy Russell Bierle - Present
Visual and Performing Arts and Physical Education – Kimberly Garcia - Present

Membership is 14, Quorum is 8, 12 were present, Quorum is established.

Student Trustee – Russell Bierle - Present

Advisor - Dr. Jill Zimmerman- Present

Accounting Assistant - Nancy Blundell – Present

Moved to revisit roll call to include Natalie Ronquillo and Jose Sanchez by Irene Montalban, Seconded by Megan Turrill. Motion carries 11/0/0.

Roll Call

President – Chris Dundee - Absent
Vice President, Academic Affairs – Giovanna Sanchez- Present
Vice President, Student Services – Keziah Arnold - Present
Vice President, Public Relations – Rieana Paul - Present
Vice President, Club Affairs - Irene Montalban - Present

Treasurer – Manuel Martinez - Present
Secretary – Megan Turrill - Present

Senator:

Counseling and Matriculation and Enrollment Services– Vacant
Health Sciences – Patrick Truong – Absent
Mathematics, Science and Engineering – Jose Sanchez - Present
Social and Behavioral Sciences and Business, Computer Studies and Economic Development – Nathan Skadsen - Present
Language Arts and Instructional Resources; Extended Services – Natalie Ronquillo - Present
Student Development and Services - Shyann Blanco – Proxy Faith Hobby - Present
Technical Education – Raul Curiel – Proxy Russell Bierle - Present
Visual and Performing Arts and Physical Education – Kimberly Garcia - Present

Membership is 14, Quorum is 8, 12 were present, Quorum is established.

Student Trustee – Russell Bierle - Present

Advisor - Dr. Jill Zimmerman- Present

Accounting Assistant - Nancy Blundell – Present

Point of Personal Privilege taken by Vice President Rieana Paul and Senator Nathan Skadsen at 9:12am

II. PUBLIC FORUM
No action taken.

III. ACTION ITEMS
3.1 ASO Events

Hearts and Hands Pantry Chairman Beatriz Gonzalez spoke to members present about an upcoming event, “Hunger Awareness Day”. This event will take place on March 12, 2014 from 12:30pm to 1:30pm and will consist of passing out pizza to students on campus while raising awareness for hunger throughout the community. After speaking to the Captain Tony's, a local pizza parlor, Chairman Gonzalez was able to receive the discounted price of \$70 for 10 large pizzas with one topping. Chairman Gonzalez asked ASO to approve these funds and if possible, volunteers for this event.

Moved a budget of up to \$100 out of ASO events for “Hunger Awareness Day” pizza and supplies by Russell Bierle, Seconded by Irene Montalban. Motion passed 9/0/0.

Vice President of Academic Affairs Giovanna Sanchez let members present know that the Leadership Luncheon committee meeting was next scheduled to meet on March 28, 2014* at 1:30pm, following the Alpha Iota meeting in LH-100. (*This date later was later corrected by email to February 28th.)

Secretary Megan Turrill updated members on “March in March”. The recent updates being that an email about the event had been sent out to the student body and that a sign-up sheet was available in SSV 180. She also asked members to speak to their classes and any students about

joining this event. Student Trustee Russell Bierle stated that he would be making an announcement about this event during Alpha Iota later in the day. As of the current day, only four people had signed up for this event.

Vice President of Academic Affairs Giovanna Sanchez updated members present on the student event, "Cosmic Bowling". There will be no deadline for this event, meaning that students will be able to join any time up to the event. Also, the coordinator is printing out official tickets for this event. Dr. Jill Zimmerman expressed her desire that these particulars would have been settled at a previous date, before the event was advertised to students, not afterwards.

Accounting Assistant Nancy Blundell made the announcement to members present a cart training session would be occurring on Thursday, March 6, 2014 from 9:30am–11:00am. She passed out a sign-up sheet for this event that will allow students and faculty interested, to procure a cart driving license through educational training and a final driving test. The cart driver must have a valid Driver's license. A warning was given that this event may last much longer than the hour and a half so allocate as much time as may be needed towards it.

Dr. Jill Zimmerman let members present know that their parking passes will most likely need to be reprinted as they are fading and not only that but now causing law enforcement officers to question their validity. This question of validity is being raised by officers because many ASO officers use their staff parking pass in various cars. The law enforcement officers believe that these ASO members are passing the parking passes among friends and whomever else instead of using them in their own vehicle for the purpose intended. The solution to this is that the parking passes will now be redone so that each ASO officer's staff pass also has their unique semester parking pass number on it. Accounting Assistant Nancy Blundell is asking that ASO officers with parking passes bring in their passes so as to be renewed.

3.2 Committee Reports

Secretary Megan Turrill reported on the February 11 meeting of the Distance Education and Tech Committee. This was Secretary Turrill's first committee meeting and she was pleased with the kind responses and hospitality she received from other committee members, including Dr. Bednar, her current professor. The meeting began with Dr. Parnell's comments on the recent Statewide Academic Senate meeting. According to Dr. Parnell, the state is considering making it mandatory for professors of online courses to take online certification courses before being able to instruct these distance education courses. Dr. Bednar spoke about certain certification courses that she had already taken and highly recommended them to professors on campus. Dr. Parnell agreed that professors should consider taking these courses since it is likely they will be required in the upcoming future. To instruct a California Virtual College (CVC) course, it will be made a requirement that the professor has taken a certification course in online instruction. The California Virtual College steering committee is currently working on making high-demand courses more readily available to students through the CVC. Another item on the discussion agenda of the Academic Senate is S.A.R.A (State Authorization Reciprocity Agreement). S.A.R.A "is a voluntary agreement among its member states and U.S. territories that establishes comparable national standards for interstate offering of postsecondary distance-education courses and programs. It is intended to make it easier for students to take online courses offered by postsecondary institutions based in another state." (wiche.edu). The cost to California of joining this statewide agreement would be \$6000. The State Chancellor's office is creating a distance education coordinator seat on the state coordinating conference meetings. ITS Director Rick Shaw discussed a bug in Blackboard that would need to be fixed, this bug fix occurred on February 20th from 11:00pm-2:00am. Following this topic, Dr. Bednar asked members whether

they might consider enforcing representation of various divisions within the school and follow in the footsteps of AP & P, SLO, and the Academic Senate. The staffing of campus labs was then discussed by ITS Director Rick Shaw and others. The amount of staff available during later hours is low. The current hours of the computer lab are that to where the lab does not close till 7pm Mondays through Thursdays. Members discussed whether these were adequate hours to service late hour students. After discussion it was decided that these hours were sufficient as the utilization of labs towards the last hour waned anyways. Director Shaw sent out an email to students with library and IMC lab hours on February 20. After this discussion, ITS Director Rick Shaw spoke to members about ITS's lack of a replacement budget for new devices on campus. He had stated that this was a large problem, many computers being more than 5 years old and professors having their educational tools fall apart around them. He stated that he needs a \$1.1 million replacement budget. This budget is supported by President Knudsen and Director Shaw stated that he would be presenting it to the AVC Board in the upcoming meeting. Secretary Turrill stated that she stated summarized what had occurred in the meeting and that she would be meeting with two other members of the committee to work on DETC goal #4, "collaboration with ITS and other content providers to improve or replace the SORT student readiness tool on the AVC Online page" on March 5th. This SORT tool is present on the AVC Online learning page and is supposed to be available to students to allow them to personally assess their readiness to be in an online course.

3.3 Grant Proposals
No action taken.

III. REPORTS

Advisor Report -

Dr. Jill Zimmerman asked officers to consider whether they needed to have the meeting moved to 9:15am since it seemed that many could not make it in time for the 9:00am meeting. Dr. Zimmerman also announced to members that Senator Samuel Adams had officially resigned from his position during the past week. Dr. Zimmerman expressed her pleasure at the work being done towards ASO goals. She stated that if "March in March", which is direct student advocacy did not work out then the Goal #2 committee should work on find ways to advocate for students locally. Dr. Zimmerman let members know that she is happy with the current work of the Hearts and Hands Pantry.

Executive Board Reports -

Vice President Irene Montalban stated that the previous week's, Club Rush had done well and that many people had stopped by at the club tables. The amount of students in the Health and Sciences arena had been much less than the amount of students in the Library Plaza and this may indicate that future events should be placed in the Library Plaza, where more students are present. As head of the Goal #3 committee, Vice President Montalban announced that the next meeting would be on Monday, February 24 at 4pm, after the Inter Club Council meeting.

Secretary Megan Turrill let members present know that she would be late to the following meeting and two or three others during the semester because of required Honor's option meetings but that Senator Nathan Skadsen had agreed to take notes for her at these meetings.

Senator's Reports -

Senator of Language Arts and Instructional Resources; Extended Services Natalie Ronquillo stated that she had been to the English department meeting and that it had consisted of talk of the campus reorganization. Some faculty are not happy with the probable results of this reorganization. Also discussed by the department was the addition of more English 101 classes as

not enough students were currently being served. A state-wide test on English professor performance in the classroom could be occurring soon.

Student Trustee Report -

Student Trustee Russell Bierle updated members on the last AVC Board meeting. ITS Director Rick Shaw had given a presentation on the sad state of campus devices. Some of the buildings on campus have been standing since 1959. Trustee Bierle stated that bond money cannot be used to fix old buildings but merely to tear them down. The AVC Board invested \$100,000 on a specialist who will figure out how much bond money the campus will need to ask for. Another item in the Board meeting's discussion was the location of the Palmdale campus. This location is still being analyzed and discussed.

V. ANNOUNCEMENTS/UPCOMING MEETINGS AND EVENTS

Accounting Assistant Nancy Blundell expressed her need for volunteers at the February 22nd basketball games from 4:00pm-6:30pm.

The next ASO meeting will be on February 28th at 9:00 am in SSV 180.

Members discussed changing the time to 9:15am but decided that this was unnecessary because all members could feasibly get to the meetings at 9:00am. Dr. Jill Zimmerman stated that she would also push for the meetings to remain at 9:00am, because she will be going to the Enrollment Management meeting at 10:00am.

VI. ADJOURNMENT

Moved to adjourn the meeting at 9:43am by Secretary Megan Turrill, seconded by Russell Bierle. Motion passed 9/0/0.